PRESIDING: Mayor Karen DuPuis

COUNCIL PRESENT: Lynn Ewing, Frank Kay, Joe Ringo, Jon Helquist, Suzanne Knapp, Carol Rager

COUNCIL ABSENT: Lynn Ewing left early at 7:48 p.m.

STAFF PRESENT: Recorder DeOra Patton, Public Works Director Mike Miles, Attorney Paul Sumner

Visitors Present: Rod Runyan, Rick Eiesland, Stan Fargher, Cristie Amaral, Ralph Wimmer, Tamara Wimmer, Scott Hege, Allison Bechtol, Randy Bechtol, Dawna North, Nora Ferguson, Ron Walp, Rod Woodside

CALL TO ORDER. The meeting was called to order by Mayor DuPuis at 6:30 p.m.

ROLL CALL. Roll call of Council and staff was conducted by Recorder Patton.

PLEDGE OF ALLEGIANCE. Mayor DuPuis led the council and audience in Pledge of Allegiance.

AGENDA CORRECTIONS OR ADDITIONS. Councilor Kay requested the following three items be added to the agenda:

1) Discuss the Grapes, Garden, Grill, & Gigabytes event with the Chamber Report.
2) Consider adoption of an ordinance, "An Ordinance of the City of Maupin Declaring a Moratorium on Medical Marijuana Facilities, and Declaring an Emergency".
3) Discussion relative to propane. Mayor DuPuis acknowledged she has some information on this subject to present in her mayor's report.

CONSENT AGENDA: A) Approval of Council Meeting Minutes of March 26, 2014; B) Acknowledge Payment of Invoices for March 2014; C) Acknowledge Wastewater Treatment Plant Operator Report of April 14, 2014;

Councilor Rager questioned if the city should be granting money under an open agenda item. Councilor Ewing clarified, when something is not on the published agenda and it comes up at the council meeting and it involves money, it should be tabled to be put on the published agenda. Based on discussion, it was recognized this issue is raised due to the request for monies from the city for the Mack's to Mouth Trail project not being on the published agenda, and noted for the record tonight that time was of the essence to meet the grant application deadline.

Councilor Helquist requested a change to his comment under Open Agenda (D).

Based on discussion, it was moved by Councilor Kay, seconded by Councilor Knapp, and approved unanimously; the Council approves consent agenda with revision to the minutes of March 26.

MAUPIN AUDITOR MARK HOUSEN. REVIEW AUDIT REPORT FOR YEAR ENDING JUNE 30, 2013. Mr. Housen reported this is the third year his firm has audited the city. He told of partners of the firm, the process undertaken in conducting the audit, and recognized there is a set of standards he has to follow under federal and state rules. He announced the audit went well and his findings are of a clean opinion. He acknowledged, in the back section of the audit document, he is obligated to comment on segregation; however, based on the size of the city, the city cannot do segregation of duties. On inquiry, he reported the city's financial condition is good, and as to $400,000 reserve in the general fund, it is prudent to maintain reserve. Councilor Ringo thanked Recorder Patton for 27 years of clean audit.

It was moved by Councilor Kay, seconded by Mayor DuPuis, and unanimously approved; the Council accepts and adopts the Audit Report for the Year Ended June 30, 2013.

REPORTS:

CHAMBER. A written MACC News report by Chamber Coordinator Amaral was presented giving updates on the Maupin Welcome signs, the City Park Kiosk, the mural on the Deschutes Angler building, past and future events, having ordered ten more banners for Deschutes Avenue, and Imperial River Company plans to check with Pepsi about a new school reader board.

Grapes, Garden, Grill, & Gigabytes Event. Stan Fargher presented information on this event to be held May 17 along with the Annual Yard Sales. He asked permission to close a portion of 4th Street from 10:00 a.m. to 4:00 p.m. for the set up, a 20 ft x 20 ft area, of the US Cellular van and booth. It was moved by Councilor Kay, seconded by Councilor Helquist, and unanimously approved; the Council authorizes the closure of 100 feet of 4th Street from Deschutes Avenue to the alley southward as requested.

LIBRARY. Allison Bechtol reported the new library fund raising committee is continuing to meet. The brochures are in the process of being made; they have developed a list of potential donors; and they will set up a booth on May 17 in front of the library.

MAYOR: Mayor DuPuis read a Thank You note from Mid Columbia Economic Development District for the hosting of their meeting in Maupin. 24 people participated in the meeting.

Discussion relative to propane. Mayor DuPuis provided information on changing propane provider from Cascade Propane to Pacer and presented a four month cost comparison resulting in what would have been about $1100.00 savings. Based on discussion as to job duty concerns by Public Works Director Miles and members of the council, it was recommended to put the issue

on the next month agenda to discuss going out to bid and encourage the mayor and Public Works Director Miles to do whatever is needed to do to put out bids.

PUBLIC WORKS DIRECTOR: Public Works Director Miles reported the following: (1) He started the city's right-of-ways weed spraying about a month earlier this year and he finished spraying those today. There is still some internal yard spraying to do. He is still having problems with the sprayer and might have to look at buying a new tank. (2) He and Public Works Operations Assistant Ramirez got the ISO survey done, but the state fire marshal sent out another packet to complete. (3) He has ordered the gauges to do the hydrant testing. Testing should be done annually, but not less than every 3 years. (4) With Public Works Operations Assistant Ramirez help, they have put together a building standard operating procedure, and a list for department needs that are needed now or later. On inquiry, he reported the city has 35 meters on hand for which internal parts can be used. As to installation of meters, he will need guidance from council and the funds to do.

WATER, SEWER, STREETS, PUBLIC BUILDINGS: Committee Chair Ringo presented a section of a broken water pipe as evidence toward the need for the city to come up with some contingency funds for infrastructure replacement. In discussion, Public Works Director Miles reported the city has a capital improvement plan, and Councilor Knapp suggested council review this plan. It was the consensus of council to set up a Worksession on Tuesday, July 22 to discuss Infrastructure Contingency Funding.

PARK: Committee Chair Rager reported on selection to hire Landscape Architect Mike Faha for Kaiser Park. She is waiting until after the ISO and budget processes are complete and then she will work with Public Works Director Miles and Recorder Patton on a master plan.

ECONOMIC DEVELOPMENT: Committee Chair Kay reported a RiverFest meeting will be held tomorrow. They need about 50 people to help with the event.

TECHNOLOGY & COMMUNICATIONS: Mayor DuPuis announced Councilor Ewing has gone home sick, but asks Chamber Coordinator Amarel to contact him or Teresa Ewing before the Chamber makes a decision on the Pepsi reader board.

COMMUNITY LIAISON: Committee Chair Helquist reported he attended a League of Oregon Cities meeting last Friday in The Dalles. He and Wasco County Commissioner Runyan talked about the moratorium on medical marijuana facilities and he will discuss this more in open agenda.

EMERGENCY PLANNING: Committee Chair Knapp suggested, because she is getting involved in a lot of other projects, having the fire department office support person help with the city's emergency plan.

FIRE: Rod Woodside reported on the fire chiefs meeting and of getting additional radios.

ATTORNEY: Attorney Sumner reported he has been working on the local contract review board ordinance and will have something to present at the next council meeting. He spoke with City Planner Meader with regards to the Stout property, and Planner Meader had to check into state provisions.

CONSIDER NEW (RENEWAL) TOURISM PROMOTION SERVICES CONTRACT WITH MAUPIN CHAMBER

Chamber President Allison Bechtol presented a written letter from the Chamber requesting renewal of contract with some minor update of changes and proposal for a five year term from April 23, 2014 to April 23, 2019. She reported the chamber has done a wonderful job using the money and has a list of successes.

Based on discussion, it was moved by Councilor Kay, seconded by Councilor Knapp, and unanimously approved; the Council accepts and approves this contract as presented with changes annotated in red.

CONSIDER LIBRARIAN HENNESSEY LEAVE OF ABSENCE

Mayor DuPuis read a written request from Librarian Hennessey for an extension to her leave of absence originally scheduled to end in May 2014.

Based on discussion, it was moved by Councilor Kay, seconded by Councilor Rager, and unanimously approved; the Council extends Sara Hennessey's leave of absence to September 30, 2014.

OPEN AGENDA:

City Website. Allison Bechtol requested the city's website be fixed. In discussion, it was recognized the city has changed its website from "cityofmaupin.com" to "cityofmaupin.org" and will pursue getting the domain name transferred.

Imperial River Company. Public Works Director Miles reported IRC is doing its annual cleaning. The cleaning company showed him the process they go through; it is very clean and there is no problem with the check valve.

Consider adoption of an ordinance, "An Ordinance of the City of Maupin Declaring a Moratorium on Medical Marijuana Facilities, and Declaring an Emergency". Councilor Helquist presented information he received from County Commissioner Rod Runyan following a League of Oregon Cities meeting in The Dalles where a presentation was given regarding

medical marijuana dispensaries. The information included the City of The Dalles Agenda Staff Report and Special Ordinance of the City of The Dalles. He reported cities have a deadline of May 1 to opt to do nothing or adopt a one year moratorium, and acknowledged Maupin does not have business licensing nor police department to enforce. Council opened public hearing and received input from five audience members. Deliberation included recognition that a moratorium would provide the city with a year to study and be prepared. It was moved by Councilor Kay, seconded by Councilor Helquist, and unanimously approved; the Council adopts an ordinance, "An Ordinance of the City of Maupin Declaring a Moratorium on Medical Marijuana Facilities, and Declaring an Emergency", assigning it Ordinance No. 296, and hold a public hearing at the May council meeting to consider ratification of this ordinance.

Lower Deschutes River Management. Local Government Representative Scott Hege presented an update to include the Tribes decision to start charging a $1.00 per person fee at the put-in and take-out areas of Harpham Flat and Sandy Beach, the next LDRM Group meeting scheduled for 9:00 a.m. on April 29 at Imperial River Company, and BLM is beginning its process for an environmental assessment in Segment 3 and will be looking for comments.

COMMUNICATIONS.

Council was provided with copy of an April 16, 2014 notice from DEQ to Tri-County Hazardous Waste & Recycling Program approving the 2013 Opportunity to Recycle Programs for Wasco Wasteshed, Wasco County, and award of 6% credit for the Waste Prevention, Reuse and Residential Composting Program.

Council was provided with the Bank Statements of City accounts with Columbia State Bank, Rivermark Community Credit Union, and Office of the State Treasurer Local Government Investment Pool; and year-to-date financial report on revenues and expenditures and in comparison to budget for July 1, 2013 through March 31, 2014. They were also provided with a 2014 year-to-date City Park Collection report for January thru March and in comparison to 2013 revenues.

Public Works Director Miles announced the City's Spring Clean Up is this Friday and the Hazardous Waste Collection is Saturday.

Recorder Patton reminded council, in earlier meeting discussion, of the need to set dates to consider employee step increases per performance evaluations and health insurance coverage before July 1.

NEXT MEETING.

Worksession to discuss wellhead protection plan and grant funding – To Be Determined (date to be set in first half of May)

Regular Council Meeting – May 27, 2014

ADJOURN. Mayor DuPuis adjourned the meeting at 8:52 p.m.

Respectfully submitted by
DeOra M Patton, Recorder

SIGNED: Karen DuPuis
Karen DuPuis, Mayor

ATTEST: DeOra M Patton
DeOra M. Patton, Recorder