

MINUTES
BUDGET COMMITTEE MEETING
April 22, 2014
Page 1 of 3

MEMBERS PRESENT: Karen DuPuis, Carol Rager, Frank Kay, Joe Ringo, Jon Helquist, Suzanne Knapp, Karletta Carrithers, Virginia Fuller, Denis Carlsen, Tom Troutman, Dennis Ross

MEMBERS ABSENT: Lynn Ewing, Mark Chastain, Dale Madden

STAFF PRESENT: Recorder/Budget Officer DeOra Patton,
Public Works Director Mike Miles

Visitors Present: Ralph & Tamara Wimmer

CALL TO ORDER. The meeting was called to order at 6:30 p.m.

ROLL CALL. Roll call of Committee and staff was conducted by Recorder Patton.

PLEDGE OF ALLEGIANCE. Member DuPuis led the committee in Pledge of Allegiance.

ELECTION OF CHAIRPERSON. Helquist nominated Frank Kay. Carlsen seconded. Troutman moved to close nominations. With no further nominations, Frank Kay was unanimously elected Chairman.

ELECTION OF SECRETARY. DuPuis nominated DeOra Patton. Helquist seconded. With no further nominations, DeOra Patton was unanimously elected secretary.

RECEIVE AND HEAR BUDGET MESSAGE.

For the record, a copy of the budget message and budget detail sheets were mailed to budget committee members in advance of this meeting and available for public inspection at city hall. Budget Officer Patton presented a Fiscal Year 2014-2015 Budget Calendar.

As requested, Budget Officer Patton read the first four pages of the budget message and then the detailed information of each fund along with review of the budget detail sheets. A copy of this budget message is attached and made a part of these minutes, and in summary it identifies the following:

- The proposed budget for 2014-2015 was prepared by the budget officer in accordance with the local budget laws of the State, and it is balanced with the anticipation of increasing sewer service rates and park user fees.
- The entire proposed budget is \$3,149,226.00.
- The Budget Committee approves an amount or rate of property taxes to be imposed.
- The estimated tax revenue to be generated in the year is \$237,944 based on estimated property tax value and permanent tax rate; however, the balance estimated to be received

MINUTES
BUDGET COMMITTEE MEETING
April 22, 2014
Page 2 of 3

in the ensuing year is \$219,386 after Measure 5 compression, discounts and taxes uncollected in the year billed.

- Projected distribution of State Highway Gas Tax, Cigarette Tax, Liquor Tax, 9-1-1 Emergency Telephone Tax, and State Revenue Sharing Fund.
- Proposal for the City to again elect to participate in the State Revenue Sharing Program and continue to use the funds for special projects of contributions to the Southern Wasco County Ambulance Service, the Wasco County Emergency Operations Center, and possible Senior Citizen programs.
- Reallocation of personnel services based on the 2013 Budget Committee Goals and Council goals, approved requests, and actions.
- Major governmental funds, non-major funds, and major proprietary funds.
- Information on each fund of the City for where main revenues are received and highlights on planned expenditures and debt service.

RECEIVE BUDGET DOCUMENT FOR FISCAL YEAR 2014-2015.

The City budget presented is comprised of ten funds, each with a specific purpose. The budget provided the actual resources and expenditures for the prior two years; the current year's budget; estimated actual resources and expenditures for the current year; the next year's budget as proposed by the budget officer (balanced with anticipation of raising sewer rates by \$6.00/month and increasing park user fees); and columns for the budget approved by the budget committee and the final budget adopted by the council.

RECEIVE PUBLIC INPUT.

Audience member Tamara Wimmer stated she is okay with the proposed expenditures of State Revenue Sharing funds, but if use otherwise such as after school program or other, then it should be defined.

COMMITTEE DELIBERATION ON BUDGET

The Committee reviewed all funds except the Sewer Department and Parks Department.

Discussion was held on the proposed \$10,000 Legion Hall utilities and maintenance expenditure. It was recognized the building needs some gutter repair and bee removal. Carrithers suggested appointing a committee for the legion hall for things that need to be done such as moving the restrooms off the stage, and she reported the Town & Country Players have some money, but not to do all the work.

NEXT MEETING. April 29, 2014

MINUTES
BUDGET COMMITTEE MEETING
April 22, 2014
Page 3 of 3

ADJOURN. Chairman Kay adjourned the meeting at 8:37 p.m.

Respectfully submitted by
DeOra M Patton, Recorder

SIGNED: Karen DuPuis
Karen DuPuis, Mayor

ATTEST: DeOra M Patton
DeOra M. Patton, Recorder