

**Library Steering Committee Meeting Minutes**  
**Community Building – City Park**  
**11-20-2018**

Committee Members: Sue Knapp, Ingrid Dankmeyer, Denny Ross, Frank Kay, Jon Helquist

Members Absent: Donna Henderson, Rani McPhearson

Guests: Lynn Ewing, Karen DuPuis

Approval of Minutes: Minutes of the September 10<sup>th</sup> meeting were approved, with a change to the amount of funds donated at the greeting table. This meeting served as a debriefing of the Sept 8<sup>th</sup> groundbreaking ceremony.

Status of Grants:

**Collins Foundation:** Collins Foundation declined our application, giving the mayor a verbal response. A letter from the Foundation was sent to the City, but apparently it was not received by the mayor. The main emphasis for improvement is to demonstrate outreach to underserved and unrepresented populations, improving diversity, equity and inclusion. An Advisory Committee for the new library is being formed to include Hispanic and Native American representation and other minority groups, as well as residents within South Wasco County. This committee will need a mission statement and scope of authority defined. The City will remain in contact with the Collins Foundation in the interim and attempt to reapply next spring, highlighting progress that has been made.

**Ford Family Foundation:** Ingrid is currently working on this grant application. The Ford Family Foundation's focus is on funding and use of meeting spaces, specifically how spaces can promote democracy and interaction, encourage civic participation and collaboration for the well-being of the community. Multiple public uses of this space are the goal, but it is for more than just the City of Maupin. Other rural communities need to benefit as well. It was suggested that the mission and vision of the South Wasco Alliance be incorporated into the grant wording, as well as identification of the origins of the donors (where they live).

There was discussion on who manages and tracks usage of the meeting space, and what would be the measures of success. The use of goals and milestones will help identify the degree of success, to possibly include degree of community use, use by outside communities, numbers and diversity of people using the space. How to outreach and distribute library information efficiently to *all* of South Wasco County needs to be resolved. Discussion continued on prospective uses of the meeting space, including collaboration with CGCC on college, community classes, and other regional meeting needs.

**Oregon Community Foundation:** OCF awarded the medical clinic \$50k. The City will be asking for \$20 – \$30k for the library; January 15, 2019 is the deadline.

**Reser Family Foundation:** RFF focuses on the arts, supporting academics and afterschool programs, and has an interest in 'supporting community and economic development in the built environment that creates sustainable community involvement'. The City will need to have 70% of the budget in hand before application. Feb 1, 2019 is the deadline.

**Murdoch Trust:** Interested in meeting spaces. City will possibly ask for \$150k.

S. Knapp

**National Endowment for Humanities:** Requires a matching grant; funds to be used on capital.

**Wasco County Board of Commissioners:** The County Commissioners intend to award the City and Clinic each \$50k with use of economic development funds from Google, however, they will need to establish criteria before awarding the funds. These funds are separate from the regular budget.

**Misc Discussion:** Jon Helquist - Is there a point where we will be in need of funds to cover expenses? Frank Kay indicated a bridge loan from Rivermark Credit Union is possible, with a 20-30 year mortgage. Granting entities will need to see a plan for our budget coverage of library construction.

**Next Meeting:** December 14<sup>th</sup> (Friday); 3:00 PM.

*Approved: 12-14-18*