PRESIDING: Mayor Karen DuPuis

COUNCIL PRESENT: Frank Kay, Joe Ringo, Jon Helquist, Suzanne Knapp, Carol Rager

COUNCIL ABSENT: Lynn Ewing

STAFF PRESENT: Recorder DeOra Patton, Public Works Director Mike Miles, Attorney Paul Sumner

Visitors Present: Susan Kay, Medy Gantz, Carol Beatty, Mike Davis, Mary Beechler, Rhonda Pearce, Carrol White, Sandra Knight, Cristie Amaral, Bob Krein, Candy Barnett, Gene Barnett, Alison Bechtol, Dawna North, Tamara Wimmer, Ralph Wimmer, Leah Fritz, Gary Schoenecker

CALL TO ORDER. The meeting was called to order by Mayor DuPuis at 6:30 p.m.

ROLL CALL. Roll call of Council and staff was conducted by Recorder Patton.

PLEDGE OF ALLEGIANCE. Mayor DuPuis led the council and audience in Pledge of Allegiance.

AGENDA CORRECTIONS OR ADDITIONS.
Add Consideration for Approval of American Red Cross Shelter Agreement under Open Agenda.

CONSENT AGENDA: A) Approval of Council Meeting Minutes of June 10, 2014, and and June 25, 2014; B) Acknowledge Payment of Invoices for June 2014; C) Acknowledge Wastewater Treatment Plant Operator Report of July 18, 2014;
It was moved by Councilor Kay, seconded by Councilor Knapp, and approved unanimously; the Council approves consent agenda as presented.

REPORTS:

CHAMBER. A written MACC News report by Chamber Coordinator Amaral was presented telling of upcoming events and giving an update on the Welcome to Maupin Sign.

MAYOR. Mayor DuPuis reported she received two letters regarding some problems with campers at the Mountain Fir Community Park. She read each of these letters, from Pat Tolentino and Candy Barnett, which also included a suggestion to install signs for respect of neighborhood and quiet time after 10 p.m. She further reported receiving a thank you letter from a group of people for the allowance to use the Mountain Fir Community Park. She reported she received a second letter from Carol Beatty addressing the tent campers on Elrod Avenue and additional camps set up on the corner of Third & Elrod. She acknowledged this issue was discussed at the Council meeting held last night.

PUBLIC WORKS DIRECTOR: Public Works Director Miles reported the following: (1) the repaired sewerage system pump in east Maupin has been installed and running good; (2) they are still trying to repair the dugout roofs at Mountain Fir Community Park; and (3) they are still trying to clear alleys and streets of vegetation. He confirmed they have not gotten to the broken asphalt at Mountain Fir Community Park. He confirmed he understands what is needed on the courtesy/quiet time signage for Mountain Fir Community Park and acknowledged the signs will have to be special made. It was the consensus of Council to authorize the purchase of four specialty signs, and temporarily put up paper signs on restroom.

PARK. Committee Chair Rager reported there has been some discussion about getting directional signs to Mountain Fir Community Park. As to issue of the grass clippings piled up at Mountain Fir Community Park, she has spoken with people about taking it. She reported on receiving a letter from Park Manager Janet Vejar requesting Council consider giving Park Relief Person John Odegard a raise in pay. It was moved by Councilor Kay, seconded by Mayor DuPuis, and unanimously passed; the Council approves a wage increase to $10.00 per hour to John Odegard to be effective August 1, 2014.

COMMUNITY LIAISON. Committee Chair Helquist reported he has been talking to people to get feedback on ideas. He recognized new painted signs on three businesses.

FIRE DEPARTMENT: Member Helquist reported on the following: (1) Scott Anderson and Public Works Director Miles are going to start purchasing items budgeted; (2) some members responded to some area fires and encountered some concerns with lack of organization by other agencies; and (3) Scott Anderson has scheduled training for Monday night involving going through the school for orientation of facility.

ATTORNEY REPORT. Attorney Sumner acknowledged having submitted a draft of a nuisance abatement ordinance of which is on the agenda for council to discuss.

STATUS ON NEW LIBRARY PROJECT AND REQUEST FOR ARCHITECT DECISION BY MAUPIN NEW LIBRARY FUND RAISING COMMITTEE – ALLISON BECHTOL & MARY BEECHLER

An agenda list of requests from the fund raising committee was presented to council, which included: (1) they will summarize accomplishments to date; (2) they ask that council choose architect Mark Seder for the project; (3) Lyn Craig's (grant writer for the project) contract needs to be renewed; and (4) consider doing the whole project (civic center idea) as originally planned.

Mrs. Bechtol announced the library project is going to cost about $1 million, about 15% is needed as matching funds to start grant applications, and the goal is to secure the funds before next summer. She reported the committee will have a kick-off event in late Fall to formally

introduce the project and do a mass mailing for fund raising. She recognized the beginning funds on hand and total of donations received to date.

Mary Beechler presented their marketing materials; poster, brochure, and mail donation inserts. She requested the Council consider officially choosing an architect tonight for the library design. In later discussion, Mrs. Bechtol recognized the Fund Raising Committee recommends Council selects Mark Seder as he has extensive experience and background.

Lyn Craig suggested the city work to keep the project costs, with or without city hall, below $1 million.

Based on discussion, it was moved by Councilor Kay, seconded by Councilor Ringo, and unanimously passed; the Council approves entering into contract with Mark Seder for architect services for the project based on Findings of Record.

LYN CRAIG. PRESENT RENEWAL/NEW GRANT WRITING CONTRACT FOR NEW LIBRARY AND DISCUSS DESIGN

Lyn Craig presented and explained a new Professional Services Agreement. The 2013 Agreement is due to expire in November. The new agreement has been revised lowering the payment from 6% to 5% of the amount of grants successfully obtained for this project and has no expiration date. She encouraged the City to do both the library and city hall at the same time, an umbrella project, as it would be more cost effective. On inquiries, she acknowledged her services can be tied into the grants under administrative costs, and the grants will pay for library not city hall.

It was moved by Councilor Rager, seconded by Councilor Kay, and unanimously passed; the Council renews and enters into the Professional Services Agreement with Lyn Craig as presented tonight pending review by City Attorney Sumner.

Discussion was held on the Civic Center idea; construction of library and city hall at the same time. It was recognized Council has been reluctant to let the library suffer. Public input in support of the Civic Center was heard from several members of the audience.

It was the consensus of Council to table discussion and put on the August 27, 2014 Council agenda to discuss library project, civic center idea that includes city hall.

BOB KREIN. ADDRESS DOWNTOWN PARKING.

Bob Krein acknowledged the letter presented to him from Mayor DuPuis regarding parking. He stated he feels it is anti-business in Maupin; he thinks it is well intended, but declared the parking is not a rafting problem, it is a Maupin problem. He identified the number of parking spaces on

the south side of Deschutes Avenue where his business is. He requested Council do more things, like the city park, to make Maupin better. He does not want to be attacked; he wants solution to parking problem, and thinks parking for Kaiser Park should be located in the back area off the alley. Allison Bechtol endorsed Mr. Krein's comments.

APPROVAL OF RESOLUTION NO. 07232014, A SPECIAL CITY ALLOTMENT RESOLUTION MAKING GRANT APPLICATION FOR STREET PAVING PROJECT

Mayor DuPuis explained the purpose of the Resolution, to make application for street paving on Grant Avenue between 5th & 6th Streets, Staats Avenue between 5th & 6th Streets, and Sixth Street between Deschutes & Staats Avenue. Council was provided with a copy of the complete application and resolution.

It was moved by Councilor Kay, seconded by Councilor Helquist, and unanimously passed; the Council approves Resolution No. 07232014 to make application for $50,000 grant to the Oregon Department of Transportation Small City Allotment program.

APPROVE CIS PROPERTY/LIABILITY INSURANCE SERVICES RENEWAL FOR 2014-2015

Council was provided with copies of the Renewal documents from City County Insurance Services for the policy year from July 1, 2014 through July 1, 2015 along with a letter from Michael Luebke of Oregon Trail Insurance acknowledging property values, premium, and new risk management program. It was moved by Councilor Kay, seconded by Councilor Ringo, and unanimously passed; the Council accepts and approves renewal of property and liability insurance policy with CIS.

CONSIDER OLCC LICENSE RENEWALS FOR DESCHUTES PIZZA COMPANY, DESCHUTES U-BOAT, HENRY'S, IMPERIAL RIVER COMPANY, MAUPIN MARKET, RAINBOW TAVERN, THE OASIS, AND THE STONEBRIDGE BAR & GRILL

For the record, Council was provided with a copy of the OLCC License Renewal notice, recommendation process, and list of OLCC liquor licenses in Maupin that are eligible for license renewal. Recorder Patton read the three options for Council consideration under the OLCC Recommendation Process.

It was moved by Councilor Rager, seconded by Councilor Kay, and unanimously passed; the Council exercises option #3 to take no action, pending licensees paying City license fees.

CONSIDER DRAFT ORDINANCE ESTABLISHING RULES AND PROCEDURES FOR THE ABATEMENT OF NUISANCES IN THE CITY OF MAUPIN

Attorney Sumner gave an explanation of the ordinance. It is designed to create a system where the community can locally deal with nuisances by use of a nuisance abatement officer, who can be an appointee of council, and who would go through procedures to notify people who allegedly have a nuisance on their property and give them opportunity to correct that or discuss it so that maybe it can be resolved and if not they can go to a hearing and they can do that without filing an action in the circuit court and paying a lot of money that the city cannot afford. The ordinance reads fairly simple; it is designed to outline items generally found as nuisances that are prohibitions, violations of other ordinances, and things that generally bother neighbors. Council will have to look through this ordinance. It has been used effectively elsewhere. The procedure is very useful, and it requires persons to be appointed and act on behalf of the city and work well with people to try to resolve activities on the property with the rights of neighbors to be free of nuisance activities.

Discussion included the City also needs to adhere to the rules and set an example; the City has a current process and is costly; recognition of differential process; other cities with similar ordinance and one contracting with county sheriff department and other hiring a nuisance abatement officer as an employee; liability exposure; and acknowledgement that most cities act upon the nuisance by complaint, not by the officer going out perusing to identify violations.

Public testimony addressed the violation of tent camping along Elrod Avenue and length of time for abatement. One person cited being opposed to having a nuisance abatement officer.

RECEIVE AND ACCEPT EMPLOYMENT RESIGNATION BY NANCY BOGGS

Council was provided with copy of written resignation by Interim Librarian Nancy Boggs for reason of retiring. Council was further provided with copy of written resignation by Librarian Sarah Hennessey for continued medical reasons.

It was moved by Councilor Kay, seconded by Councilor Knapp, and unanimously passed; the Council accepts both resignations and immediately begin the search for a librarian, and instruct the mayor to send letters of appreciation to Nancy and Sarah.

APPROVE CONTINUING THE LOC/EBS PLAN V MEDICAL/VISION AND DENTAL III INSURANCE COVERAGE FOR EMPLOYEES FOR 2015

For the record, a council worksession was held July 8, 2014. It was moved by Councilor Kay, seconded by Councilor Knapp, and unanimously passed; the Council approves continuing the LOC/EBS Plan V Medical/Vision and Dental III insurance coverage for employees for 2015.

OPEN AGENDA:

Consider American Red Cross Shelter Agreement. Recorder Patton reported the City has been approached by representatives of American Red Cross to consider entering into a shelter agreement to provide services to individuals, families and communities when disaster strikes and it is proposed to list the Legion Hall as a shelter facility. Councilor Helquist reported on his conversation with the representatives. It was moved by Councilor Kay, seconded by Councilor Helquist, and unanimously passed; the Council approves to enter into this American Red Cross Shelter Agreement as presented.

John Smeraglio. Letter of public safety concerns. Mayor DuPuis presented and read a letter received by the City on July 18, 2014 from John Smeraglio addressing concerns with (1) roadside vegetation and overgrown trees and branches blocking motorist's view of city alleys, streets, and intersections; (2) skateboard riders using city streets; and (3) ongoing problem with zoning violations. As to skateboard riders, Councilor Kay suggested some education could be done through parents and schools. Gary Schoenecker declared the school is really looking at city to do something because the school cannot do anything off school grounds.

COMMUNICATIONS.

Council was provided with the Bank Statements of City accounts with Columbia State Bank, Rivermark Community Credit Union, and Office of the State Treasurer Local Government Investment Pool.

Council was provided with copies of the City's Capital Improvement Plan and Metered Water Plan & Rate Study.

NEXT MEETING.
July 28, 2014 – Special Council Meeting to approve Step and COLA wage increases.
August 27, 2014 – Regular Council Meeting

ADJOURN. Mayor DuPuis adjourned the meeting at 9:10 p.m.

Respectfully submitted by
DeOra M Patton, Recorder

SIGNED: Karen DuPuis
Karen DuPuis, Mayor

ATTEST: DeOra M Patton
DeOra M. Patton, Recorder