PRESIDING: Mayor Frank Kay

COUNCIL PRESENT: Frank Kay, Suzanne Knapp, Jon Helquist, Denis Carlsen, Randy Bechtol

COUNCIL ABSENT: Lynn Ewing, Carol Rager

STAFF PRESENT: Recorder DeOra Patton, Attorney Paul Sumner, Public Works Operations Manager Joy Ramirez

Visitors Present: Karen DuPuis, Kathie Richey, Suze Riley, Candy Barnett, Gene Barnett, Jim Turner, Roger Harwood, Allison Bechtol, John Smeraglio, Bob Austin, Ralph Carrithers, Karletta Barnett, Cristie Amaral

CALL TO ORDER/ ROLL CALL/ PLEDGE OF ALLEGIANCE. The meeting was called to order by Mayor Kay at 6:30 p.m. Roll call of Council and staff was conducted by Recorder Patton. Mayor Kay led council and audience in Pledge of Allegiance.

CONSENT AGENDA: A) Minutes of April 19, 2016 Meeting; B) Minutes of April 27, 2016 Meeting; C) Mayor/Councilor Monthly Finance Report; D) Payment of Invoices for April 2016. It was moved by Councilor Knapp, seconded by Councilor Carlsen, and unanimously passed; the Council approves consent agenda as presented.

REPORTS.

Chamber. Chamber Coordinator Amaral presented and reviewed a written report telling of past and future meetings and events.

New Library Fund Raising Committee. Allison Bechtol reported on monies raised during Maupin Daze.

Library. A written report by Librarian Stephenson was presented telling of the events held during the month of May.

Economic Development – South Wasco Alliance. Councilor Knapp reported on a presentation to the Retired Teachers Association. She reported she is a new MCEDD Board member representing Wasco County, and of attendance to The Dalles City Council.

CONSIDER LETTER OF APPLICATION BY TYGH SCHOOL COMMUNITY CENTER, INC. REQUESTING A $1,000 CONTRIBUTION FROM THE CITY'S STATE SHARED REVENUE/SENIOR CITIZEN PROGRAM FUNDS. Based on discussion, it was moved by Councilor Helquist, seconded by Councilor Knapp, and passed unanimously; the Council approves the $1,000 contribution with condition the TSCC provide a report of how the funds are used.

PUBLIC HEARING TO CONSIDER AN INCREASE TO THE WATER SERVICE FEES TO TAKE EFFECT JULY 1, 2016. THE PROPOSAL IS TO INCREASE THE MONTHLY RESIDENTIAL AND COMMERCIAL WATER USER FEES $2.00 AND EQUIVALENT PERCENT INCREASE TO ALL OTHER USERS.
Spreadsheets on current and proposed user fee rates were presented. Mayor Kay reported the Budget Committee met and approved a $2.00 and equivalent increase. He reported the water fees have not been raised for several years, since 2011. He acknowledged system mandates, increased testing, and electric rate increase. He opened the hearing to the public.

On inquiry by Bob Austin, Public Works Operation Manager Ramirez reported on phases of testing and working with a hydrologist.

Upon there being no further public input, Mayor Kay closed the hearing to the public and called for Council deliberation.

Mayor Kay recognized the increase would generate about $10,000. Councilor Carlsen suggested re-evaluating how trailer courts are charged (RVs at residential rate).

It was moved by Councilor Bechtol, seconded by Councilor Carlsen, and passed unanimously; the Council increases the monthly water user fees by $2.00 to residential/commercial users and equivalent increase to all other users to balance the budget. Resolution No. 05252016 establishing the user fee rates effective July 1, 2016 is attached and made a part of these minutes.

PRESENTATION AND APPROVAL OF THE UPDATED CITY OF MAUPIN BIOSOLIDS MANAGEMENT PLAN (May 1, 2016) AND OREGON DEQ NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM WASTE DISCHARGE PERMIT.
Public Works Operation Manager Ramirez reported on the NPDES Permit being for a 5-year period, and requires, as a component of permit/renewal, a Biosolids Management Plan for which she has updated from 2011 Plan. She reviewed required changes in limits/monitoring/testing, the Treatment System Class changing to a Level III next year, and sources for backup certified wastewater operators.

Based on discussion, it was moved by Councilor Knapp, seconded by Councilor Helquist, and passed unanimously; the Council approves the proposed NPDES permit with updates noted and authorizes the mayor to sign.

CONSIDER DRAFT AGREEMENT WITH SEDER ARCHITECTURE & DESIGN FOR DESIGN, ENGINEERING, PERMITTING, BID PROCESS, AND CONSTRUCTION MANAGEMENT OF THE MAUPIN LIBRARY/CITY HALL PROJECT.
Mayor Kay presented, for introduction/not approval tonight, a Preliminary Scope and Process for continued Architectural & Engineering Services, Maupin Civic Center Continuation thru Realization Phases. Scope of services would include designing, cost estimates, preparing bid documents, and management. On inquiry, Mayor Kay reported parking options are being explored, and Councilor Knapp recognized parking would probably be addressed in Design Development Phase #2 in a community presentation. On inquiry of when a decision would be made about the city hall concept, Mayor Kay reported he, Mark Seder, and Susan Wright have been reviewing options and putting together cost estimates/savings. It was acknowledged a schematic plan is available at city hall and the library. Mayor Kay asked Council to look at Mark Seder's draft proposal and within the next 60 days, Mark Seder will present a proposal with dollar amounts.

RECEIVE MAUPIN PLANNING COMMISSION'S PROPOSED ORDINANCE LANGUAGE ON RULES/REGULATIONS FOR MEDICAL MARIJUANA DISPENSARIES/PROCESSING SITES AND RECREATIONAL MARIJUANA PRODUCERS/PROCESSORS/WHOLESALERS/RETAILERS.
Mayor Kay announced the Council has received a 2-page list of proposed language for the Council to look at and later present to public in some kind of ordinance. A completed final draft would then be on record to be able to say to citizens these will be the rules if voters overturn the ban. Based on public comment, it was acknowledged the purpose tonight is for the Council to receive the proposal, it is not a public hearing, and a public hearing will be held before adoption of an ordinance.

PRESENT FINAL FRANCHISE ORDINANCE AND LEASE AGREEMENT WITH LS NETWORKS. Mayor Kay announced the Council held a public hearing on this ordinance and lease agreement and it was the decision of Council to approve this agreement and ordinance and authorize the Mayor and Attorney to finalize the details and execute the documents. He reported the fiber optic POP will not have any chemical substances and its electrical power backup will be propane. LSN will pay the City rent for 10 years. He acknowledged copies of the contract will be available to review. On inquiry by Councilor Knapp, Public Works Operations Manager Ramirez acknowledged the wellhead protection area goes up to the ODOT compound.

OPEN AGENDA.

Karen DuPuis inquired if any discussion has been held yet on a raise for Ed Ingram for lawn care. She reported receiving two comments from people of the water being left on all night at the Mountain Fir Park. Public Works Operations Manager Ramirez will investigate.

COMMUNICATIONS. Recorder Patton presented a Fiscal Year 2015-2016 financial report as of April 30, 2016.

EXECUTIVE SESSION PER ORS 192.660(2)(i) TO HEAR PERSONNEL ISSUE. At 8:33 p.m., Council retired from regular session to go into executive session, and reconvened the regular meeting at 10:35 p.m.

There were no decisions to be made at this time. There will be a meeting between council representatives and staff.

NEXT MEETING. June 14, 2016 – Council Meeting/Worksession, 6:30 p.m.
June 22, 2016 – Regular Council Meeting, 6:30 p.m.

ADJOURN. Mayor Kay adjourned the meeting at 10:36 p.m.

Respectfully submitted by
DeOra M Patton, Recorder

SIGNED: Frank J. Kay, Jr.
Frank Kay, Mayor

ATTEST: DeOra M Patton
DeOra M. Patton, Recorder