PRESIDING: Mayor Lynn Ewing

COUNCIL PRESENT: Lynn Ewing, Randy Bechtol, Tom Troutman, Dennis Ross Suzanne Knapp, Jon Helquist, Carol Rager-Mitchell (6:58)

COUNCIL ABSENT:

STAFF PRESENT: Recorder DeOra Patton, Attorney Paul Sumner

Visitors Present: Susan Wright, Karen DuPuis, Judy Sumner, Kyle Suenaga, Stan Suenaga, Mike Foreaker, Kathie Richey

CALL TO ORDER/ ROLL CALL/ PLEDGE OF ALLEGIANCE. The meeting was called to order by Mayor Ewing at 6:30 p.m. Roll call of Council and staff was conducted by Recorder Patton. Mayor Ewing led council and audience in Pledge of Allegiance.

CONSENT AGENDA: A) Minutes of November 20, 2018 and November 28, 2018 Council Meetings; B) Mayor/Councilor Monthly Finance Report; C) Payment of Invoices for November 2018. It was moved by Councilor Troutman, seconded by Councilor Bechtol, and unanimously passed; the Council approves Consent Agenda. On discussion of motion, Councilor Knapp acknowledged Councilor Rager's recusal and disclosure (Nov. 20 meeting), and told Councilor Bechtol he needs to recuse himself when his business will benefit. It was acknowledged he has recused himself at times of conflict.

AUDIENCE PARTICIPATION.
Kathie Richey requested council packets be posted online. It was acknowledged they are.

REPORTS.

Chamber. Councilor Bechtol reported the Chamber has three candidates for the Coordinator position. Mayor Ewing reported he has received comments from people on being pleased with the street light pole Christmas lights and banners.

Library. Recorder Patton presented copies and Mayor Ewing summarized a written report by Librarian McPhearson telling of program events.

Mayor. Mayor Ewing presented and summarized his written report. He asked councilors to take some time to stop by and visit with him about what committees/department they are interested in and acknowledged those appointments will be made at the January 2, 2019 Council meeting. He gave updates on the Broadband Fiber Project, Enterprise Zone Program meeting, the Civic Center and the Clinic projects being ranked in the Top 10 by the Wasco County Economic Development Commission, the "First Impressions" community meeting

scheduled tomorrow (Dec.19), meeting he will have with Representative Bonham and a representative of PGE to set up a public forum meeting with PGE, the Tribe and ODFW to discuss issues related to river warming and fish, and meeting he attended with the Regional Solutions Advisory Board to review what's coming up in the Legislative Session. He further reported on a neighboring area solar project.

Parks. Councilor Bechtol announced a Kaiser Park Committee meeting is scheduled for January 5, 2019.

Public Safety. Councilor Helquist reported, from attendance to the CIS training session, he is looking at starting a community safety committee and will need some volunteers.

Community Liaison. Councilor Helquist reported on the siting of a black wolf in the Juniper Flat area. Also, the Town & Country Play was great, well attended.

Capital Projects. Councilor Ross reported on watching the concrete pour of the Civic Center. Individual installations for Broadband are planned in January.

Intergovernmental Relations. Councilor Ross reported on the League of Oregon Cities Board 3-day meeting in Salem.

Legion Hall. Councilor Helquist reported on the installation of the side door.

Governance. Councilor Knapp presented and summarized her written report providing information relative to Tri-County Hazardous Waste/Recycling, Deschutes Rim Health Clinic, Mid-Columbia Economic Development, and IRS change to definition of full-time employee. She also presented copies of the 11/20/2018 Library Capital Campaign Steering Committee Meeting Minutes.

Councilor Rager arrived at 6:58 pm.

Following the DLCD Opportunities Analysis report, Councilor Knapp announced she may not be here on January 2nd and wants to continue in Governance. Mayor Ewing asked her to come talk to him.

DLCD Opportunities Analysis. Susan Wright explained this study and scope of work, to look at buildable commercial and industrial lands within the boundary of the City for economic growth. The study will also be useful in updating the City's comprehensive plan. A public input meeting will be held in March.

Code Compliance. NA Officer Suenaga reported, in his complaint investigations, people he has spoken with have been very perceptive. Are slowly making some improvements. There are a couple of items he would like to get more specificity, clarified. He would like to encourage anybody who has a complaint to put it in writing and leave at Mayor's office. Mayor Ewing reported a complaint form has been created and a box set behind the counter in city hall for complaints filed.

CONSIDER APPOINTMENT TO PLANNING COMMISSION FOR NEW TERM OF OFFICE. Postponed to January Council meeting.

CIVIC CENTER UPDATES & INFO.

a. **Funding Updates**. Mayor Ewing summarized a memo from Ingrid Dankmeyer pertaining to plans for grant requests to a number of foundations. Mayor Ewing recognized Council having been provided with a financial report, revenues and expenses, on the New Library Fund. A financial report on the entire building will also be done. He reported on contact with Rivermark on construction loan/credit line and mortgage.
b. **Construction/Planning Updates**. Mayor Ewing recapped the construction progress and reported on engineers from Wasco Electric and GorgeNet to attend this Thursday's construction meeting. He presented and reviewed a listing on project concept prices, bids and value engineering changes.

ROLES OF LIBRARY RELATED COMMITTEES.

a. **Steering Committee**. Mayor Ewing reported the Steering Committee reaffirmed their primary goal is to secure financing for the Library and be involved in the groundbreaking/ribbon cutting in opening of the facility and when done their involvement is complete. Councilor Knapp added to be involved in donor funding for furniture.
b. **Advisory Board**. Mayor Ewing reported the Library Advisory Board (LAB) has been created because the Collins Foundation said they want to see more steps taken to reach out to a more diversified population, to reach out to the south county area for more input for the library. Recruitment and appointment to this Board will be people from various region geographic areas, backgrounds, and ethnicity. The Board's primary focus is to advise on events, programs and materials of the library. The Board would also provide some meaningful input into the new building, contribute suggestions and ideas to interior design for color, art, cultural features.

   Susan Wright submitted a prime element in the region is Native American. She and others submitted some Tribal member contacts.

LOCAL GOVERNMENT PERSONNEL INSTITUTE (LGPI) / CITY MANAGER.
Mayor Ewing presented a City Manager Recruitment layout, scope of work and cost estimate prepared by LGPI. Council began review to identify areas of what need the most help with. Suggestion was made on doing teleconference calls in lieu of travel. On another suggestion,

Mayor Ewing will contact the cities of Sisters and Mosier to get information on their recruitments and come back with that information in January.

CONSIDER TITLE VI PLAN. Continue to January.

COMMUNICATIONS. Mayor Ewing thanked Carol Rager-Mitchell and Dennis Ross for their years of service on the Council. Other Councilors also submitted thanks.

Councilor Helquist reported the Fire Department picked up two new members.

SUGGESTED TOPICS FOR NEXT MEETING. Continuation to Consider Title VI Plan and City Manager Recruitment

NEXT MEETING. Tuesday, January 2, 2019 – Special Meeting
Wednesday, January 23, 2019 – Regular Meeting

ADJOURN. Mayor Ewing adjourned the meeting at 7:58 p.m.

Respectfully submitted by
DeOra M Patton, Recorder

SIGNED: _____
Lynn Ewing, Mayor

ATTEST: _____
DeOra M. Patton, Recorder