PRESIDING: Mayor Frank Kay

COUNCIL PRESENT: Frank Kay, Suzanne Knapp, Jon Helquist, Denis Carlsen, Randy Bechtol

COUNCIL ABSENT: Lynn Ewing, Carol Rager

STAFF PRESENT: Recorder DeOra Patton, Attorney Paul Sumner, Public Works Operations Manager Joy Ramirez

Visitors Present: Jeff Kitchen, Patrick Kollodge, Karen DuPuis, Dale Madden, Kathie Richey, Susan Kay, Cristie Amaral, Bob Austin, Allison Bechtol, Leah Fritz, Rod Woodside, Lane Magill, Kenneth Shields,

CALL TO ORDER/ ROLL CALL/ PLEDGE OF ALLEGIANCE. The meeting was called to order by Mayor Kay at 6:30 p.m. Roll call of Council and staff was conducted by Recorder Patton. Mayor Kay led council and audience in Pledge of Allegiance.

CONSENT AGENDA: A) Minutes of May 17, 2016 Meeting; B) Minutes of May 25, 2016 Meeting; C) Mayor/Councilor Monthly Finance Report; D) Payment of Invoices for May 2016; E) WWTP Report. It was moved by Councilor Knapp, seconded by Councilor Helquist, and unanimously passed; the Council approves consent agenda as presented.

PRESENTATION/DISCUSSION OF BLM MATTERS BY BLM STAFF JEFF KITCHEN. Mr. Kitchen told of his position, the Field Manager for the Deschutes office, background of BLM, and background of his work, school, and training. He gave an update on the Deschutes River projects, special recreation permits, and computer boater pass system. Inquiry was made to the original Deschutes River Management Plan to rehabilitation of degraded campgrounds. Other inquiries were made on interests of removing cattle guards on the Deschutes River Access Road for bicyclists, and of the City obtaining ownership or lease of BLM lands in the city limits.

REPORTS.

Chamber. Chamber Coordinator Amaral presented and reviewed a written report telling of past and future meetings and events.

New Library Fund Raising Committee. Allison Bechtol reported the committee will be meeting tomorrow afternoon with Grant Writer Lyn Craig.

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Recycling Advisory Committee. Kathie Richey reported the visitors at the City Park are pleased with having the recycle containers out.

Library. A written report by Librarian Stephenson was presented telling of the summer program, Librarian Assistant Kurtz now being a Certified Class II Cataloger, and formation of a "Youth Advisory Council" to reach out to grade school children and adults.

Fire Department. Councilor Bechtol reported the 1974 LaFrance fire truck and extra hoses were sold at auction (June 12th) raising about $2600.

Planning Commission. Chairman Madden reported the Commission approved a site plan by Gary Schoenecker for temporary/seasonal RV Park/Campground.

Mayor. Mayor Kay reported on addition of a gas account to Ed Ingram's Kaiser Park/Log Home lawn mowing services contract pay and fire patrol. He presented an "Urban Renewal Agency" article from the LOC June 2016 Local Focus magazine. In regards to the Council's conditional approval of contributing $1,000 to the Tygh School Community Center, he reported the money would be used on expenses of providing a gathering/meeting place for various celebrations and organizations, transporting seniors and others to doctor appointments and shopping trips, and weekly lunches. Based on discussion, it was the consensus of the Council to support the contribution going to the TSCC general fund. Mayor Kay acknowledged a document he received from FEMA regarding flood control management.

Public Works. Councilor Carlsen reported there was a sewer leak in the ballpark area and staff has taken care of it.

Economic Development – South Wasco Alliance. Councilor Knapp reported she attended her last SWA Board meeting last week and is now in full swing on the Mid-Columbia Economic Development District Board. She requested her council meeting report be changed from SWA to MCEDD.

PUBLIC HEARINGS:

A) **TO RECEIVE TESTIMONY REGARDING PROPOSED USES OF STATE SHARED REVENUE**

B) **TO DISCUSS THE BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, 2016 AS APPROVED BY THE CITY OF MAUPIN BUDGET COMMITTEE**

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For the record, Notices of Hearings and Financial Summary was mailed to all property addresses in the city on June 2nd, posted locally, and published on the city's website. Mayor Kay recognized State Shared Revenues includes distributions of OLCC taxes, cigarette taxes, and State Highway gas taxes. He acknowledged the budget includes an increase in the water user fees. Mayor Kay called for public testimony. There being no testimony from the audience, he closed the public portion of the hearing.

APPROVAL OF RESOLUTIONS

A) RESOLUTION NO. 06222016-01 ADOPTING THE BUDGET, MAKING APPROPRIATIONS, AND IMPOSING AND CATEGORIZING THE TAX FOR CITY OF MAUPIN, WASCO COUNTY, OREGON.

B) RESOLUTION NO. 06222016-02 DECLARING THE CITY'S ELECTION TO RECEIVE STATE REVENUES.

It was moved by Councilor Ewing, seconded by Councilor Carlsen, and approved unanimously; the Council adopts both Resolutions as presented.

DENIS CARLSEN – SCENIC BIKEWAY PLAN. Councilor Carlsen presented and read a report/request for use of the City property area across from the City Park. The Sherars Falls Scenic Bikeway, a 33 mile ride, is moving along with strong support from Travel Oregon and Oregon State Parks. The Bikeway proponent group believes it is important to keep cyclists, as tourists who are spending money, near business centers in Maupin and Tygh Valley, and with that goal in mind locating the anchor point (start & stop point) at Maupin City Park is important. They ask for approval at this time for installation of an information kiosk and available parking for cyclist's vehicles in the City property area across Bakeoven Road from the City Park. The cost of the kiosk is covered by Travel Oregon. All signage on the road for Bikeway are being paid by State Parks.

Rafters' parking was addressed and with the minimal usage, Councilor Carlsen suggested starting off with a mixed parking use and see how it goes. It was the consensus of Council to approve the concept with submission of a plot plan to the City to follow for site plan review.

DIRECTIVE TO ATTORNEY TO DRAFT MARIJUANA ORDINANCES. Mayor Kay recollected there will be two ballot measures in the November Election pertaining to medical marijuana dispensaries and recreational marijuana retailers/wholesalers/producers specific in Maupin. The Planning Commission has studied this for about 2 years and presented their recommendations to Council last month, so at this point want Council to direct Attorney Sumner to draft up an ordinance reflecting those suggestions for Council to review and modify if necessary so that voters will know what marijuana will look like in Maupin if the measures pass

to approve marijuana in Maupin, so voters can make an informed choice about whether to approve or not.

Based on discussion, it was the consensus of Council to direct Attorney Sumner to draft the ordinance and present to Council for review and any modifications. Thereafter, a public hearing would be held and adoption of ordinance as presented or amended prior to election.

APPROVAL OF 2016-2017 PROPERTY/LIABILITY INSURANCE RENEWAL. Council was provided with a renewal proposal by the City's agent of record, Oregon Trail Insurance and CityCounty Insurance Services. Based on discussion, it was moved by Councilor Ewing, seconded by Councilor Bechtol, and unanimously passed; the Council accepts the policy renewal as presented.

OPEN AGENDA.

Kenneth Shields stated he is exploring purchasing some real estate in the northwest limits of Maupin. He inquired, if sub-divide an approximate 13 acres in half, if can get a variance to put two residences on one septic system? It was acknowledged Mr. Shields would need to contact the Sanitarian on code requirements and the process on a variance application has to go through the Maupin Planning Commission. It was recommended Mr. Shields arrange to meet with the City Recorder, City Planner, and Sanitarian.

Leah Fritz inquired if the City is addressing the letters it received, as well as some business owners, from a few City Park RV users regarding fees in the City Park. Mayor Kay acknowledged the City is in the process of addressing them and informed one issue is of these users previously having paid transient lodging tax on stays of 31+ days.

Kathie Richey stated she is still trying to get answer if can have chickens in city limits. Mayor Kay referenced the City's Zoning Ordinance on definition of "Farm Use" of which includes poultry, and is a permitted use in the Open Space & Agriculture Zones and hobby farm of 5 acres or larger permitted in the Large Lot-Residential Zone. He recognized having two places in the city limits that are grandfathered (allowable as non-conforming uses at the time the ordinance was adopted some years back). Under the Nuisance Ordinance, loud fowl would apply to chickens/rooster. Mayor Kay explained where the City is currently at on trying to get a Code Enforcement Officer. Based on discussion, it was recognized if a person was looking for immediate action to a problem, that person could file a private lawsuit, or Mrs. Richey & citizen could go to the Planning Commission to start change of Comprehensive Plan/Zoning Ordinance.

Bob Austin inquired where the City is at on the parking for the new library. Councilor Knapp reminded parking would be addressed during Architect Mark Seder's public meetings.

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COMMUNICATIONS. Recorder Patton presented a Fiscal Year 2015-2016 financial report as of May 31, 2016.

EXECUTIVE SESSION PER ORS 192.660(2)(h) TO CONSULT WITH COUNSEL. At 7:53 p.m., Council retired from regular session to go into executive session, and reconvened the regular meeting at 9:35 p.m.

There were no decisions to be made at this time.

NEXT MEETING. July 19, 2016 – Council Meeting, 6:30 p.m.
July 27, 2016 – Regular Council Meeting, 6:30 p.m.

ADJOURN. Mayor Kay adjourned the meeting at 9:35 p.m.

Respectfully submitted by
DeOra M Patton, Recorder

SIGNED: _____
Frank Kay, Mayor

ATTEST: _____
DeOra M. Patton, Recorder

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CITY OF MAUPIN
INVOICES PAID FOR THE MONTH OF JUNE 2016

Creditor:	Total		City	Water	Sewer	Street	Park	Fire		Street Impro	SWC Library
American Business Software	36.25		36.25								
Backflow Management Inc.	85.00			85.00							
Barber, Diane	100.00		100.00								
Barnett Service	10.50						10.50				
Baum, Linda or Martin	118.40						118.40				
Beebe, Malcolm G.	40.00			40.00							
Bohn's Printing, Inc.	35.50		35.50								
Bohn's Printing, Inc.	199.34		199.34								
Cardmember Service	658.34		106.15	54.18	54.18		443.83				
Carson Oil Company	503.38			125.83	125.85	125.85	125.85				
Carson Oil Company	194.37			48.59	48.59	48.59	48.60				
CenturyLink	597.42		380.95	71.19	60.19		85.09				
Elliott, Linda	67.04						67.04				
Fastenal	10.87						10.87				
Gorge Networks	64.50						64.50				
Harland Clarke	121.00		121.00								
Ingram, Edward	61.00						61.00				
Kay, Frank	138.24		138.24								
Les Schwab Tire Center	2,703.92			901.31	901.31	901.30					
Maupin, City W/S/R	1,087.77						1,016.27				71.50
Maupin Hardware	215.23		5.59	91.26	38.76	4.68	49.60				25.34
Maupin Market	523.87		309.93		22.60			58.57			132.77
Odegard, John	140.00		140.00								
Odegard, John	555.00		555.00								
Optimist Printers	711.80		177.95	177.95	177.95		177.95				
Pepsi Cola-The Dalles	50.16						50.16				
Pinkerton, Richard	531.42						531.42				
Ramirez, Joy	40.00				40.00						
Ramirez, Joy	173.40			173.40							
Recorder DeOra M Patton	62.35		62.35								
Reservation Nexus	149.00						149.00				
Robb, Ken	118.40						118.40				
Richmond's Service	33.50						14.00	19.50			
Richmond's Service	51.00			6.00			30.00	15.00			
Rivermark Community C.U.	148.00		148.00								
Rivermark Community C.U.	357.84			209.99		49.97	97.88				
Shug, Ruben	323.84						323.84				
Shields, Kirk	40.00			40.00							
Staples Advantage	183.97		159.99								23.98
Staples Advantage	72.67		37.53	17.57	17.57						
Stephenson, Valerie	239.48										239.48
Stephenson, Valerie	48.98										48.98
Sumner, Paul F.	1,980.00		1,980.00								
TestAmerica	228.00				228.00						
The Dalles Auto Parts, Inc.	302.22			75.56	75.56	75.56	75.56				
The Dalles Chronicle	50.00		50.00								
The Dalles, City of	130.00			30.00	100.00						
The Dalles, City of	190.00			90.00	100.00						
The Dalles Disposal	89.17						89.17				
The Dalles Disposal	1,000.00		1,000.00								
Tygh School Comm.Center	1,000.00		1,000.00								
US Postal Service	12.46		12.46								
US Postal Service	84.00					84.00					
US Postal Service	86.00		86.00								
Vejar, Howard	40.00						40.00				
Vejar, Janet	40.00						40.00				
Walter E. Nelson	1,960.56						1,960.56				
Wasco Electric Cooperative	4,712.19		164.53	1,616.71	708.61	1,026.44	1,053.13	92.31			50.46
	23,507.35		7,006.76	3,769.54	2,699.17	2,316.39	6,852.62	185.38	-	-	592.51

Revenues:											
Daily Receipts Record	53,336.79		11,177.11	16,609.25	16,547.43	1,978.75	3,284.25	2,740.00	52,336.79		
Park Visa, ACH Pymts, Interest			(44.82)	343.50	451.04		17,832.00				
	53,336.79		11,132.29	16,952.75	16,998.47	1,978.75	21,116.25	2,740.00	52,336.79	-	-

South Wasco Alliance

July 9, 2016
Maupin City Hall
Maupin, OR

Re: Community Non-profit Funds

The South Wasco Alliance is a non-profit organization of citizens with a vision of a vibrant and sustainable economy for the future of the South Wasco County Community. The South Wasco Alliance sponsors and supports several programs that benefit the citizens and children of the greater Maupin area. The SWA Board has become aware that the City of Maupin uses State Revenue Sharing funds expended on worthwhile non-profit organizations. We consider SWA-sponsored programs to be worthy of consideration for these funds.

Specifically, the SWA-sponsored 'after school program' meets two critical needs for the South Wasco County Community. One is to provide a safe and caring place for K-6th grade children to go after school, where educational and social enrichment is offered. Prior to this program many children returned to an empty house after school where a positive environment may have been lacking. The second need this program meets is providing experience in music and the arts, replacing the music and arts programs that were eliminated from the elementary school's curriculum during budget cuts.

This program has successfully operated for three years, providing snacks, art, drama, science, music, homework assistance and care for the children's well-being and safety. A nine-week 'themed' summer camp is also being offered for elementary, middle school and high school students. The camp program is very diverse, changing curriculum every week.

These programs are funded mostly from donations and grants and are always in need of additional resources. Therefore, the SWA Board is requesting that the City of Maupin consider a $1,000 donation. Such a donation would help provide a year-round program to fill the gaps of out-of-school time with academics, adult mentorship and quality social interaction for children ranging from kindergarten through high school. These programs will surely help guide our youth to a more diverse, productive and prosperous future.

Sincerely,

Steven E. Ellis, Chair
SWA Board of Directors
541-483-2362

City of Maupin, City Recorder
MAUPIN
PO Box 308
Maupin, OR 97037

RENEWAL NOTIFICATION PROCESS

It's time again for liquor license renewals in your area. Liquor licenses are due to expire **9/30/2016**. Attached is the list of licensees who are required to submit their renewal application to local government for comment. According to our records you charge:

$35.00 Renewal Fee for ON-PREMISES $35.00 Renewal Fee for OFF-PREMISES

We told applicants to mail your local government fees to the address on this letter.
PLEASE NOTIFY US IMMEDIATELY IF THE FEE(S) OR ADDRESS ARE INCORRECT

HOW TO MAKE A RECOMMENDATION

You have until 9/1/2016 to make your recommendation. Below are your options for renewals:

RECOMMEND APPROVAL

1. **DO NOTHING.** If you do not submit a recommendation by **9/1/2016**, the OLCC will process the renewal application as a favorable recommendation.

RECOMMEND DENIAL (see additional information on page 2)

1. File an unfavorable recommendation, stating the grounds for the unfavorable (must meet the denial criteria on back of form); **OR**
2. Make a written request for additional time to complete an investigation. The request must state: 1) you are considering making an unfavorable recommendation; 2) the specific grounds being considered. **The grounds must be one referenced in Oregon Administrative Rule 845-005-0308(3).** If your request is granted you will be given a 45-day extension to file your unfavorable recommendation. Unfavorable means recommending denial of a license or requesting restrictions be placed on a license.

If you need assistance or would like to discuss a specific application, please contact your local OLCC office for help. Please send renewal recommendation correspondence to OLCC.Renewals@oregon.gov or OLCC License Renewals, P.O. Box 22297, Portland, OR 97269-2297. If you have questions, contact our license renewal section at 503.872.5138 or toll free at 1.800.452.6522 ext 5138.

REASONS WE MAY DENY OR RESTRICT A LICENSE
ORS 471.313(4)(5), OAR 845-005-0320, 845-005-0321, 845-005-0322
845-005-0325, 845-005-0326(4)(5) or 845-005-0355

The following is a list of problems relating to the **APPLICANT** or **BUSINESS** that OLCC ***can*** consider to refuse or restrict a license:

1. Applicant has a habit of using alcohol or drugs to excess
2. Applicant makes a false statement to OLCC (must be related to a refusal basis)
3. Applicant has been convicted of local, state or federal laws that are substantially related to the fitness of holding a liquor license
4. Applicant has demonstrated poor moral character
5. Applicant has a poor record of compliance when previously licensed by OLCC
6. Applicant is not the legitimate owner of the business
7. The business has a history of serious and persistent problems at this location. The problems can include:

    obtrusive or excessive noise, music or sound vibrations
    public drunkenness
    fights or altercations
    harassment
    unlawful drug sales
    alcohol or related litter

OLCC is ***not*** able to consider the following issues when deciding to renew a liquor license:

lack of parking
increase in traffic
too many licenses in a specific area (saturation)
entertainment type - nude dancing, gambling, live bands, etc.
increased noise
zoning issues

Visit www.oregon.gov/olcc/ to see the full text of ORS and OAR referenced above. In order for an unfavorable recommendation from a local government to be valid, the grounds must be found in the license refusal bases of ORS 471.313(4), 471.313(5), OAR 845-005-0320, 845-005-0321, 845-005-0322, 845-005-0325 or 845-005-0326(4)(5) or the license restriction bases of OAR 845-005-0355, and must be supported by reliable factual information.