PRESIDING: Mayor Lynn Ewing

COUNCIL PRESENT: Lynn Ewing, Carol Rager, Randy Bechtol, Dennis Ross, Suzanne Knapp, Jon Helquist, Tom Troutman

COUNCIL ABSENT: none

STAFF PRESENT: Recorder DeOra Patton, Attorney Paul Sumner

Visitors Present: James Day, Richard Mindt, Judy Sumner, Ralph Wimmer, Karen DuPuis, Mia Sheppard, Mark Seder, Rod Woodside, M Weson, Christine Wolfe, Michael Wilson

CALL TO ORDER/ ROLL CALL/ PLEDGE OF ALLEGIANCE. The meeting was called to order by Mayor Ewing at 6:30 p.m. Roll call of Council and staff was conducted by Recorder Patton. Mayor Ewing led council and audience in Pledge of Allegiance.

CONSENT AGENDA: A) Minutes of July 25, 2018 Council Meeting; B) Mayor/Councilor Monthly Finance Report; C) Payment of Invoices for June and July 2018. It was moved by Councilor Rager, seconded by Councilor Ross, and unanimously passed; the Council approves Consent Agenda as presented.

AUDIENCE PARTICIPATION. A discussion was held on the cardboard recycling following Councilor Troutman's suggestion to move it out of the City Park or get rid of it. Based on discussion, Mayor Ewing will call The Dalles Disposal to find out if they can pick up more frequently.

REPORTS.

Planning Commission. Recorder Patton reported the Planning Commission, at its meeting of August 14, approved the City of Maupin's applications for Conditional Use Permit and Variance for construction of the new Library and City Hall Civic Center. They also approved a landowners' request for a lot line adjustment.

Chamber. Coordinator Mia Sheppard reported on upcoming events, getting two new Chamber members, and the next Chamber Board meeting set for Sept. 6. She further reported on conditions and plans following the fire on the Deschutes River by ODFW for seeding the land and upcoming BLM meeting to consider not replacing all of the burned-out toilets. She encourages Council to write a letter encouraging BLM to replace all the toilets.

Library. Mayor Ewing read a written report by Librarian McPhearson giving information on the completion of the Summer Reading Program, restarting Movie Night next month, and partnering with the High School to have a Gun safety/Jiu Jitsu presentation in September.

Public Works. Councilor Troutman reported on issues with the sewer pump in East Maupin and with a valve at the wastewater treatment plant. He further reported on a waterline leak in the main going to the reservoir and the need for Council to look at funding and engineering to replace/redo this line.

Mayor. Mayor Ewing gave an update on the Fiber Broadband Project. The project contractor reported today on some of the materials on backorder, and they will start work in September.

Legion Hall. Councilor Helquist gave an update on projects for replacement of doors and exterior painting. Also, the Town & Country Players are getting a large refrigerator donated.

Public Safety. Councilor Helquist reported, in walking around town, there are cigarette butts everywhere and near dry grass.

Capital Projects and Intergovernmental Relations. Councilor Ross made comment of the Broadband and Clinic. He reported on the COCO meeting and the South Wasco Alliance will be helping a person do a historic documentary on Shaniko.

Economic Development. Councilor Knapp suggested putting in an e-permitting system for building permit process and rewriting the application instructions. She acknowledged need to find a replacement for the City Representative on the Tri-County Hazardous Waste & Recycle Program Steering Committee.

Governance. Councilor Knapp presented a Bureau of Labor & Industries poster – Commonly Required Postings in Oregon for employers with 24 or fewer employees in Oregon.

COUNCIL RULES OF ORDER – COUNCILOR KNAPP. Mayor Ewing acknowledged, for presentation, Councilor Knapp has provided Council with the March 2017 Model Rules of Procedure for Council Meetings written by the League of Oregon Cities and Attorney Sumner has submitted a draft Ordinance Establishing rules of procedure for the common council of the city. In a brief overview, Councilor Knapp spoke of important documents/tools to be the City Charter for city constitution, the employee handbook for personnel management, and council rules for how the governing body governs itself, basically follow Robert's Rules of Order for how Council is going to conduct a meeting. It would be a good tool to rely on, to help government be more inclusive, more participatory, more trust and more transparent. From prior request and correspondence, her presentation is to start the conversation to development written rules.

Attorney Sumner reported the draft ordinance is an attempt to take the Model Rule and fit it to Maupin.

Based on discussion, it was the consensus of Council to review the documents and come back to the October meeting with councilor's marked up copy of ordinance for any edits.

CONSIDER NUISANCE ORDINANCE COMPLAINTS. Mayor Ewing reported the City has received numerous complaints over the past month and the consideration tonight is how the Council wants to proceed forward. Council was provided with copies of these twelve complaints. He reported Wasco County Enforcement will not enforce City codes, and on suggestion, he spoke with a person today who might be interested in the Nuisance Abatement Officer position. At request by Richard Mindt for Council action, the process for nuisance abatement was explained. There is opportunity to mitigate situation. The constitution and statutes require procedures for investigation. The process is for complaint to go to Nuisance Abatement Officer, then a hearings officer and then the Council if there is failure to comply. The City does not have a NA Officer at present, but is looking to hire a person and has budgeted funds for the position.

Sue Knapp addressed the complaint on the ponds at RiverCrest Village. DeOra Patton also addressed the complaint on her place, recognizing progress previous to Mr. Mindt's complaint.

CONSIDER DESCHUTES AVENUE GARBAGE ISSUE. Mayor Ewing reported this is another complaint on overflow of garbage on weekends and he asked Council to consider how to handle without having to bring employees in on weekends to empty. Based on discussion, Mayor Ewing will talk to the Chamber on ideas of volunteers and cost sharing, and look at putting two more cans in at Kaiser Park.

DESCHUTES RIM CLINIC. Councilor Knapp presented information cards printed on behalf of the White River Health District pertaining to their tax measure proposal for operating funds of the Clinic.

CIVIC CENTER UPDATES & INFO. Mayor Ewing reported on asbestos in the Chamberlin house and waiting on a bid for removal.

a. **GMP**. Mayor Ewing reported the Contractor's Guaranteed Maximum Price for construction is due September 4. In discussion on whether or not Council wants to call for a meeting to approve the price, it was moved by Councilor Rager, seconded by Councilor Troutman, and unanimously passed; the Council approves the Guaranteed Maximum Price if difference is less than 1-percent of the estimate price.
b. **Funding Updates**. Mike Wilson reported the Collins Foundation grant application has been submitted and will hear back in October, then the next will be the Ford Family Foundation grant application.

c. **Construction/Planning Updates**. Architect Seder reviewed the project and State permit schedule. Mayor Ewing and Recorder Patton reported on conditions for approval by the Maupin Planning Commission on the Conditional Use Permit. Based on discussion, it was moved by Councilor Rager, seconded by Councilor Bechtol, and unanimously passed; the Council approves the Landscape Plan as shown in the project sketches. It was moved by Councilor Helquist, seconded by Councilor Rager, and unanimously passed; the Council includes the Kaiser Park drawing with bio-swell for Storm drainage Plan.

d. **Groundbreaking Updates**. Michael Wilson reviewed the proposed Agenda/Order of Speakers. Councilor Knapp announced the final planning meeting to be September 7 and set up on the 8th will begin at 9 am in Kaiser Park.

COMMUNICATIONS. Council was provided with a Hazardous Waste Collection Summary for the City of Maupin from the Tri-County Hazardous Waste & Recycling Program for the April 14, 2018 collection and totals for each year going back to 2006.

Recorder Patton read a Thank You letter by Harvey & Donna Holycross to the Fire Department of Maupin and all the Volunteers for helping to protect their cabin and trailer in East Maupin in July when the fire was sweeping over the hills.

SUGGESTED TOPICS FOR NEXT MEETING. Select City Representative to serve on the Tri-County Hazardous Waste & Recycling Program Steering Committee. Consider Draft Title VI Plan for City of Maupin in September or October.

NEXT MEETING. Wednesday, September 26, 2018

ADJOURN. Mayor Ewing adjourned the meeting at 8:23 p.m.

Respectfully submitted by
DeOra M Patton, Recorder

SIGNED: Lynn Ewing
Lynn Ewing, Mayor

ATTEST: DeOra M Patton
DeOra M. Patton, Recorder