**MEMBERS PRESENT:** Frank Kay, Lynn Ewing, Jon Helquist, Carol Rager, Denis Carlsen, Randy Bechtol, Virginia Fuller, Danielle Foreaker, Dennis Ross, Suze Riley, Karen DuPuis

**MEMBERS ABSENT:** Suzanne Knapp, Tamara Wimmer, Katherine Richey

**STAFF PRESENT:** Recorder/Budget Officer DeOra Patton, Utility Billing Clerk Candy Barnett

**Visitors Present**: none

**CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE**. Mayor Kay called the meeting to order at 6:30 p.m. Roll call was conducted by Recorder Patton. Mayor Kay led the committee in Pledge of Allegiance.

**ADDITION TO AGENDA: SOUTH WASCO ALLIANCE**. Mayor Kay made announcement and encouraged councilors to attend the SWA meeting on Thursday, April 21 where community and economic groups will post tables to talk about South County area projects.

**ELECTION OF CHAIRPERSON**. Ross nominated Lynn Ewing. Bechtol seconded. With no further nominations, Lynn Ewing was unanimously elected Chairman.

**ELECTION OF SECRETARY**. Ewing nominated DeOra Patton. Bechtol seconded. With no further nominations, DeOra Patton was unanimously elected secretary.

**RECEIVE AND HEAR BUDGET MESSAGE**.

Mayor Kay presented a "2016-17 Budget Perspective" speaking to the budget preparation, numerous significant projects/issues the Mayor & Council have identified and been working on. He also provided information on Maupin Broadband Project, New Library Project, Sewer & Water Rates, Miles Legal Settlement, Fire Department, and Other Items (Sewer Bond, Business Facilitator, Nuisance Abatement Officer, Staff Costs, and exploring technological updates to the City's accounting/financial systems).

Chairman Ewing acknowledged the Committee members having been provided with an article, "Budgeting Basics" from the League of Oregon Cities.

Budget Officer Patton presented the Fiscal Year 2016-2017 Budget Calendar. She presented and read the Budget Message, which a copy is attached and made a part of these minutes, and in summary it identifies the following:

- The proposed budget for 2016-2017 was prepared by the budget officer in accordance with the local budget laws of the State, and it is balanced with the anticipation of

increasing water service fee rates.

- The entire proposed budget is $4,251,385.00. This budget includes $1,560,000 in multiple grants.
- The Budget Committee approves an amount or rate of property taxes to be imposed.
- The estimated tax revenue to be generated in the year is $253,280 based on estimated property tax value and permanent tax rate; however, the balance estimated to be received in the ensuing year is $227,895 after Measure 5 compression, discounts and taxes uncollected in the year billed.
- Projected State Shared Revenue distribution of State Highway Gas Tax, Cigarette Tax, Liquor Tax, and State Revenue Sharing Fund.
- Proposal for the City to again elect to participate in the State Revenue Sharing Program and continue to use the State Revenue Sharing Funds for special projects of contributions to the Wasco County Emergency Operations Center and Senior Citizen programs.
- Major governmental funds, non-major funds, and major proprietary funds.
- Information on each fund of the City for where main revenues are received and highlights on planned expenditures and debt service.

**RECEIVE BUDGET DOCUMENT FOR FISCAL YEAR 2016-2017**.

Chairman Ewing explained the information detailed on the budget sheets (historical data consisting of actual resources and expenditures for the prior two years and current year 2015-2016 adopted budget, estimated 2015-2016 fiscal year revenues/expenditures through June 30, and columns for Budget Year 2016-2017 consisting of amounts proposed by budget officer, then approved by the budget committee, and finally the budget adopted by the governing body/*council*).

**PUBLIC HEARING TO CONSIDER PARTICIPATION AND USE OF STATE SHARED REVENUE**. Chairman Ewing opened the hearing. For the record, there were no public persons in attendance and no public written comments. Based on proposed use and discussion, it was moved by Rager, seconded by Kay, and unanimously approved; the City of Maupin Budget Committee recommends to the City Council that the City elects to participate and receive state revenues for fiscal year 2016-2017.

**PUBLIC INPUT ON BUDGET**. none

**COMMITTEE DELIBERATION ON BUDGET**

The Committee reviewed all eleven funds of the budget.

Office Support Barnett reported on the budget review by the Fire Department Board, and the Fire Board's decision to purchase three Ipads before June 30, 2016 at an estimated cost of $1800.00.

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Based on this current year expenditure, it was decided to reduce the budget cash carryover and budget materials/supplies by $1800.00 resulting in a total budget change to $86,638.

**APPROVAL OF PROPERTY TAXES TO BE IMPOSED**. It was moved by Kay, seconded by Ross, and approved unanimously; the City of Maupin Budget Committee approves imposing property taxes for the 2016-2017 fiscal year at the rate of $5.3573 per $1000 of assessed value for operating purposes.

**APPROVAL OF PROPOSED BUDGET**. It was moved by Kay, seconded by Carlsen, and approved unanimously; the City of Maupin Budget Committee approves the proposed budget for fiscal year 2016-2017 with the revision to the Fire Department Fund.

**ADJOURN.** Chairman Ewing adjourned the meeting at 9:05 p.m.

Respectfully submitted by
DeOra M Patton,
Recorder/Budget Committee Secretary

SIGNED: _____
Frank Kay, Mayor

ATTEST: _____
DeOra M. Patton, Recorder

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**PRESIDING:** Mayor Frank Kay

**COUNCIL PRESENT:** Lynn Ewing, Frank Kay, Suzanne Knapp, Jon Helquist, Denis Carlsen, Randy Bechtol, Carol Rager

**COUNCIL ABSENT:** none

**STAFF PRESENT:** Recorder DeOra Patton, Attorney Paul Sumner

**Visitors Present**: Karen DuPuis, Ralph Wimmer, Kathie Richey, Allison Bechtol, Cristie Amaral, Ron Walp, Dona Walp, Rod Woodside

**CALL TO ORDER/ ROLL CALL/ PLEDGE OF ALLEGIANCE.** The meeting was called to order by Mayor Kay at 6:30 p.m. Roll call of Council and staff was conducted by Recorder Patton. Mayor Kay led council and audience in Pledge of Allegiance.

**AGENDA CORRECTION OR ADDITIONS.** Item #7 was moved up to follow #4 Reports. Item #8, Valerie Stephenson's request, is withdrawn.

**CONSENT AGENDA: A) Minutes of March 23, 2016 Meeting; B) Mayor/Councilor Monthly Finance Report; C) Payment of Invoices for March 2016.**

It was moved by Councilor Knapp, seconded by Councilor Ewing, and unanimously passed; the Council approves consent agenda as presented.

**REPORTS.**

**Chamber**. Chamber Coordinator Amaral presented and reviewed a written report telling of past and future meetings and events, and new Chamber member.

**New Library Fund Raising Committee**. Allison Bechtol reported the campaign letter on Matching Challenge by the Justensen Family will be mailed out this week.

**Library**. A written report by Librarian Stephenson was paraphrased by Mayor Kay telling of the Oregon Library Association conference held last week in Bend, The May 13 Kevin Locke performances, and a "Bike Rodeo" event scheduled during Maupin Daze.

**Planning Commission**. Commissioner Wimmer reported the City Planner will be forwarding the Commission's List to develop an ordinance pertaining to the time/place/manner for recreational and medical marijuana facilities. He acknowledged the

work Commissioner Wright put into this project researching the State and other City rules and regulations.

**Mayor**. Mayor Kay presented an article from the Oregonian entitled, "Getting young newcomers to think beyond Portland", and recognized this idea of "selling of Maupin's quality of life".

**Economic Development – Maupin**. Councilor Bechtol announced Business Facilitator Rick Leibowitz will again be in Maupin on May 3rd for anyone interested in meeting with him.

**Economic Development – South Wasco Alliance**. Councilor Knapp reported on the community gathering event held last week to show off the different projects being worked on. Last week they also had a cleanup of property in Tygh Valley across from the grocery store for which they are securing grants to continue the clean up and develop a park.

**Attorney Report**. Attorney Sumner reviewed a handout prepared by General Counsel Sean O'Day of the League of Oregon Cities regarding "How to do Executive Sessions Right". He recognized the Council has also been provided with a copy of Maupin Ordinance No. 294 Regulating Executive Session of the Common Council of the City of Maupin, and a copy of Oregon Revised Statutes 192.610 – 192.695. Mayor Kay announced every Council agenda will now include an item for executive session to consult with counsel if needed or other permissible subjects.

**PRESENTATION BY ALLISON BECHTOL & SUSIE MILES ON THE MAUPIN AREA CHAMBER OF COMMERCE SCENIC BIKEWAY PLAN AND PROPOSED PROJECTS THE CHAMBER WOULD LIKE THE CITY TO PARTNER WITH AS PART OF THE PLAN.** Council was provided with copy of the Chamber's Draft Oregon Scenic Bikeway Plan/Sherar's Falls Scenic Bikeway. Susie gave a presentation on the Plan with recognition of the economic benefit to Maupin. The Infrastructure Improvement Goals the Chamber is seeking to partner with the City consist of providing a site in the Maupin City Park for a cycling interpretive kiosk and a rest/parking area with bike racks. Susie and Allison reported the Scenic Bikeway Plan will be ongoing with goals being updated periodically. Mayor Kay suggested dressing up (grass, etc.) the parking area across Bakeoven County Road from the City Park.

**MAUPIN BROADBAND PRIORITY ROLLOUT PERSPECTIVE.** Mayor Kay presented a document prepared to identify priority hard-wired and wireless "last mile" service for planning purposes of our Maupin Broadband Project. It identifies the organizations, institutions, businesses, and agencies in the top priorities for hard-wiring (Tier I Service); the second priority service is Wireless capability for every residence, business, or agency/institution that is not served by hard-wiring (Tier II); and the third priority (Tier III), if funding permits is to extend hard-wiring service to adjacent streets/areas that are served in Tier I corridor. He reported on the proposed route from BPA to and through the City, the current status of the project – in process of

working out partnerships and engineers have been around town scoping out the project work, and having to complete by December end this year. He acknowledged the proposed lease of land from the City for LSN to put in a high speed fiber optic Telecommunications Hut/Point of Presence (POP).

**PUBLIC HEARING TO CONSIDER THE ADOPTION OF AN ORDINANCE GRANTING TO LIGHTSPEED NETWORKS, INC. DBA "LS NETWORDS", AN OREGON COPRORATION, A FRANCHISE TO CONSTRUCT, OPERATE & MAINTAIN A TELECOMMUNICATIONS NETWORK WITHIN THE CITY OF MAUPIN, OREGON, AND DECLARING AN EMERGENCY. THE COUNCIL WILL ALSO CONSIDER A GROUND LEASE & OPTION AGREEMENT WITH LS NETWORKS.** For the record, notice of this public hearing was published in The Dalles Chronicle, and posted on the City's website and local public notice bulletin boards (City & Post Office).

On poll, there were no councilor conflicts of interest and no challenge/objection by the audience of the council or any of its members to hear the matter. Mayor Kay opened the hearing at 7:26 p.m.

Attorney Sumner acknowledged amendments/negotiations of the Agreement to be worked on, and of continuing this public hearing to May.

Proponent Testimony: Council members spoke to moving quickly on the agreement, and discussed an amount of rent to present/negotiate in the lease. Audience member Allison Bechtol reported there are a lot of tourists who have poor cell service, so need to move forward on agreements and suggested putting some inflationary adjustment in the rent. Audience member Ralph Wimmer suggested Council be very particular/not be hesitant on what put in lease. On inquiry by Audience member Ron Walp on how many people are users now, Mayor Kay reported a South Wasco County area survey was done but not all people responded so do not have number of users.

Opponent Testimony: none

Mayor Kay paraphrased the Franchise Ordinance by section, and identified some clarification, amendments, and clean up needed. He reported the next step is attorneys' work. He announced LSN is the middle-mile provider and may possibly be the last-mile provider.

Proponent/Opponent Testimony: none

Continuation of public hearing: Mayor Kay called for the public hearing to be continued to May 17, 2016 beginning at 6:30 p.m. at the City Park Community Building.

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**OPEN AGENDA.**

**Ralph Wimmer** congratulated the City on a job well done in the preparation and presentation of the 2016-2017 Budget; the information was done well and understandable.

**Kathie Richey/Citizens Involvement Group** inquired on behalf of a citizen and discussion was held on chickens not outright permitted in the city. On question if have to have 5-acres, it was recognized this would have to be researched as the zoning ordinance is not in hand at this meeting.

**Allison Bechtol** thanked the City for planning the Adopt-A-Highway & City spring clean up events; it seemed to go well.

**COMMUNICATIONS.** Recorder Patton presented a Fiscal Year 2015-2016 financial report as of March 31, 2016.

**NEXT MEETING.** May 17, 2016 – Council Meeting/Worksession, 6:30 p.m.
May 25, 2016 – Regular Council Meeting, 6:30 p.m.

**ADJOURN.** Mayor Kay adjourned the meeting at 8:42 p.m.

Respectfully submitted by
DeOra M Patton, Recorder

SIGNED: _____
Frank Kay, Mayor

ATTEST: _____
DeOra M. Patton, Recorder

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