

MINUTES  
MAUPIN PLANNING COMMISSION MEETING  
February 9, 2016  
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**PRESIDING:** Dale Madden

**Commission Present:** Dale Madden, Susan Wright, Ralph Wimmer, Virginia Fuller (6:17)

**Commission Absent:** none

**Staff Present:** City Recorder/ZOA DeOra Patton

**Visitors Present:** none

**CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE.** The meeting was called to order by Chairman Madden at 7:00 p.m. Roll Call of Planning Commission was conducted by Recorder Patton. Chairman Madden led the Commissioners in the Pledge of Allegiance.

**ADMINISTER OATHS OF OFFICES.** Recorder Patton administered the Oath of Office to all Commissioners.

**CONSENT AGENDA: APPROVAL OF MINUTES OF JANUARY 12, 2016.** It was moved by Commissioner Wright, seconded by Commissioner Wimmer, and passed unanimously (3-0); the Commission approves consent agenda as presented.

**ELECTION OF CHAIRMAN.** On nomination by Commissioner Fuller, second by Commissioner Wimmer, and unanimously approved, Dale Madden was elected Chairman.

**ELECTION OF VICE-CHAIRMAN.** On nomination by Commissioner Fuller, second by Commissioner Madden, and unanimously approved, Susan Wright was elected Vice-Chairman.

**CONTINUATION OF CONSIDERATION ON ESTABLISHMENT OF RULES/REGULATIONS FOR MEDICAL MARIJUANA DISPENSARIES/ PROCESSING SITES AND RECREATIONAL MARIJUANA PRODUCERS/ PROCESSORS/WHOLESALERS/RETAILERS.** Commissioner Wright reviewed her analysis of State Law and Administrative Rules on coverage of time/place/manner subjects under HB3400 and Oregon Administrative Rules (OAR) 845.025. Based on discussion, the analysis will be typewritten and copies forwarded to commissioners, and each commissioner will look over and come back with ideas at the next meeting.

**DISCUSS TEMPORARY SEASONAL HOUSING GUIDELINES – BIG PICTURE (time, place, manner).** A February 5, 2016 Memo from Mayor Frank Kay was presented and reviewed. The memo acknowledged the purpose for establishing guidelines/rules to address responsibly the reality that we have little or no housing for approximately 200 summer-season employees, and in

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an effort to deal with this problem, the City needs to establish some guidelines, rules, procedures, and standards that will enable our employers/entrepreneurs to provide safe, attractive, and affordable functional Seasonal Temporary Workforce Housing. The guidelines should generally address “time, place, & manner”, and Mayor Kay prepared some items to start the Commission’s consideration and deliberation. Discussion included also addressing parking, fire pits, water spigot with hose attached for fire safety, having on-site contact person/telephone number, authorized use be under conditional use with annual review, and any requirement for number of toilets. Based on discussion, Commissioner Wright will research State Uniform Building Codes on any rule of toilets per persons, and each commissioner will come back with ideas at the next meeting for time, place, and manner.

**OPEN AGENDA.** None

**COMMUNICATIONS.** On inquiry, Recorder Patton gave an update on the Maupin Broadband Fiber Optic Project.

**NEXT MEETING:** March 8, 2016.

**ADJOURN:** Chairman Madden adjourned the meeting at 7:27 p.m.

Respectfully submitted by  
DeOra M Patton  
City Recorder

SIGNED \_\_\_\_\_

Chairman