**PRESIDING:** Mayor Frank Kay

**COUNCIL PRESENT:** Lynn Ewing, Frank Kay, Suzanne Knapp, Jon Helquist, Carol Rager, Denis Carlsen, Randy Bechtol

**COUNCIL ABSENT:** none

**STAFF PRESENT:** Recorder DeOra Patton, Attorney Paul Sumner

**Visitors Present**: Rodger Nichols, Karen DuPuis, Kathie Richey, Dale Madden, Dennis Ross, Allison Bechtol, Rod Woodside, Cristie Amaral, Donna Henderson, Rich Sutliff, Joy Ramirez

**CALL TO ORDER/ ROLL CALL/ PLEDGE OF ALLEGIANCE.** The meeting was called to order by Mayor Kay at 6:30 p.m. Roll call of Council and staff was conducted by Recorder Patton. Mayor Kay led council and audience in Pledge of Allegiance.

Mayor Kay introduced Haystack Broadcast News Reporter Rodger Nichols and recognized Mr. Nichols will be tape recording the meeting.

**AGENDA CORRECTION OR ADDITIONS.** None.

**CONSENT AGENDA: A) Minutes of December 16, 2015 Meeting; B) Minutes of January 19, 2016 Meeting; C) Mayor/Councilor Monthly Finance Report; D) Payment of Invoices for December 2015; F) Public Works Operations Manager WWTP Report.**

Audience member Kathie Richey requested the addition of the three key points written in her 12/16/15 Recycle Committee Report that it is believed by the recycle committee that council was in agreement on, and a revision to the wording of the report by Public Works Operations Manager Ramirez under Open Agenda - Grass/Debris Dump Site off 3rd Street. It was moved by Councilor Knapp, seconded by Councilor Ewing, and unanimously passed; the Council approves consent agenda with the addition and revision to the Minutes of December 16, 2015.

**REPORTS.**

**Chamber**. Chamber Coordinator Amaral presented and reviewed a written report telling of February meetings/events/business class, the approval of their Sherars Falls Scenic Bikeway designation and background information on the scenic bikeway program, and the Chamber's work on a cycling map of rides in South Wasco County for bike shops and area businesses.

**New Library Fund Raising Committee**. Allison Bechtol reported they are over the $100,000 mark, and she told of the "Have a Heart Valentines Dance" fundraising event planned for February 13.

**Library**. A written report by Librarian Stephenson was presented telling of current/planned programs and laptop computers gifted from Google.

**Recycling Advisory Committee**. Kathie Richey presented and reviewed a written report/requests. The Committee requests Council to put recycling high on the priority list for the 2016/2017 budget year; to create a new "recycle center department" and incorporate into this department a well-managed fundraising/refundable center with written policies and procedures for both entities; and to continue with more education (stuff recycle flyers in Wasco Electric Coop's billing if possible, a monthly ¼ page article in WamPinRock, and a monthly article in Mayor Kay's newsletter). The Committee recommends that the recycle center be gated and manned by a city employee.

Mayor Kay acknowledged, in meeting with The Dalles Disposal Manager, the recyclable product market having dropped out and fees now being charged to take the products. He reported on the City's recycle revenues/expenses (now about $10,000/$15,000), and that the hiring of an employee to manage would be a significant fee increase that Maupin citizens would most likely not be receptive to. He recognized recycling is a very complicated issue. On inquiry if the Legislature is addressing recyclables going to the landfills because of the market dropping off, Mayor Kay suggested contacting the League of Oregon Cities to see if they want to address the Legislature on this issue.

Mrs. Richey proposed the City give land to the County and she would then approach the County and Tri-County Hazardous Waste & Recyling to develop a County managed recycle center. In discussion, it was acknowledged this would be premature.

**Fire**. Councilor Bechtol proposed declaring four vehicles surplus (2 of the Fire Department and 2 of the Public Works Department), those being (A) 1974 LaFrance Fire Truck, (B) 1991 GMC Jimmy Blazer, (C) 1984 Chevrolet Pickup, and (D) 1987 Chevrolet Pickup. The fire truck is an excess vehicle, and the other three vehicles are inoperable. Based on discussion, it was moved by Councilor Bechtol, seconded by Councilor Helquist, and unanimously passed; the Council declares the vehicles surplus and designates Public Works Operations Manager Ramirez to dispose of them in a commercially reasonable manor.

**Planning Commission**. Chairman Madden reported they are still working on the proposal for time, place, and manner of medical and recreational marijuana.

**Public Works**. Public Works Operations Manager Ramirez reported on the continuation of water sampling.

**Parks.** Councilor Rager reported the Council rendered a decision not to rent the Mountain Fir Community Park out to campers.

**Economic Development – South Wasco Alliance.** Councilor Knapp made announcement of two vacant SWA Board positions coming up, and reported they are looking to start fundraising to cover costs. She further announced the meeting on February 16 at Wamic Community Center to discuss the South Wasco County Parks & Recreation District.

**Community Liaison**. Councilor Helquist reported on Gary Schoenecker's property survey.

**PUBLIC HEARING TO DISCUSS A PROPOSED SUPPLEMENTAL BUDGET TO ADD A FUND – MAUPIN BROADBAND PROJECT AND INCREASE GRANT FUNDING TO THE SOUTHERN WASCO COUNTY LIBRARY. CONSIDER FOR APPROVAL A RESOLUTION ADOPTING THE SUPPLEMENTAL BUDGET.** For the record, a Notice of Supplemental Budget Hearing with Summary of Proposed Budget Changes was mailed to each street address within the City and posted locally and on the City's website, and copies of the budget document and Resolution were available for public inspection at the office of the City Recorder.

Mayor Kay announced the purpose of the Hearing and supplemental budget procedure by State law. On poll, there were no abstentions from the Council and no objections from the audience of the Council or any member to hear the matter. At 8:12 p.m., Mayor Kay opened the hearing to the public.

Support was given by Dennis Ross and Donna Henderson. There was no public opposition presented.

Mayor Kay told of the fiber optic route and administrative role of Q-Life. Councilor Ewing acknowledged the project will be funded by grants, not property taxes. Dennis Ross suggested the line be buried on the same side of the road as the existing Level 3 fiber optic so the City has a place on the opposite side for future water/sewer lines.

Mayor Kay closed the public portion of the hearing at 8:18 p.m. It was moved by Councilor Ewing, seconded by Councilor Carlsen, and passed unanimously; the Council approves and passes Resolution No. 01272016-01 Adopting The Supplemental Budget.

**PUBLIC HEARING TO DISCUSS REVISIONS & INCREASES TO THE MAUPIN CITY PARK USER FEE RATES. CONSIDER FOR APPROVAL A RESOLUTION ESTABLISHING THE USAGE AND FEES OF THE MAUPIN CITY PARK EFFECTIVE FEBRUARY 1, 2016.** Mayor Kay announced the purpose of the Hearing and recognized the proposed new rate structure (peak, standard, & off-season). On poll, there were no abstentions

from the Council and no objections from the audience of the Council or any member to hear the matter. At 8:20 p.m., Mayor Kay opened the hearing to the public.

Upon there being no public testimony presented in favor or opposition, Mayor Kay closed the public portion of the hearing. It was moved by Councilor Rager, seconded by Councilor Ewing, and passed unanimously; the Council approves the revisions and increases and passes Resolution No. 01272016-02 Establishing the Usage and Fees of the Maupin City Park Effective February 1, 2016.

**APPOINT PERSONS TO POSITIONS IN THE CITY OF MAUPIN PLANNING COMMISSION.** Mayor Kay acknowledged the City has openings in two positions for the terms of offices ending December 31, 2018, and he gave notice of Patrick Kollodge submitting resignation from the Planning Commission. Dale Madden and Virginia Fuller have resubmitted their names as applicants to the openings. It was moved by Councilor Ewing, seconded by Councilor Rager, and passed unanimously; the Council re-appoints Dale Madden and Virginia Fuller to the Planning Commission.

**APPOINT PERSONS TO POSITIONS IN THE CITY OF MAUPIN BUDGET COMMITTEE.** Mayor Kay acknowledged the City has openings/vacancies in five positions. Virginia Fuller has resubmitted her name to fill one of the openings. It was moved by Councilor Rager, seconded by Councilor Bechtol, and passed unanimously; the Council re-appoints Virginia Fuller to the Budget Committee.

**2016 COUNCIL PLANNING RETREAT DATE SET (SATURDAY, FEB. 6, 13, 20, OR 27; 9 a.m. – 1:00 p.m.; LUNCH INCLUDED).** Based on discussion, it was the consensus of Council to tentatively schedule the retreat for February 27.

**ODOT ADOPT-A-HIGHWAY PROGRAM.** Mayor Kay acknowledged the City Council & Staff are registered in this program, and the participating role of ODOT to provide signage, garbage bags, etc. He asked Council to pick a week day in April for cleanup, and suggested discussing in the Council Planning Retreat. Public Works Operations Manager Ramirez suggested doing the Highway Cleanup around the City Spring Clean Up (April 23) and invite the community to clean up on city streets.

**DISCUSS BUSINESS LICENSE PROGRAM.** Mayor Kay reported, with marijuana businesses coming up, it would be good to have business licenses in town. He announced the purpose is not for revenue, but knowing who is doing business and number of businesses in town, and he thinks it would take about $2500 - $4000 to administer. He acknowledged the Chamber Board discussed and was divided on giving support to the program.

Chamber Board member Allison Bechtol reported members felt the City has not been able to provide them with good reason to support.

A discussion was held on Councilor Carlsen's suggestions to simply (no annual reporting) and figure out a benefit to the businesses. Attorney Sumner reported on Portland/Multnomah County exemptions of some businesses.

Councilor Bechtol disclosed conflict and abstention on this matter.

**DISCUSS/UPDATE ON Q-LIFE PROJECT.** Mayor Kay reported Q-Life is in the process of completing some paper work, the engineer on the project will be meeting with Public Works Operations Manager Ramirez, looking into interim financing with the timeframe for cash disbursement of grant funds, and Q-Life being fiscal agent to administer. He announced Nolan Young has taken a City Manager position and will be leaving Q-Life. Attorney Sumner reported on the receipt of a draft Lease Agreement with Q-Life.

**OPEN AGENDA.**

**Kathie Richey** requested to know if the Public Works Department has plans for repairs/replacement of the 74 fire hydrants and completing installation of water meters. Public Works Operations Manager Ramirez gave a report on plans/goals and budget.

**Citizens Involvement Group**. Kathie Richey announced they have renamed their group from Maupin Citizens Awareness and Advisory Group to Citizens Involvement Group. She requested the City's bank account statements be put back into the council packets. The prior discussion/decision of Council was acknowledged in that posting/publishing the statements is not prudent practice, and alternatively the Mayor/Councilor do a monthly finance report/review of the bank statements, invoices, and payroll. Councilor Rager suggested inviting Mrs. Richey to sit in on one of the Mayor/Councilor Finance Reviews. A lengthy discussion was held on further requests by Mrs. Richey to view employee paystubs/overtime paid, and if the City has classified exempt and non-exempt jobs. Mayor Kay reported the City is in process of classifying two positions and he presented some criteria that must to be met for exempt classification. He confirmed all present job positions are by law classified as non-exempt. Attorney Sumner explained the public does not have the right to know personal information of employees, but can get information about job positions. As to review of finance report documents, Mrs. Richey will need to make arrangement/appointment with the Mayor.

**Marijuana Regulations**. Karen DuPuis stated Maupin is ahead of Portland in some areas for coming up with regulations on time, place, and manner of marijuana.

**COMMUNICATIONS.** Recorder Patton presented a 2015 City Park Revenue Report.

Public Works Operations Manager Ramirez reported windows for the community building are ordered.

**NEXT MEETING.** February 16, 2016 – Council Meeting/Worksession, 6:30 p.m.
February 24, 2016 – Council Meeting, 6:30 p.m.

**ADJOURN.** Mayor Kay adjourned the meeting at 8:18 p.m.

Respectfully submitted by
DeOra M Patton, Recorder

SIGNED: _____
Frank Kay, Mayor

ATTEST: _____
DeOra M. Patton, Recorder