MEMBERS PRESENT: Frank Kay, Lynn Ewing, Jon Helquist, Suzanne Knapp, Denis Carlsen, Virginia Fuller, Tom Troutman, Dennis Ross, Tamara Wimmer

MEMBERS ABSENT: Carol Rager, Randy Bechtol, Dale Madden

STAFF PRESENT: Recorder/Budget Officer DeOra Patton,

Visitors Present: Karen DuPuis, Ralph Wimmer, Sherry Holliday, John Howey, Gwen Howey, Katherine Richey

CALL TO ORDER. The meeting was called to order at 6:00 p.m.
ROLL CALL. Roll call was conducted by Recorder Patton. Two positions are vacant.
PLEDGE OF ALLEGIANCE. Recorder Patton led the committee in Pledge of Allegiance.

ELECTION OF CHAIRPERSON. Knapp nominated Lynn Ewing. Carlsen seconded. With no further nominations, Lynn Ewing was unanimously elected Chairman.

ELECTION OF SECRETARY. Kay nominated DeOra Patton. Ross seconded. With no further nominations, DeOra Patton was unanimously elected secretary.

RECEIVE AND HEAR BUDGET MESSAGE.

Budget Officer Patton presented and read the budget message for Fiscal Year 2015-2016. A copy of this budget message is attached and made a part of these minutes, and in summary it identifies the following:

- The proposed budget for 2015-2016 was prepared by the budget officer in accordance with the local budget laws of the State, and it is balanced with the anticipation of increasing park service rates.
- The entire proposed budget is $4,470,210.00.
- The Budget Committee approves an amount or rate of property taxes to be imposed.
- The estimated tax revenue to be generated in the year is $245,841 based on estimated property tax value and permanent tax rate; however, the balance estimated to be received in the ensuing year is $26,314 after Measure 5 compression, discounts and taxes uncollected in the year billed.
- Projected distribution of State Highway Gas Tax, Cigarette Tax, Liquor Tax, 9-1-1 Emergency Telephone Tax, and State Revenue Sharing Fund.
- Proposal for the City to again elect to participate in the State Revenue Sharing Program and continue to use the funds for special projects of contributions to the Wasco County Emergency Operations Center, and possible Senior Citizen programs.
- Major governmental funds, non-major funds, and major proprietary funds.

- Information on each fund of the City for where main revenues are received and highlights on planned expenditures and debt service.

Mayor Kay gave a brief statement about the budget - staff costs lower, Miles settlement included, no water/sewer increase, increase in water system/equipment reserves, and proposed personnel plans.

RECEIVE BUDGET DOCUMENT FOR FISCAL YEAR 2015-2016.

The City budget presented is comprised of ten funds, each with a specific purpose. The budget provided the actual resources and expenditures for the prior two years; the current year's budget; estimated actual resources and expenditures for the current year; the next year's budget as proposed by the budget officer; and columns for the budget approved by the budget committee and the final budget adopted by the council.

RECEIVE PUBLIC INPUT.

Sherry Holliday requested all the receipts from the fiber optic franchise fee be allocated to the street improvement fund. She declared the monies were meant to be dedicated to street improvements/paving, that City had a priority list, and time is wasting. She suggested the City look at improving alleys where people access their homes.

Opportunity was provided to take public comment on the election and use of State Revenue Sharing Funds, and there were no objections from the public.

COMMITTEE DELIBERATION ON BUDGET

The Committee reviewed all funds per page of the budget document. Discussions included the following:

General Fund.

Grants being sought and budgeting.
Legion Hall budget.
Log Home – the Chamber has given notice to continue renting the building.
Tourism Promotion – would like to see budget from Chamber.
Nuisance Abatement Officer. Need to add cost to budget.

Water Fund.

Look at grant opportunities and dollar amounts.

Sewerage System Revenue and Reserve Funds.

Replacement need of 2 electrical panels – consensus to pay costs from Sewerage System

Reserve Fund, about $10,000, and adjust/lower resources/requirements for FY 2015-16 in this Fund accordingly.
Clarifier Driver – an urgency was reported last year, so it is requested Public Works Ramirez present details to Budget Committee at next meeting.

City Park rates and expenditures.

As to receiving report on urgent need for a commercial lawn tractor, it was agreed the cost be paid from the General Fund – Community & Economic Development and to revise budget accordingly.

Fire Department Fund.

Acknowledged increase in travel & training due to mandated DPSST regulations.
Acknowledged Firemen's Fund budget – resource is from personal volunteer firemen account and expenditures will be authorized by the Fire Department Board.

Street Improvement Fund.

It was acknowledged the fiber optic franchise money, full annual general compensation plus annexation dollars, is allocated to this Street Improvement Fund. It was agreed the City needs to do some street improvements regardless of grants to supplement. It was recommended Public Works look at Capital Improvement Plan and put together a project list, and Council have worksession to consider.

Mayor Kay reviewed the proposed Staff Organization 2015-16 with the Committee.

Tamara Wimmer announced her and Ralph's proposal/request to donate/pay costs for an arborist to prune and fertilize the trees on Deschutes Avenue.

NEXT MEETING. A tentative Budget Calendar was presented. Based on discussion, it was the consensus of the Budget Committee to continue the Budget Committee Meeting to Wednesday, May 20, 2015, 6:00 p.m. at the City Park Community Building

ADJOURN. Chairman Ewing adjourned the meeting at 8:17 p.m.

Respectfully submitted by
DeOra M Patton,
Recorder/Budget Committee Secretary

SIGNED: Frank Kay MD
Frank Kay, Mayor

ATTEST: DeOra M Patton
DeOra M. Patton, Recorder