

MINUTES
BUDGET COMMITTEE MEETING
April 19, 2016
Page 1 of 3

MEMBERS PRESENT: Frank Kay, Lynn Ewing, Jon Helquist, Carol Rager, Denis Carlsen, Randy Bechtol, Virginia Fuller, Danielle Foreaker, Dennis Ross, Suze Riley, Karen DuPuis

MEMBERS ABSENT: Suzanne Knapp, Tamara Wimmer, Katherine Richey

STAFF PRESENT: Recorder/Budget Officer DeOra Patton,
Utility Billing Clerk Candy Barnett

Visitors Present: none

CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE. Mayor Kay called the meeting to order at 6:30 p.m. Roll call was conducted by Recorder Patton. Mayor Kay led the committee in Pledge of Allegiance.

ADDITION TO AGENDA: SOUTH WASCO ALLIANCE. Mayor Kay made announcement and encouraged councilors to attend the SWA meeting on Thursday, April 21 where community and economic groups will post tables to talk about South County area projects.

ELECTION OF CHAIRPERSON. Ross nominated Lynn Ewing. Bechtol seconded. With no further nominations, Lynn Ewing was unanimously elected Chairman.

ELECTION OF SECRETARY. Ewing nominated DeOra Patton. Bechtol seconded. With no further nominations, DeOra Patton was unanimously elected secretary.

RECEIVE AND HEAR BUDGET MESSAGE.

Mayor Kay presented a “2016-17 Budget Perspective” speaking to the budget preparation, numerous significant projects/issues the Mayor & Council have identified and been working on. He also provided information on Maupin Broadband Project, New Library Project, Sewer & Water Rates, Miles Legal Settlement, Fire Department, and Other Items (Sewer Bond, Business Facilitator, Nuisance Abatement Officer, Staff Costs, and exploring technological updates to the City’s accounting/financial systems).

Chairman Ewing acknowledged the Committee members having been provided with an article, “Budgeting Basics” from the League of Oregon Cities.

Budget Officer Patton presented the Fiscal Year 2016-2017 Budget Calendar. She presented and read the Budget Message, which a copy is attached and made a part of these minutes, and in summary it identifies the following:

- The proposed budget for 2016-2017 was prepared by the budget officer in accordance with the local budget laws of the State, and it is balanced with the anticipation of

MINUTES
BUDGET COMMITTEE MEETING
April 19, 2016
Page 2 of 3

- increasing water service fee rates.
- The entire proposed budget is \$4,251,385.00. This budget includes \$1,560,000 in multiple grants.
- The Budget Committee approves an amount or rate of property taxes to be imposed.
- The estimated tax revenue to be generated in the year is \$253,280 based on estimated property tax value and permanent tax rate; however, the balance estimated to be received in the ensuing year is \$227,895 after Measure 5 compression, discounts and taxes uncollected in the year billed.
- Projected State Shared Revenue distribution of State Highway Gas Tax, Cigarette Tax, Liquor Tax, and State Revenue Sharing Fund.
- Proposal for the City to again elect to participate in the State Revenue Sharing Program and continue to use the State Revenue Sharing Funds for special projects of contributions to the Wasco County Emergency Operations Center and Senior Citizen programs.
- Major governmental funds, non-major funds, and major proprietary funds.
- Information on each fund of the City for where main revenues are received and highlights on planned expenditures and debt service.

RECEIVE BUDGET DOCUMENT FOR FISCAL YEAR 2016-2017.

Chairman Ewing explained the information detailed on the budget sheets (historical data consisting of actual resources and expenditures for the prior two years and current year 2015-2016 adopted budget, estimated 2015-2016 fiscal year revenues/expenditures through June 30, and columns for Budget Year 2016-2017 consisting of amounts proposed by budget officer, then approved by the budget committee, and finally the budget adopted by the governing body/*council*).

PUBLIC HEARING TO CONSIDER PARTICIPATION AND USE OF STATE SHARED REVENUE. Chairman Ewing opened the hearing. For the record, there were no public persons in attendance and no public written comments. Based on proposed use and discussion, it was moved by Rager, seconded by Kay, and unanimously approved; the City of Maupin Budget Committee recommends to the City Council that the City elects to participate and receive state revenues for fiscal year 2016-2017.

PUBLIC INPUT ON BUDGET. none

COMMITTEE DELIBERATION ON BUDGET

The Committee reviewed all eleven funds of the budget.

Office Support Barnett reported on the budget review by the Fire Department Board, and the Fire Board's decision to purchase three Ipads before June 30, 2016 at an estimated cost of \$1800.00.

MINUTES
BUDGET COMMITTEE MEETING
April 19, 2016
Page 3 of 3

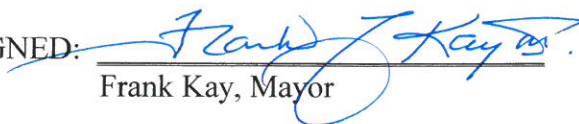
Based on this current year expenditure, it was decided to reduce the budget cash carryover and budget materials/supplies by \$1800.00 resulting in a total budget change to \$86,638.


APPROVAL OF PROPERTY TAXES TO BE IMPOSED. It was moved by Kay, seconded by Ross, and approved unanimously; the City of Maupin Budget Committee approves imposing property taxes for the 2016-2017 fiscal year at the rate of \$5.3573 per \$1000 of assessed value for operating purposes.

APPROVAL OF PROPOSED BUDGET. It was moved by Kay, seconded by Carlsen, and approved unanimously; the City of Maupin Budget Committee approves the proposed budget for fiscal year 2016-2017 with the revision to the Fire Department Fund.

ADJOURN. Chairman Ewing adjourned the meeting at 9:05 p.m.

Respectfully submitted by
DeOra M Patton,
Recorder/Budget Committee Secretary

SIGNED: 
Frank Kay, Mayor

ATTEST: 
DeOra M. Patton, Recorder