PRESIDING: Mayor Lynn Ewing

COUNCIL PRESENT: Lynn Ewing, Dennis Ross, Suzanne Knapp, Jon Helquist, Tom Troutman, Randy Bechtol

COUNCIL ABSENT: Carol Rager

STAFF PRESENT: Recorder DeOra Patton, Attorney Paul Sumner,

Visitors Present: Susan Wright, Kathie Richey, Karen DuPuis, Ralph Wimmmer, Dale Madden

CALL TO ORDER/ ROLL CALL/ PLEDGE OF ALLEGIANCE. The meeting was called to order by Mayor Ewing at 6:30 p.m. Roll call of Council and staff was conducted by Recorder Patton. Mayor Ewing led council and audience in Pledge of Allegiance.

CONSENT AGENDA: A) Minutes of December 10, 2016 Meeting; B) Minutes of December 20, 2016 Meeting; C) Minutes of January 3, 2017 Meeting; D) Mayor/Councilor Monthly Finance Report; E) Payment of Invoices for December 2016. It was moved by Councilor Bechtol, seconded by Councilor Ross, and unanimously passed; the Council approves consent agenda as presented.

REPORTS.

Chamber. A written report by Chamber Coordinator Amaral was presented telling of past and future events and meetings, and upcoming SBDC Business Education Classes.

Library. A written report by Librarian Stephenson was presented reporting on awards of grants from the Wasco County Cultural Trust Program.

Fire. A reminder was given that the Fire Department will meet with Burlington Northern Railroad Staff tomorrow on emergency response in event of derailment.

Planning Commission. Chairman Madden reported on past discussions and actions of the Commission, and of hearing there are plans for new housing construction in the works.

Mayor. Mayor Ewing reported the Public Works Staff did a great job on snow removal. He publicly thanked 11 community members who also helped with their own equipment by clearing driveways and sidewalks and digging out cars for fellow citizens. He acknowledged the City's snow removal policy. He reported on recent meetings with organizations and individuals and upcoming meetings relative to flood control, community health assessment by North Central Regional Solutions Advisory Committee, transportation and water grants,

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scenic bikeway, new library project costs and grant applications, BNSF Railroad meeting, LOC Regional meeting, and fiber optic project. He announced January 27 is Oregon Firemen's Appreciation Day, and thanked the firemen.

Mid-Columbia Economic Development District. Councilor Knapp reported she will be attending their strategy meeting tomorrow.

Attorney. Attorney Sumner talked with Council about codification of ordinances, and partnering with other Cities to have a uniform nuisance abatement ordinance and enforcing officer.

MAYOR'S APPOINTMENTS OF COUNCILORS TO COMMITTEES AND DESCRIPTION OF DUTIES. On presentation by Mayor Ewing, the following are the appointments and committees:

Councilor Helquist – Citizen Engagement
Councilor Rager – Public Safety
Councilor Bechtol – Parks & Recreation
Councilor Knapp – Legislation \ LOC
Councilor Troutman – Public Works
Councilor Ross – Capital Projects /Economic Development / Intergovernmental Relations
Mayor Ewing – Economic Development / Liaison with other agencies

On acknowledgement by Attorney Sumner on the upcoming CIS Conference scheduled for February 22, 23, & 24, Mayor Ewing and Recorder Patton will check into for Recorder Patton to attend, and the February's Council meeting will be rescheduled to Tuesday, February 21.

APPOINT PERSON TO POSITION IN THE CITY OF MAUPIN PLANNING COMMISSION. One application was filed with the City. On review and discussion, it was moved by Councilor Ross, seconded by Councilor Helquist, and passed unanimously; the Council appoints Mark Chastain to fill this vacant position in the City of Maupin Planning Commission.

APPOINT PERSON TO POSITION IN THE CITY OF MAUPIN BUDGET COMMITTEE. One application was filed with the City. On review and discussion, it was moved by Councilor Ross, seconded by Councilor Helquist, and passed unanimously; the Council appoints Frank Kay to fill this vacant position in the City of Maupin Budget Committee.

APPROVAL OF CITY ADMINISTRATOR JOB DESCRIPTION. Based on discussion, it was moved by Councilor Helquist, seconded by Councilor Ross, and passed unanimously; the Council approves this job description with changes as discussed tonight and Councilor Knapp clean up grammar.

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APPROVAL OF WHISTLEBLOWER POLICY. Mayor Ewing reported this document is for protection of employee and protection of City, and he paraphrased content. Attorney Sumner acknowledged the information is from CIS, mainly from the CIS template. Based on discussion, it was moved by Councilor Troutman, seconded by Councilor Helquist, and passed unanimously; the Council adopts this policy with the addition of a place for employee signature.

CONSIDER ESTABLISHING THE PERMITTING OF WHOLE HOUSE VACATION RENTALS. Planning Commissioner Wright reported on research of other cities' ordinances and issues, and Maupin Planning Commission consideration. Based on discussion, it was the consensus of Council to send back to the Planning Commission for updating Maupin's ordinance to thoroughly define whole house vacation rentals and put ban in place, and to clean up provisions on Bed & Breakfast requirements.

OPEN AGENDA.

Karen DuPuis stated the city guys did an excellent job on snow plowing.

Sheriff Magill reported every one of his departments is fully staffed. He suggested the City look at placing job announcements on Indeed.com.

Councilor Troutman reported the new boater pass system is working good. He submitted concern on property owners not removing the snow from the sidewalks, and suggested the City should send a letter to remove and if they do not then the City remove at their expense.

COMMUNICATIONS. Council was provided with a letter of thank you from Donna Henderson for the temporary rental of the log home.

EXECUTIVE SESSION PER ORS 192.660(2)(h) TO CONSULT WITH COUNSEL. At 8:45 p.m., Council retired from regular session to go into executive session, and reconvened the regular meeting at 8:50 p.m. There were no decisions to be made at this time.

NEXT MEETING. February 21, 2017
ADJOURN. Mayor Ewing adjourned the meeting at 8:50 p.m.

Respectfully submitted by
DeOra M Patton, Recorder

SIGNED: _____
Lynn Ewing, Mayor

ATTEST: _____
DeOra M. Patton, Recorder

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