**PRESIDING:** Mayor Frank Kay

**COUNCIL PRESENT:** Frank Kay, Lynn Ewing, Denis Carlsen, Carol Rager, Jon Helquist, Suzanne Knapp, Randy Bechtol (7:16)

**COUNCIL ABSENT:** none

**STAFF PRESENT:** Recorder DeOra Patton, Attorney Paul Sumner

**SPECIAL GUESTS:** Architect Mark Seder
Grant Writer Lyn Craig

**Visitors Present**: Cristie Amaral, Bob Krein, Sharon DeHart, Judy White, Dennis Beechler, Mary Beechler, Valerie Stephenson, Mik'Ael Kurtz, Karen DuPuis, Kathi Ringo, Joe Ringo, Roger Pearce, Rhonda Pearce, Jackie Pennington, Debbie Kuhnhausen, John Smeraglio, Roseann Smeraglio, Ralph Wimmer, Tamara Wimmer, Susan Kay, Medy Gantz, Tom Gantz, Dale Madden, Virginia Fuller, Kathie Richey, Nancy Boggs, Donna Henderson, Carrie Pipinich, Allan Whetzel, Julie Whetzel, Dave Duncan, Elsa Milne, Jeanne Carver, Kathy Kelsay, Stan Kelsay, Joan Stark, Keelia Carver, Allison Bechtol

**CALL TO ORDER/ ROLL CALL/ PLEDGE OF ALLEGIANCE.** The meeting was called to order by Mayor Kay at 6:34 p.m. Roll call of Council and staff was conducted by Recorder Patton. Mayor Kay led council and audience in Pledge of Allegiance.

Mayor Kay recognized the purpose of this meeting/two items on agenda for discussion and decision. He presented and reviewed an Options Analysis for new Library and City Hall. This document is prepared to help the City Council and citizens to appropriately decide a course of action regarding new civic facilities. This analysis was developed in consultation with experienced professionals in the construction/development fields. Option A is building a new library with city hall being relocated to the old, existing library building. Option B is building a new library and new city hall complex ("Maupin Civic Center") on the current site at the same time, same contractor, and with integrated design. He presented and reviewed a handout "Moving Maupin Forward" acknowledging the citizen-driven Strategic Plan of which began in 2004 and achievements following those goals to advance our town over the past 15 years.

On introduction, Sharon DeHart of Deschutes Rim Health Clinic talked about what is happening at the Clinic in the way of medical services, building needs, needs of community facilities and services to attract people and doctors, needs for fiber optic for better medical care and

telemedicine, and medical professional recruitment. She acknowledged the needs have to be a full community effort.

Mayor Kay gave a brief history on our library - feasibility studies on consolidating the city and school libraries, forming a taxing district of which was overwhelmingly passed by the voters, current library size being inadequate to serve number of patrons, library being inefficient to heat and cool, and the successful fund raising for the new library.

Grant Writer Lyn Craig congratulated the City of Maupin & South Wasco County volunteers/ citizens on an astounding job of raising the most money by any other city in a short period of time. She reported she is about 95% complete in writing grant applications to large foundations for the new library. She encouraged whatever is truly the best for our city, to go for it.

Mayor Kay reported library funders want to know local support and design. This is why the City has to commit to it. Preparing documents is important to have realistic cost estimate. He recognized the attendance of Dan, Jeanne, and Keelia Carver of Imperial Stock Ranch being the first funder for the new library.

Jeanne Carver submitted there are so many people present who have invested so much time and effort to the new library, and when people come in with request for the greater good, you cannot say no. She stated the library represents today and future; it is core culture.

Mark Seder presented a slideshow of pictures and drawings for Options A and B.

**APPROVAL OF MARK SEDER CONTRACT FOR DESIGN, ARCHITECTURAL, ENGINEERING, AND CONSTRUCTION MANAGEMENT.** Mayor Kay explained the proposed contract.

Pursuant to a couple of public inquiries, it was acknowledged the drawings are preliminary conceptual drawings. In the course of the contract, a community meeting will be held to preview, critique, and make minor changes if any. The contract will be funded by grant fund monies. Furnishings are part of grant funding. Librarian Stephenson is looking at furnishings made by the Oregon Correctional facility. Lyn Craig acknowledged, under the umbrella project previously discussed by the City, the new city hall can be used as investment in the library grants.

Based on discussion, it was moved by Councilor Ewing, seconded by Councilor Knapp, and passed unanimously; the Council approves entering into contract with Mark Seder and authorizes the mayor to execute.

**DECISION REGARDING LIBRARY AND CITY HALL PROJECTS.** Mayor Kay reviewed the Options Analysis, and acknowledged the City has money in budget for city hall and will look at other funding opportunities.

Audience members Virginia Fuller, Medy Gantz, Dennis Beechler, Bob Krein, Kathie Richey, and John Smeraglio submitted support for Option B – Building a New Library and New City Hall complex ("Maupin Civic Center") on the current site at the same time, same contractor, and with integrated design.

Audience member Gene Barnett questioned funding for replacement of the shop and where it is going to be built, if on the wellhead and what chemicals will be stored. He submitted he is in favor of the library.

Based on discussion, it was moved by Councilor Rager, seconded by Councilor Ewing, and passed on a vote of 6 with 1 abstain (Helquist); the Council accepts Plan B.

**ADJOURN.** Mayor Kay adjourned the meeting at 8:33 p.m.

Respectfully submitted by
DeOra M Patton, City Recorder

SIGNED: _____
Lynn Ewing, Mayor

ATTEST: _____
DeOra M. Patton, City Recorder

**PRESIDING:** Mayor Frank Kay

**COUNCIL PRESENT:** Frank Kay, Suzanne Knapp, Lynn Ewing, Carol Rager
Jon Helquist, Denis Carlsen, Randy Bechtol

**COUNCIL ABSENT:** none

**STAFF PRESENT:** Recorder DeOra Patton, Attorney Paul Sumner,
Public Works Operations Manager Joy Ramirez

**Visitors Present**: Ron Walp, Suze Riley, Susan Wright, Ralph Wimmer, Cristie Amaral, Candy Barnett, Gene Barnett, Alex Udey, Tiffany Rager, Karen DuPuis, Rod Woodside

**CALL TO ORDER/ ROLL CALL/ PLEDGE OF ALLEGIANCE.** The meeting was called to order by Mayor Kay at 6:30 p.m. Roll call of Council and staff was conducted by Recorder Patton. Mayor Kay led council and audience in Pledge of Allegiance.

**CONSENT AGENDA: A) Minutes of June 22, 2016 Meeting; B) Mayor/Councilor Monthly Finance Report; C) Payment of Invoices for June 2016.** It was moved by Councilor Carlsen, seconded by Councilor Ewing, and unanimously passed; the Council approves consent agenda as presented.

**REPORTS.**

**Chamber**. Chamber Coordinator Amaral presented and reviewed a written report telling of past and future events.

**Library**. A written report by Librarian Stephenson was presented telling of the summer reading program, her plan to write a grant to help cover the cost of digitalizing/preserving old "Maupin Times" newspapers, and the Library participating in the National Night Out event in August.

**Mayor**. Mayor Kay and Public Works Operations Manager Ramirez reported on receipt of the City's temporary, 5-year NPDES permit for the Sewerage Treatment Plant. Mayor Kay acknowledged regulations on development, pursuant to the FEMA flood control management information he presented at the last council meeting, would mostly affect some areas in the east side of Maupin. He presented a copy of a July 24, 2016 Oregonian newspaper article, an opinion by Peter DeFazio, entitled, "Flood plain regulations hurt Oregon, lack common sense". He reported on the resolution, credit on next City Park stay, of overpayment of transient lodging tax paid by extended stay RVers (Fish Camp Group). He reported the staff performance reviews and salary adjustments have been done.

**Public Works**. Councilor Carlsen and Public Works Operations Manager Ramirez reported on the condition/trouble with the Dodge utility truck.

**Economic Development – Mid-Columbia Economic Development Department**. Councilor Knapp reported on the recent Columbia Gorge Economic Symposium put on by MCEDD, a kick off to develop a new 5-year strategy to economy, quality of life, jobs.

**Community Liaison**. Councilor Helquist reported on helping Cristie Amaral with a youth "Bike & Build" event. He reported on the Monday night Fire Department meeting, discussion on what is going on right now all around us and encourage people to be aware of fire danger.

**CONSIDER REQUEST BY SOUTH WASCO COUNTY LITTLE LEAGUE TO INSTALL AN ELECTRONIC SCOREBOARD AT MOUNTAIN FIR COMMUNITY PARK**. Little League President Alex Udey presented information on standard equipment & features of an electronic scoreboard and a drawing with proposed location. She reported the Little League has received a grant from Wasco Electric Cooperative towards the purchase of a scoreboard, and the Little League would like approval from Council to install it at MFC Park. She acknowledged they are looking at LED display, maximum of 10'x5', and installing it by the gazebo as that is the closest power available. The grant gives them 1-year to complete and they will also do some fund raising.

Planning Commissioner Wimmer declared this to be a sign and should be brought up at Planning Commission and property owners notified.

Based on discussion, it was the consensus of Council to table discussion for the Little League to make application for signage to the Planning Commission.

**CONISDER REQUEST BY SOUTH WASCO ALLIANCE FOR A $1,000 CONTRIBUTION FROM THE CITY'S STATE SHARED REVENUES FOR 'AFTER SCHOOL PROGRAM'**. The City received a July 9, 2016 letter of request by SWA Board of Directors Chair Steven Ellis acknowledging SWA to be a non-profit organization and programs they sponsor and support that benefit the citizens and children of the greater Maupin area. The donation would be used to help provide a year-round program to fill the gaps of out-of-school time with academics, adult mentorship and quality social interaction for children ranging from kindergarten through high school.

On recommendation by Councilor Ewing, a discussion was held on organizations making donation requests early to be considered for inclusion in the budget. It was moved by Councilor Ewing, seconded by Councilor Rager, and passed on a vote of 6 with 1 abstain (Knapp – former SWA Board Member); the Council approves the contribution of $1,000 to SWA.

**RECOMMENDATION TO OLCC ON LIQUOR LICENSE RENEWALS FOR DESCHUTES MOTEL, DESCHUTES U-BOAT, HENRY'S DELI, IMPERIAL RIVER COMPANY, MAUPIN MARKET, RAINBOW TAVERN, THE OASIS, AND THE RIVERSIDE**. Council was provided with copy of the Renewal Notification Process provided by OLCC. Mayor Kay reviewed the options. Councilor Bechtol disclosed conflict for being owner of Maupin Market. It was moved by Councilor Rager, seconded by Councilor Carlsen and pssed on a vote of 6 with 1 abstain (Bechtol); the Council opts to 'Do Nothing' and OLCC will process the renewal application as a favorable recommendation.

**GENERAL DISCUSSION/STUDY SESSION OF MARIJUANA ORDINANCE**. Mayor Kay recalled the process thus far, asking the Planning Commission to come up with proposal on time/place/manner for medical & recreational marijuana businesses and then directing Attorney Sumner to draft a marijuana ordinance. He acknowledged the session tonight is for Council look at, study, and ask questions on the 1st draft of ordinance. Then, in August or September, the Council will hold a public hearing and adopt an ordinance in time before the November election so voters can make an informed choice. He recognized having a City map identifying potential locations under State regulations (agriculture, industrial, and commercial zones not within 1000' of schools).

Councilor Ewing acknowledged, in the adoption of an ordinance, the Council is not endorsing or denying marijuana businesses, it is to have an ordinance in place if voters vote to allow marijuana businesses in town. In addition, the City cannot create an ordinance that gives no place for marijuana businesses to be allowed if voters vote to allow marijuana businesses in town.

The ordinance was reviewed in its entirety with comments, questions, and discussions held on each section by members of the Council, Planning Commission, and audience, and some revisions made at this time.

It was the consensus of Council to continue this study session to the August 16 Council meeting to have maps generated to show distance of 150', 300', and 500' from public parks to review.

**OPEN AGENDA.** None

**COMMUNICATIONS.** none

**EXECUTIVE SESSION PER ORS 192.660(2)(h) TO CONSULT WITH COUNSEL.** At 8:33 p.m., Council retired from regular session to go into executive session, and reconvened the regular meeting at 10:01 p.m.

There were no decisions to be made at this time.

**NEXT MEETING.** August 16, 2016 – Council Meeting, 6:30 p.m.
August 24, 2016 – Regular Council Meeting, 6:30 p.m.

**ADJOURN.** Mayor Kay adjourned the meeting at 10:01 p.m.

Respectfully submitted by
DeOra M Patton, Recorder

SIGNED: _____
Lynn Ewing, Mayor

ATTEST: _____
DeOra M. Patton, Recorder

DRAFT

City of Maupin
PO Box 308
Maupin, OR 97037

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Fax: 541-395-2499

# MONTHLY FINANCE REPORT

We, the undersigned, have completed a review of the City of Maupin's fiscal records for the month of July consisting of the following:

**Bank Statements & Reconciliations**
(*Columbia Bank, Rivermark CCU, Local Gov't Investment Pool*)

**Accounts Payable**
(*Invoices and checks*)

**Payroll**

We find the records to be accurate and present our signatures for approval.

Dated this 17 day of August, 2016

Mayor

Councilor

**CITY OF MAUPIN**
**INVOICES PAID FOR THE MONTH OF JULY 2016**

| Creditor: | Total | | City | Water | Sewer | Street | Park | Fire | New Library | Street Impro | SWC Library |
|---|---|---|---|---|---|---|---|---|---|---|---|
| American Business Software | 395.00 | | | 197.50 | 197.50 | | | | | | |
| Barnett Service | 291.46 | | | | | | | 291.46 | | | |
| Beebe, Malcolm G. | 40.00 | | | 40.00 | | | | | | | |
| Bohn's Printing, Inc. | 117.54 | | 117.54 | | | | | | | | |
| Boyd Coffee Company | 150.82 | | 75.41 | 37.71 | 37.70 | | | | | | |
| Cardmember Service | 1,198.59 | | 280.75 | 432.37 | 432.38 | | (16.88) | | | | 69.97 |
| Carson Oil Company | 318.64 | | | 79.66 | 79.66 | 79.66 | 79.66 | | | | |
| Carson Oil Company | 287.21 | | | 71.80 | 71.80 | 71.80 | 71.81 | | | | |
| Cash Register Supply | 60.00 | | | | | | 60.00 | | | | |
| CenturyLink | 605.96 | | 386.49 | 72.19 | 61.19 | | 86.09 | | | | |
| Central Oregon Cities Org. | 180.00 | | 180.00 | | | | | | | | |
| CIS Trust | 31,722.36 | | 14,573.42 | 3,820.09 | 3,345.37 | 1,484.36 | 2,435.82 | 5,954.30 | | | 109.00 |
| Columbia Gorge Fire Equip. | 557.50 | | | | | | | 557.50 | | | |
| Dept. of Environmental Quality | 2,191.00 | | | | 2,191.00 | | | | | | |
| Engineered Control Products | 623.01 | | | 623.01 | | | | | | | |
| Gorge Networks | 66.29 | | | | | | 66.29 | | | | |
| Ingram, Edward | 61.00 | | | | | | 61.00 | | | | |
| Kurtz, Mik'Ael | 43.20 | | | | | | | | | | 43.20 |
| Kurtz, Mik'Ael | 43.20 | | | | | | | | | | 43.20 |
| League of Oregon Cities | 336.18 | | 336.18 | | | | | | | | |
| LGPI | 198.00 | | 198.00 | | | | | | | | |
| Lyn Craig, LLC | 337.50 | | | | | | | | 337.50 | | |
| Mad Science of Portland | 369.00 | | | | | | | | | | 369.00 |
| Maupin, City Lodging Tax | 2,434.13 | | | | | | 2,434.13 | | | | |
| Maupin, City W/S/R | 1,114.54 | | | | | | 1,041.04 | | | | 73.50 |
| Maupin Hardware | 171.78 | | | 20.93 | 73.26 | 7.65 | 69.94 | | | | |
| Mid-Columbia Council of Govt's | 420.00 | | 420.00 | | | | | | | | |
| Mid-Columbia Economic Devel | 190.00 | | 190.00 | | | | | | | | |
| Oregon Dept. of Revenue | 393.27 | | | | | | 393.27 | | | | |
| Patton, DeOra | 48.60 | | 48.60 | | | | | | | | |
| Ramirez, Joy | 40.00 | | | | 40.00 | | | | | | |
| Reservation Nexus | 1,788.00 | | | | | | 1,788.00 | | | | |
| Richmond's Service | 111.00 | | | 6.00 | 6.00 | 6.00 | 6.00 | 87.00 | | | |
| Rivermark Community C.U. | 872.79 | | | 384.79 | | | 488.00 | | | | |
| Rivermark Community C.U. | 35.00 | | 35.00 | | | | | | | | |
| SAIF Corp. | 681.95 | | 681.95 | | | | | | | | |
| Shields, Kirk | 40.00 | | | 40.00 | | | | | | | |
| Staples Advantage | 526.40 | | 37.43 | 16.72 | 16.72 | | 327.81 | | | | 127.72 |
| South Wasco Alliance | 1,000.00 | | 1,000.00 | | | | | | | | |
| Sumner, Paul F. | 1,225.00 | | 1,225.00 | | | | | | | | |
| The Dalles Chronicle | 153.13 | | 153.13 | | | | | | | | |
| The Dalles Chronicle | 59.38 | | 59.38 | | | | | | | | |
| The Dalles Disposal | 44.61 | | | | | | 44.61 | | | | |
| The Dalles Disposal | 500.00 | | 500.00 | | | | | | | | |
| U of O, Museum of Nat. History | 100.00 | | | | | | | | | | 100.00 |
| US Postal Service | 68.00 | | 22.67 | 22.67 | 22.66 | | | | | | |
| Vejar, Howard | 169.99 | | | | | | 169.99 | | | | |
| Vejar, Howard | 40.00 | | | | | | 40.00 | | | | |
| Vejar, Janet | 40.00 | | | | | | 40.00 | | | | |
| Wasco County | 1,000.00 | | 1,000.00 | | | | | | | | |
| Wasco Electric Cooperative | 5,218.60 | | 165.33 | 2,008.83 | 806.10 | 1,026.44 | 1,068.07 | 89.51 | | | 54.32 |
| | 58,679.63 | | 21,686.28 | 7,874.27 | 7,381.34 | 2,675.91 | 10,754.65 | 6,979.77 | 337.50 | - | 989.91 |

| **Revenues:** | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Daily Receipts Record | 84,028.73 | | 21,757.45 | 22,435.75 | 21,634.53 | 2,228.19 | 6,712.81 | | 9,220.00 | | 40.00 |
| Park Visa, ACH Pymts, Interest | 23,826.12 | | 1,027.25 | 365.54 | 451.04 | | 21,982.29 | | | | |
| | | | | | | | | | | | |
| | 107,854.85 | | 22,784.70 | 22,801.29 | 22,085.57 | 2,228.19 | 28,695.10 | - | 9,220.00 | - | 40.00 |