PRESIDING: Mayor Lynn Ewing

COUNCIL PRESENT: Lynn Ewing, Carol Rager, Dennis Ross, Suzanne Knapp, Tom Troutman, Jon Helquist

COUNCIL ABSENT: Randy Bechtol

STAFF PRESENT: Recorder DeOra Patton, Attorney Paul Sumner

Visitors Present: Donna Henderson, Carol Beatty, Don Jacklin, Frank Kay, Susan Kay, Karen DuPuis, Theresa Ewing, Cristie Amaral, Mark Seder, Ralph & Tamara Wimmer,

CALL TO ORDER/ ROLL CALL/ PLEDGE OF ALLEGIANCE. The meeting was called to order by Mayor Ewing at 6:30 p.m. Roll call of Council and staff was conducted by Recorder Patton. Mayor Ewing led council and audience in Pledge of Allegiance.

AGENDA CORRECTIONS OR ADDITIONS. none

CONSENT AGENDA: A) Minutes of March 22, 2017 Meeting; B) Mayor/Councilor Monthly Finance Report; C) Payment of Invoices for March 2017. Councilor Knapp requested the Minutes be pulled and placed at the last of the agenda for discussion. It was moved by Councilor Ross, seconded by Councilor Knapp, and unanimously passed; the Council approves the Finance Report and Invoices.

OPEN AGENDA. none

REPORTS.

Chamber. Chamber Coordinator Amaral presented and reviewed a written report telling of events and meetings.

Planning Commission. Recorder Patton reported the Commission approved a site plan for Gary Schoenecker/HDRO to construct a storage building and amend parking plan. As to the rezoning of areas in town, Planner Kraemer will get cost estimates on traffic impact analysis and bring to Council for budget.

Mayor. Mayor Ewing reported on the following: Status of Fiber Project. On May 10, Councilors Troutman and Ross will meet with several state agencies to look at a possible hydro project using the runoff below the city springs. He has submitted a letter of interest for a water source protection grant that would enable the city to make a land swap with Mr. Troutman for the land above the city springs for smaller parcel of city-owned land west of his

property in the area—this deal has been at least 40 years in the making. The new clarifier drive has been ordered, as budgeted, for the sewer plant. The new Little League scoreboard is in. David Skakel of Tri-County Hazardous Waste & Recycle Program felt our hazardous waste and e-Waste collection was a success. We are still in need of someone to represent Maupin on the Tri-County HW&R Steering Committee. The Annual Spring Cleanup was very successful—Park Manager Howard Vejar monitored the operation and the Youth Group from the Community Church did a good job picking up materials from people who could not do it themselves. He met with Carl Williamson of Emmert International regarding the possible moving of the Chamberlain house at the request of a potential buyer. Public Works Foreman Shields did an amazing job graveling the parking lot across from City Park—The Bikeway committee will benefit by claiming that work as in-kind on their grant application for a kiosk. He acknowledged a written report by Librarian Stephenson—Taiko Drummers performance this Friday, and our library has been nominated as a participant for the Edge Small and Rural Libraries Cohort 2017.

Legislation/LOC. Councilor Knapp reported on the LOC Elected Officials Training she attended and presented council with copies of pages 1-3 of the Elected Essentials handout.

Capital Projects /Economic Development / Intergovernmental Relations. Councilor Ross reported, in addition to subjects to be discussed later in the agenda, he will be going to Salem for a Friday meeting with the League of Oregon Cities Board of Directors.

Citizen Engagement. Councilor Helquist publicly thanked Susan Kay for her upkeep, many hours of work, on the mini park in the City Park.

Parks & Recreation. Mayor Ewing reviewed a list prepared by Park Manager Janet Vejar of suggested supplies and items that would be useful and enhance Park services/stay, and other items of current and future needs.

Attorney. Attorney Sumner reported, as to the issue raised at the April 20 Council meeting and follow up with the investigator of Oregon Government Ethics Commission, Councilor Bechtol does not have any actual conflict in his capacity of being a co-owner of the only grocery store in town.

CONSIDER REQUEST FOR AN ENCROACHMENT AGREEMENT IN CITY RIGHT-OF-WAY BY MICHAEL & LISA PETERS. A draft Agreement and site map and drawings were provided to Council. Mr. Peters explained his house proposal, the Planning Commission approval of variance with conditions, the topography of the property, elevations of land/street/house. The proposed maximum encroachment is 3'1" with the 1st floor awning/eyebrow at 26' above Riverside Street. Based on discussion, it was moved by Councilor Helquist, seconded by Councilor Rager, and carried unanimously; the Council authorizes Attorney Sumner to investigate whether the City can sell a small piece of property (triangle

shaped to encompass the encroachment of eyebrow and roof eave into the right-of-way) to add to the Peters property and use it with the encroachment agreement and waiver of remonstrance for encroaching into the setback, and the Peters can use the public right-of-way to access their home, and communicate with Mr. Peters on how to resolve this issue.

APPROVAL OF WAIVER OF REMONSTRANCE AND DEFERRED IMPROVEMENT AGREEMENT WITH MATT KEMPER. Mayor Ewing explained the purpose. The Minor Partition Approval includes conditions of approval required by the City Planning Commission that requires the Applicant to enter into a delayed development agreement and waiver of remonstrance for potential future street improvements along Little Lake Road and Timber Lane. It was moved by Councilor Troutman, seconded by Councilor Ross, and unanimously passed; the Council approves both agreements.

COUNCILOR KNAPP – REPORT ON MID-COLUMBIA ECONOMIC DEVELOPMENT DEPARTMENT STRATEGIC PLAN. The Council and audience was provided with copies of a Summary – Columbia Gorge Economic Development Strategy. Councilor Knapp reported the summary recaps what is in the full document of which has not been adopted yet. The Summary was prepared to inform people what the document/strategy is about, and make them aware of what MCEDD and others are trying to do as far as economic development in the region. MCEDD will have a public hearing on May 25. She paraphrased the Summary – Vision, this being an updated 5-year Plan, the five priority goals: housing - financial capital and entrepreneurial environment – workforce – infrastructure - regulatory environment, SWOT analysis, priority actions to the priority goals, and the ten top priority projects in each of the Washington and Oregon regions. She acknowledged the full document is on MCEDD's website.

CHAMBERLAIN PROPERTY. Mayor Ewing presented a cost comparison between the current Library/City Hall site and Chamberlain property that he and Mark Seder worked on. Discussions were held as to temporary facilities, legion hall, increased opportunity for grants for library, and property appraisal cost and relative information. Mayor Ewing read written letters from Judy & Carrol White, Valerie Stephenson, and Diana McElheran.

Based on information, Councilor Ross motioned the City purchases the Chamberlain property for $160,000 as a site for the Civic Center. Councilor Troutman seconded. Discussion followed with Councilors Knapp and Helquist opposed to making a decision before the May 11 meeting, audience members proposing to move forward, and Councilor Rager also wanting to wait until May 11 but not opposed to purchasing. On call for the question, the result of the vote was 3 to 2 with 1 abstain (Ayes: Ross, Troutman, Ewing; Nays: Knapp, Helquist; Abstain: Rager).

Mayor Ewing announced the Council will go forward to meet on May 11th and take input.

CODIFICATION OF ORDINANCES. Attorney Sumner reported he has had some discussion, but would like to do more research. He estimates budgeting $7,000.

TRANSPORTATION PLANNING GRANT – TRANSPORTATION AND GROWTH MANAGEMENT GRANT FUNDS. Mayor Ewing announced a grant application is due June 9, and he welcomed anyone to help him work on this grant. He reported the project would be to update the City's transportation plan including where roads should go west into the city limits as develop occurs, and focus on pedestrian safety that would include safety from the City Park west to the Deschutes access road and to get pedestrians from upper Maupin to downtown by taking advantage of the donkey trail.

UPDATE ON CODE ENFORCEMENT & NUISANCE ABATEMENT POSITION. Mayor Ewing reported he met with all the small cities in Wasco & Sherman Counties. Most of them want to go forward in looking at contracting with an individual to provide service for all our cities. He provided the cities with copies of Maupin's job description and Nuisance Abatement Ordinance. The next meeting is in Dufur at 2:00 p.m. on May 16.

SET BUDGET SCHEDULE – MAY 1, 18, 31. On presentation by Mayor Ewing, the Budget Committee meeting was set for May 1 and then the 18th & 31st if needed.

SCA PAVING PROJECT (PORTIONS OF GRANT AVE, 6TH STREET, & STAATS AVE) – REVIEW PLAN AND GO TO BID. Mayor Ewing reported, late this afternoon, he received the engineer's drawings for the street improvement project, but not the bid document. It was moved by Councilor Rager, seconded by Councilor Troutman, and unanimously passed; the Council proceeds with giving authorization to Mayor Ewing, Public Works Councilor Troutman, and Public Works Staff to review the bid documents and go out to bid.

CONSIDER PUBLIC RELATIONS – CHAMBER/WEINSTEIN PROPOSAL. Mayor Ewing presented a written proposal by Weinstein PR for a Maupin Fiber Optic Announcement Project, and he told of advantages to do. The Chamber proposes to contribute $1,000. Based on discussion, it was moved by Councilor Rager, seconded by Councilor Ross, and unanimously passed; the Council approves spending $2,250 out of the City's Economic & Community Development fund to enter into an agreement with Mr. Weinstein to promote Maupin Broadband.

APPOINTMENT TO PLANNING COMMISSION VACANCY. Mayor Ewing reported on the resignation by Mark Chastain. On posting of the vacancy, one application was received from Denis Carlson. It was moved by Councilor Ross, seconded by Councilor Troutman, and unanimously passed; the Council appoints Denis Carlsen to fill the position in the Maupin Planning Commission.

APPROVAL OF AUDIT REPORT. Based on the time, it was consensus to table to the next meeting.

SUGGESTED TOPICS FOR NEXT MEETING. Fire Hydrant Report, Employee Handbook, and City Charter.

APPROVAL OF COUNCIL MEETING MINUTES OF MARCH 22, 2017. Councilor Knapp withdrew her suggestions. It was moved by Councilor Troutman, seconded by Councilor Ross, and passed on a 4-0 with 1 abstain (Knapp); the Council approves these minutes as written.

NEXT MEETING. May 11, 2017 and May 24, 2017

ADJOURN. Mayor Ewing adjourned the meeting at 8:58 p.m.

Respectfully submitted by
DeOra M Patton, Recorder

SIGNED: _____
Lynn Ewing, Mayor

ATTEST: _____
DeOra M. Patton, Recorder