CITY OF MAUPIN
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MEETING NOTICE

CITY OF MAUPIN COUNCIL MEETING

Wednesday, January 22,2020

6:30 p.m.

At Maupin City Park, 206 Bakeoven Rd, Maupin, OR

The meeting is open to the public and location is accessible to persons with disabilities.

AGENDA

1) Call Meeting to Order / Roll Call of Council and Staff / Pledge of Allegiance

2) Approval of Consent Agenda. Items of a routine and non-controversial nature are placed on the Consent Agenda to allow the Council to spend its time on significant items and issues. Any Council member may request that an item be withdrawn from the Consent Agenda and be placed in the business section of the Agenda.
   - A) Approval of Minutes of October 30
   - B) Mayor/Councilor Monthly Finance Report
   - C) Payment of Invoices for October 2019

3) Audience Participation. This time is set-aside for public to speak on any subject which does not later appear on the agenda. Three minutes per person will be allowed. The maximum amount of time for all public comments under this agenda item will be 15 minutes. Subjects requiring a decision will be tabled for consideration to a future Council meeting.

4) Reports:
   - A) Mayor
   - B) Public Works – Councilor Troutman
   - C) Planning Commission – Recorder Patton
   - D) Chamber – Alison Bechtol / Allison Bechtol
   - E) Library – Librarian Dod
   - F) Parks – Councilor Bechtol
   - G) Capital Projects - Councilor Wright
   - H) Economic Development - Councilor Foreaker
   - I) Environmental/Recycle – Councilor Foreaker
   - J) Legislative / LOC – Councilor Knapp
   - K) Deschutes Rim Health Clinic Update – Councilor Knapp
   - L) Public Safety – Councilor Helquist

5) Consider Resolution No. 01222020 THANKING SHERRY HOLLIDAY FOR HER COMMUNITY SERVICE ON BEHALF OF THE CITIZENS OF MAUPIN AND WASCO COUNTY

6) Civic Center Updates & Info
   - a. Funding Updates
   - b. Grand Opening
   - c. Furniture, Fixtures, and Equipment (FF&E)
   - d. Moving Plan

7) Appointment to vacant Council seat

8) Administer Oath of Office to newly appointed councilor

9) Appointment to opening on Planning Commission

10) Reassignment of Council Committees - Discussion

11) Rental Rates for City Facilities

12) Permission for Park Mgrs to establish Social Media accounts for Park (and for Mayor and Librarian)

13) Declare City Hall and Library furniture which cannot be used in other city facilities as surplus

14) RFP Cleaning Services

15) Community Visioning Discussion

16) Community Engagement Survey Discussion

17) Employee Handbook Revision Discussion

18) Employee Pay Scale Revision Discussion

19) Suggested topics for next meeting
a. Council Rules Adoption
b.

20) Executive Session per ORS 192.660 (2)(e) to conduct deliberations with persons designated by the governing body to negotiate real property transactions

21) Action subsequent to Executive Session

22) Next Meeting – February 26

23) Adjourn

Public Hearing Testimony

The Council places great value on testimony from the public. People who wish to testify are encouraged to:

- Provide written summaries (12 copies to the City Recorder prior to the agenda item)
- Recognize that substance, not length, determines the value of testimony
- Endorse, rather than repeat, testimony of other witnesses with whom you agree
- The Mayor may limit time for testimony on any item and may set time limits (usually 3 minutes) for individual speakers

Thank you for taking the time to present your views.

Note: Because of the uncertain length of time needed, the Council may deal with any item at any time in the meeting. Anyone wishing to be heard on any item should arrive when the meeting begins to avoid missing an item of interest. Topics not on the agenda may be introduced and discussed during the Audience Participation.

CITY MEETING CALENDAR

MONTH	DATE	DAY	TIME	GROUP	LOCATION
December 2019	11	Tues	6:00 pm	Planning Commission Meeting	Park Comm Bldg
	26	Wed	6:30 pm	Regular Council Meeting	Park Comm Bldg

MINUTES
CITY COUNCIL MEETING
October 30, 2019
6:30 p.m.

MAUPIN CITY PARK COMMUNITY BUILDING
206 BAKEOVEN ROAD
MAUPIN, OREGON

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PRESIDING: Mayor Lynn Ewing

COUNCIL PRESENT: Lynn Ewing, Tom Troutman, Susan Wright, Jon Helquist Suzanne Knapp, Mike Foreaker, Randy Bechtol

COUNCIL ABSENT: none

STAFF PRESENT: Recorder DeOra Patton, Attorney Paul Sumner

Visitors Present: Judy Sumner, Tamara Wimmer, Ralph Wimmer, Alison Bechtol, Karen DuPuis, Kathie Richey, Brandon Mahon, Mark Seder

CALL TO ORDER/ ROLL CALL/ PLEDGE OF ALLEGIANCE. The meeting was called to order by Mayor Ewing at 6:30 p.m. Roll call of Council and staff was conducted by Recorder Patton. Mayor Ewing led council and audience in Pledge of Allegiance.

CONSENT AGENDA: A) Approval of Minutes of July 24, 2019 Council Meetings; B) Mayor/Councilor Monthly Finance Report; C) Payment of Invoices for September 2019. It was moved by Councilor Troutman, seconded by Councilor Wright, and passed unanimously on a 7 to 0 vote (Ayes: Foreaker, Knapp, Ewing, Wright, Troutman, Bechtol & Helquist; Nays: none); the Council approves consent agenda.

AUDIENCE PARTICIPATION.

Tamara Wimmer requested the City of Maupin be involved, registered with SOLV in the Spring and Fall river cleanups.

Wasco County Sheriff Lane Magill reported, in October, the Wasco County Board of Commissioners approved a South County resident deputy. He submitted thanks to the people who supported this proposal.

REPORTS.

City Manager. Mayor Ewing announced Stan Suenaga has completed his work for the city, but will be available to assist with getting his replacement up to speed. Mr. Suenaga has everything under way for the City's new website. The website developer has asked for additional photos of the city (not the river), so anyone having photos can pass them on to the mayor.

Planning Commission. Recorder Patton reported, at the Commission meeting of October 8, a property owner presented a request to not include his parcel of land in the rezone consideration on the hillside in East Maupin. The Commission began review / study session on updates to the zoning ordinance text, including suggestions by former Planner Nick Kraemer. The next Commission meeting is November 12.

Chamber. Allison Bechtol announced Coordinator Kyle Suenaga's last day of work is November 8. The Chamber is currently working on its budget for next year.

Public Works. Mayor Ewing reported the crew is doing winterizing and are involved in the Civic Center finishes and landscape.

Mayor. Mayor Ewing congratulated the SWCHS Lady Volleyball team and the Redsides Football team for making it to the State Playoffs. He reported on an upcoming Business Tech Training on November 6 at Imperial Resort; recent meetings/conferences he attended consisting of the Infrastructure Summit convened by Regional Solutions and Business Oregon, the Oregon Broadband Telecommunications Conference, and meeting regarding the proposed school track facility; an upcoming Water Quality Study Open House by PGE to explain their data on the warmer water of the Deschutes River; the 2020 Census looking to recruit local employees; and the success of the City's Fall Cleanup along with volunteer help by two high school students.

Economic development. Councilor Foreaker reported the Technical Assistance grant application for a Housing Needs Analysis has been submitted and are now waiting for a response from DLCD.

Environmental/Recycle. Councilor Foreaker gave an update on the proposal by a local working group on the development of a regional recycling program covering Hood River, Wasco and Sherman Counties, which would be operated by Waste Connections. County Commissioner Steve Kramer will be attending our City Council meeting in November to give a presentation on the proposal, answer questions and request support for further analysis.

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Legislative / LOC. Councilor Knapp presented a handout to explain some of the Legislative Bills that affect cities. She also presented information on an upcoming LOC Training on "Municipal Fundamentals for Government Officials".

Deschutes Rim Health Clinic Update. Councilor Knapp reported the new doctor has been getting around meeting people. She announced the days and hours the Clinic is open and the Clinic accepting new patients. As to the new building, she reported on the status of work on the USDA funding application.

Public Safety. Councilor Helquist stated the Clinic's new doctor is enjoyable, easy to work with. He reported the SWC Ambulance Service had to request Wamic Ambulance to respond to three medical calls over the last week and a half because of a shortage of EMTs. As to the Legion Hall, he reported on a safety issue at the Klothes Kloset; they need to clean it up, and they need to be affiliated with a non-profit organization. The next Legion Hall project is moving the bathrooms from the stage to the front of the building.

CIVIC CENTER UPDATES & INFO.

a. **Funding Updates**. Mayor Ewing recognized the need for about $300,000 to meet the capital campaign funding goal.

b. **Furniture, Fixtures, and Equipment**. Mayor Ewing acknowledged the library shelving is due to arrive in December, and other furniture in January/February.

c. **Ribbon Cutting and Grand Opening**. Mayor Ewing acknowledged Councilor Knapp is the lead on the Ribbon Cutting Ceremony. It is scheduled for Sunday, December 8. In an ask for councilor assistance, he reviewed assistance needed during, before and after the event. Councilor Knapp presented printed flyers for the ceremony.

d. **RFP for Art**. Mayor Ewing reported on the budget of funds, the various types of proposals received to include glass art, woodwork, metal and bronze sculptures, and on some artists working on securing additional funding to complete their proposed artwork.

e. **RFP for Development of city properties**. Mayor Ewing reported the City has one formal proposal that Council will discuss in executive session.

f. **Moving Plan**. Mayor Ewing announced this will be an internal plan, to be developed by staff to andwill be pending arrival of furnishings.

HYDRO FEASIBILITY STUDY. Mayor Ewing gave background on this project and funding by Bonneville Enviornmental Foundation. EngineerBrandon Mahon of Anderson, Perry and Associates presented and reviewed a written assessment on this study. Taking into consideration the spring flow, water right, anticipated kw of power generated, estimated capital structure cost of about $390,000, offset cost of current power bill by net metering, it is

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determined it would take 80 years to pay back,so not feasible. It was moved by CouncilorKnapp, seconded by Councilor Bechtol, and unanimously passed on a 7 to 0 vote with 1 abstain(Troutman); the Council authorizes Brandon Mahon of Anderson Perry & Associates LLC to share this report/findings withBonneville Environmental Foundation.

EMPLOYEE RECOGNITION. Mayor Ewing recognized Park Managers Howard and Janet Vejar are retiring with tomorrow being their last day. They have been employed 10 years, which is an accomplishment for park managers. They are moving to Tygh Valley. He will present them with a gift certificate to Molly Bs diner in Tygh Valley.

COMMUNICATIONS.

SUGGESTED TOPICS FOR NEXT MEETING. Council Rules continuation.

EXECUTIVE SESSION PER ORS 192.660 (2)(a) TO CONSIDER THE EMPLOYMENT OF AN EMPLOYEE/CITY MANAGER. Mayor Ewing called Council into Executive Session at 7:38 p.m. for the purpose to consider the employment of a city manager, He reconvened the regular meeting at 8:41 p.m.

ACTION SUBSEQUENT TO EXECUTIVE SESSION.

NEXT MEETING. Wednesday, November 20, 2019 – Regular Meeting

Wednesday, December 18, 2019 – Regular Meeting

ADJOURN. Mayor Ewing adjourned the meeting at 8:44 p.m.

Respectfully submitted by
DeOra M Patton, Recorder

SIGNED: _____
Lynn Ewing, Mayor

ATTEST: _____
DeOra M. Patton, Recorder

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CITY OF MAUPIN
RESOLUTION NO. 01222020

A RESOLUTION THANKING SHERRY HOLLIDAY FOR HER COMMUNITY SERVICE ON BEHALF OF THE CITIZENS OF MAUPIN AND WASCO COUNTY.

WHEREAS; Sherry Holiday, served on the Maupin City Council between January 2, 1987and March 22, 1989; and
WHEREAS; Sherry Holiday served as Mayor of the City of Maupin between _March 22, 1989 and January 8, ,2003; and
WHEREAS; Sherry Holiday served on the Maupin Ambulance Association Board of Directors between _____ _____ 19____ and _____ _____ 20_____; and
WHEREAS; Sherry Holiday served on the Wasco County Board of Commissioners
Between January 8, 2003 and _____ _____ 20____;

NOW, THEREFORE IT IS HEREBY RESOLVED BY THE MAUPIN CITY COUNCIL THAT SHERRY HOLIDAY'S EXEMPLARY SERVICE TO THE CITIZENS OF MAUPIN, AND WASCO COUNTY IS HEREBY RECOGNIZED; AND
THIS RESOLUTION SHALL BE MADE PART OF THE PERMANENT RECORD OF
THE CITY OF MAUPIN FOR THE PURPOSE OF THANKING SHERRY HOLIDAY FOR HER COMMUNITY SERVICE ON BEHALF OF THE CITIZENS OF MAUPIN AND WASCO COUNTY.

Passed by the Council this 22nd day of January ,2020

Approved by the Mayor this
22nd day of January,2020

_____
Mayor of Maupin, Lynn Ewing

Attest: _____

DeOra M Patton, City Recorder

WHEREAS, the City Council, after hearing an overview of the grant application from the City Planner, there being a quorum present, voted to support the grant application for Economic Opportunities Analysis; and

NOW, THEREFORE, THE CITY OF MAUPIN RESOLVES AS FOLLOWS:

Approves filing a grant application for the DLCD Technical Assistance Grant Program.

Understands that the project scope and funding amount are subject to final approval of both the City Council and the DLCD Grant Program.

Approved by the City Council and signed by the Mayor this 27th day of September, 2017.

_____
Lynn Ewing, Mayor

ATTEST

_____
DeOra Patton, City Recorder

2004 MEASURES OF SUCCESS

1. Parks & Recreation
    a. Form P&R district
    b. Tax base for P&R district
    c. Mt. Fir Park –
        i. retaining wall along bluff path
        ii. benches along path
        iii. 6ft fence on bluff
        iv. trees planted
        v. ADA parking lot & restrooms
        vi. storm drains
        vii. low cost recreational opportunities for all ages
2. Chamber
    a. Create SWC Chamber
    b. Plan of Work Developed
    c. 2 new community activities
    d. Support transient room tax for funding
    e. Maupin businesses more successful
    f. SWC Business directory printed each year
3. Economic Development & Jobs
    a. Implement all adopted projects
    b. Build White River Health Clinic
    c. Add at least one new industrial/manufacturing facility
    d. No decline in population
    e. Increase school enrollment
    f. Employment available for graduating students
    g. 30-50 family wage jobs
4. Technology
    a. Create a POP at TV antennae site using Bonneville Power line
    b. Broadcast signal wirelessly to whole city [Done - even better than proposed]
    c. Add additional rebroadcast systems to reach outlying communities
5. Social Services
    a. Build & staff medical clinic
    b. Build and staff assisted living facility
    c. Increased school enrollment

6. Civic Pride
    a. Yard debris and cleanup assistance multiple times per year
    b. Banners on streets
    c. Community compost pile
    d. Reduce speeding in town
    e. Replace sidewalks and utilities in downtown
    f. Uniform use of quality Redsides support banners in businesses
    g. Maupin postcards available for sale
    h. City ordinances on website
    i. Riverside cleanup organized through SOLV – Segment 2
    j. Parking enforcement
    k. Affordable housing
    l. Electronic Reader Board
    m. Flower Pots, benches, US Flags, etc on Main Street
    n. New 4100 square foot City Hall
    o. Combine City & 2 school libraries in 6000 sq ft facility
7. Community Cultural Center
    a. Cultural Arts Center board elected
    b. Cultural Arts Center funding in place
    c. Cultural Arts Center facility built

Community Development

Categories (2004)

1. Recreation
2. Chamber
3. Economic Development & Jobs
4. Technology
5. Social Services
6. Civic Pride
7. Community Cultural Center

Possible Categories (2019)

1. Recreation
2. School / Education
3. Infrastructure
    a. Water
    b. Wastewater
    c. Storm water
    d. Streets
4. Economic Development
    a. Existing businesses
    b. New businesses
    c. Technology
5. Housing
    a. Single Family
    b. Multi-Unit
    c. Seasonal
6. Social Services
    a. Medical Clinic
    b. Senior Services
    c. Assisted Living
    d. Other Health Facilities & Practitioners
7. Civic Pride
    a. Civic Center
    b. Legion Hall
    c. General Cleanup
8. Parks
    a. City Park
    b. Kaiser Park
    c. Mt. Fir Park
    d. Additional Parks?