

South Wasco County – Library Steering Committee

Meeting Minutes

7/19/18

Members Present: Ingrid Dankmeyer, Sue Knapp, Donna Henderson, Frank Kay, Jon Helquist

Members Absent: Mary Beechler, Rani McPhearson, Dennis Ross

Guests: Lynn Ewing, Karen Dupuis, Mike Wilson

- Approval of June 21st Meeting Minutes: Some concern was expressed about specific wording in the minutes regarding diversity issues in the community. Lynn Ewing provided substitution wording for incorporation into the minutes. To avoid similar sensitivities and concerns, it was generally agreed that only *approved* minutes (not draft) will be distributed to Council.
 - Motion to approve the June 21st meeting minutes was made by Frank Kay and seconded by Donna Henderson. Unanimously approved. These minutes will be redistributed to Council.
- Pamphlet Review and Distribution: Sue handed out the finalized pamphlet revamped by Bohn's. We received 2500 copies to be mailed to South Wasco County residents, and to specific invitees to the groundbreaking ceremony. Sue will obtain and distribute an electronic copy from Bohn's.
- Library District Allocation: Ingrid had contacted The Wasco County Library in The Dalles regarding the library district allocation. They responded that the allocation is determined by the number of registered voters and is not likely to change with a potential expanded library operation in Maupin.
- Capital Campaign:
 - Collins Foundation Grant: Our grant inquiry was approved. Ingrid will be focusing on the full proposal, which is due August 10th. She will be speaking with DeOra (financials), Rani and Valerie Stephenson (past actions, role of library, programming), and Frank (10-yr process, story of library growth, local fundraising) to gather additional input for the proposal. Committee members should be prepared to review the full proposal prior to submission. Mike will be speaking at each Council meeting on progress and updates.

The Full Proposal will inform on the steering committee, selection of the CM/GC, taxing district, library partners, etc. Perhaps the Collins grant could be made as a challenge grant, which would help set the bar for other foundations. The Collins Foundation Board will meet in mid-October to make a decision. Once the Collins full proposal is submitted, Ingrid will work on the Ford Family Foundation grant (\$120,000) and the Oregon Community Foundation grant (\$250,000).

Mayor Ewing's conversation with the Wasco County Library indicated that they would be willing to do more outreach in rural areas (Wamic), and indicated the South Wasco County Library could partner with them on various events that they have.

It was agreed that website language for the city and the library will be looked at with a 'diversity lens' to ensure a sense of and commitment to inclusion. It was suggested that a good point of contact with the Hispanic community be identified, and that contact could help with outreach. The main consideration is that we as a community are willing to try, to

look at it, and have the conversations around diversity. Our goal would be to expand and enhance our reach, connecting our actions to the Mission.

- Google Grant: We will need to apply soon, with or without assistance.
 - Other: The request to the County was \$50,000, to be split between the Clinic and the Civic Center. It was suggested that the Tribal Casino be approached, as well as PGE. Although banking partners did contribute they can help in other ways, too.
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- Library Survey: The committee discussed a revised survey format that was primarily multiple choice responses within three key questions: 1) What library materials could the SWC Library use more of? (e.g. movies/music, books, reference material, technology, audio books, magazine subscriptions). 2) What kinds of programs and activities would you like to see more of? (e.g. cultural, literacy, STEM, Children's and Teen programs, ESL, Seniors, community services outreach) and, 3) How can the library meet your unique needs and enhance your life? (written response). Once revised, the survey will be placed on the library's and city's website. Conversations with patrons entering the library and community conversations are other ways to gather input.

 - Groundbreaking Ceremony: Following the prepared handout, discussion centered on attendees (priority VIPs and others), events/displays/program, and refreshments. Email/phone call/letter invites to VIPs should occur ASAP (Lynn), primarily key legislators who helped with funding. A suggestion was made to request a letter from the Governor to be read during the ceremony and the list of suggested invitees was augmented. The ceremony program was fleshed out to include key speakers, shovel groundbreaking in 'waves', and recognition of leadership donors. Various displays (photos, donor board, funding pie diagram, etc) will be incorporated and a photographer enlisted. The committee will request the chamber to assist with refreshments and gathering chairs/tables/canopy. Mike Wilson will be the emcee. A more detailed planning document is being prepared and the August meeting will focus primarily on this topic.

 - Next meeting: August 16th, 10:00 AM – 12:00