PRESIDING: Mayor Karen DuPuis

COUNCIL PRESENT: Lynn Ewing, Frank Kay, Joe Ringo, Carol Rager, Jon Helquist, Suzanne Knapp

COUNCIL ABSENT: none

STAFF PRESENT: Recorder DeOra Patton, Attorney Paul Sumner

Visitors Present: Cristie Amaral, Rick Eiesland, Leah Fritz, E. Lee Balentine, Allison Bechtol, Randy Bechtol, Rod Woodside, Patrick Kollodge, D. Tombleson, Thomas Troutman

CALL TO ORDER. The meeting was called to order by Mayor DuPuis at 6:30 p.m.

ROLL CALL. Roll call of Council and staff was conducted by Recorder Patton.

PLEDGE OF ALLEGIANCE. Mayor DuPuis led the council and audience in Pledge of Allegiance.

CONSENT AGENDA: A) Approval of Council Meeting Minutes of November 20, 2013; B) Approval of Council Meeting Minutes of December 18, 2013; C) Acknowledge Payment of Invoices for December 2013; D) Acknowledge Wastewater Treatment Plant Operator Report of January 2, 2014;

It was moved by Councilor Kay, seconded by Councilor Ewing, and approved unanimously; the Council approves consent agenda with a revision to the November 20 Minutes to reword the last sentence in the first paragraph under Fire report on page 2.

REPORTS:

CHAMBER. Chamber Coordinator Amaral presented and reviewed a written report on the City Park kiosk, PA system, plans for the Sportsman Show and next Business After Hours event, joining the Oregon State Chamber of Commerce, events and ads in magazines, status of refurbishing murals, and the next Chamber meeting scheduled for February 18.

LIBRARY. Councilor Kay reported on the New Library Visioning Session and Brain Storming Session held earlier this month.

MAYOR: Mayor DuPuis reported on the arrival today of a 1999 Street Sweeper purchased for $7500.00 from the State Surplus Program. Based on inquiry by Councilor Kay, a discussion was held for Council to look at city policy and procedures on financial level of expenditure amounts without council authorization.

TECHNOLOGY & COMMUNICATIONS: Chair Ewing reported he will be at city hall on Monday afternoon to work with city hall staff and the contractor on the new city website.

EMERGENCY PLANNING: Chair Knapp reported, in discussion at a recent Small Cities Network meeting, it was acknowledged cities do not have emergency plans and they rely on their County for emergency operations. She announced she will continue to work on an emergency plan for Maupin.

FIRE: Chief Troutman reported on the Department response to the fire at River Run Lodge.

ATTORNEY REPORT: Attorney Sumner reported he and Mayor DuPuis have been working on the Town & Country Players Legion Hall Lease Agreement.

CONSIDER CONTINUED PROBLEM OF GREASE IN EAST MAUPIN SEWER LINE

Council was provided with Maupin Ordinance No. 210 and Environmental Protection Agency Code of Federal Regulations; local and federal laws prohibiting discharge of fats, oil, and grease into sewer system. They were also provided with photos from the latest grease clean out of January 7, 2014, and six work orders for grease clean out between May 2010 and January 2014.

Sewer Committee Chair Ringo recognized the problem of the grease in the sewer line and the need for the City to address and get resolved. Based on discussion, it was moved by Councilor Ewing, seconded by Councilor Kay, and approved unanimously; for Mayor DuPuis, Public Works Director Miles, and one other person from Council set up a meeting with the owners of Imperial River Company and see where discussion goes to resolve the problem.

CONSIDER PROPOSED MODIFICATIONS TO LEASE AGREEMENT BY GORGENET.

Attorney Sumner advised of some issues in the modifications Dan Bubb proposes. Based on discussion, it was moved by Councilor Ewing, seconded by Councilor Helquist, and approved unanimously; the Council authorizes Attorney Sumner to negotiate on the City's behalf the terms identified in red print.

DISCUSS KAISER PARK VISION COMMITTEE REPORT

Park Committee Chair Rager paraphrased the written report provided to Council; a summary prepared by Facilitator Donna Shewey of the Committee's workshops, recommendations, next steps, and community survey results. She announced Kaiser wants a City-wide Master Parks

Plan. She reported the Committee's next step is to start looking at an architect, one who is reasonably priced and will look at several drawings.

It was moved by Councilor Kay, seconded by Councilor Ewing, and approved unanimously; to create a dedicated and restricted Kaiser Park fund within the budget for revenues and expenditures.

It was moved by Councilor Kay, seconded by Councilor Ewing, and approved unanimously; to allocate funds up to $2500 from the 2013-2014 City Park Capital Outlay-Parks Improvements budget for architect service and mileage, and brochure expenses.

CONSIDER CONTRACT OR EMPLOYEE OFFICE SUPPORT TO THE FIRE DEPARTMENT

Councilor Helquist presented and reviewed a written Proposal for Authorizing Administrative Support For Maupin Volunteer Fire Department, providing for job duties and compensation at a maximum of 20 hours per month at $15.00 per hour. Based on discussion, it was moved by Councilor Rager, seconded by Councilor Kay, and approved unanimously; the City creates a temporary, part-time employee Office Support position to help the Fire Department and hires Diane Barber as a temporary, part-time employee for this position for a time period of February 1, 2014 through June 30, 2014.

CONSIDER GOOGLE SERVICES FOR CITY EMAIL ACCOUNTS AND DOCUMENT BACKUP

Councilor Ewing presented and reviewed an outline of services provided under Google applications. Based on discussion, it was moved by Councilor Kay, seconded by Councilor Rager, and approved unanimously; the Council authorizes contract engagement with Google Suite applications service.

OPEN AGENDA:

Councilor Helquist. Address Librarian Wage. Councilor Helquist suggested Librarian Pro-Tem Boggs be paid the same wage that Librarian Hennessey was receiving, for reasons there is only one person who is in The Dalles Library that has a degree and the wage increase will not cost the City money because funding is from the County Library District. He concluded this matter is something for Council to think about.

COMMUNICATIONS.

Mayor DuPuis read a written letter from Don Stroum thanking the City Public Works employees on their response to a broken water line on his property.

Council was provided with the Bank Statements of City accounts with Columbia State Bank, Rivermark Community Credit Union, and Office of the State Treasurer Local Government Investment Pool.

Council was also provided with a City Park Collections Report for the 2013 year.

NEXT MEETING. Council Worksession to review employee health insurance – Jan 29, 2014
Regular Council Meeting – February 26, 2014

ADJOURN. Mayor DuPuis adjourned the meeting at 8:56 p.m.

Respectfully submitted by
DeOra M Patton, Recorder

SIGNED: Karen DuPuis
Karen DuPuis, Mayor

ATTEST: DeOra M Patton
DeOra M. Patton, Recorder