MINUTES
MAUPIN BUDGET COMMITTEE MEETING
May 21, 2020
6:00 p.m.

ZOOM/TELECONFERENCE MEETING

MEMBERS PRESENT: Lynn Ewing, Tom Troutman, Susan Wright, Suzanne Knapp, Jon Helquist, Carol Beatty, Mike Foreaker, Karen DuPuis, Dennis Ross, Frank Kay, Virginia Fuller, Denis Carlsen, Carol Mitchell

MEMBERS ABSENT: Kathie Richey

STAFF PRESENT: Recorder/Budget Officer DeOra Patton

Visitors Present: Christine Wolfe, John Bildsoe

CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE. Mayor Ewing called the meeting to order at 6:00 p.m. Roll call was conducted by Recorder Patton. Mayor Ewing led the committee in Pledge of Allegiance.

COUNCIL APPOINTMENT OF PERSON TO BUDGET COMMITTEE. One vacancy exists for the unexpired term of office to end December 31, 2020. Mayor Ewing announced receipt of an application by Carol Mitchell. It was moved by Councilor Foreaker, seconded by Councilor Beatty, and unanimously passed on a 7 – 0 vote (Ayes: Foreaker, Beatty, Helquist, Wright, Knapp, Troutman and Ewing; Nays: none); the Council appoints Carol Mitchell to the vacant position on the Budget Committee. Carol was invited to join the Budget Committee.

ELECTION OF CHAIRPERSON. Foreaker nominated Lynn Ewing. Ewing nominated Frank Kay. On motion by Troutman and second by Wright, nominations were closed and a vote taken. Frank Kay was elected Chairperson on a majority vote of 8 to 5 (Votes for Ewing: Beatty, Knapp, Mitchell, Wright, DuPuis; Votes for Kay: Helquist, Ewing, Foreaker, Troutman, Fuller, Carlsen, Ross, Kay)

ELECTION OF SECRETARY. Kay nominated DeOra Patton. DuPuis seconded. It was moved by Ewing, seconded by Wright, and unanimously passed on a 13 – 0 vote (Ayes: Beatty, Knapp, Mitchell, Wright, DuPuis, Helquist, Ewing, Foreaker, Troutman, Fuller, Carlsen, Ross, Kay; Nays: none); the Commission closes nominations and elects DeOra Patton as Secretary.

RECEIVE AND HEAR BUDGET MESSAGE.

Chairperson Kay gave a recap on budgeting and financial position of the City.

Budget Officer Patton presented and summarized the Budget Message, which a copy is attached and made a part of these minutes. Knapp proposed correcting paragraph 3 to add City Manager to the form of government. There were no objections by the Committee.

RECEIVE BUDGET DOCUMENT FOR FISCAL YEAR 2020-2021.

Chairman Kay explained the information detailed on the budget sheets (historical data consisting of actual resources and expenditures for the prior two years and current year 2019-2020 adopted budget, estimated 2019-2020 fiscal year revenues/expenditures through June 30, and columns for Budget Year 2020-2021 consisting of amounts proposed by budget officer, then columns for amounts approved by the budget committee, and finally the budget adopted by the governing body (*council*).

Recognition/discussions were held on the following:

Southern Wasco County Library Fund: Transfer of funds from the General Fund to cover operation expenditures unallocated by the District. It was consensus of the Committee to have Frank Kay, mayors, and City Manager meet with the Library Services District and County to negotiate a new allocation of District tax funds to SWC Library to cover operations.

Maupin Broadband: Project is complete. Franchise Fees received from LS Networks are to be paid to Q-Life. GorgeNet pays franchise fees directly to Q-Life.

Park: Revenue is from tourist, no City property tax monies. The Dalles Disposal has been waiving the regular garbage collection charges. Park Managers salaries are increased.

Bonded Debt: The bond debt on the sewerage system is paid off.

Sewer: Explain to public the small increases; the why doing.

Water: Hydrant installation plan. Have contract to install some now.

General: Kaiser Park grant and improvement project -- set over another year for preparation and application. Brownsfield Cleanup grant/project – is for asbestos removal at old city hall and library; expense is included in Line 18 City Bldgs & Property Maintenance/Repair. Tourism Promotion -- Chamber budget has not been received yet; need to get. American Legion Hall utilities and maintenance – Knapp proposed adding another $5,000 to this expense. Helquist motioned to move $5,000 from Line 23 Community & Economic Development to Line 28

American Legion Hall. Motion passed unanimously 13 to 0 (Ayes: Beatty, Knapp, Mitchell, Wright, DuPuis, Helquist, Ewing, Foreaker, Troutman, Fuller, Carlsen, Ross, Kay; Nays: none).

PUBLIC HEARING TO CONSIDER PARTICIPATION AND USE OF STATE SHARED REVENUE. It is again proposed to participate in the State Shared Revenue Program and use the $4,000 funds as contributions to other agencies/charitable organizations. Other State Revenue Shared funds include cigarette, OLCC, and State Highway taxes. There were no objections nor public comment submitted. It was the consensus of the Committee to recommend to the governing body to participate in the State Shared Revenue Program for the 2020-2021 year.

PUBLIC INPUT ON BUDGET. John Bildsoe inquired about the property sale of the old city hall and library (408 & 410 Deschutes Ave.). An Agreement & Sale has been executed and monies budgeted in the General and New Library Funds.

COMMITTEE DELIBERATION ON BUDGET. The Committee reviewed all funds of the budget in the receipt of the budget document.

APPROVAL OF PROPERTY TAXES TO BE IMPOSED. It was moved by Ewing, seconded by Mitchell, and unanimously passed on a 13 – 0 (Ayes: Beatty, Knapp, Mitchell, Wright, DuPuis, Helquist, Ewing, Foreaker, Troutman, Fuller, Carlsen, Ross, Kay; vote Nays: none); the City of Maupin Budget Committee approves imposing property taxes for the 2020-2021 fiscal year at the rate of $5.3573 per $1000 of assessed value for operating purposes.

APPROVAL OF PROPOSED BUDGET. It was moved by Beatty, seconded by DuPuis, and unanimously passed on a13 – 0 (Ayes: Beatty, Knapp, Mitchell, Wright, DuPuis, Helquist, Ewing, Foreaker, Troutman, Fuller, Carlsen, Ross, Kay; vote Nays: none); the City of Maupin Budget Committee approves the proposed budget for fiscal year 2020-2021 as amended.

Frank Kay announced, after 25 years, he will be stepping down from being Chair of the Budget Committee. He thanked all members and Recorder Patton for their years of service and recognized the City has been blessed with stable financial management.

ADJOURN. Chairman Kay adjourned the meeting at 8:27 p.m.

Respectfully submitted by
DeOra M Patton,
City Recorder/Budget Committee Secretary

SIGNED: _____
Lynn Ewing, Mayor

ATTEST: DeOra M Patton
DeOra M. Patton, City Recorder