PRESIDING: Mayor Frank Kay

COUNCIL PRESENT: Frank Kay, Lynn Ewing, Carol Rager, Suzanne Knapp, Jon Helquist

COUNCIL ABSENT: Randy Bechtol, Denis Carlsen

Visitors Present: Karen DuPuis, Ralph Wimmer, Tamara Wimmer, Donna Henderson, Sheriff Rick Eiesland

CALL TO ORDER. The meeting was called to order by Mayor Kay at 6:03 p.m.

ROLL CALL. Roll was taken by Mayor Kay.

PLEDGE OF ALLEGIANCE. Mayor Kay led council and audience in Pledge of Allegiance.

Mayor Kay passed out Appendix A through D of the League of Oregon Cities Local Government Regulation of Marijuana in Oregon Document of August 2015. Councilors were to read it and be prepared to discuss/decide the process Maupin will go through to deal with issues regarding Medical & Retail Marijuana in Maupin.

JOB DESCRIPTIONS CHANGES AND APPROVAL FOR NUISANCE ABATEMENT OFFICER AND CITY PARK MANAGEMENT TEAM. Updated/revised job descriptions for our City Parks Administration Manager and City Parks Maintenance Manager were distributed and discussed. It was moved by Councilor Ewing, seconded by Councilor Rager, and unanimously passed; the Council approves these Job Descriptions as presented.

Updated/revised job description for the new, part-time ($5,000 annual budget) Nuisance Abatement Officer position was reviewed and discussed. It was agreed to delete the word "Required" from the "Required/Preferred Knowledge, Skills, and Abilities" section of the NAO Job Description. It was moved by Councilor Ewing, seconded by Councilor Knapp, and unanimously passed; the Council approves this Job Description as amended. A job announcement and hiring process will commence soon.

SCHEDULE CITY COUNCIL TOWN HALL MEETING (PROPOSE OCT. 8, 6:00 – 8:00 P.M. AT AMERICAN LEGION HALL). A discussion of a proposed "Town Hall"-type meeting with Mayor, Councilors, and citizens resulted in setting a date for the first one on Monday, October 12th, 6:00 p.m. – 8:00 p.m., at the Legion Hall. (Note: After checking Legion Hall availability on Wednesday, August 19, it was confirmed that the Legion Hall is available and reserved for our event.)

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SEASONAL WATER/SEWER/RECYCLE FEE RATE PROPOSAL. A lengthy discussion regarding creating a new category of costs for water/sewer/irrigation/recycling fees was held. A wide variety of proposals were presented. Councilor Rager suggested that we consider "why" we are doing this: her reasoning was to solve the problem of street camping/squatting by seasonal employees by making it financially possible for employers or other entities to develop temporary/seasonal housing. It was agreed upon that Mayor Kay & Recorder Patton develop formal wording/proposal for monthly rates of Water ($28.50), Sewer ($41.00), Irrigation ($5.50), and Recycling ($3.00). The new rate category would be titled "Temporary/Seasonal Employee Housing Complex/Compound" and would be in a Recreational/Commercial Zone and would be for only 6 months a year at a time (May, June, July, August, September, & October billing cycles). The rates would also be "per hook-up" if RVs and the Bathouse rate would be Water ($38.00) and Sewer ($41.00) per month. Once prepared, two public hearings will be held to gather community input, make revisions, then decide for an effective date beginning in 2016.

DESCHUTES RIVER ALLIANCE LETTER OF SUPPORT. The letter of support for the Deschutes River Alliance from the City of Maupin was distributed. Thanks to Sue Knapp for her input.

FIBER OPTIC UPDATE. Mayor Kay gave an update on progress for fiber optic-speed internet service for Maupin and South Wasco County.

RECYCLING CENTER ISSUES (SURVEY, GARBAGE, SIGNAGE, EDUCATION). DISCUSSION OF GARBAGE SERVICE FRANCHISE PROCESS. The problems and solutions related to our Recycling Center were reviewed and discussed again. The survey conducted during the week of July 18 – 24, 8:00 a.m. – 8:00 p.m., revealed that about 100 people a week use our Recycling Center (70% Maupin residents, 20% South County residents, and 10% visitors/tourists). Thanks to Kathie Richey, Susan Kay, and Tamara Wimmer for helping do the survey. Better signage and education will hopefully correct the "abuse" of the Center.

Copies of the current/updated Franchise Agreement with Mel's Sanitary Service were distributed for Councilors to review. This is driven because of the impending sale of Mel's to Waste Connections of The Dalles. After the sale/transfer of the franchise in September, and an appropriate operations period, the City will negotiate a new franchise agreement with Waste Connections.

LAWN MOWER PROPOSAL. A confidential bid proposal from Pape Machinery Inc of Madras on a John Deere tractor mower was presented for Council review. The Council discussed some particulars, had one question about why a "trade-in", and suggested that we decide at our August 26th Regular Council Meeting.

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ADJOURN. Mayor Kay adjourned the meeting at 7:58 p.m.

Respectfully submitted by
Frank Kay, Mayor

SIGNED: _____
Frank Kay, Mayor

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PRESIDING: Mayor Frank Kay

COUNCIL PRESENT: Frank Kay, Lynn Ewing, Carol Rager, Suzanne Knapp, Jon Helquist, Randy Bechtol, Denis Carlsen

COUNCIL ABSENT: none

STAFF PRESENT: Recorder DeOra Patton, Attorney Paul Sumner

Visitors Present: Karen DuPuis, Mel Barlow, Erwin Swetnam, Susan Wright, Cristie Amaral, Dennis Beechler, Jerri Parman, Karletta Carrithers, Shelley Iverson, Sara Anderson, Candy Barnett, Allison Bechtol, Patrick Kollodge, Kathie Richey, Mark Malefyt, Mike McLucas, Rich Sutliff, Angie Brewer, Leah Fritz, Ralph Wimmer, Tamara Wimmer, Donna Henderson, Rod Woodside

CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE. The meeting was called to order by Mayor Kay at 6:30 p.m. Roll call of Council and staff was conducted by Recorder Patton. Mayor Kay led council and audience in Pledge of Allegiance.

AGENDA CORRECTION OR ADDITIONS. None.

APPROVAL OF CONSENT AGENDA: A) Council Meeting/Worksession Minutes of July 14, 2015; B) Council Meeting Meeting Minutes of July 22, 2015; C) Payment of Invoices for July 2015; D) Mayor/Councilor Monthly Finance Report; E) Public Works Operations Manager WWTP Report for the month of July 2015. It was moved by Councilor Knapp, seconded by Councilor Helquist, and approved unanimously; the Council approves consent agenda as presented.

REPORTS.

Chamber. Coordinator Cristie Amaral thanked Council members for their help in serving ice cream at the National Night Out event.

New Library Fund Raising Committee. Allison Bechtol reported fund raising is moving along. They are in the midst of finalizing the letter for mass mailing to South Wasco County residents. They followed up with everybody on business donor list. Mayor Kay reported on funds secured to date.

Recycling Advisory Committee. Kathie Richey reported the survey was a great experience. She stated the second thing to focus on is education; third would be signage; and fourth would be city staff assigned to monitor limited hours of operation.

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Library. A written report by Librarian Stephenson was presented telling of the summer reading program that wrapped up last week, and going into the Fall, she will be working on the State Ready to Read Grant. Mayor Kay acknowledged the State Ready to Read Grant program.

Fire Department. Rod Woodside reported on the purchase of another fire truck, and John Creel has offered to train the firemen on its use.

Planning Commission. Mayor Kay reported Commissioner Wimmer is going to a training seminar in Bend on September 24.

Mayor. Mayor Kay presented a handout on proposed date, time, and information for the Town Hall Meeting. Based on discussion, it was the consensus of Council to hold the Town Hall meeting on October 12, 2015. He reported on communication he received from Wasco County Deputy Lane Magill on wrong-way parking in Maupin and due to the danger, the sheriff is going to help with an educational campaign. He presented a request for contribution from Dan VanVactor on behalf of the Barlow Gate Grange Lenore Walters Scholarship Fund. Based on discussion, it was moved by Councilor Carlsen, seconded by Councilor Bechtol, and approved on a 6 to 0 with 1 abstain vote; the City donates $1,000 from the City's General Fund/Contribution to Other Agencies. Councilor Rager abstained for reason of her child being a senior student applying for scholarships.

Public Works. Public Works Operations Manager Ramirez reported on a waterline leak in the area above Riverside Street.

Economic Development – Maupin. Councilor Bechtol reported Jeff Nichol has unofficially terminated his position as the City's Business Facilitator due to moving to the metropolitan area. Mayor Kay reported the City will soon have another Business Facilitator contract proposal from Columbia Gorge Community College.

Economic Development -- South Wasco Alliance. Councilor Knapp reported the next SWA meeting will be September 17, 7-9 p.m., in Dufur following a Wasco County Board of Commissioners Town Hall meeting.

Community Liaison. Councilor Helquist reported the Maupin Experience/Ride, Row, Run Event will begin September 19 and the Maupin Volunteer Fire Department will do a Barbecue at that event.

Attorney. Attorney Sumner reported he has prepared a document for groups/people who rent city facilities for regulating usage and insurance.

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MEL BARLOW/MEL'S SANITARY SERVICE INC. REQUEST TO TRANSFER FRANCHISE AGREEMENT. Mayor Kay explained Mel is retiring and Erwin Swetnam of Waste Connections of Oregon in The Dalles is purchasing Mel's Sanitary Service business with a target date of 9-1-2015. A discussion was held on the current Franchise to include term, service charges, ability for modifications, and suggestion to have committee look at the franchise agreement with Mr. Swetnam after an appropriate operations period. Attorney Sumner reviewed a proposed Agreement and Consent to Transfer of Franchise. Based on discussion, it was moved by Councilor Ewing, seconded by Councilor Rager, and unanimously passed; the Council authorizes the Mayor and City Recorder to execute the transfer and assignment of Mel's Sanitary Service Franchise to Waste Connections of Oregon per Agreement and Consent to Transfer of Franchise drafted by City Attorney Sumner.

TOWN & COUNTRY PLAYERS. DISCUSS LEGION HALL. Mike McLucas gave a presentation on the Town & Country Players interest in improving the legion hall, Maupin's unique "Community Building", for various uses/events, and request for strong support of the city council to work with the T&C Players and support the volunteers to make changes and improvements to correct the toilet situation and improve the usefulness of this historic structure. If assured of the support from the city council, they are prepared to develop a "Plan of Action" for improvements to be approved by Council and fund raising. Dennis Beechler, Karen DuPuis, Jerri Parman, and Rich Sutliff also spoke on use of the building and endorsed request for support. Based on discussion, it was moved by Councilor Ewing, seconded by Councilor Helquist, and unanimously passed; the Council authorizes the Town & Country Players to create a Plan of Action and submit to the City for discussion to make progress on that Plan.

RECOMMENDATION TO OLCC ON LIQUOR LICENSE RENEWALS FOR DESCHUTES MOTEL, DESCHUTES U-BOAT, HENRY'S, IMPERIAL RIVER COMPANY, MAUPIN MARKET, RAINBOW TAVERN, THE OASIS, AND THE RIVERSIDE. Council was provided with copy of the Renewal Notification Process provided by OLCC. Mayor Kay reviewed the options. It was moved by Councilor Carlsen, seconded by Councilor Helquist, and approved on a vote of 6 to 0 with 1 abstain (Bechtol); the Council recommends approval to OLCC on liquor license renewals for the above-entitled licensees.

DISCUSS MEDICAL MARIJUANA DISPENSARIES AND RETAIL MARIJUANA SALES IN MAUPIN. Mayor Kay acknowledged this discussion/issue is of process. In recognition to background information on Maupin's votes in the November 2014 General Election, options allowed by the Oregon Legislature for cities and counties, and need for consideration of business licensing and time/place/manner regulations for Maupin, he supports dealing with the issue as a community and suggested Council take action to ban both, medical & recreational marijuana business operations in Maupin, and immediately refer these two bans for the November 2016 General Election ballot. This will give time to see what OLCC comes up with for regulatory rules and Maupin coming up with business licensing and zoning requirements. He recognized Wasco County is looking at the same process.

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A couple of audience members requested to know what Council is going to do, where facilities would be permitted if voters pass to allow, and submitted opposition to locating facilities within 500 feet of Parks/Mountain Fir Community Park. Dennis Beechler reported the Deschutes Rim Health Clinic has made a decision to not promote, sell, or prescribe marijuana.

Based on discussion, it was moved by Councilor Ewing, seconded by Councilor Knapp, and passed on 6 to 1 vote; the Council moves to proceed with the idea/process for banning Medical Marijuana and Recreational Marijuana Sales in Maupin and proceed with adopting Time/Place/Manner for Maupin by end of year 2015. Councilor Carlsen disclosed he is opposed to prohibition and problems thereof.

DISCUSS SEASONAL WORKFORCE HOUSING WATER/SEWER RATE. Council was provided with a draft Resolution creating a new category of water/sewer/irrigation/recycle (six months) service charges for Seasonal Workforce Housing - Bathhouse & RVs in the Recreational Commercial zone. Mayor Kay explained the purpose being to solve the problem of street camping/squatting by seasonal employees. Based on discussion, it was the consensus of Council to schedule a public hearing before the Council on September 23, 2015.

APPROVE PURCHASE OF JOHN DEERE LAWNMOWER. It was moved by Councilor Rager, seconded by Councilor Bechtol, and unanimously passed; the Council accepts and approves the purchase of the John Deere tractor mower as prepared and quoted by Jeffrey Jordan of Pape Machinery, Inc of Madras, Oregon with trade-in of the City's HI-MGO ZT2766 SN# T107135090 mower, and the funding to come from the General Fund - Community Development Funds, Parks, or maybe finance.

COMMUNICATIONS. Recorder Patton presented the June 30, 2015 year end financial report for Fiscal Year 2014-2015, a Fiscal Year 2015-2016 financial report as of July 31, 2015, and a City Park Collection Report for January thru July 2015.

NEXT MEETING. September 15, 2015 – Council Meeting/Worksession, 6:00 p.m.
September 23, 2015 – Council Meeting, 6:30 p.m.

ADJOURN. Mayor Kay adjourned the meeting at 8:35 p.m.

Respectfully submitted by
DeOra M Patton, Recorder

SIGNED: _____
Frank Kay, Mayor

ATTEST: _____
DeOra M. Patton, Recorder

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