PRESIDING: Mayor Frank Kay, Council President Lynn Ewing

COUNCIL PRESENT: Frank Kay, Lynn Ewing, Denis Carlsen, Jon Helquist, Randy Bechtol, Suzanne Knapp

COUNCIL ABSENT: Carol Rager

PLANNING COMMISSION PRESENT: Susan Wright, Dale Madden, Ralph Wimmer, Virginia Fuller, Patrick Kollodge

Visitors Present: Karen DuPuis, Kathie Richey, Dennis Wright

CALL TO ORDER/ ROLL CALL/ PLEDGE OF ALLEGIANCE. The meeting was called to order by Mayor Kay at 6:00 p.m. Mayor Kay recorded the attendance and led council and audience in Pledge of Allegiance.

PLANNING COMMISSION APPROVAL OF CONSENT AGENDA. (A) MINUTES OF MAY 5, 2015; (B) MINUTES OF MAY 12, 2015; (C) MINUTES OF MAY 18, 2015.

It was moved by Commissioner Wright, seconded by Commissioner Madden, and passed on a vote of 4-0 with 1 abstain; the Planning Commission approves consent agenda as presented. (Commissioner Wimmer abstained due to the length of time between the May meetings and this November 10 meeting.)

ITEMS TO BE DISCUSSED: (A) MARIJUANA DISPENSARIES & RETAIL OPERATIONS; (B) VACATION RENTALS – GUIDELINES; (C) SEASONAL HOUSING GUIDELINES FOR RECREATIONAL COMMERCIAL ZONING; (D) RE-ZONING OF DESCHUTES AVENEUE BETWEEN 6TH STREET & BURNHAM AVENUE (MIXED USE RESIDENTIAL & COMMERCIAL); (E) RE-ZONING IN INDUSTRIAL ZONE (HEAVY TO LIGHT); (F) OTHER TOPICS

Mayor Kay presented a "Planning Commission Work Topics" handout for use in determining a course of action, procedures, guidelines, regulations, conditions, etc. regarding the major topics of marijuana, temporary seasonal workforce housing and vacation rentals, and two newspaper articles to give perspective on vacation rentals. Commissioner Wright presented an "Overlay District for Marijuana Dispensaries and/or Retail Outlets" handout for consideration of regulatory guidelines.

Due to a family emergency, Mayor Kay departed and turned the meeting over to Council President Ewing to finish presiding.

DRAFT

Based on discussion, the items for Planning Commission to begin considering were prioritized as follows:

1) Marijuana Dispensaries & Retail Operations
2) Seasonal Housing Guidelines for Recreational Commercial Zoning
3) Re-zoning of Deschutes Avenue & Industrial Zone
4) Vacation Rentals - Guidelines

Other topics involved "outdoor burning" and it was acknowledged this item is a Council issue.

NEXT MEETING. December 8, 2015 – Planning Commission. *(For the record, this date was changed to December 9th due to conflicting date with council meeting and member/staff unavailability.)*

ADJOURN. Council President Ewing adjourned the meeting at 7:30 p.m.

Respectfully submitted by
Lynn Ewing, Council President

SIGNED: _____
Frank Kay, Mayor

DRAFT

PRESIDING: Mayor Frank Kay

COUNCIL PRESENT: Lynn Ewing, Frank Kay, Suzanne Knapp, Jon Helquist, Randy Bechtol, Denis Carlsen

COUNCIL ABSENT: Carol Rager

STAFF PRESENT: Recorder DeOra Patton, Attorney Paul Sumner

Visitors Present: Ralph Wimmer, Kathie Richey, Allison Bechtol, Amber Anderson, Erwin Swetnam, Rick Eiesland

CALL TO ORDER/ ROLL CALL/ PLEDGE OF ALLEGIANCE. The meeting was called to order by Mayor Kay at 6:30 p.m. Roll call of Council and staff was conducted by Recorder Patton. Mayor Kay led council and audience in Pledge of Allegiance.

AGENDA CORRECTION OR ADDITIONS. None.

CONSENT AGENDA: A) Minutes of October 20, 2015 Special Meeting; B) Minutes of October 28, 2015 Regular Meeting; C) Mayor/Councilor Monthly Finance Report; D) Payment of Invoices for October 2015; E) Public Works Operations Manager WWTP Report of November 17, 2015. Based on discussion, it was moved by Councilor Ewing, seconded by Councilor Knapp, and unanimously passed; the Council approves consent agenda with revisions to the Minutes of October 28.

REPORTS.

Chamber. A written report by Chamber Coordinator Amaral was presented telling of past and future meetings/events/business classes, Board election, and educational classes she attended in October. Mayor Kay reported having a productive meeting with the Chamber Board about business licensing.

New Library Fund Raising Committee. Allison Bechtol reported the letters to all South County residents & property owners has been mailed, kicking off the General Public Campaign portion of our "local match" needed for a New Library Grant.

Library. A written report by Librarian Stephenson was presented telling of the upcoming OMSI Science Fair program, working on weeding the book collection, and upcoming fund raising event and family craft night.

DRAFT

Recycling Advisory Committee. Kathie Richey presented a written report seeking commitment from council to have a clean co-mingle bin; completed tasks of signage, informational flyers and weather proof box for the flyers; the Recycle Committee is now working on the news article for publication in WamPinRock; and discussions with Wasco County Commissioner Kramer and City Park Maintenance Manager Vejar. As to request for Council direction, Mayor Kay acknowledged with the nature of the problem and extending beyond Maupin (Mel's Transfer Station in Tygh Valley closing and South County residents/businesses then dumping on Maupin), he asked Mrs. Richey to talk to Tri-County HW&R for help. Mayor Kay and Erwin Swetnam reported on conversations they have had pertaining to the issue and thoughts for future services. In discussion, Council agreed it is important to have a clean co-mingle bin. It was acknowledged, for risk and liability, the City cannot have people/employees digging in the bins to sort out garbage, and the Park Managers' "monitor" duty is to pick up garbage to keep the area clean and safe, and call The Dalles Disposal when the bins are getting full so pickup can be scheduled.

Planning Commission. Mayor Kay reported the Commission met with Council last week. The Commission is going to look at Marijuana Dispensaries & Retail Operations, Seasonal Housing Guidelines for Recreational Commercial Zoning, Re-zoning of Deschutes Avenue & Industrial Zone, and Vacation Rentals - Guidelines

Public Works. Councilor Carlsen reported the public works crew will continue to monitor the water system.

Mayor. Mayor Kay presented an agenda for the League of Oregon Cities Central Oregon – Region 6 Meeting to be held in Maupin on December 17 from 11:00 a.m. to 1:00 p.m. RSVP to Mayor Kay, Recorder Patton, or Kristie Marecek of LOC. He reported representatives from Q-Life will come to Council in December to explain the Oregon grant for broadband, and they will ask the City to be the fiscal agent of that grant.

Economic Development – Maupin. Councilor Bechtol reported on business classes scheduled in Maupin by the Small Business Development Center/Maupin Business Facilitator Rick Leibowitz. The November class, Increasing Your Bottom Line, was attended by 9 people. The December 10th class will be Marketing and Advertising Your Business.

Economic Development – South Wasco Alliance. Councilor Knapp reported the November 12th Webworks: Anywhere! Forum was well attended. She announced the availability of a petition sheet for people to sign in support of broadband, which will then be taken to Q-Life. She reported Senator Merkley's office is in contact with CenturyLink regarding their status/plans for broadband services. She reminded everyone of the South Wasco County Parks & Recreation survey, and the SWA meeting in Pine Grove tomorrow night.

Broadband Technology & Telecommunications. Councilor Ewing also reported on the November 12th Webworks: Anywhere! Forum, stating it was great and broadband would make a huge difference in Maupin. Mayor Kay reported having met with Wasco Electric Coop Manager Jeff Davis to look into partnering with them to use the power poles for broadband fiber optic cable.

Community Liaison. Councilor Helquist reported he will be attending the November 20 MCAAG meeting at the Legion Hall. Councilor Bechtol encouraged everyone, in light of a crime this morning in Maupin, to keep their vehicles and valuables locked.

Attorney. Attorney Sumner announced Q-Life is a QualityLife Intergovernmental Agency, which has worked with Bonneville Power Administration, and was formed by Wasco County governmental agencies.

CONSIDER FOR APPROVAL A REQUEST BY THE DALLES DISPOSAL FOR A GARBAGE RATE INCREASE TO BE EFFECTIVE JANUARY 1, 2016. District Manager Erwin Swetnam presented/discussed the proposed rates (.76% increase). He further notified of DEQ passing a mandatory "tipping fee" ($.58 per ton) to landfills effective in April and July of 2016 (raising residential 1 can/week rate by $.03 beginning April 2016 and again beginning July 2016). Based on discussion, it was moved by Councilor Ewing, seconded by Councilor Carlsen, and unanimously passed; the Council approves the proposed rate increase as presented to be effective January 1, 2016 and also approves the increase of prorated rates in April and July for the offset of $.58/ton DEQ tipping fee.

DISCUSS PRIORITIZING/ASSIGNING CITIZEN GENERATED TOWN HALL TOPICS. Mayor Kay presented/reviewed a list of the town hall topics with status of each, and of upcoming meetings scheduled with ODOT District Managers. Based on discussion of the trail maintenance (reason of asphalt breakage and repair or replacement with gravel) around Mountain Fir Community Park, it was suggested to look at project and funding in the next budget cycle.

NEW LIBRARY FUND RAISING PROJECT PROGRESS AND UPDATE. Mayor Kay presented a New Library Fund finance report indicating monies received and pledged and expended to date. We have currently secured over $90,000 in Leadership & Advance Gifts, toward our goal of $125,000.

AWARD OF ODOT SMALL CITY ALLOTMENT GRANT. Council was provided with a written notification by ODOT Region 4 Local Agency Program Liaison of the City's Street Repair Project (portions of Staats Ave., 6th Street, and Grant Ave.) being approved for inclusion in the 2016 Special City Allotment grant program. Mayor Kay announced this to be a $50,000 award.

DRAFT

OPEN AGENDA.

K-6 Fundraiser Request. Amber Anderson and Kathie Richey reported on the Fundraiser Program status and monies raised. They requested Council approve a holding area on the north side of the recycle bin (Park Managers back yard area) for the bags/collection of bottles/cans for the winter. Based on discussion, it was the consensus of Council not to approve.

COMMUNICATIONS. Councilor Bechtol reported he and Mayor Kay had a conference call with CIS Benefits Director Carolyn VanDyke, and he will have a plan to bring to Council after he meets with City staff.

NEXT MEETING. December 8, 2015 – Council Meeting/Worksession, 6:00 p.m.
December 16, 2015 – Council Meeting, 6:30 p.m.

ADJOURN. Mayor Kay adjourned the meeting at 8:23 p.m.

Respectfully submitted by
DeOra M Patton, Recorder

SIGNED: _____
Frank Kay, Mayor

ATTEST: _____
DeOra M. Patton, Recorder

DRAFT

PRESIDING: Mayor Frank Kay

COUNCIL PRESENT: Frank Kay, Lynn Ewing, Randy Bechtol, Suzanne Knapp, Jon Helquist, Denis Carlsen

COUNCIL ABSENT: Carol Rager

Visitors Present: Karen DuPuis, Kathie Richey, Ralph Wimmer, Nolan Young (Q-Life)

CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE. The meeting was called to order by Mayor Kay at 6:00 p.m. Roll was taken by Mayor Kay. Mayor Kay led council and audience in Pledge of Allegiance.

ADDITIONS TO AGENDA:

2016 Meeting Calendar. Mayor Kay passed out a proposed calendar of Council Meetings for 2016. Discussion ensued about dates with agreement on third Tuesday and fourth Wednesday, except for November & December. Also, it was suggested that both meetings begin at 6:00 p.m. A decision on start time will be made at the December 16th Council Meeting.

League of Oregon Cities Small Cities Support Network Meeting. Mayor Kay also invited Council and citizens to the Region 6 Small Cities Support Network Meeting, convened by the League of Oregon Cities, on Thursday, December 17th, 11:00 a.m. – 1:00 p.m., at the City Park Community Building. Lunch will be served, costing $5.00 per person. RSVP to City Hall by December 15th.

City Surveillance Cameras. Mayor Kay shared a draft set of guidelines for authority to view City surveillance camera images. The guidelines essentially limit viewing to Mayor Kay, Ron Peper (City IT Contractor), and appropriate law enforcement officials.

PERS. An article from The Oregonian was also shared that said PERS (Public Employee Retirement System) charges will be going up substantially in the next three bienniums. The impact on Maupin's City Budget will be about $15,000 - $20,000 per biennium (2017, 2019, 2021), or about $10,000 more each year. Firm figures will be announced next year.

Q-Life Intergovernmental Agreement. Nolan Young reviewed an intergovernmental agreement between Q-Life and the City of Maupin that will enable us to go forward with developing ultra high speed fiber optic broadband services to Maupin. Maupin will be the "fiscal agent" that receives state & federal grant funds (potentially $800,000) and then contract with Q-Life to plan, develop, and construct the system. Maupin would ultimately own it. There is

virtually no risk for the City in this venture, in that only the granted funds would be spent. The City may have to engage some early bridge-funding (a loan) that will be secured by the State of Oregon Grant awarded to this program this year, but not funded until 2017. This will allow us to begin work now, and hopefully be completed soon (before 2017). Q-Life would provide all management and expertise. They are an experienced "middle-mile" fiber optic/internet provider (Hood River & The Dalles) and are very capable of doing this project. Also, the City of Maupin (DeOra Patton, our City Recorder) are experienced in being the fiscal agent for grants. The consensus of Councilors present was to go forward with this project, and scheduled a formal vote for our regular December 16th Council Meeting.

DISCUSS EMPLOYEE HEALTH INSURANCE. Employee Health Care benefit plans were discussed. Beginning January 1, 2018, our current plan will no longer exist, thereby forcing the City and our employees to choose another option. Councilor Bechtol and Mayor Kay have been meeting with City Staff to discuss this transition. A transition plan was proposed by Councilor Bechtol and Mayor Kay: Calendar Year 2016 is already in place, with the City paying the full premium for employee/spouse/family for our six eligible employees; Calendar Year 2017 would continue our same/current plan with the six employees co-sharing in the premium cost between $50 - $100 per month; Calendar Year 2018 would have a new health plan that may involve employees cost-sharing in a similar $50 - $100 per month co-share. The Council and Staff will be discussing these issues during the next 18 months to finalize the transition.

ADJOURN. Mayor Kay adjourned the meeting at 7:20 p.m.

Respectfully submitted by
Frank Kay, Mayor

SIGNED: _____
Frank Kay, Mayor

DRAFT