

MINUTES
MAUPIN CITY COUNCIL SPECIAL MEETING
December 10, 2016
Page 1 of 2

PRESIDING: Mayor Lynn Ewing

COUNCIL PRESENT: Lynn Ewing, Denis Carlsen, Jon Helquist
Suzanne Knapp, Randy Bechtol

COUNCIL ABSENT: Carol Rager

STAFF PRESENT: Recorder DeOra Patton

Visitors Present:

CALL TO ORDER/ ROLL CALL/ PLEDGE OF ALLEGIANCE. The meeting was called to order by Mayor Ewing at 8:40 a.m. Roll call of Council and staff was conducted by Recorder Patton. Mayor Ewing led council and audience in Pledge of Allegiance.

CANVASS ABSTRACT AND DETERMINE & DECLARE THE RESULTS OF THE NOVEMBER 8, 2016 GENERAL ELECTION. Council was presented with a certified copy of the official abstract from Wasco County Clerk Lisa Gambee. Based on the tally of the votes cast, it was moved by Councilor Knapp, seconded by Councilor Helquist, and passed unanimously; the Council accepts the certified copy of the official abstract and determines the Mayor Elect to be Lynn Ewing, and the Councilors Elect to be Thomas Troutman, Jon Helquist, and Suzanne Knapp.

CONTINUATION OF CONSIDERATION ON LOG HOME RENTAL. Council discussed the rent proposal by Donna Henderson, the anticipated timeline for grant funding of the library project, the present available space in the log home, and plans for moving/cleaning out stored items and cleaning of the building. For medical/health care to the community, it was moved by Councilor Bechtol, seconded by Councilor Helquist, and passed unanimously; the Council approves to rent the log home on a temporary basis to Donna Henderson at a starting rate of \$200/month plus electric/water/sewer and the City & Chamber get cleaned out by the end of March, then at that time the rent would go up to \$300/month plus electric/water/sewer. Also, to contract with someone local, if can, to clean the building.


CONSIDER WASTEWATER TREATMENT PLANT OPERATOR SALARY/JOB ANNOUNCEMENT. Mayor Ewing gave an update on applications received. Based on discussion, it was the consensus to raise the salary range and re-advertise with requirement to have an Oregon Wastewater Treatment Class I License at time of hire and ability to obtain Class II within a year.

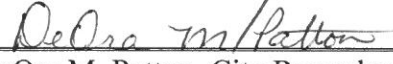
CONTINUATION TO CONSIDER JOB DESCRIPTION – CITY ADMINISTRATOR.

Council completed review and edit of the City Administrator Job Description, and consented to placing on the December 20 council meeting for approval as written.

ADJOURN. Mayor Ewing adjourned the meeting at 11:12 a.m.

Respectfully submitted by
DeOra M Patton, City Recorder

SIGNED: 
Lynn Ewing, Mayor

ATTEST: 
DeOra M. Patton, City Recorder