MINUTES
CITY COUNCIL MEETING
August 28, 2019
6:30 p.m.

MAUPIN CITY PARK COMMUNITY BUILDING
206 BAKEOVEN ROAD
MAUPIN, OREGON

PRESIDING: Mayor Lynn Ewing

COUNCIL PRESENT: Lynn Ewing, Tom Troutman, Susan Wright, Jon Helquist Suzanne Knapp, Mike Foreaker, Randy Bechtol

COUNCIL ABSENT: none

STAFF PRESENT: City Manager Stan Suenaga, Recorder DeOra Patton, Attorney Paul Sumner

Visitors Present: Judy Sumner, Christine Wolfe, Denny Wright, Marc Czornij, Karen DuPuis, Rich Sutliff, Donna Henderson, Sharon DeHart, Mark Seder, Sheridan McClellan, Allison Bechtol, Lisa Gambee, Rod Woodside, Lane Magill

CALL TO ORDER/ ROLL CALL/ PLEDGE OF ALLEGIANCE. The meeting was called to order by Mayor Ewing at 6:30 p.m. Roll call of Council and staff was conducted by Recorder Patton. Mayor Ewing led council and audience in Pledge of Allegiance.

CONSENT AGENDA: A) Approval of Minutes of May 22 & 29, 2019 Council Meetings and May 30, 2019 Budget Committee Meeting; B) Mayor/Councilor Monthly Finance Report; C) Payment of Invoices for July 2019. It was moved by Councilor Knapp, seconded by Councilor Wright, and passed unanimously on a 6 to 0 vote (Ayes: Foreaker, Knapp, Ewing, Wright, Troutman & Helquist; Nays: none); the Council approves consent agenda as presented.

AUDIENCE PARTICIPATION.

Wasco County Clerk Lisa Gambee announced she came to introduce the County's new Emergency Manager. She announced the 2020 elections will be in May and November, and the Maupin official's positions coming up for election in November. She acknowledged forms will be available from city hall and on the County website. Candidate filing is handled through Recorder Patton or Billing Clerk Wolfe.

Richard Midnt commented of a person who stated to him he has been working in rafting for years, and he hopes people involved in rafting are registered with the State of Oregon for "doing business as". He complained of trucks full of metal in the area of 6th & Lincoln Avenue.

REPORTS.

City Manager. City Manager Suenaga thanked Sheriff Magill and City of The Dalles for letting the City use the speed trailer. The plan is to have some enforcement with the speed trailer the next time. He reported on work by the Public Works crew, the plan to use the recently purchased pickup as a snow plow this winter, they have been getting information to Anderson & Perry for the Treatment Plant Facility study, the Nuisance Abatement Officer position and Park positions are open, and work on the new City website.

Planning Commission. Recorder Patton reported the Commission, at its August 13 meeting, began planning work on the list of items from the July joint meeting with the Council. The City Planner has contacted Kittelson & Associates regarding doing a traffic analysis that will be required by ODOT on the zone changes for LI/C on the old mill property, Open Space at the City Park and some RC in east Maupin. He is also preparing the DLCD notice.

Chamber. Coordinator Kyle Suenaga reported on a new member, upcoming events, and the availability to get the Chamber Business News in print at the Chamber office or city hall or through email from the Chamber.

Library. Councilor Helquist reported Librarian Dod said everything is doing fine. Mayor Ewing reported Librarian Dod has met with persons and Councilor Wright on shelving furniture.

Mayor. Mayor Ewing summarized his written report telling he will be a panelist at the ReConnect Broadband Workshop in Madras, the planned date for final paving of the alley and parking area on Grant Avenue, the next meeting of the School Track Facility, the success of Fiber Project and looking at training opportunities, the upcoming Deschutes River Alliance event in Kaiser Park, the upcoming City Fall Cleanup, the upcoming Household Hazardous Waste Collection event in Tygh Valley, and the proposed Renewable Energy/Solar & Wind Farms in the area.

Parks. Councilor Bechtol reported on the purchase and pick up of a play structure for the City Park from Sunrise Christian Academy. Councilor Troutman suggested, in the matter of the City Park boat ramp, the City go to the State Marine Board to get some money, boater pass monies, to put in a hard boat ramp.

Capital Projects. Councilor Wright deferred to Agenda Item #5.

Economic development. Councilor Foreaker reported on contacting Carrie Pipinich of MCEDD to help with preparing a DLCD Technical Assistance grant application to complete a Housing Needs Analysis as recommended by Beth Goodman of ECONorthwest.

Environmental/Recycle. Councilor Foreaker reported a local working group including representatives from Wasco County, Waste Connections and the Tri-County Waste Management and Recycling Committee are working to develop a recycling proposal which will be at least County-wide. He and Mayor Ewing met with them last week.

Deschutes Rim Health Clinic Update. Councilor Knapp reported on the hiring of a new doctor. As to the new facility, she reported on funding efforts.

Public Safety. Councilor Helquist reported on the City having an ordinance for curfew. He acknowledged a recent motor vehicle fatality of a raft guide and school is going to start, so be careful driving and carry first-aid kits in vehicle. As to the Legion Hall, he reported on receiving a grant from Wasco Electric Coop for insulation project. He gave an update on number of windows left to install, maybe getting another painter to complete the exterior painting, and trying to figure out if can get beekeeper to get bees out of the wall.

CIVIC CENTER UPDATES & INFO.

a. **Funding Updates**. Mayor Ewing summarized a written Capital Campaign Report by Ingrid Dankmeyer and Michael Wilson. Recognition was made on the grants awarded, those awaiting decision, and foundations to approach next. In consideration of construction cost increases, the budget for the FFE and public art components to wrap up the campaign, the Capital Campaign Steering Committee is recommending a revised budget for the library portion of $1.85M.

b. **Furniture, Fixtures, and Equipment**. Councilor Wright reported on progress of work inside and outside the building. She reported on working with Bainbridge Design for furniture and this firm's work on negotiating government discount prices. On inquiry, Mayor Ewing reported the paving company will be back in October to complete the paving work. He reported on the amazing amount of interest shown on the Art RFP, the wide variety of art, and he and City Manager Suenaga has extended the RFP deadline to the end of September because there are more people interested and want to give everyone a chance to submit a proposal.

c. **Ribbon Cutting and Grand Opening**. Michael Wilson suggests the Ribbon Cutting Ceremony be a Maupin Christmas Theme on December 7th. A deeper description and report to City Council in September will follow the 9/20/19 Library Capital Campaign Steering Committee meeting. A Grand Opening is being planned for March.

It was moved by Councilor Wright, seconded by Council Foreaker, and passed unanimously on a 7 to 0 vote (Ayes: Foreaker, Knapp, Ewing, Wright, Troutman, Bechtol & Helquist; Nays: none);

the Council approves raising the funding goal from $1.58M to $1.85M for the Library and concurs on the recommended date of December 7 to the Steering Committee for the Ribbon Cutting event.

SHERIDAN McCLELLAN, NEW WASCO COUNTY EMERGENCY MANAGER. Sheridan McClellan reported he took over the position on July 1st. He told of his background and of his goal to meet all councilors, fire chiefs, school staff, and other. On inquiry, he submitted the Railroad is an agency they work with. Recognition was given to the Citizen Alert system and people can sign up on the Wasco County website.

MARC CZORNIJ, U.S. CENSUS BUREAU – PRESENTATION ON 2020 CENSUS. Marc Czornij presented handouts and a slideshow on Complete Count Committees, a program for collaborative partnerships between the U.S. Census Bureau and community leaders to reach the shared goal of counting EVERYONE in 2020. The key is creating awareness in communities all across the country. He reported on the Census helping to guide the distribution of federal funding to states, localities, and households across the nation. He acknowledged the confidentiality of Census responses, and employment recruitment. The Census taking will begin March 12, 2020. People can respond online, by mail, or by phone.

SHARON DEHART – DESCHUTES RIM CLINIC – REQUEST LETTERS OF SUPPORT. Sharon DeHart summarized her August 22, 2019 letter of request asking for two letters of support from the Council of the White River Health District's building project to their USDA grant application and The Ford Foundation grant application. She reported on requirements they are working on for the USDA application, and looking at groundbreaking next Spring. It was moved by Councilor Helquist, seconded by Councilor Knapp, and passed unanimously on a 7 to 0 vote (Ayes: Foreaker, Knapp, Ewing, Wright, Troutman, Bechtol & Helquist; Nays: none); the Council authorizes the City Manager to write the two letters of support with signature spaces for each councilor.

CONSIDER RECOMMENDATION FOR LIQUOR LICENSE RENEWALS IN THE TOWN OF MAUPIN FOR THE FOLLOWING LICENSEES: DESCHUTES MOTEL, DESCHUTES U-BOAT, HENRY'S DELI, IMPERIAL RIVER COMPANY, MAUPIN GROWLERS, MAUPIN MARKET, RAINBOW TAVERN, THE OASIS, AND THE RIVERSIDE. Council was provided with copy of the Renewal Notification Process provided by OLCC and list of licensees in town. Councilors Bechtol and Troutman abstained due to being licensees. Sheriff Magill submitted he has not had any complaints on the establishments. It was moved by Councilor Foreaker, seconded by Councilor Knapp, and passed on a vote of 5 to 0 with 2 abstain (Ayes: Foreaker, Knapp, Ewing, Wright, & Helquist; Nays: none; Abstain: Bechtol & Troutman); the Council opts to 'Do Nothing'.

RFP FOR DEVELOPMENT OF CITY PROPERTIES. Mayor Ewing reported the RFP was posted and several businesses in the community were contacted and have no interest in joining in the RFP development. He recognized some options to (1) simply list property for sale, (2) list property for sale with restrictions on use, or (3) extend RFP and post on contractor sites.

Audience member Mark Seder suggested extending 45 days and share RFP at the upcoming LOC Conference for more exposure. Alison Bechtol suggested extending 60 days.

Following discussion, it was moved by Councilor Knapp, seconded by Councilor Foreaker, and passed unanimously on a 7 to 0 vote (Ayes: Foreaker, Knapp, Ewing, Wright, Troutman, Bechtol & Helquist; Nays: none); the Council extends the RFP to October 30th and advertise more extensively on contractor website.

COUNCIL RULES. Council readdressed page 18 of the draft.

COMMUNICATIONS. Mayor Ewing reminded US Senator Greg Walden will be in Tygh Valley at 9:30 a.m. on Friday.

SUGGESTED TOPICS FOR NEXT MEETING.

a) Council Rules
b) November and December meeting dates

NEXT MEETING. Wednesday, September 25, 2019 – Regular Meeting

ADJOURN. Mayor Ewing adjourned the meeting at 9:01 p.m.

Respectfully submitted by
DeOra M Patton, Recorder

SIGNED: _____
Lynn Ewing, Mayor

ATTEST: DeOra M Patton
DeOra M. Patton, Recorder