PRESIDING: Mayor Karen DuPuis

COUNCIL PRESENT: Lynn Ewing, Frank Kay, Joe Ringo, Jon Helquist, Suzanne Knapp

COUNCIL ABSENT: Carol Rager

STAFF PRESENT: Recorder DeOra Patton, Public Works Director Mike Miles, Attorney Paul Sumner

Visitors Present: Jeff Nicol, Amanda Hoey, Steve Kramer, Mike Foreaker, Cristie Amaral, Rod Woodside

CALL TO ORDER. The meeting was called to order by Mayor DuPuis at 6:30 p.m.

ROLL CALL. Roll call of Council and staff was conducted by Recorder Patton.

PLEDGE OF ALLEGIANCE. Mayor DuPuis led the council and audience in Pledge of Allegiance.

CONSENT AGENDA: A) Approval of Council Meeting Minutes of January 22, 2014; B) Acknowledge Payment of Invoices for January 2014; C) Acknowledge Wastewater Treatment Plant Operator Report of February 14, 2014;

It was moved by Councilor Kay, seconded by Councilor Ewing, and approved unanimously; the Council approves consent agenda with correction to the minutes of January 22.

REPORTS:

CHAMBER. Chamber Coordinator Amaral presented and reviewed a written report on the Pacific NW Sportsman's Show, Chamber Board discussion on purchases of promotional items and going to area events to promote Maupin, hiring of a social marketing person for the Chamber and event websites, new chamber members, becoming a member of the Oregon State Chamber, bid on refurbishing two murals, and upcoming meetings.

MAYOR: Mayor DuPuis acknowledged and thanked the city crew on the wonderful job they did of snow plowing and repair work to the street sweeper to get it running. She reported meetings were held with the restaurant owners in east Maupin about the grease problem in the sewer system; the meetings were positive, and meetings will also be held with the restaurant owners in west Maupin.

PUBLIC WORKS DIRECTOR: Public Works Director Miles reported the following: (1) Everything is going well with Public Works Operations Assistant Ramirez. (2) The snow was a big issue. ODOT assisted in getting the snow removed for the school bus route, and he suggests a letter of recognition and thank you be written to The Dalles ODOT office. (3) The crew is working on repairs to the street sweeper and getting closer to getting it running. (4) They had to fix parts on the grader. (5) He expressed disagreement to the evaluation of sewer problem written by Councilor Helquist.

WATER, SEWER, STREETS, PUBLIC BUILDINGS: Chair Ringo acknowledged the City needs to do something about its infrastructure. He suggests forming a committee to figure out where the City can get money, whether it be taxes, borrowing, something.

ECONOMIC DEVELOPMENT: Chair Kay and Economic Development Task Force Chair Foreaker told of the background, goals, and process undertaken in contracting with Business Facilitator Jeff Nicol. On introduction, Jeff Nicol gave a background history on his college, employment, and committee involvement. Amanda Hoey of Mid Columbia Economic Development Department was introduced as a person Mr. Nicol will be working with.

TECHNOLOGY & COMMUNICATIONS: Chair Ewing thanked Public Works Director Miles and crew on the snow plowing; he thanked Attorney Sumner for the contract with GorgeNet; and he thanked Councilor Ringo for helping the city office staff with the introduction to the website class.

COMMUNITY LIAISON: Chair Helquist reported he spent time with the owner of the new business, Seven Directions, and encourages people to stop in the store to meet the owner and look around.

FIRE: Rod Woodside reported the Department is working on a budget plan.

ATTORNEY REPORT: Attorney Sumner reported contracts have been finalized and executed with Business Facilitator Jeff Nicol and with GorgeNet.

HEARING TO RECEIVE PUBLIC TESTIMONY AND CONSIDER FOR ADOPTION A MAUPIN, OREGON PUBLIC RECORDS REQUEST PROCEDURE AND FEES

For the record, notice of this hearing was published in the local newspaper, The Dalles Chronicle, and posted in town, and the document was available for public inspection at city hall. Council was provided with a copy in advance of this hearing.

In review of the document, revisions were made to the calculation of fees to be consistent with the City's Fee Schedule, and to change "3.5 inch computer disk" to "on a disk".

Public Testimony: Rod Woodside stated he thinks the City should have everything on computer for people to download from internet.

It was moved by Councilor Ewing, seconded by Councilor Knapp, and approved on a 5 to 0 vote with 1 abstain (Helquist); the Council adopts this Maupin, Oregon Public Records Request Procedure as amended.

SUE KNAPP / MACK'S TO MOUTH WORKING GROUP – STATUS ON MACK'S CANYON TO MOUTH TRAIL PROJECT

Sue Knapp presented and reviewed a written "Vision for a Mack's to Mouth Trail" including Rationale & Benefits, Landownership, Opportunities, Challenges, Status & Stakeholder Involvement, Accomplishments & Next Steps. She reported on the scope of the project and announced the Working Group proposes making application to Oregon Parks & Recreation Department for a local government planning grant for feasibility study. She recognized the grant process dates schedule, starting in March, and it is proposed the City of Maupin be the applicant/grantee.

It was moved by Councilor Ewing, seconded by Councilor Kay, and approved unanimously; the Council supports the Mack's to Mouth Working Group and supports their attempt to make this trail happen.

GREATER MAUPIN AREA CHAMBER OF COMMERCE – REQUEST FOR FUNDING FOR REFURBISHING MURALS

Chamber Coordinator Amaral presented a written bid from David Kinker in the amount of $8 per square foot, excluding repair and prep work to redo the murals on the building occupied by Deschutes Angler and the Maupin Hardware building. She reported on the scope of work and announced the Chamber tonight is only asking the City to fund half of the $6500 bid to redo the entire mural on Deschutes Angler building.

Based on discussion, it was moved by Councilor Ewing, seconded by Councilor Helquist, and approved unanimously; the Council approves a donation of $3250.00 to the Chamber of Commerce to help with the cost of redoing the mural on the Deschutes Angler building with the monies coming from the General Fund/Economic & Community Development.

APPOINT PERSON TO POSITION IN MAUPIN BUDGET COMMITTEE

For the record, the City has two positions open for the terms of offices to end December 31, 2016, and the City has received an application from Dennis Ross.

It was moved by Councilor Ewing, seconded by Councilor Kay, and approved unanimously; the Council appoints Dennis Ross to fill one of the open positions in the Budget Committee.

For budget preparation, Recorder Patton acknowledged the need for Council to make some financial decisions, to particularly include the cost of living and step increases and allocation of personnel services funding. She acknowledged Council has been provided with the Consumer Price Index published by the Local Government Personnel Institute as reported by the Bureau of Labor Statistics, and recognized the CPI-W, West-Size Class B/C average for 2013 is 1.4% (.01041667).

Based on discussion, it was the consensus of Council to schedule a workshop on March 11 for Performance Evaluation Training and Personnel Services Funding Allocation.

OPEN AGENDA:

South Wasco Community Alliance. Mayor DuPuis acknowledged the formation of a South Wasco Community Alliance group, and Council has been provided with this Group's written South Wasco Community Vision Statement and Vision Areas on Sustainable Economy, Strong Communities, and Improved Living Standards. County Commissioner Steve Kramer reported the Group's meeting today focused on Land Use, Enterprise Zone, and Fiber Optic for high speed internet service.

COMMUNICATIONS.

Mayor DuPuis read a letter from Dawna North requesting the City start earlier this year to spray for invasive weed species, and acknowledgement of goat head (puncture vine) problem on private and public lands. Public Works Director reported the City can only spray on city rights-of-way.

For the record, Council was provided with the Bank Statements of City accounts with Columbia State Bank, Rivermark Community Credit Union, and Office of the State Treasurer Local Government Investment Pool, and year-to-date financial report on revenues and expenditures and in comparison to budget for July 1, 2013 through January 31, 2014.

Recorder Patton recognized, pursuant to discussion at the last council meeting regarding financial expenditure level, Council has been provided with Ordinance No. 269 adopted November 30, 2005. Based on discussion, it was the consensus of Council to discuss the actual authorization of city officials to expend money on the March Council meeting.

Councilors Ewing and Rager announced they would not be present at the March 26 council meeting.

Recorder Patton announced she has copies of the Audit Report for the period ending June 30, 2013 prepared by Emerald CPA Group at city hall for council members to pick up, and per discussion, she will contact Auditor Mark Housen to attend and give presentation of the audit report at a future council meeting.

NEXT MEETING. Council Workshop for performance evaluation training and personnel services funding allocation – March 11, 2014
Regular Council Meeting – March 26, 2014

ADJOURN. Mayor DuPuis adjourned the meeting at 8:50 p.m.

Respectfully submitted by
DeOra M Patton, Recorder

SIGNED: Karen DuPuis
Karen DuPuis, Mayor

ATTEST: DeOra M Patton
DeOra M. Patton, Recorder