MINUTES
CITY COUNCIL MEETING
March 25, 2020
6:30 p.m.

ZOOM/TELECONFERENCE MEETING

PRESIDING: Mayor Lynn Ewing

COUNCIL PRESENT: Lynn Ewing, Tom Troutman, Susan Wright, Jon Helquist Suzanne Knapp, Mike Foreaker

COUNCIL ABSENT: Carol Beatty

STAFF PRESENT: City Manager Kevin Lewis, Recorder DeOra Patton, Attorney Paul Sumner

Visitors Present: Stephanie Anderson, Wes Owens, Christine Wolfe, Scott Hege, Ben Gates, Greg Price

CALL TO ORDER/ ROLL CALL/ PLEDGE OF ALLEGIANCE. The meeting was called to order by Mayor Ewing at 6:30 p.m. Roll call of Council and staff was conducted by Recorder Patton. Councilor Beatty was absent due to difficulty connecting online. Mayor Ewing led council and audience in Pledge of Allegiance.

CONSENT AGENDA: A) Approval of Minutes of January 22, 2020; B) Mayor/City Manager Monthly Finance Report; B) Payment of Invoices for February 2020. It was moved by Councilor Helquist, seconded by Councilor Wright, and passed unanimously on a 6 to 0 vote (Ayes: Foreaker, Knapp, Ewing, Wright, Troutman & Helquist; Nays: none); the Council approves Consent Agenda as presented.

ADOPTION OF DECLARATION OF STATE OF EMERGENCY. A copy of this proposed Resolution No. 03252020-1 Declaring a Local State of Emergency and Declaring Emergency Measures Order was provided to Council in advance of this meeting. Mayor Ewing summarized the Resolution. It was moved by Councilor Helquist, seconded by Councilor Foreaker, and passed unanimously on a 6 to 0 vote (Ayes: Foreaker, Knapp, Ewing, Wright, Troutman & Helquist; Nays: none); the Council adopts Resolution No. 03252020-1 Declaring a Local State of Emergency and Declaring Emergency Measures Order as presented.

AUDIENCE PARTICIPATION. none

REPORTS.

City Manager. City Manager Lewis reported on an event held in the Civic Center by South Wasco Alliance; on Public Works staff still assisting in City Park repairs and maintenance; on the fire siren now taken down for fixing and painting and reinstallation at the Public Works compound; and on his working on virtual conferencing.

Mayor. Mayor Ewing summarized his written report giving updates and announcements relative to Covid-19 pandemic, notices posted via Facebook, and cancellations of upcoming community events.

Planning Commission. Recorder Patton reported there was no quorum at the last meeting. The next meeting will be virtual and will include discussion on vacation rentals in commercial zones, and review of an assessment prepared by Planner Meader on availability of houses in the commercial zones.

Library. City Manager Lewis reported on the operations of the library during Covid-19 shutdown; the library is temporarily closed to the public; a Little Library Book stand has been placed outside of the Civic Center; the Librarian Director will be available by telephone to arrange check out of books.

Chamber. Director Stephanie Anderson summarized her written report giving an update on upcoming events and social media. The Chamber will make a final decision in April on whether to cancel Maupin Daze.

Parks. Parks Ground Manager Randy Bechtol reported on projects they are getting done in the City Park, and on getting a lot of calls from people to reschedule RV/tent camping. They are offering a Covid-19 transfer credit.

Special Projects. Councilor Wright reported she and City Manager Lewis will meet tomorrow for finishing up on the Civic Center. Mayor Ewing reported Griffin will be here tomorrow to work on a few things.

Economic development. Councilor Foreaker reported Carrie Pippinich of MCEDD has volunteered to help the City with the Housing Needs Analysis.

Environmental/Recycle. Councilor Foreaker reported on the last Recycling Steering Committee meeting.

Legislative / LOC. Councilor Knapp reported on the special session being put together; of LOC holding weekly conference meetings and email updates on the Governor's updates and Covid-19. LOC is also providing information on how to conduct meetings electronically and

Declaration of Emergency. MCEDD is working on a task force for economic resiliency and resource during these trying times.

Deschutes Rim Health Clinic Update. Councilor Knapp reported patient visits/revenue is down. They have begun skyping/tele-health care for patients. Some staff have been laid off. The Congressional bill has some relief for rural clinics, so looking into that. For the foundation, the Board has approved contracts with Westby Associates and Pinnacle Architect. They are redesigning the building, reducing footprint to save costs and will meet with MCMC in April to review the design.

Public Safety. Councilor Helquist reported the news is inundated with Covid-19 updates. The Portland Police Bureau has put out a notice on increasing suicide attempts, so keep a watch on persons you may know.

CIVIC CENTER UPDATES & INFO.

a. Grand Opening – Mayor Ewing reported this event has been postponed indefinitely.

GREG PRICE, DIRECTOR, SMALL BUSINESS DEVELOPMENT CENTER, CGCC. Mr. Price gave some background on his education and reported on new goals for how their Center operates; community outreach, training programs in Maupin, and staff focused on supporting small businesses.

CONSIDER CITY PARK FEES. City Manager Lewis reviewed the rate increase proposal for user fees in the City Park. Council was provided with a list of the current and proposed rates and estimate of revenues to be generated in comparison to the 2019 year. The rates are mid-range for the State. Councilor Troutman suggested to establish a seasonal fee to the outfitters for luncheon use based on data from the last three years. Based on staff inquiries, discussion was held on refund policy and possibly changing the method to account for number of rafts coming into the Park; have conversation with raft companies to have them provide reports on numbers. It was the consensus of Council to set this matter over to a public hearing at the April Council meeting.

COUNCIL RULES ADOPTION. Council was provided with a final edited copy, color-coded with revisions shown from worksessions, grammatical changes, and some updates. An addition was made to Section 23.a. It was moved by Councilor Foreaker, seconded by Councilor Wright, and passed unanimously on a 6 to 0 vote (Ayes: Foreaker, Knapp, Ewing, Wright, Troutman & Helquist; Nays: none); The Council adopts Resolution No. 03252020-2, "A RESOLUTION ADOPTING A POLICY ESTABLISHING RULES OF PROCEDURE FOR THE COMMON COUNCIL OF THE CITY OF MAUPIN" as amended.

CONSIDER CIVIC CENTER RFP CLEANING SERVICES. Mayor Ewing reported the one bidder notified him today that due to a family matter, she will not be able to call in on this meeting to submit information on her proposal. He further reported she is in the process to get

licensed by State, bonded and insured to meet the criteria in the City's RFP. On inquiry, it was recognized cleaning services would not begin until after the Civic Center opens.

COMMUNICATIONS. none

SUGGESTED TOPICS FOR NEXT MEETING.

a. Public Hearing – City Park Fees increase proposal

EXECUTIVE SESSION PER ORS 192.660 (2)(e) TO CONDUCT DELIBERATIONS WITH PERSONS DESIGNATED BY THE GOVERNING BODY TO NEGOTIATE REAL PROPERTY TRANSACTIONS. Mayor Ewing called Council into Executive Session at 7:42 p.m. and reconvened the regular meeting at 8:27 p.m.

ACTION SUBSEQUENT TO EXECUTIVE SESSION. It was moved by Councilor Foreaker, seconded by Councilor Troutman, and passed unanimously on a 6 to 0 vote (Ayes: Foreaker, Knapp, Ewing, Wright, Troutman & Helquist; Nays: none); the Council accepts the Agreement between the City and Urban Patterns and authorizes the City Mayor, City Attorney and City Manager to complete the Agreement and Sale.

LOWER DESCHUTES RIVER MANAGEMENT. Local Government Representative Scott Hege reported the LDRM Group held an emergency meeting yesterday and have decided to close campsites, bathrooms, boat ramps, and boater pass system on the Deschutes River relative to the Covid-19 closures.

NEXT MEETING. Wednesday, April 22, 2020 – Regular Meeting

ADJOURN. Mayor Ewing adjourned the meeting at 8:44 p.m.

Respectfully submitted by
DeOra M Patton, Recorder

SIGNED: _____
Lynn Ewing, Mayor

ATTEST: _____
DeOra M. Patton, Recorder