

MINUTES
MAUPIN CITY COUNCIL MEETING
December 20, 2016
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PRESIDING: Mayor Lynn Ewing

COUNCIL PRESENT: Lynn Ewing, Carol Rager, Suzanne Knapp,
Jon Helquist, Denis Carlsen, Randy Bechtol

COUNCIL ABSENT: none

STAFF PRESENT: Recorder DeOra Patton, Attorney Paul Sumner,

Visitors Present: Cristie Amaral, Kathy Richey, Ralph Wimmer, Karen DuPuis, Scott Hege,
Allison Bechtol, Tom Troutman, Dennis Ross

CALL TO ORDER/ ROLL CALL/ PLEDGE OF ALLEGIANCE. The meeting was called to order by Mayor Ewing at 6:30 p.m. Roll call of Council and staff was conducted by Recorder Patton. Mayor Ewing led council and audience in Pledge of Allegiance.

AGENDA CORRECTIONS OR ADDITIONS. Items #5 & #6 – APPOINT PERSONS TO POSITIONS IN THE CITY OF MAUPIN PLANNING COMMISSION AND BUDGET COMMITTEE were postponed due to there being no applications submitted.

CONSENT AGENDA: A) Minutes of October 18, 2016 Meeting; B) Minutes of November 12, 2016 Meeting; C) Minutes of November 15, 2016 Meeting; D) Mayor/Councilor Monthly Finance Report; E) Payment of Invoices for November 2016. It was moved by Councilor Knapp, seconded by Councilor Bechtol, and unanimously passed; the Council approves consent agenda as presented.

REPORTS.

Chamber. Chamber Coordinator Amaral presented and reviewed a written report telling of past and future events and meetings, and upcoming SBDC Business Education Classes.

New Library Fund Raising Committee. Mayor Ewing reported of his working with Grant Writer Lyn Craig.

Library. A written report by Librarian Stephenson was presented reporting on recent events, awards of program grants, and library holiday closures.

Planning Commission. Commissioner Wimmer reported the Commission, at its last meeting, approved the Site Plan and Variance to parking for the City Hall/Library Redevelopment project.

Mayor. Mayor Ewing reported on the progress of rearranging/moving items out of the log home, of parts ordered to repair the heat pump, and dates scheduled for meeting/cleaning the log home by a local person.

Mid-Columbia Economic Development District. Councilor Knapp presented a handout created from their strategy sessions on Industry Sector Focus areas.

Broadband Technology and Telecommunications. Mayor Ewing gave an update on the fiber optic project.

Community Liaison. Councilor Helquist reported the Railroad has rescheduled the emergency response meeting to January 26, 2017.

CONSIDER INFORMATION FROM MAUPIN PLANNING COMMISSION ON WHOLE HOUSE RENTALS. Two handouts as prepared by the Planning Commission were presented to Council. Mayor Ewing reported the Commission tried to pass a recommendation for allowance of whole-house vacation rentals but were deadlocked.

Commissioner Wimmer reported the major issue was noise problems and concerns for no enforcement without a Nuisance Abatement Officer and if the owner lives out of town.

Mayor Ewing acknowledged Bed & Breakfast facilities are permitted under Conditional Use and the difference is having owner on-site.

Based on discussion, it was the consensus that need to work up more details, do research and fact findings, look at other city ordinances, talk to motels, and see what impact is on other communities.

CONTINUATION OF DISCUSSION ON CITY HALL/LIBRARY RELOCATION PLANS. Mayor Ewing reported the Public Works staff did some measuring of available space at the reservoir and will get some costs on pole buildings. He re-spoke of some options for temporary library facility and welcomed any other options.

FINALIZE CITY ADMINISTRATOR JOB DESCRIPTION. Additional revisions were made. Finalization/approval was continued to January meeting.

DISCUSS/CONSIDER JOB OPENING. Mayor Ewing gave an update on the posting of the Wastewater Treatment Plant Operator position.

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Based on discussion, it was moved by Councilor Rager, seconded by Councilor Bechtol, and passed unanimously; to post the job opening for City Utility Billing Clerk/Administrative Assistant and run until the end of January. Attorney Sumner will review the job description.

COMMUNICATIONS. Recorder Patton acknowledged receipt of the preliminary 2016 population estimate of which is 425.

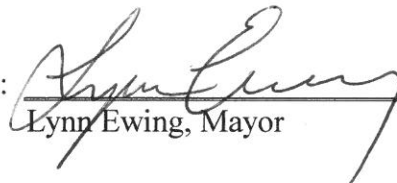
Councilor Knapp reported she has registered for the CIS January 12 webinar on Top Employment Law Resolutions that was advertised in the LOC Local Focus magazine.

NEXT MEETING. January 3, 2017


ADJOURN. Mayor Ewing adjourned the meeting at 8:18 p.m.

Respectfully submitted by
DeOra M Patton, Recorder

SIGNED:


Lynn Ewing, Mayor

ATTEST:


DeOra M. Patton, Recorder