

MINUTES  
BUDGET COMMITTEE MEETING  
May 20, 2015  
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**MEMBERS PRESENT:** Frank Kay, Lynn Ewing, Jon Helquist, Suzanne Knapp,  
Carol Rager, Randy Bechtol, Virginia Fuller, Tamara Wimmer

**MEMBERS ABSENT:** Denis Carlsen, Dale Madden, Tom Troutman, Dennis Ross

**STAFF PRESENT:** Recorder/Budget Officer DeOra Patton,  
Public Works Operations Assistant Joy Ramirez

**Visitors Present:** Karen DuPuis, Kathie Richey, Ray Richmond

**CALL TO ORDER.** The meeting was called to order at 6:00 p.m.

**ROLL CALL.** Roll call was conducted by Recorder Patton. Two positions are vacant.

**PLEDGE OF ALLEGIANCE.** Chairman Ewing led the committee in Pledge of Allegiance.

**CONTINUATION OF COMMITTEE DELIBERATION ON BUDGET FOR FISCAL  
YEAR 2015-2016**

Chairman Ewing explained the column in the budget document entitled, "Estimated to June 30, 2015". The amounts are just estimates, not actual. Single line items can exceed budget and are not a problem if the category totals come in under budget. If a category looks like it might go over budget, the Council, by resolution, has authority to transfer appropriations.

Budget Officer Patton presented the budget document with the Committee adjustments and additional proposals/adjustments highlighted.

Reports/Discussions included the following:

General Fund.

- Available cash on hand. Adjust back to original proposed as Public Works is in process of obtaining quotes on park lawn mower and purchase will occur at beginning of FY 2015-2016.
- New Library. Adjust Grant/Donation resource to reflect multi-year receipts to \$1.5 mil, and accordingly, adjust expenditure.
- Nuisance Abatement Officer. \$5,000 has been added.
- LCDC Planning. Propose increase expenditure from \$5,000 to \$10,000 for research and zoning text amendment for seasonal housing.
- Adjust/lower Community & Economic Development expenditure and city hall expenditure for above changes.

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Sewerage System Revenue and Reserve Funds.

- Clarifier Driver. PWOA Ramirez explained the change out, DEQ notice/permit requirements to take process down, the status of the current driver being functional for now, and suggest not to have a \$20,000 piece of equipment sitting around. She reported on the need to start building a five-year plan under Department of Agriculture requirements.
- Replacement need of 2 electrical panels – PWOA Ramirez reported Coburn Electric Inc is coming out Friday and she explained the problems with existing panels (1 in east Maupin, 1 at treatment plant).

Street Improvement Fund.

Mayor Kay reviewed a May 19, 2015 letter by Sherry Holliday and acknowledged he responded to her and she is happy. He explained the Council has honored the past Council's allocation of fiber optic franchise compensation – the City is applying the full fiber optic franchise annual general compensation of \$2.72 per lineal foot including annexation to the Street Improvement Fund, and the additional CPI dollars applied where beneficial – economic & community development. It was acknowledged before repave/pave streets, should replace the water/sewer lines under the street, and look at grading and graveling. PWOA Ramirez reported she is looking at options.

Personal Services Summary.

Mayor Kay again reviewed the proposed Staff Organization 2015-16 chart. He reported the Council is in the process to review job descriptions, looking at different roles, and it may increase the UBC hours. He announced it is hoped after the PWD Legal Settlement is fully paid, to put the money amount into reserves.

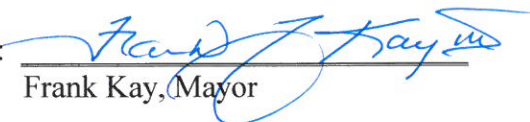
**APPROVAL OF PROPERTY TAXES TO BE IMPOSED.** It was moved by Rager, seconded by Kay, and approved unanimously; the City of Maupin Budget Committee approves imposing property taxes for the 2015-2016 fiscal year at the rate of \$5.3573 per \$1000 of assessed value for operating purposes.


**APPROVAL OF PROPOSED BUDGET.** It was moved by Wimmer, seconded by Fuller, and approved unanimously; the City of Maupin Budget Committee approves the proposed budget for fiscal year 2015-2016 as revised by the Budget Committee.

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**ADJOURN.** Chairman Ewing adjourned the meeting at 7:15 p.m.

Respectfully submitted by  
DeOra M Patton,  
Recorder/Budget Committee Secretary

SIGNED:   
Frank Kay, Mayor

ATTEST:   
DeOra M. Patton, Recorder