



MEETING AGENDA

City Council

Wednesday, January 22, 2025, 6:30 p.m.

Maupin Civic Center (507 Grant Ave.) and virtually on Zoom:

<https://us02web.zoom.us/j/84802522147?pwd=SlZHSndod2RhY09NRE8xNOJ0djRWZz09> or dial 1-253-215-8782 (Meeting ID: 848 0252 2147 Passcode: 978965)

PUBLIC COMMENT: Individuals wishing to address City Council on items not already listed on the Agenda may do so during the Public Comment item on the Agenda. The maximum amount of time for all public comments under the Agenda item will be 15 minutes. Council will not engage in dialogue but can consider scheduling any matter as an Agenda item at a future Council Meeting. At other times throughout the meeting, please wait for the current speaker to conclude and raise your hand to be recognized by the Mayor for direction. Speakers are required to give their name and address. Please limit comments to three minutes, unless extended by the Mayor.

PLEASE NOTE: With the exception of Public Hearings, the Agenda is subject to last minute changes; times are approximate – please arrive early. Meetings are ADA accessible. For special accommodations please contact the City Recorder in advance at 541-395-2698. *Las reuniones son ADA accesibles. Por tipo de alojamiento especiales, por favor póngase en contacto con la registrador de la ciudad 541-395-2698.*

6:30 p.m.	Call to Order / Roll Call of City Council and Staff / Pledge of Allegiance
	Consent Agenda
	Public Comment
6:50 p.m.	Reports
6:55 p.m.	Hearing – Flood Plain Permit Appeal
7:25 p.m.	Consider – Wasco County Emergency Services – Launch new tool “Perimeter”
7:35 p.m.	Consider – Change Internet and Phone providers
7:55 p.m.	Consider- Change February Council Meeting Date
8:20 p.m.	Discussion - Community Visioning
8:25 p.m.	Consider- Work Session February or March
8:40 p.m.	Communications
8:42 p.m.	Executive Session ORS 192.660(2)(h): To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.
9:00 p.m.	Adjourn



CONSENT AGENDA

Items of a routine and non-controversial nature are placed on the Consent Agenda to allow the Council to spend its time on significant items and issues. Any Council member may request that an item be withdrawn from the Consent Agenda and be placed in the business section of the Agenda.

DOCUMENTS

[December 2024 Financial Report & Paid Invoices](#)

[Minutes of November 07, 2024, Council & Planning Work session Meeting](#)

[Minutes of December 18, 2024, Council Meeting](#)

[Minutes of January 02, 2025, Council Meeting](#)

MOTION

I move to approve the Consent Agenda as presented.

I move to withdraw _____ from the Consent Agenda and place it in the business section of the Agenda.



City of Maupin
507 Grant Ave.
PO Box 308
Maupin, Oregon 97037

541-395-2698
cwolfe@cityofmaupin.org
cityofmaupin.org

MONTHLY FINANCE REPORT

We, the undersigned, have completed a review of the City of Maupin's fiscal records for the month of December 2024 consisting of the following:

Bank Statements & Reconciliations

(Umpqua (Columbia) Bank, Rivermark Community Credit Union, Local Government Investment Pool)

Accounts Payable

(Invoices & Checks)

Payroll

Finance Summary

We find the records to be accurate and present our signatures for approval.

Dated 14 day of January, 2025



Mayor Beatty



City Manager, Nick Smith

CITY OF MAUPIN
INVOICES PAID FOR THE MONTH
December-24

[illegible]



MINUTES

City Council and Planning Commission Work Session

Thursday, November 7, 2024

Maupin Civic Center (507 Grant Avenue) and virtually on Zoom

Call to Order / Roll call of City Council and Staff / Pledge of Allegiance

Commissioner Whitaker called the Work Session meeting to order at 4:39 p.m. Roll call of City Council, Planning Commission and Staff was conducted by Recorder Wolfe, Pledge of Allegiance led by Mayor Beatty.

Presiding: Commissioner Co-Chair Whitaker

Council Present: Shelby Dumire, Tom Troutman, Kathy Peck, Mike Foreaker

Council Absent: Carol Beatty, Mark Roper,

Planning Commission Present: Suze Riley, Michael Jones, Lauren Whitaker

Planning Commission Absent: Jessy Rose, Andy Kreipe

Staff Present: City Manager Nick Smith, Recorder Christine Wolfe, Planner Meader

Visitors Present: Ron Walp, John Helquist, Paula Latasa

Consent Agenda

Planning Commission: Commissioner Riley made a motion to approve Planning Commission minutes for 3.14.2024, 4.23.2024, 6.11.2024, 6.18.2024. Commissioner Jones seconded the motion. Vote 3-0; (Ayes; Riley, Jones, Whitaker; Nays:)

Public Comment

John Helquist would like to see the city to consider obtaining a grant writer.

Work Session: Street Design Standards Plan & Donkey Trail Plan

Introduction:

Nick Gross - Project Manager from Kittelson & Assoc.

Katie Popp - Analyst from Kittelson & Assoc.

Devin Hearing ODOT Region 4 Lead Grant Manager

Nick Gross gave a Project Overview:

In November 2023, the City of Maupin in partnership with Oregon Department of Transportation (ODOT) launched the Street Design Standards Plan (SDSP) and Donkey Trail Plan (DTP) project. These plans will provide the city with a long-term vision to support safe and efficient transportation options in Maupin. There has been considerable growth and development since the last SDSP was adopted in 1999. The growth of the recreational tourism industry in Maupin and the surrounding area has led to a demonstrated need and desire for efficient active transportation options and trail connections.

Project Schedule and involvement:

Public involvement and outreach was a critical part of advancing the SDSP update and DTP project. The project was guided by an Advisory Committee (AC) consisting of a mix of agency and public representation. The AC met four times throughout the duration of the project to provide technical review, community perspectives, and overarching guidance informing the development of the SDSP update and DTP. There were three public events at key milestones to solicit public input on transportation needs and high-priority

transportation projects in Maupin. Public events; Walking tour 1.24.2024, Open House 5.28.2024, Pop-up 8.8.2024.

A project website was available throughout the duration of the project from January – June 2024. There was an interactive map to allow the public to identify potential pathways and active transportation concerns. There were 14 total comments and over 700 views.

Street Design Standards Plan (SDSP):

The SDSP update will serve as a guide for the city to align and prioritize transportation projects with a long-term vision for Maupin's transportation system of improving the safety, mobility, connectivity, and comfort for all modes. The SDSP update supports an interconnected multimodal transportation system that reflects the latest best practices, provides a list of priority projects and outlines implementation strategies for funding and policy updates to implement the recommendations of the SDSP update. The SDSP update is organized as a modal plan, which consists of Preferred Multimodal Facility Treatments, Pedestrian Network & Design Standards, Roadway Network & Design Standards, Multimodal Project List, Implementation Strategies & Funding, and Policy Amendments.

Arterials Typical Cross Sections (Hwy 197)

ODOT has complete jurisdiction on this facility. The City of Maupin does have influence but is not a decision maker for improvements or changes that occur. Concepts were shown Inside Urban core (downtown / Burnham-First Street) and Outside urban core (rural i.e. Riverdrifters, Mini Storage area)

City owned streets, Concepts, Fully improved collectors, alleys, Local Streets or Yield roadways.

Priority Projects: Donkey Trail, Canyon Rim Trail

Neighborhood Route, Hwy 197 Staats to bridge, Hwy 197 Water Ave to Blue Rock Rd, Burnham Ave / Elrod Ave, Enhanced Crossing at Deschutes Ave & 6th Street, Enhanced Crossing Deschutes Ave & 4th Street, Maupin Trails Plan.

Donkey Trail Plan (DTP):

The DTP documents the recommended concepts, implementation process, and design standards for formalizing the Donkey Trail, an existing unimproved trail that provides an off-street connecting between the upper and core areas of Maupin. The Donkey Trail is a high-priority connection that offers a safe and efficient alternative to the steep hairpin curve on Hwy 197 leading into downtown. The DTP also identifies the community's desire for a broader "loop trail" that connects several key destinations and increases recreational opportunities in Maupin. This plan also helps strengthen future grant applications.

This plan is a concept if the city is able to secure the trail for public and emergency use. There are grants available to purchase land.

The Loop Trail concept was born from talking about the Donkey Trail.

Next Steps: Final SDSP Update and DTP Kittelson will incorporate input from this meeting to develop the final SDSP update and final

DTP. Public Hearings November 21, 2024, 4:30pm Planning Commission and 6:30pm City Council.
Planner Meader explained how these Hearings will proceed. Public Notice will be posted 10 days before hearings. Recommendation to create a Trails Plan, there are grants that would do the same as this Street Design Plan. Consensus of trail system reaching out to the far west city limits including the health clinic was reached by all along with a loop trail as a long-term goal. Grant opportunities were discussed.

The Planning Commission and City Council thanked Nick and Katie and Devine for all the work they accomplished.

Adjourn

The next regular meeting will take place on January 22, 2025, at 6:30 p.m. Commissioner Whitaker adjourned the meeting at 5:54 p.m.

Respectfully Submitted by Christine Wolfe, City Recorder

Signed: _____
Lauren Whitaker, Planning Commission Chair

Signed: _____
Carol Beatty, Mayor

Attest: _____
Christine Wolfe, City Recorder



MINUTES

City Council Meeting

Wednesday, December 18, 2024

Maupin Civic Center (507 Grant Avenue) and virtually on Zoom

Call to Order / Roll call of City Council and Staff / Pledge of Allegiance

Mayor Beatty called the meeting to order at 6:30 p.m. Roll call of City Council and Staff was conducted by Recorder Wolfe, Pledge of Allegiance led by Mayor Beatty.

Presiding: Carol Beatty

Council Present: Shelby Dumire, Tom Troutman, Kathy Peck, Mike Foreaker, Mark Roper

Council Absent: N/A

Staff Present: City Manager Nick Smith, Recorder Christine Wolfe, Attorney Ruben Cleaveland, Planner Jamie Crawford

Visitors Present: Devin Hearing, Phil Brady, Nick Gross, Madeline Rhoades, Simone Cordery-Cotter, Ken Hein, Paula Latasa, Lynn Ewing, Medy Gantz, Andy Kreipe, Carol Mitchell, Karen Miller, Rod Woodside, Wilfred Pinfold, Jordan Belozor, Rose Udey, Randy & Allison Bechtol, Matthis Kesler

Consent Agenda

Councilor Miles moved to approve the consent agenda as presented. Councilor Roper seconded. Vote 7-0 (Ayes; Dumire, Troutman, Peck, Foreaker, Roper, Beatty, Miles; Nays:)

Public Comment

County Commissioner Phil Brady informed Council he is continuing to work with the Housing Committee in South County and will update Council as information is available.

Medy Gantz/Maupin asked when the City's Grant application is open. Recorder Wolfe stated it is open now and will be reviewed on the February agenda.

Ken Hein/Maupin asked if the city could put a load of gravel on the Donkey Trail, Manager Smith said it is private property, and we can't at this time.

Reports

Recorder Wolfe informed Council that we are having a lot of issues with internet not only here but at the City Park also. I should have more information at the January 22 meeting

Public Hearings: Street Design Standards Plan Donkey Trail Plan

Mayor Beatty opened the Legislative public hearing for Street Design Standards Plan and read opening statement. An official recording is being made of what is said at this hearing. Everyone present will be given an opportunity to be heard. Therefore, persons addressing Council are requested to state their name and city. Speak clearly Only one person may speak at a time. This is the time for presentation of testimony. No debate is allowed.

The order of hearing will be: Staff Presentation; Those in favor, Those not in favor, further discussion or questions from anyone wishing to speak.

Nick Gross Project Manager introduced himself and Devin Hearing ODOT, who has funded the grant. Nick gave an overview of the project and explained the adoption of the Plans. Planner Crawford explained the next step after adoption, The Street Standards Plan will go into the Comprehensive Plan and into the zoning and Sub-

Division ordinances and become the Street Design Standards for new streets.

Nick used a slide presentation to review the process of how we arrived at this point.

This updated Street Design Standard Plan will only be applied to new streets. The updated plan gives updated options for designing streets and includes a list of high priority projects which will help attain grants.

Is there anyone with public testimony or comments? Lynn Ewing pointed out leaving gravel shoulders causes more work and cost to keep in good repair. Most of trail plan is part of the Parks Master Plan and unsure if any was incorporated.

Nick Gross replied that the city has options to use this plan street by street for what works best with the topography, and it affords the city to decide what is best in each scenario. Nick Smith stated that we need to be aware how much storm water we are flowing into ODOT's storm water system.

Councilor Troutman hears what Lynn is saying, but we can use the options where they are needed.

Is there any questions? There were none.

Planner Jamie Crawford provided a link to the document in the chat. Recorder Wolfe stated the document is on the web page

No further discussion

Mayor Beatty closed the public hearing.

The council consensus is to read Ordinance #333 by Title only.

Attorney Cleaveland read Ordinance # 333 Title: An Ordinance of the City of Maupin amending the City of Maupin Comprehensive Plan previously adopted as ordinance # 250 on June 27, 2024.

Councilor Roper moved to adopt Ordinance # 333 Street Design Standards Plan Update and amend the Comprehensive Plan.

Councilor Foraker second. No further discussion. Vote 7-0

(Ayes; Dumire, Troutman, Peck, Foreaker, Roper, Beatty, Miles; Nays:)

Mayor Beatty opened the Legislative public hearing for Donkey Trail Plan and read opening statement. An official recording is being made of what is said at this hearing. Everyone present will be given an opportunity to be heard. Therefore, persons addressing Commissioners are requested to state their name and city. Speak clearly Only one person may speak at a time. This is the time for presentation of testimony. No debate is allowed.

The order of hearing will be: Staff Presentation; Those in favor, Those not in favor, further discussion or questions from anyone wishing to speak.

Nick used a slide presentation to review the process of how we arrived at this point, with concepts that would connect to other trails. This now equips the city with options for grant funding opportunities.

Is there anyone with public testimony or comments?

	Lynn Ewing is thrilled the Donkey Trail is still in the works. Keeping the name Donkey Trail helps to draw interest in funding. Medy Gantz asked if there has been any discussion on buying the property the Donkey Trail is on? Lynn stated the owner was willing to grant an easement for the trail a few years ago. Councilor Foreaker asked if we will need to make this a street in the future and should we be making sure we do this correctly. Nick Gross stated they did take into account if this needed to be a road for several hundred feet. There would be bollards that would prevent vehicle access. Councilor Peck is thrilled we are moving forward with this trail and anything we can do to secure this property would be good for the city. Councilor Roper moved to adopt the Donkey Trail Plan. Councilor Miles second. No further discussion. Vote 7-0 (Ayes; Dumire, Troutman, Peck, Foreaker, Roper, Beatty, Miles; Nays:)
Oregon State Fire Marshal's Community Wildfire Risk Reduction for Defensible Space Grant	Manager Smith stated the City has been awarded the \$75 thousand grant, which is the 3rd piece in the Defensible Space Grant program. We are still working on the previous grant we received, which covers individual property within the city. This grant covers fire breaks on the edges of city limits or specifically fire protection around certain high-risk facilities, such as the assistant living facility and clinic. Manager Smith introduced Simone Cordery-Cotter, Fire Risk Reduction Specialist. Simone presented the Wildfire Risk Reduction for Defensible Space Grant that has been awarded to the City of Maupin. The Oregon State Fire Marshall is very pleased to award this grant to Maupin. They believe with all the wildfires we have seen lately, this grant would be a great way to reduce the fuels that are on the outer edges of the city. Different options were discussed, i.e. creating fire breaks with dozer lines, planting fire-resistant plants, and removing fuels. Conversation regarding how all the grants work together to create a very strong defensible space throughout the city. Concern was voiced if we couldn't spend all the grant funds, Simone stated that we can return any unspent funds at the end of the grant cycle. Councilor Miles moved to authorize city Staff to accept Wildfire Risk Reduction for Defensible Space Grant offer. Councilor Dumire second. No further discussion. Vote 7-0 (Ayes; Dumire, Troutman, Peck, Foreaker, Roper, Beatty, Miles; Nays:)
Boat Ramp 2nd phase grant – KPFF Oregon State Marine Board grant assistance	Recorder Wolfe presented the City Park's boat ramp second grant phase. We are still working with KPFF Consulting on our boat ramp. They have graciously offered to help us apply for the next round of grants, to support environmental permitting. The Scope and Fee were discussed which will be paid with park revenue.

	Councilor Miles moved to authorize City Staff to accept Scope of Services and Fee from KPFF Consultants for assistance with the next OSMB grant cycle. Councilor Troutman second. No further discussion. Vote 7-0 (Ayes; Dumire, Troutman, Peck, Foreaker, Roper, Beatty, Miles; Nays:)
Canvass the Abstracts and Determine and Declare results of November 5, 2024, elections	Councilor Miles moved to approve and adopt the results of the November 5, 2024, election as presented by the Wasco County Clerk. Councilor Peck seconded. No further discussion. Vote 6-0-1 (Ayes; Troutman, Peck, Foreaker, Roper, Beatty, Miles; Nays: none; Abstain: Dumire)
Acknowledge & Honor Service of outgoing Council members	Mayor Beatty read a letter of acknowledgement and honor of service to Councilor Miles and Councilor Peck.
Planning Commission Applications	Council consensus to move this agenda item to January 2, 2025, meeting.
Communications	Thank you card from Larry Rocha and family for the use of the City Park community building for Linda's memorial.
Executive Session ORS 192.660 (2)(h)	8:55 p.m. Attorney Cleaveland stated Council is moving into Executive Session ORS 192.660 (2)(h) To consult with council concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.
	Adjourn Executive session at 8:58 No decision was made by council.
Adjourn	The next regular meeting will take place on January 22, 2025, at 6:30 p.m. Mayor Beatty adjourned the meeting at 8:59 p.m.

Respectfully Submitted by Christine Wolfe, City Recorder

Signed: _____
Carol Beatty, Mayor

Attest: _____
Christine Wolfe, City Recorder



MINUTES

City Council Meeting

Thursday, January 2, 2025

Maupin Civic Center (507 Grant Avenue) and virtually on Zoom

Call to Order / Roll call of City Council and Staff / Pledge of Allegiance

Mayor Beatty called the regular session meeting to order at 6:33 p.m. Roll call of City Council and Staff was conducted by Recorder Wolfe, Pledge of Allegiance led by Mayor Beatty.

Presiding: Mayor Beatty

Council Present: Mark Roper, Shelby Dumire, Tom Troutman, Mike Foreaker, newly elected Matthias Kesler, Madeline Rhoades

Council Absent: N/A

Staff Present: City Manager Nick Smith, Recorder Christine Wolfe,

Visitors Present: Rob Miles, Medy Gantz, Rod Woodside, Donna Henderson, Rich Sutliff, Don Jacklin, Mike Johnston, John Helquist, Kathy Peck, Pam Brown, Jan Holt, Paula Latasa, Jason & Heather Hobson, (unknown names: address 508 Grant Maupin)

Public Comment

No Public Comment

Swearing in Ceremony of Newly Elected Officials

City Recorder Wolfe conducted the swearing in for elected Mayor and Councilors.

Nominate and Elect Council President

Councilor Dumire nominated Councilor Troutman for Council President; Councilor Foreaker seconded the nomination. Councilor Roper nominated himself for Council President; Councilor Rhoades seconded the nomination.

Councilor Dumire made a motion to close nominations; Councilor Troutman seconded the motion.

No further discussion.

Vote for Councilor Roper; Vote 2 to 5 (Ayes: Rhoades, Roper; Nays: Foreaker, Dumire, Troutman, Kesler, Beatty)

Vote for Councilor Troutman; Vote 5 to 2 (Ayes: Foreaker, Dumire, Troutman, Kesler, Beatty; Nays: Rhoades, Roper)

Councilor Troutman was elected Council President.

Authorized Bank Signatories

No change or motion needed due to Councilor Troutman was reelected as President.

Appoint Planning Commission Positions

Mayor Beatty opened the discussion on candidates for Planning Commission seats. There are four applications to consider: Suze Riley (incumbent), Wilfred Pinfold, Lynn Ewing, Emily Black.

Councilor Rhoades asked who was currently on the Commission and are we allowed to have two realtors? Recorder Wolfe stated Jessie Rose and Austin Whitaker have two more years and under the Planning Commission Ordinance 332 Qualifications states "No more that two voting members shall be engaged principally in the buying, selling or developing of real estate..."

No further discussion, Mayor Beatty called for a vote.

Suze Riley: Vote 4-2-1

(Ayes: Roper, Troutman, Dumire, Kesler; Nays: Beatty, Foreaker; Abstain: Rhoades)

Lynn Ewing: Vote 5-2-0

(Ayes: Troutman, Beatty, Dumire, Foreaker; Rhoades; Nays: Roper, Kesler; Abstain:)

Wilfred Pinfold: Vote 4-2-1

(Ayes: Beatty, Foreaker, Kesler, Roper Nays: Dumire, Troutman; Abstain: Rhoades)

Emily Black: Vote 7-0-0

(Ayes: Troutman, Beatty, Dumire, Foreaker, Rhoades, Roper, Kesler; Nays: Abstain:)

There is a tie between Riley and Pinfold.

Mayor Beatty opened the discussion on tied candidates.

Councilor Foreaker raised the question on residency qualification definition. Recorder Wolfe referred to the Planning Commission Ordinance 332, Membership: ... not more than two members of the commission shall be nonresidents of the city. In order for a nonresident to be eligible to serve as a Planning Commission member, the nonresident must be a resident of Maupin School District. Although this does not specifically state what a resident is, it does make clear there is a distinct difference in a resident and nonresident. Recorder Wolfe stated although this section does not spell out a resident, Attorney Cleaveland would point us to the City Charter for clarifications; Chapter IV Section 12.1 states a qualified elector ...shall have resided in the city during the 12 months... before being elected or appointed. Also, under State law one must be a registered voter of the City. I did reach out to Chrissy Zaugg, Chief Deputy County Clerk / Elections Official for registered voter status on candidates. Suze, Lynn, Emily are registered voters of Maupin; Pinfold is registered in Multnomah County. Councilor Foreaker and Councilor Rope would like to have residency defined more clearly. Recorder Wolfe will work with City Attorney to accomplish this task.

Councilor Dumire made a motion to approve and appoint Suze Riley, Lynn Ewing, and Emily Black to the Planning Commission. Councilor Troutman seconded the motion. Vote 5-2-0 (Ayes: Troutman, Beatty, Dumire, Kelser, Foreaker; Nays: Roper, Rhoades; Abstain:)

Mayor Beatty called on City Manager Smith to discuss this topic. Committees and Goal Setting agenda items were discussed together.

City Manager Smith recapped the past council reporting, now with a city manager, council reports are redundant. Staff is looking at where we have left off with our visioning and bring it back to council. This will be a more solid base for council engagement and help set goals.

Mayor Beatty would like to have training for the council and planning commission.

Councilor Troutman stated involvement needs to include city staff. Councilor Rhoades asked if we have a list of the committees and members? Manager Smith said he is gathering that information, we

Council Committees & Goal Setting

will then reach out to the committee members to see if they are still interested in continuing on with this process. Councilor Rhoades asked if this information goes into a larger goal? Recorder Wolfe explained the Visioning helps define our Strategic Plan which also works with our Comprehensive Plan. Council goals should give or help us achieve our Vision and Strategic Plans. Councilor Foreaker asked if council adopted any of the visioning plan as goals? Recorder Wolfe believes that is where we are in the process.

Adjourn

Mayor Beatty congratulated our newly elected Councilors. The next regular meeting will take place on January 22, 2025, at 6:30 p.m. Mayor Beatty adjourned the meeting at 7:10 p.m.

Respectfully Submitted by Christine Wolfe, City Recorder

Signed: _____
Carol Beatty, Mayor

Attest: _____
Christine Wolfe, City Recorder



PUBLIC COMMENT

City Council places great value on testimony from the public. This time is set-aside for the public to speak on any subject which does not later appear on the agenda. Three minutes per person will be allowed. The maximum amount of time for all public comments under this agenda item will be 15 minutes. Council will not engage in dialogue but can consider scheduling any matter as an agenda item at a future Council Meeting.

People who wish to testify are encouraged to provide written summaries; recognize that substance, not length, determines the value of testimony; endorse, rather than repeat, testimony of other witnesses with whom you agree. Thank you for taking the time to present your views.



REPORTS

6:50 p.m.

DOCUMENTS

[City Manager Staff Report](#)

[Southern Wasco County Library Report](#)

[Maupin Chamber Report](#)



City of Maupin
507 Grant Ave.
PO Box 308
Maupin, Oregon 97037

STAFF REPORT
Prepared by: Nick Smith
January, 2025

- City staff have accepted the latest Community Wildfire Risk Reduction grant from the Oregon State Fire Martials Office. The grant will provide the city with \$75k for the city to use to remove fuels and create fuel breaks on properties that sit on the edges of town. Staff have begun working with our contractors and other subject matter experts to design a plan that will provide the most benefit for the money and will lead to more wildfire resilience for the city. We are on track to begin removing fuels/building fire breaks by spring.
- A citizen who attended the January 2nd City Council meeting reached out to us with some questions/concerns about the planning commission appointment process and more directly the issue of residency that came up during the appointment of our new planning commission members. To clear up any confusion that may still be out there, I have copied my email response to this citizen below.

Thank you for attending the meeting and for reaching out to us to clarify your concerns. The planning commission appointment process that took place at the meeting was a little frazzled and could've gone smoother for sure. Christine, Mayor Beatty, Councilor Foreaker, Councilor Roper and I discussed the residency issue Wilfred had prior to the meeting but once the meeting started, we evidently forgot all about it and proceeded with the voting/appointment process. The correct thing to do would have been to withdraw Wilfred's application based on him not meeting the residency requirements laid out in the City Charter under "Personnel" in Chapter 5 Section 27. I have included the corresponding excerpt below and have also attached a copy of the charter to this email.

Section 27. Qualifications.

(1) An appointed full time city officer shall be a qualified elector under the state constitution and shall reside in the city upon being appointed to the office. In this subsection "city" means area inside the city limits.

This disqualification should have happened prior to beginning the appointment process and had that happened things would have gone much smoother and been less confusing. While it was a little messy, I appreciate the fact that we took the time to think it out and, in the end, according to a conversation we had after the fact with the city attorney, we did get it right. We at the city take great care in assuring that we are doing things correctly and know that details do matter, and we cannot make exceptions to the rules because of preferences we may or may not have. While Mr. Pinfold would undoubtedly be a valuable asset to the city if he were on the planning commission, he unfortunately does not meet the residency requirements at this time and as a result the city was unable to appoint him.



City of Maupin
507 Grant Ave.
PO Box 308
Maupin, Oregon 97037

Please let me know if this clears things up for you, XXXX. Things have become clearer since that meeting and lessons were learned that will prevent that sort of confusion in the future.

Please, feel free to give me a call or reply to this email if you have any questions or want to discuss this further,

- We held our January fire board meeting on January 9th. The implementation and strategy of the new CWRR grant as well as current progress of the existing CWRR grant were discussed. The department also got 6 SCBA's delivered to Oxarc in The Dalles to be sent out for pressure testing which will add several tanks to our available inventory.
- City staff completed the required annual report for the Main Street Grant. This report ensures that we will continue to be a part of this program.
- City staff completed the Legislative Water Caucus-Water Investment Needs Assessment this month to get our infrastructure projects on the radar in Salem and help inform budget requests and strategic planning for our state representatives. This is a statewide survey and is instrumental in increasing the attention given to the critical infrastructure needs faced by many cities in the state.
- The proposed Maupin Mercantile went before the planning commission for a second time on January 14th. The concerns raised by planning commission members during the first review were addressed by city staff and consultants and, as a result, the planning commission approved the site plan.

City Council Report for the Southern Wasco County Library – January 2025

- The library is currently hosting the latest performance of the South Wasco School District Theater Program performance of A Wrinkle in Time. Performances will be held This coming weekend Friday at 3:00pm, Saturday at 6:00pm and Sunday at 3:00pm. All performances will be held in the Civic Center community room. Tickets sales are limited so advance purchase is recommended.
- The Town and Country Players are also working on a play that will be performed in the library on February 14th and 15th, 21st & 22nd at 7:00pm. They will be performing “Murder at the Book Club”
- Beginning next week the library will host a month long exhibit from the Museum of Natural and Cultural History “Native Innovations” that celebrates the first innovators, scientists and engineers in Oregon, exploring how Native Americans have used knowledge, creativity and problem solving skills to live and thrive here for thousands of years. This exhibit will be open to everyone each day, the library is open and we encourage teachers and other large groups to make appointments for special exhibit access for their classes.
- Knots and Needs is increasing in popularity, and participants want to meet twice a month now instead of just once. This fiber arts collective group has people working their individual crafts but also sharing and teaching others who want to learn. They will now meet on the 1st and 3rd Mondays in the library from 5:30 to 8:30
- Afterschool programs continue with Minecraft and Legos on Mondays and 4-H on Fridays with early release from school.



Report to City of Maupin January 2025

Valentine's Day Scavenger Hunt: From February 1st-February 15th, we will be putting on a scavenger hunt involving local businesses. Anyone may participate to try to find all 12 hearts, complete their form, and enter to win a gift card to a local business of their choice. Keep your eyes open for the red hearts!

Business After Hours: On Wednesday February 19th, the Riverside will be hosting our Business After Hours event, which will be an informal gathering of local business owners and community members. We'd love to see you there!

Greg O'Neal's Bronze Eagle Project: Greg is still very excited to provide the Civic Center with two beautifully crafted bronze golden eagles. The fundraising continues, and we are still seeking donations and grants to push the project closer to completion. Please see the attached flyer that will be distributed in Maupin, specific places in Portland, and beyond.

Garden Expo: We are working with the Garden Club to make sure that we are able to provide the community with a Garden Expo again this year. Due to changes in staffing at the City and lack of certain sponsors, this year's event will be smaller in scale. BUT we have a committee of energized individuals who are excited to provide a fun day of all things garden! Join us for free seeds, educational videos and materials, tips and advice from master gardeners, and a very special door prize.

Maupin Daze: Maupin Daze will be on May 17th, 2025. This year, for the first time, we are planning to organize a 5K on the morning of the event. We are hopeful that it brings even more folks to town to enjoy the usual Maupin Daze festivities. (We need volunteers! Please contact us to volunteer with planning, the parade, or the 5K!)

Next Board Meetings: January 21st at 4:00pm and February 18th at 4:00pm (at Maupin Works).

BRONZE EAGLE

Project

The two eagles will be placed
at the Maupin Civic Center

by Artist

**GREG
O'NEAL**



DONATE HERE



Greg O'Neal has been commissioned by the City to create two life-sized golden eagles as part of the ongoing collection of art at the civic center. We are now raising funds for this project. The Chamber is spearheading the campaign through its 501c3 endowment fund. We are looking to raise a total of \$100,000 to cover the cost of molds, casting and foundry fees. Greg is donating his time, effort and talent, which will be considerable.

Valentine's Day

SCAVENGER HUNT

- February 1st through 15th -

**Find all 12 of the hearts and turn in
your form for a chance to win a gift
card to a local business of your choice!**

Contact us at 541-993-1708 to get
your form, or pick one up at any of
these participating locations:

Richmond's Service
S. Wasco Library
Maupin Post Office
Holy Roasters
Barnett's Towing & Service
The Way Station in Tygh Valley
Maupin Country Store & Hardware

Deschutes Angler
Honey Buns
Maupin Market
The Riverside
Molly B's





HEARING: FLOOD PLAIN PERMIT APPEAL

6:55 p.m.

DOCUMENTS

[No Documents](#)

MOTION

I move to_____.

I move to_____.



CONSIDER: WASCO COUNTY EMERGENCY SERVICES - NEW TOOL "PERIMETER"

7:25 p.m.

DOCUMENTS

[Perimeter Presentation Slide Deck](#)

[Memorandum: Perimeter mapping software](#)

MOTION

N/A



MEMORANDUM

SUBJECT: PERIMETER MAPPING SOFTWARE

TO: MAUPIN CITY COUNCIL

FROM: STEPHANIE KRELL, WASCO COUNTY PUBLIC INFORMATION OFFICER

DATE: 1/16/2025

Wasco County has launched a new tool called Perimeter, which will enhance public safety messaging to residents within Wasco County. Perimeter is a dynamic mapping platform designed to improve communication and information sharing during emergencies.

Perimeter will serve as a central hub for disseminating critical information in real-time to the community during emergencies and officials will be able to post updates on evacuation orders, road closures, and resource locations more quickly.

The map interface provides a clear and visual representation of the emergency situation, allowing residents to understand the scope and impact of the event. Also, our first responders in the field will be able to use Perimeter to draw evacuation zones and share real-time updates directly from the scene of an incident to our staff in the Emergency Operations Center. This significantly reduces the time between an incident occurring and the public receiving crucial information.

It is important to note that Perimeter will work seamlessly with our existing Citizen Alert system, ensuring that emergency notifications reach residents quickly and efficiently through multiple channels.

Additionally, we have granted access to our partner agencies (e.g., fire departments, cities, schools). This allows them to utilize the platform for their own internal training and operational needs, fostering collaboration and improving overall emergency preparedness.

The public can access Perimeter and view real-time updates by visiting perimetermap.com.

In order to reduce the opportunity for miscommunication, access to the public-facing features of the Perimeter site is limited to the PIO, Emergency Manager and 9-1-1 Dispatchers.

We believe that Perimeter will be a valuable asset to Wasco County, enhancing our ability to communicate effectively with the public during emergencies and ultimately improving the safety of our community.



EMERGENCY SERVICES



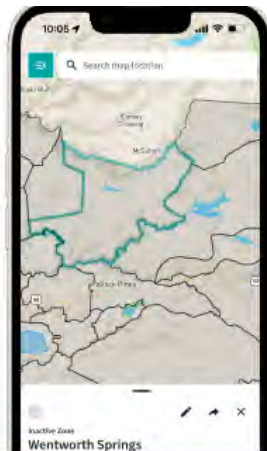
PERIMETER MAPPING SOFTWARE

December 2024

Stay informed during all stages of a disaster.

**View real-time public safety instructions,
no signup or login required.**

Perimeter is a public safety map that will display emergency information posted by County officials to the public. Visit **perimetermap.com** to receive real-time updates on evacuation orders, road closures, resource locations, and other important information.



Find your evacuation zone:

1. Go to **perimetermap.com**
2. Enable your location or enter your address into the search bar
3. Click on the zone at your location for the zone name and evacuation status



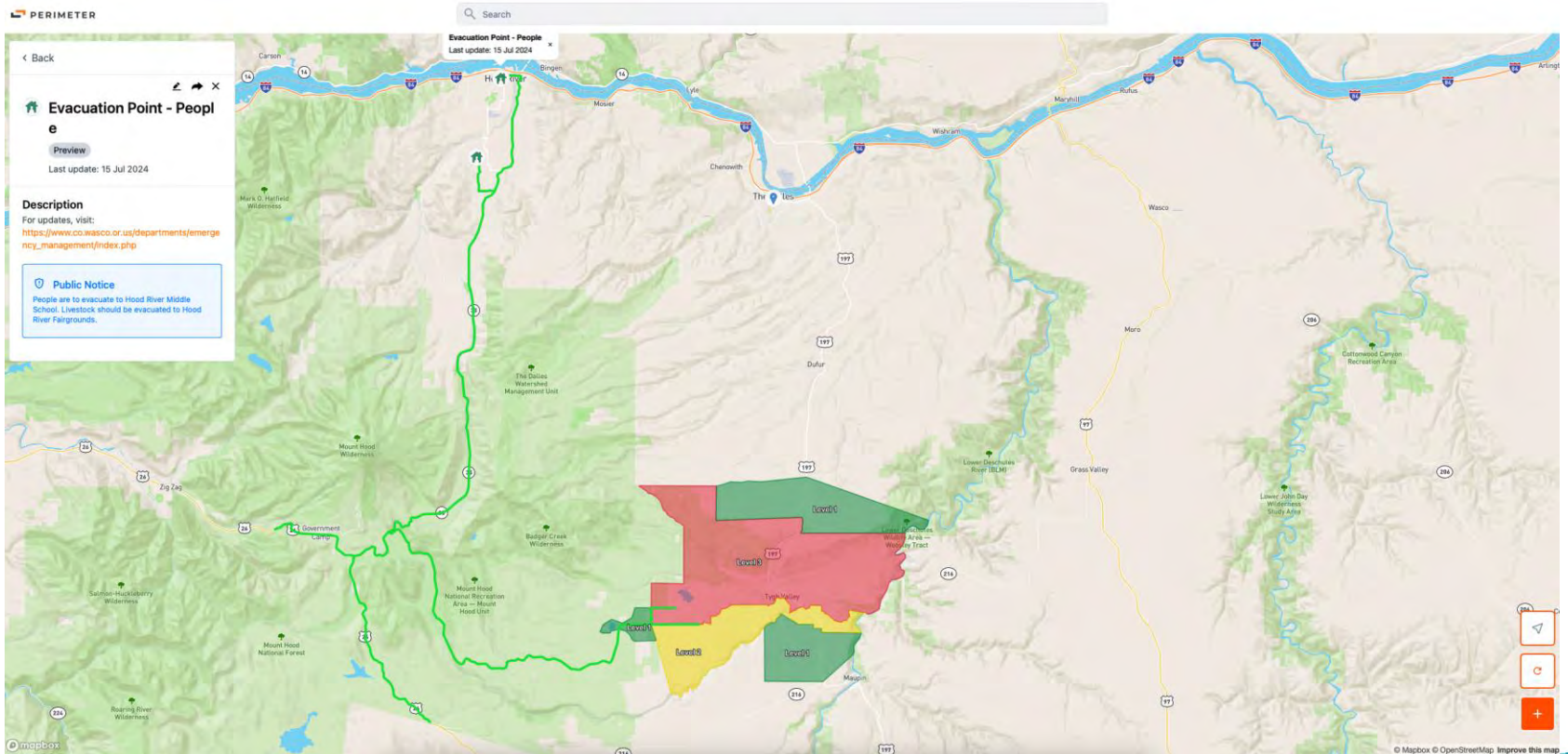
Up-to-date public safety updates:



EMERGENCY SERVICES

Pioneering pathways to prosperity.

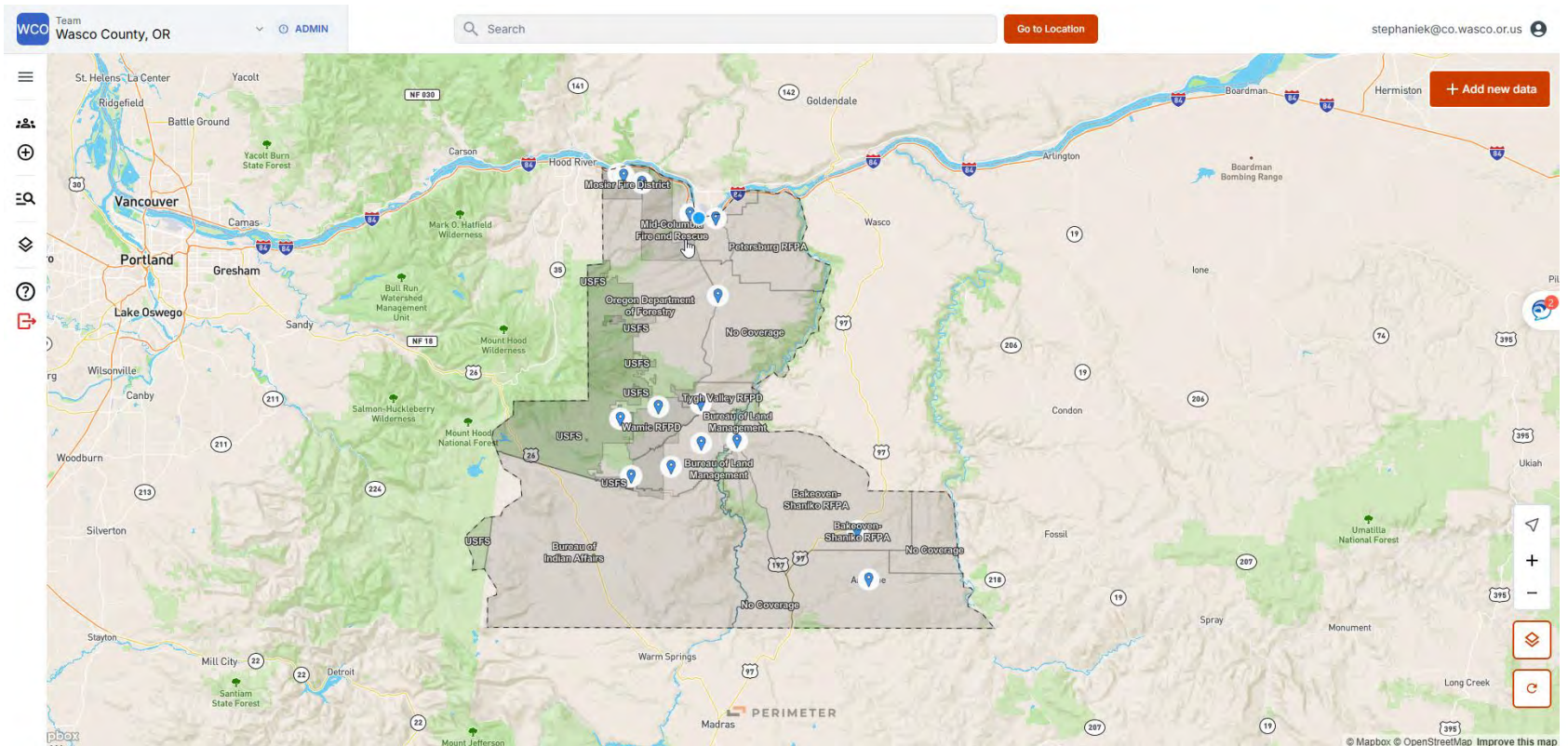
Perimeter Example from Larch Creek Fire, July 2024



EMERGENCY SERVICES

Pioneering pathways to prosperity.

Wasco County Fire Districts



EMERGENCY SERVICES

Pioneering pathways to prosperity.



CONSIDER: CHANGE INTERNET AND PHONE PROVIDERS

7:35 p.m.

DOCUMENTS

[LS Network Quote](#)

[Kenekt'd Internet Services Quote](#)

MOTION

I make a motion to authorized city staff to proceed with changing internet provider to LS Network and WiFi Services to Kenekt'd and signing agreements.

LS Networks

Summary:

The meeting's focus was operational challenges, particularly concerning the recent disruptions in phone service attributed to a hacking incident. Christine raised concerns about security issues at their park, including break-ins, and emphasized the need for enhanced security measures. Mindy explained the current phone service's reliability due to a service level agreement, albeit at a higher cost, and they discussed the city's inadequate internet service, which has hindered operations. They explored potential solutions, including consolidating services for cost efficiency and addressing confusion over billing with providers like Blue Mountain and GorgeNet.

Technical difficulties with the existing Wi-Fi infrastructure were also a significant topic, as it was deemed insufficient for commercial needs. Mindy suggested transitioning to a third-party IT company for improved performance and reliability. They discussed the library's internet service complexities, including billing responsibilities and the need for static IP addresses. Mindy proposed a service upgrade to enhance connectivity at various locations, and they agreed on the importance of assessing the current setup to ensure a smooth transition and address ongoing connectivity challenges effectively.



921 SW Washington St #210 Portland, OR 97205
 Phone: 503-294-5300
 Fax: 503.227.8585

Prepared For: City of Maupin
Primary Contact: Christine Wolfe
Title: City Recorder
Phone: 541-395-2698
Email: cwolfe@cityofmaupin.org

Quote #: Q-06424-5
Term: 36
Expires On: 5/13/2025
Quote Prepared By: Mindy Pratt
Phone: (541) 706-0854
Email: mindy.pratt@lsnetworks.net
Date Prepared: 1/13/2025, 12:03 PM

New Services and Features	Service Costs				
	Quantity	Monthly Charge	Total Monthly Charges	One Time Charges	Total One Time Charges
SERVICE ADDRESS 206 Bakeoven Road Maupin OR 97037					
Hosted Voice Service					
Unlimited Inter/Intra Domestic LD	1	\$0.00	\$0.00	\$0.00	\$0.00
Business User Seat Bundle	2	\$15.00	\$30.00	\$0.00	\$0.00
TNs/DID Numbers	3	\$0.25	\$0.75	\$0.00	\$0.00
Advanced E911 Charge (Per Seat)	2	\$0.50	\$1.00	\$0.00	\$0.00
Powered Ethernet 8 Port Switch	1	\$15.00	\$15.00	\$0.00	\$0.00
Executive IP Phone w/4.3" Color Display -YeaLink SIP-54W	2	\$8.00	\$16.00	\$0.00	\$0.00
Internet Access Service					
Access/Bandwidth 1 Gbps	1	\$399.00	\$399.00	\$0.00	\$0.00
1 Gb Port	1	\$0.00	\$0.00	\$0.00	\$0.00
/30 IPv4 Static IP Block (1 usable by Customer)	1	\$0.00	\$0.00	\$0.00	\$0.00
SERVICE ADDRESS 206 Bakeoven Road Maupin OR 97037 Suite# B					
Internet Access Service					
Access/Bandwidth 1 Gbps	1	\$399.00	\$399.00	\$0.00	\$0.00
1 Gb Port	1	\$0.00	\$0.00	\$0.00	\$0.00
/30 IPv4 Static IP Block (1 usable by Customer)	1	\$0.00	\$0.00	\$0.00	\$0.00
SERVICE ADDRESS 390 3rd Street Maupin OR 97037					
Hosted Voice Service					
Unlimited Inter/Intra Domestic LD	1	\$0.00	\$0.00	\$0.00	\$0.00
Business User Seat Bundle	1	\$15.00	\$15.00	\$0.00	\$0.00
TNs/DID Numbers	2	\$0.25	\$0.50	\$0.00	\$0.00
Advanced E911 Charge (Per Seat)	1	\$0.50	\$0.50	\$0.00	\$0.00
Powered Ethernet 8 Port Switch	1	\$15.00	\$15.00	\$0.00	\$0.00



Executive IP Phone w/4.3" Color Display -YeaLink SIP-54W	1	\$8.00	\$8.00	\$0.00	\$0.00
Internet Access Service					
Access/Bandwidth 250 Mbps	1	\$169.00	\$169.00	\$0.00	\$0.00
1 Gb Port	1	\$0.00	\$0.00	\$0.00	\$0.00
/30 IPv4 Static IP Block (1 usable by Customer)	1	\$0.00	\$0.00	\$0.00	\$0.00
SERVICE ADDRESS 390 3rd Street Maupin OR 97037 Suite# B					
Internet Access Service					
Access/Bandwidth 250 Mbps	1	\$169.00	\$169.00	\$0.00	\$0.00
1 Gb Port	1	\$0.00	\$0.00	\$0.00	\$0.00
/30 IPv4 Static IP Block (1 usable by Customer)	1	\$0.00	\$0.00	\$0.00	\$0.00
SERVICE ADDRESS 399 Burnham Avenue Maupin OR 97037 Suite# B					
Internet Access Service					
Access/Bandwidth 250 Mbps	1	\$169.00	\$169.00	\$0.00	\$0.00
1 Gb Port	1	\$0.00	\$0.00	\$0.00	\$0.00
/30 IPv4 Static IP Block (1 usable by Customer)	1	\$0.00	\$0.00	\$0.00	\$0.00
SERVICE ADDRESS 507 Grant Avenue Maupin OR 97037					
Hosted Voice Service					
Unlimited Inter/Intra Domestic LD	1	\$0.00	\$0.00	\$0.00	\$0.00
Business User Seat Bundle	5	\$15.00	\$75.00	\$0.00	\$0.00
TNs/DID Numbers	8	\$0.25	\$2.00	\$0.00	\$0.00
Advanced E911 Charge (Per Seat)	5	\$0.50	\$2.50	\$0.00	\$0.00
Powered Ethernet 8 Port Switch	1	\$15.00	\$15.00	\$0.00	\$0.00
Executive IP Phone w/4.3" Color Display -YeaLink SIP-54W	5	\$8.00	\$40.00	\$0.00	\$0.00
Internet Access Service					
Access/Bandwidth 5 Gbps	1	\$1,197.00	\$1,197.00	\$1,000.00	\$1,000.00
10 Gb Port	1	\$0.00	\$0.00	\$0.00	\$0.00
/29 IPv4 Static IP Block (5 usable by Customer)	1	\$75.00	\$75.00	\$0.00	\$0.00
SERVICE ADDRESS 604 Water Avenue Maupin OR 97037					
Internet Access Service					
Access/Bandwidth 250 Mbps	1	\$169.00	\$169.00	\$0.00	\$0.00
1 Gb Port	1	\$0.00	\$0.00	\$0.00	\$0.00



/30 IPv4 Static IP Block (1 usable by Customer)	1	\$0.00	\$0.00	\$0.00	\$0.00
SERVICE ADDRESS 802 Water Avenue Maupin OR 97037					
Internet Access Service					
Access/Bandwidth 250 Mbps	1	\$169.00	\$169.00	\$0.00	\$0.00
1 Gb Port	1	\$0.00	\$0.00	\$0.00	\$0.00
/30 IPv4 Static IP Block (1 usable by Customer)	1	\$0.00	\$0.00	\$0.00	\$0.00
SERVICE ADDRESS 816 Riverside Street Maupin OR 97037					
Internet Access Service					
Access/Bandwidth 250 Mbps	1	\$169.00	\$169.00	\$0.00	\$0.00
1 Gb Port	1	\$0.00	\$0.00	\$0.00	\$0.00
/30 IPv4 Static IP Block (1 usable by Customer)	1	\$0.00	\$0.00	\$0.00	\$0.00
Monthly Charges		Total Monthly Charges		Total One Time Charges	
		\$3,320.25		\$1,000.00	

Summary:

Wifi Services / PARK

Christine Wolfe and Lamont Boileau discussed improvements to internet connectivity at the park, highlighting recent positive developments in service upgrades. Lamont emphasized the importance of strong internet access for guests, suggesting that the park could consider raising its rates to match the enhanced service, as many parks in Central Oregon already charge for internet access. Both expressed optimism about the potential impact of these changes on guest satisfaction.

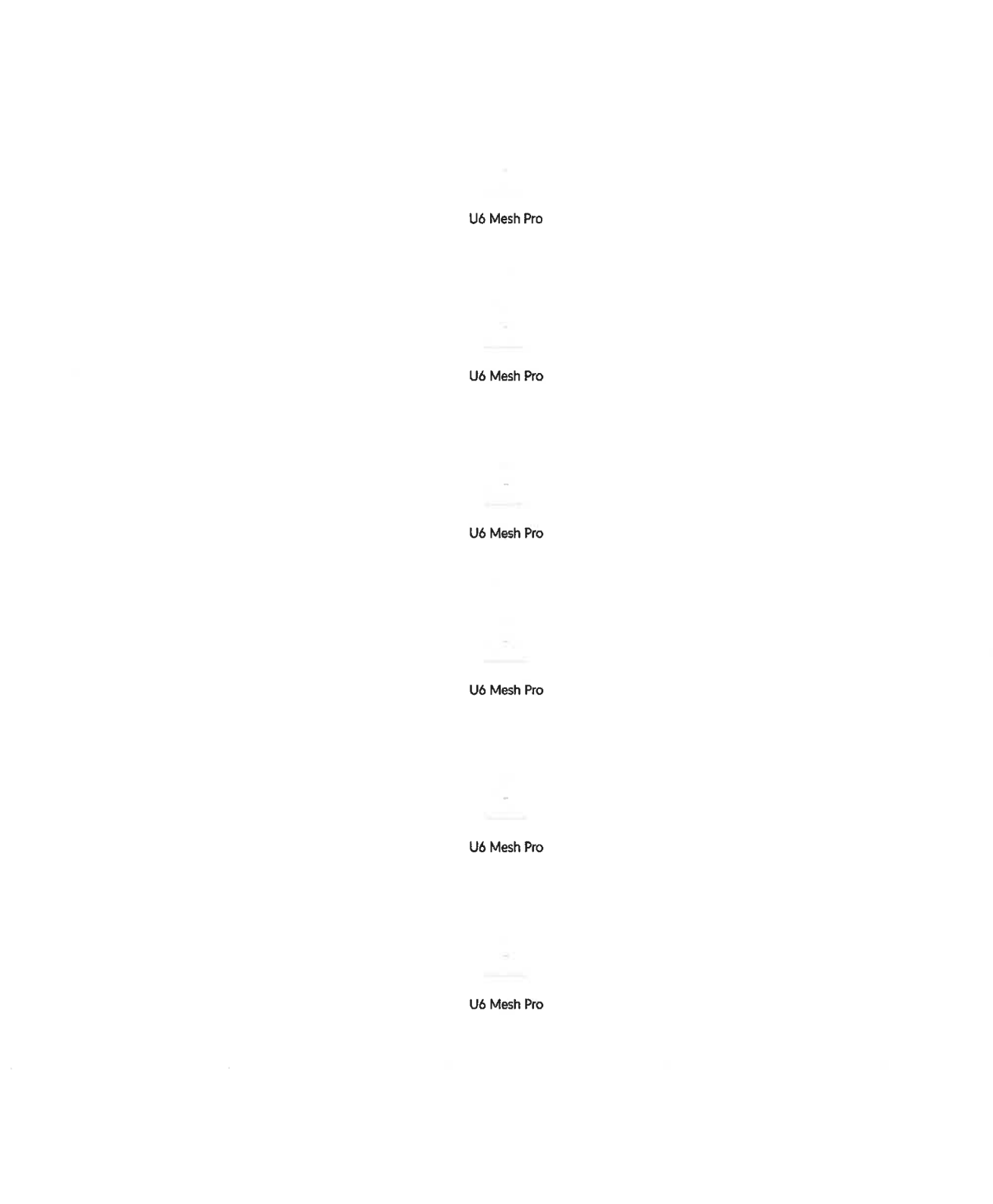
Lamont presented a proposal for deploying six Ubiquiti mesh access points, explaining the differences between the 2.4 GHz and 5 GHz frequencies and their respective advantages. Christine raised concerns about a specific area in the RV section with inadequate signal strength, prompting Lamont to acknowledge potential environmental factors affecting connectivity. They also discussed a scalable network management solution that includes deployment, security firewalls, and 24/7 support, emphasizing the need for a dedicated support line for critical network issues.

The conversation included a review of the Enterprise Managed Wi-Fi package and a basic essentials package, with Lamont providing a detailed cost breakdown and leasing options to manage upfront expenses. Christine expressed concerns about budget constraints and the need for council approval for equipment purchases. They also discussed the project timeline, with Lamont indicating a 30-day lead time for on-site work after document execution.

Christine is checking with Blue Mountain regarding cancellation policies and awaiting confirmation of the council meeting, which is essential for obtaining necessary approvals. Both parties are optimistic about moving forward with the project.

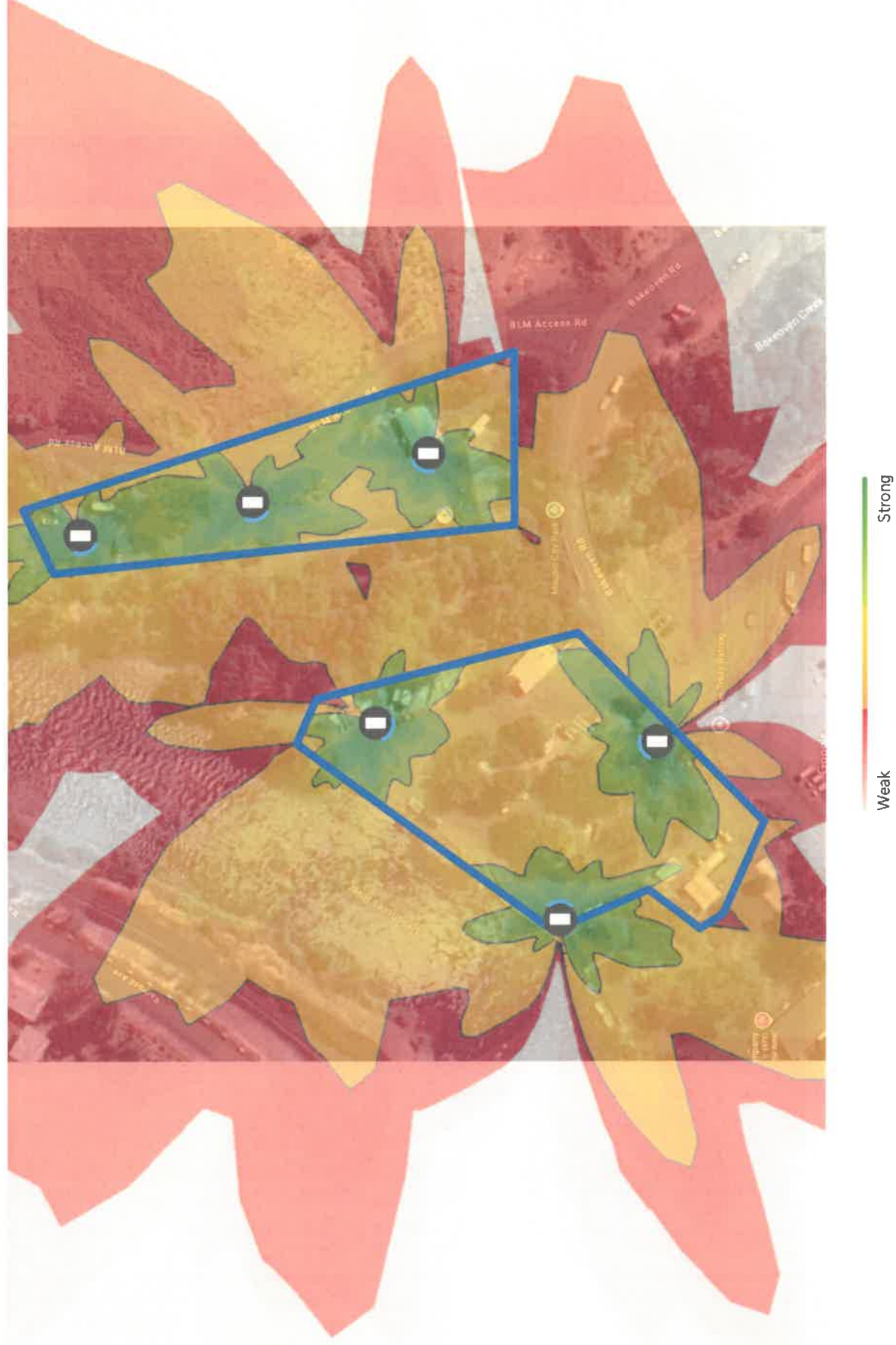
Floor Plan





Estimated 2.4GHz WiFi Coverage







Managed WiFi Service Solution

Prepared for: Christine Wolf
Prepared by: Lamont D Boileau
January 15th, 2025
Proposal number: 127



EXECUTIVE SUMMARY

Objective

To design, distribute, support, and manage business WiFi Internet connectivity to guests and business operations for the City of Maupin. The solution ensures seamless connectivity across City Hall, the Library, and Maupin RV Park increasing productivity and customer satisfaction. With advanced security protocols and proactive monitoring, we guarantee a reliable, scalable, and secure network, freeing staff from the complexities of maintenance, management, and network optimization.

Assessment

The City of Maupin's poor WiFi performance likely stems from a combination of inadequate infrastructure, insufficient coverage, and ineffective bandwidth management. Outdated equipment is contributing weak signals and dead zones at the RV Park, while limited backhaul capacity and neglected WiFi network management contributed to slow speeds throughout the network. Additionally, potential RF signal interference further degraded connectivity, and the absence of proper traffic management exacerbates performance issues during peak usage times.

Solution

Kenekt'd Managed WiFi Service Solution will offload all responsibility associated with internet wireless deployment and connectivity for the City of Maupin. Tailored to meet the unique demands of the enterprise, Kenekt'd guarantees a hassle-free deployment of 9 commercial grade access points, proactive monitoring, and top-tier security (MikroTik firewall). To improve reliability and user satisfaction, network gaps will be covered, equipment upgraded, as well as the implementation of optimized traffic and security protocols. With a focus on maximizing performance and minimizing downtime, Kenekt'd managed service ensures that the City of Maupin will stay connected. Kenekt'd WiFi Service Solution highlights include:

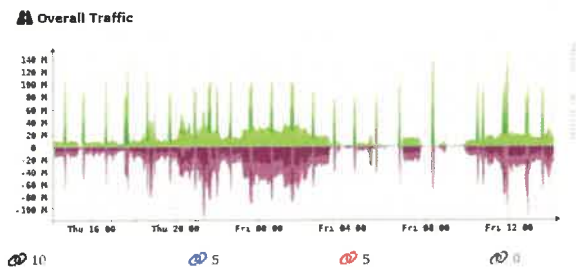
- MikroTik Security Firewall
- Management and deployment of Vlan(s) (virtual local area networks)
- Wi-Fi Connectivity "Terms and Services" Splash Page
- Client Isolation / Guest Network
- 24/7 x 365 Network Critical Support
- Active monitoring & Network Optimization
- Equipment Software / Firmware updates & Alarmed AP's
- Centralized managed and quarterly usage reports



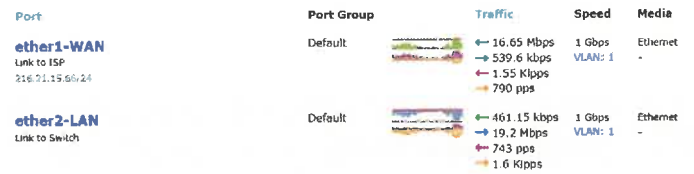
KENEKT'D INTERNET SERVICES

EXAMPLE NETWORK USAGE REPORTS

(Overall network usage)



(Internal Network Performance)



EXAMPLE WIFI SPLASH PAGES

(Mobile)



(Tablet)



(Desktop)



PRICING

Total Cost of Project - Monthly

Description: Managed Service Details	Quantity	Unit Price	Cost
Kenektd Enterprise Managed SD-WAN (WiFi) Solution			\$325.00
WiFi Connectivity "terms and services" splash page			Included
Managed VLANS			Included
24 x 7 x 365 Network Critical Support			Included
mikroTik Security Firewall			Included
Total Monthly Charge			\$325.00

Installation and Equipment Option 1 - Equipment Lease (3 year Commitment)

Description	Quantity	Unit Price	Cost
Access Points: Ubiquiti Pro Flat Panel	6	\$11.99	\$71.94
Access Point: Ubiquiti Pro Disks	3	\$9.99	\$29.97
Equipment Lease			\$101.91
One time network installation, testing, deployment		\$750	



Installation and Equipment Option 2- Equipment Purchase

Description: Managed Service Details	Quantity	Unit Price	Cost
MikroTik Switches	8	\$150	\$1,200.00
Access Points: Ubiquiti Pro Flat Panel	6	\$300	\$1,800.00
Access Point: Ubiquiti Pro Disks	3	\$150	\$450.00
SMF / SFP's - Single Mode Fiber / Small Form Pluggable	8	\$25	\$200.00
Single Mode Fiber	500ft	\$.25 ft	\$125
Network Deployment, Installation, & Testing	16 hours	\$135	\$2,160
Total Charge			\$5,935.00



SERVICE SELECTION

Services	Installation	
Kenekt'd WiFi Managed Services Solution		\$325.00
Option 1 - Equipment Lease	\$750	\$101.91
Option 2 - Equipment Purchase	\$5,935	

Authorized Signature: _____ Date: _____

Customer Signature: _____ Date: _____

Special Terms and Considerations:

1.) Kenekt'd Internet Service will provide for all installation and maintenance services associated with the products and services contained in this price quotation. 2.) Price quotation is valid for a period of 30 days unless extended in writing. 3.) Any additions or modifications to this quotation must be submitted in writing and may result in a revision of both installation timeframe and pricing of services. 4.) For quotation purposes only.





CONSIDER: CHANGE FEBRUARY COUNCIL MEETING DATE

7:55 p.m.

DOCUMENTS

[No Documents](#)

[DATES TO CONSIDER: February 19 Wednesday](#)

MOTION

I make a motion to change the February Council Meeting to February _____, 2025 @ 6:30 p.m.



DISCUSSION: COMMUNITY VISIONING

8:20 p.m.

DOCUMENTS

[Community Visioning Meeting 2022](#)

[Maupin and South Wasco County Strategic Plan of Action 2004](#)

MOTION

N/A

City of Maupin Community Visioning Meeting 2022

Executive Summary



November 5, 2022

Prepared for **The City of Maupin**

Revised January 23, 2023

Success Mark Consulting, LLC

Oregon City, OR

503-567-5305

www.SuccessMarkConsulting.com

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Acknowledgements:

This report has been prepared for **The City of Maupin**.

In Partnership with The Maupin City Leadership Team:

Project Client

- Kevin A Lewis, City Manager

Project Sponsor

- Lynn Ewing, City Mayor

Administrative Assistant

- Bronte Dod



City of Maupin Contact:

Kevin A. Lewis

City Manager - City of Maupin
507 Grant Ave, Box 308
Maupin, OR 97037
O: 541-395-2698 x:104, M: 541-777-7778

Success Mark Consulting, LLC Contact:

Nadine Ambrose

Principal Consultant
1933 Main St., #204
Oregon City, OR 97045
Bus: 503-567-5305



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EXECUTIVE SUMMARY

In September of 2022 **The City of Maupin, Oregon** was once again ready to re-engage its citizens in the 20 year vision planning session required to meet the expectations of the Oregon statewide planning program ([Department of Land Conservation and Development : Urban Planning : Urban Planning : State of Oregon](#)). The previous vision planning session was held in 2004. That ‘vision and planning’ was to “ensure the economic and social viability of the community” and resulted in approximately 94 projects/initiatives that have been almost completely carried out since their idea-conception. That work additionally inspired further developments beyond the original lists and expectations. It is to a similar end that this 2022 session of ‘vision planning’ was to be held.

REQUESTED WORK DESCRIPTION

Working with a review team from Maupin, the facilitator will create the program agenda for the first community meeting. The purpose of this first meeting is to: 1. Help community members create a vision and a plan of action that supports the values and needs of the community, and 2. Start the process of working on identified focus areas. The tone of the meeting should strive to be collaborative and empowering for the community. The structure of the meeting should endeavor to support the exchange of ideas by holding space for all voices to be valued, acknowledged, and to be contributions to the collective vision.

MEETING DESIGN

Success Mark Consulting by Nadine Ambrose (SMC) was hired to design, plan, coordinate, and facilitate two meetings. SMC and the city of Maupin leadership team began meeting in mid-September of 2022. Through a number of planning sessions leading up to the November 5th meeting, the agenda and resources needed were identified and brought into place. The first meeting was loosely designed with the “World Café” model. This model is ideal for capturing creative and collaborative ideas, with ‘no boundaries’ of inclusion for all thoughts contributed. With the city leadership endorsing the ‘citizen ownership’ of the vision for Maupin’s future, participants would be encouraged and empowered to fill large sheets of paper (flip charts) with ideas that they believe are needed and desired for the quality of life, and the livelihood of Maupin and its future generations. As tourism is a large part of this community, future ‘guests’ of the city would also be kept in mind for this vision work.

Goals of these meetings

City leadership established these goals:

- To create a vision and strategy for the city of Maupin as it moves forward through the next 20 years by gathering ideas of development, opportunity, and growth for the city directly ‘by and for’ the citizens of Maupin.
- Assemble focus groups with established ‘first steps’ toward community initiatives & growth.
- Movement forward, to maintain the continuity and alignment of community work via Maupin residents and for alignment of regional community partners and their respective projects.

This leadership team’s action plan for the meeting was determined to bring about the most collaborative, creative, and achievable ideas from those attending.

Marketing this meeting

For this long-term (20 year) cyclic endeavor, residents were personally invited by the city's leadership team to contribute and provide their active voices. The communications and marketing of this event included flyers, posters, social media, door to door personal invitations, and simply 'word of mouth' conversations.

First Meeting - Objective

This meeting would be created with an open invitation to everyone in the city/community for the 'gathering of ideas' through collaborative and synergistic discussions of particularly identified areas of potential development ("Table Topic" Areas.) Additionally in this first meeting, individuals would be asked to volunteer for 'Action Teams' toward each of the development areas.

'Table Topic' Areas of development to be discussed included:

- **Infrastructure:** Roads, water/waste, charging stations, broadband, parking, streets, city buildings
- **Education:** Connect to CGCC, OSU Ext., school dist., other youth programs
- **Public Services:** City Hall, Code Enforcement, Public Safety (fire, EMS, law enforcement)
- **Social Services:** Medical clinic, senior services, assisted living, other health facilities & practitioners
- **Livability:** Arts/culture, library, environment, Legion Hall, Civic Center, community centers
- **Economic Development & Tourism:** Downtown/Main St., business resilience/support, capital improvements to spaces, business licenses, existing & new business, technology, etc. Tourism promotion services, marketing, rafting, hunting, fishing, cycling
- **Housing:** Affordability for families/workers, seasonal housing needs, HNA implementation, multi-unit dwellings
- **Parks & Recreation:** Parks, trails, pathways, other recreational opportunities

Table Topic Partners Preparation

These individuals were to be identified by city leadership as affiliated professionals and/or Subject Matter Experts (SMEs) in each area and for this city in particular. Each would have expertise via their profession and/or their participation in other relative Maupin design and planning initiatives. SMC was to provide pre-meeting preparation for these individuals.

Second Meeting - Objective

This gathering will be to bring volunteer "Action Teams" together for each of the identified areas listed above, and to establish the 'starting points' for the prioritized initiatives of each interest group from the first meeting. As of this writing this meeting is yet to be scheduled.

Further Strategizing - Objective

As the follow-up to the initial first 'two' meetings, this work is yet to be established. For the accomplishment, the "how to" of these initiatives, this ongoing work will be determined in the future by each particular 'volunteer' team and the city's leadership. *This ongoing work will be facilitated as deemed by city leadership, and is out of the scope of this consultive work at this time.*

FIRST MEETING

Agenda

Held: November 5, 2022 / 10:00 AM – 2:00 PM
Location: Legion Hall, 311 Deschutes Ave., Maupin, OR 97037

9:30	Gathering / Meet and Greet
10:00	Welcome & Introductions
10:10	Why We Are Here
10:15	Then and Now
10:30	Our Future Vision: “Designing where we go from here?”
11:00	<u>ROUND ONE: Small Group Activity</u> ❖ What are your ideas?
12:00	BREAK / “Working” SNACK-LUNCH ❖ What else do you find interesting?
12:40	<u>ROUND TWO: Small Group Activity</u> ❖ What else can you think of?
1:10	<u>ROUND THREE: Individual Activity</u> ❖ What’s important to you?
1:40	What’s next?
2:00	Thank You & CLOSE

In Attendance

Approximately 70 individuals were present. Predominantly city residents with a few from surrounding communities attended (e.g. Tygh Valley, and local un-incorporated areas.) Along with Maupin city leadership and administration, individuals from State and County representative offices also sat with these discussion groups. Demographics of this meeting included longtime residents, people new to Maupin, and a number who had lived in Maupin earlier in their lives, moved away, then moved back and now plan to stay. The range of ages included young adults, young family age groups, mid-life and senior/retired citizens. Also of this group, retirees, business owners, city and community service organizations and volunteer groups, educators and more, were represented.

Welcome, Introductions, and Background

Included with introductions by the City Manager, the Mayor, and this consultant, the goals and purpose of this gathering were stated to set up this meeting's direction. The Mayor, Lynn Ewing, then shared Maupin's background history stemming from the '2004 Vision Planning Session' and the accomplishments since. To provide attendees with reference information and thought-provoking motivation toward this task at hand, the City Manager, Kevin A. Lewis, then provided information and insights of the current state of the community. From there the consultant moved on to explain the outline for the day's activities and provided the briefing for the first round of activity.



Round One: "What are your ideas?"

Participants were asked to break from the large group into a smaller group with their initial topic of interest and choice. They then participated in the small group discussion which led to the generation of a large 'list of ideas' (explained later in this report.) "Table Topic Partners"/Subject Matter Experts (SMEs) who had been identified in the planning of this session, were available at each table to guide the idea generation for each group, and to keep them on track as they created their respective lists.

Along with the specific "Table Topic" area to be discussed at each table, thought provoking questions were provided to each group to help guide the ideas generated.

Thinking about/visioning what Maupin could be in the next 20 years:

1. What "kind of place" do you want Maupin to be 5, 10, & 20 years from now?
2. How does this topic support that vision?
3. What is an opportunity that Maupin could/should be putting into place?
4. What is a concern that we should do our best to avoid?
5. What else?

Topic Tables at work



Economic Development & Tourism



Education



Housing



Infrastructure



Livability



Parks & Recreation



Public / Social Services

“Working” Lunch Activity

Participants were provided a light lunch along with time to walk around and review the lists of the other ‘working groups,’ besides the one they had first sat with. This allowed them the opportunity to then determine where they would like to sit next to ask questions, add further ideas, and share concerns for their next identified area of interest.



Round Two: “What else can you think of?”

A shorter period than the first round, this small group discussion period allowed participants to review, consider, and question the list of the first group. The SMEs designated for the first round remained with that respective table for this round to answer any questions and provide insights of the first group’s list. They then encouraged this ‘new’ group to further discuss and add to the list with their own ideas. All completed ‘Table Topic’ lists were then posted and briefly presented by a spokesperson of that last small group to the larger group of all attendees.

(Please see the appendix for all “Vision Idea” lists created by their respective collaborative teams.)

Round Three: “What’s important to you?”

For this round, attendees were asked to individually determine which areas/items created were of the most interest and importance to them. With ‘6 sticker dots’ they would then walk around the room to ‘vote’ by placing a sticker at each of their ‘top 6’ items. These would then be later summarized and prioritized for this report and provided to the community at large.

Additionally, as this meeting ended, attendees were asked to volunteer for the ‘Action Team’ to which they would be interested and available to participate in discussions for establishing the first steps toward these prioritized initiatives.

Closing Thoughts

The City Manager, Kevin A. Lewis, thanked everyone for their participation and shared his enthusiasm for all the collaborative work that was completed in this meeting. Many exciting and ‘do-able’ ideas were gathered, and there is a promising future ahead for current Maupin residents, future residents, and guests that will come to enjoy this city.

Action Teams Created

Participants were asked to sign up for an ‘Action Team’ of their choice. Sign-up sheets were provided at the back of the room for participants to review and sign with their contact information. These sheets were collected for further planning and use by the Maupin city administration.

Next Steps

The date(s) and location of subsequent meetings for the ‘Action Teams’ is to be determined by the city leadership and those who will be participating.

SMC RECOMMENDATIONS FOR THE CITY OF MAUPIN

With consideration to the experience of the above-described “First Meeting” community gathering and the ideas generated, SMC recommends the following:

1. If not already scheduled, have the Action Teams meet as soon as possible to not lose the interest and momentum created through this successful ‘meeting of the minds’ (Nov. 5th.)
2. **The 2nd Meeting**, co-facilitated by SMC (as contracted), will allow the Maupin Leadership Team to be fully available for listening and participating with the members of these teams.

Focus of this meeting (and subsequent meetings) should provide space for teams to:

- a. Establish commitment and focus for each topic area.
 - b. Collectively review the community lists & priorities identified.
 - c. Compare lists and priorities to other topic area priorities to determine where collaboration and/or shared resources may come into place.
 - d. Identify feasible short-term possibilities, strategic planning for longer term projects, and items listed that present questions or concerns listed by residents and that need to be addressed.
 - e. Begin the process of identifying the ‘first steps’ to accomplishing prioritized items on their respective list.
 - f. Speak with city leaders and others about connections to resources, SMEs, funding, and information that can/may impact how/what they do next.
 - g. Self-manage how they will move forward with the next few meetings. (As was identified early in the program design, ‘ownership’ of these ideas by the city residents was important for the commitment, responsibility, and pride of the Maupin citizens.)
 - h. City leadership may choose to meet individually with team leads and/or teams for more depth discussions into each area of interest.
3. Encourage ‘bi-monthly’ or ‘quarterly’ gatherings of (at least) all team leads to provide support, gather progress reports, and encourage collaboration with all interested parties toward each of the initiatives.
 4. Share the reports and progress of the various initiatives with the Maupin residents via the city newsletter, website portal, town hall meetings (e.g. every 6 months), ‘City Manager Letter’ to the residents, etc. (i.e. Build accountability and gain community support for this ongoing work.)
 5. Be open to other ideas that may/will develop in addition to those identified thus far.
 6. Ongoing work from this initial work for short/long term projects should include “SMART” goals (Specific, Measurable, Achievable, Relevant, Time-bound)
 7. Use this experience to identify and develop individuals for future city leadership opportunities.

DEBRIEF OF COMMUNITY MEETING (11/9/22)

Positives	Opportunities for next time
• Appreciated the 'breadth & depth' of the ideas. • Great participation and focus by those attending. • Lots of positive feedback has been gained about the meeting.	• Have different activities for the different rounds, to create 'different kinds' of ideas. • Reconsider the ending of the meeting to provide more closure.



APPENDIX

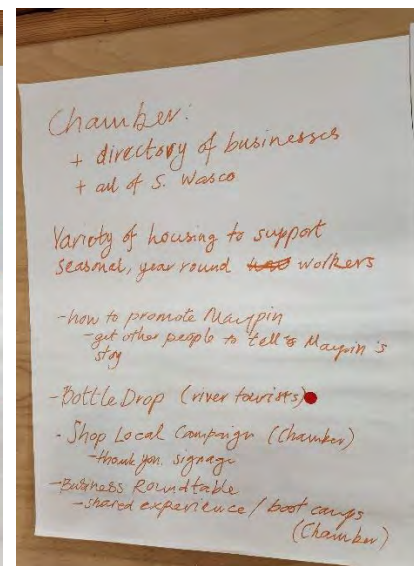
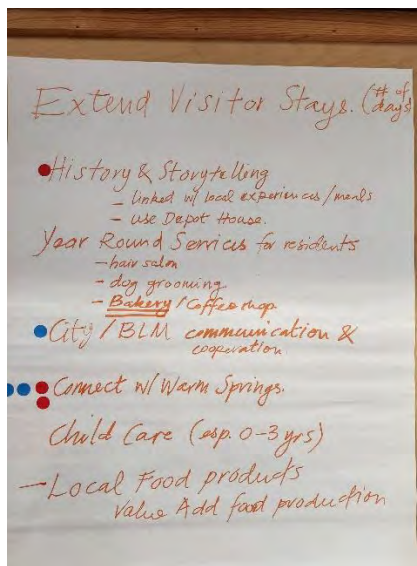
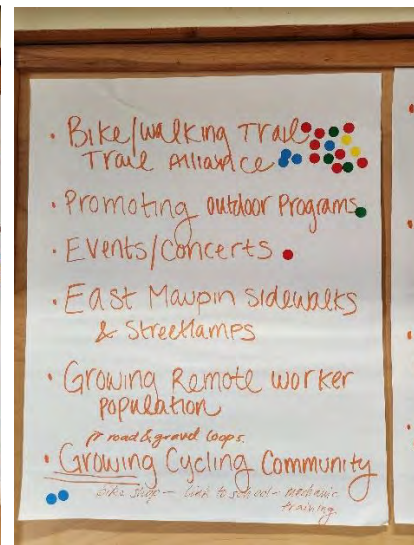
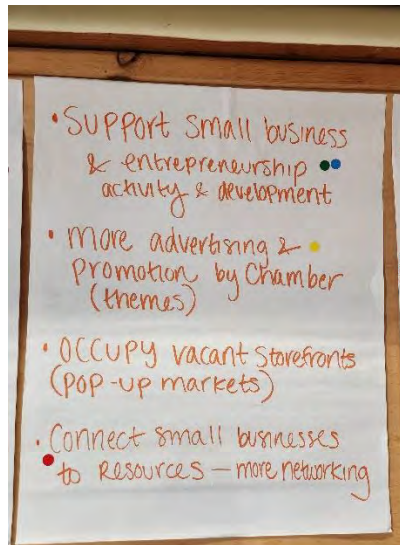
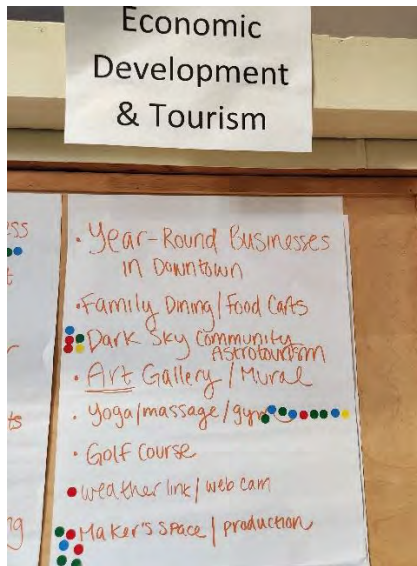
MAUPIN COMMUNITY VISION IDEAS 2022 – FULL LISTS & FLIP CHARTS

Economic Development & Tourism

ECONOMIC DEVELOPMENT & TOURISM		VOTES (#, if any)
1.	Bike/walking Trail – Trail Alliance	17
2.	Yoga / Massage / Gym	9
3.	Maker's Space / Production	6
4.	Dark Sky Community Astro-tourism	5
5.	Support small business & entrepreneurship	4
6.	Connect with Warm Springs	4
7.	Art Community: - Public / visible - Makers - People want to 'do' / experiential economy	3
8.	Weather-link / webcam	2
9.	Growing Cycling community - Road and gravel loops - Bike shop – link to school – mechanic training	2
10.	Town as gallery (art)	1
11.	City / BLM communication & Cooperation	1
12.	Promote trades – connect students to businesses & entrepreneurs	1
13.	History & Storytelling - Linked w/ local experiences / meals - Use 'Depot House'	1
14.	More advertising & promotion by Chamber (themes)	1
15.	Connect small businesses to resources – more networking	1
16.	Promoting outdoor programs	1
17.	Events / Concerts	1
18.	Bottle Drop (river tourists)	1
19.	Year-round businesses in downtown	
20.	Family dining / food carts	
21.	Art Gallery / Mural	
22.	Golf Course	
23.	Occupy vacant storefronts (pop-up markets)	
24.	East Maupin sidewalks & streetlamps	
25.	Growing remote worker population	
26.	Extend visitor stays (# of days)	
27.	Year-round services for residents - Hair salon - Dog grooming - Bakery / Coffee shop	
28.	Childcare – especially 0-3 yrs.	
29.	Local Food Products Value add food production	
30.	Art event / pop-up / walk	
31.	'Professors & Pints'	
32.	Grow skilled jobs locally	

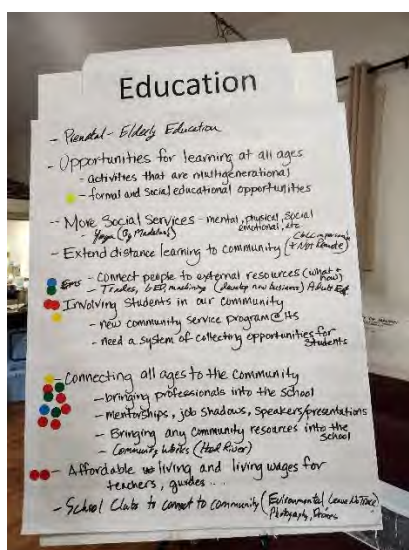
Economic Development & Tourism (cont.)

33.	Chamber: • Directory of businesses • All of South Wasco	
34.	Variety of housing to support seasonal, year-round workers	
35.	How to promote Maupin • Get other people to tell Maupin story	
36.	'Shop Local' campaign (Chamber) • Thank you signage	
37.	Business Round-table • Shared experiences / boot-camps (Chamber)	



Education

EDUCATION		VOTES (#, if any)
38.	Connecting all ages to the community - Bringing professionals into the school - Mentorships, job shadows, speakers/presentations - Bringing in any community resources to the school - Community works (Hood River)	11
39.	Involving students in our community - New community service programs @ high school - Need a system of collecting opportunities for students	3
40.	Connect people to external resources (what & how) Trades, GED, machining, Adult Education, develop new business	2
41.	Affordable living and living wages for teachers & guides	2
42.	Opportunities for learning at all ages - Activities that are multigenerational - Formal & social educational opportunities	1
43.	Prenatal & Elderly education	
44.	More social services – mental, physical, social, emotional, etc. Yoga (by Madeline!)	
45.	Extend distance learning to community (CGCC in person! Not remote)	
46.	School clubs to connect to community (Environmental, Leave No Trace, photography, drones)	



Housing

HOUSING		VOTES (#, if any)
47.	Overall Goals: • 50-100 units in 5 years • Attract families, not multi-millionaires, retirees • Housing for employees, restaurants(?), customers (meet business needs), hotel, schools • Continue to increase flexibility • Seasonal Housing – with ongoing S ? use • Housing that maintains community / honor what's here • Housing for year-round economy	1 1 1
48.	Cottage homes, cluster community, w/common space	7
49.	53 Acres – Future Potential: • Utilities needed • Possible land trust • Cottage cluster idea • Active grass (?) • Play areas	7
50.	Developments: • Delmar Affordable Development - o 4 plex, cottages • Coburn	5
51.	Update code to allow unrelated(?) persons to live in a single-family dwelling for staff houses – <u>aka boarding houses</u>	2
52.	Leverage affordable housing funding	1
53.	Hostel	1
54.	Ideas • Pilot for Adds(?)/Tiny Homes • How do we help with employer supported housing? • Income producing Advs(?) as supplemental • Develop Multi-generational housing • Land trust • Family-centric development • Goals, s ? , & ecosystem servi(?)	
55.	Questions (Considerations): • What housing do we need for the people who grew up here, to stay here? • What housing do we need to attract and retain the employees we need for our local(?) businesses and services? • Who are we housing? • Need to tell the story of what affordability, ex. Special Ed teacher salary starts at \$40k, or well below area median income • Allowing ___?___ housing types to increase production & affordability • Challenges to keeping housing occupied year-round • How do we attract builders? - o Builders focused on needed housing	
56.	Tiny homes in RV park? Other modular types, not only in RV park	
57.	Demonstration project with Abc(?), cottage	

	Potentially focused on partnership with employer	
58.	Incentives for business or family to buy house	
59.	Community land trust model – 1	
60.	Entry level starter homes	
61.	Preference for locals, families, employees	
62.	Tax – “Construction Excise Tax” on really expensive homes Real estate tax	
63.	Develop infrastructure for city owned property	

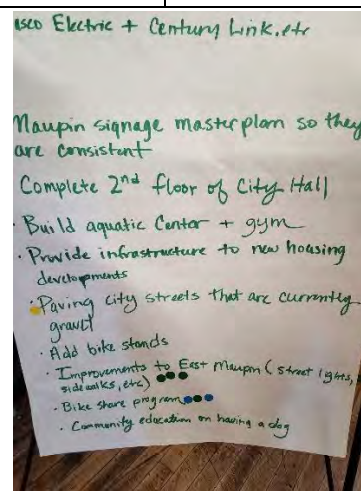
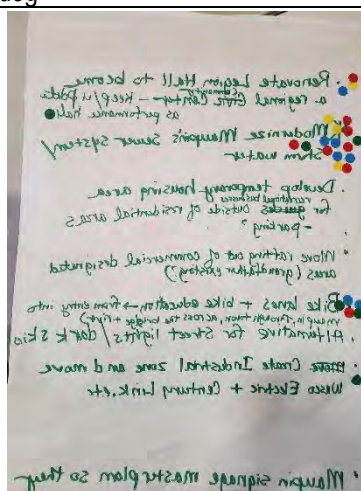
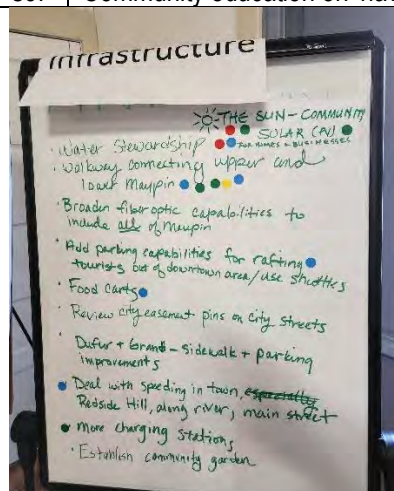
Who are we housing?
 - Need to tell the story of what affordability - Ex. special ed teacher salary starts at \$40k or well below Area Median Income
 - Allowing innovation housing types to increase production affordability
 - Tiny homes in RV park? Other modular types, not only in RV park
 - Cottage homes, cluster community, w/ common space
 - Demonstration project with ABC, cottage
 - Potentially focused on partnership w/ employer
 - Challenges in keeping housing spot occupied year round
 - Incentive for businesses or families to buy house
 - Community Landtrust model - 1
 - Entry level starter homes
 - Leverage affordable housing funding
 - Preference for locals, families, employees
 - Tax - Construction excise tax on really expensive homes
 Real estate sales tax
 - How do we attract builders?

63 acres - Future potential
 - Utilities needed
 - Possible low trust
 - Cottage cluster idea
 - Active greens
 - Play areas
 Seasonal housing
 - with organic
 electric use
 Overall Goals 5 years
 - attract families, not multi-unit
 - housing for employees, residents, students (not business needs)
 - Continue to increase flexibility
 - housing that maximizes housing
 - how what's here
 - housing for good round economy
 Community
 Ideas
 - Pilot for ABC, tiny home
 - How do we help with employer supported housing
 - Income producing homes, as supplement
 - Develop multi-generational housing
 - Land trust
 - Family centric, day care
 - goals, structure & ecosystem serve
 Developments
 - Deliver Affordable Development
 - 4 phases, cottages
 - Potential commercial building
 - Coburn
 - What housing do we need right for the people who grow up here to stay here?
 - What housing do we need to attract and retain the employees we need for our local businesses & services

- Construction excise tax on really expensive homes
 Real estate sales tax
 - How do we attract builders?
 - builders focused on needed housing
 - Enable All Update code to allow unrelated persons to live in a single family dwelling for staff homes - aka boarding houses
 - Develop infrastructure for city-owned property
 Hostel •

Infrastructure

INFRASTRUCTURE	VOTES (#, if any)
64. Modernize Maupin's Sewer System / Storm Water	16
65. "The Sun Community" – Solar (PV) for homes and businesses	5
66. Walkway connecting upper and lower Maupin	5
67. Bike lanes & bike education From entry into Maupin, through town, across the bridge & river	5
68. Renovate Legion Hall to become a regional community center Keep & update as a performance hall	4
69. Improvements to East Maupin (street lights, sidewalks, etc.)	3
70. Bike share program	3
71. Deal with speeding in town, Redside Hill, along river, Main Street	1
72. More charging stations	1
73. Add parking capabilities for rafting tourists out of downtown area Use shuttles	1
74. Food carts	1
75. Create industrial zone and move Wasco Electric & Century Link, etc.	1
76. Build aquatic center & gym	1
77. Paving city streets that are currently gravel	1
78. Broaden fiber optic capabilities to include ALL of Maupin	
79. Alternative for streetlights / dark skies	
80. Review city easement pins on city streets	
81. Dufur & Grant – Sidewalk Parking	
82. Establish a community garden	
83. Develop temporary housing area for recreational businesses outside of residential areas And Parking	
84. Move rafting out of commercial designated areas (grandfather existing R-businesses?)	
85. Maupin signage masterplan so they are consistent	
86. Complete 2 nd floor of the City Hall	
87. Provide infrastructure to new housing developments	
88. Add bike stands	
89. Community education on 'having dog'	

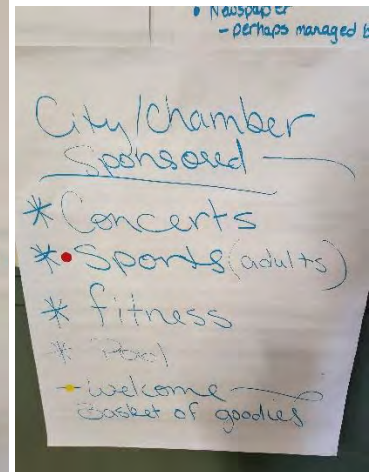
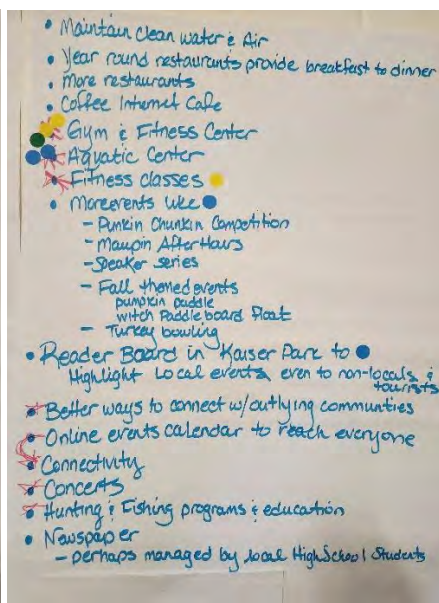
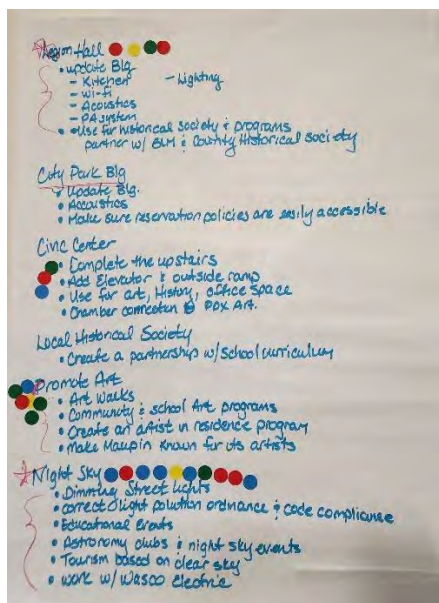


Livability

LIVABILITY		VOTES (#, if any)
Night Sky		10
90.	Dimming streetlights	
91.	Correct light pollution ordinance & code compliance	
92.	Educational events	
93.	Astronomy clubs & night sky events	
94.	Tourism based on clear sky	
95.	Work with Wasco Electric	
Promote Arts		6
96.	Art Walks	
97.	Community & school art programs	
98.	Create an artist in residency program	
99.	Make Maupin known for its artists	
Legion Hall Updates		4
100.	Kitchen	
101.	Wi-Fi	
102.	Acoustics	
103.	PA System	
104.	Lighting	
105.	Use for historical society & programs Partner w/ BLM & County Historical Society	
Civic Center		3
106.	Complete the upstairs	
107.	Add elevator & outside ramp	
108.	Use for art, history, office space	
109.	Chamber Connection & PDX art (?)	
City / Chamber Sponsored		
110.	Concerts	
111.	Sports – Adults	1
112.	Fitness	
113.	Pool	
114.	Welcome basket of goodies	1
Local Historical Society		
115.	Create partnership w/ school curriculum	
City Park Bldg.		
116.	Update bldg..	
117.	Update acoustics	
118.	Make sure reservation policies are easily accessible	
Other		
119.	Gym & Fitness Center	3
120.	Aquatic Center	2
121.	Reader board in Kaiser Park to highlight local events, even to non-locals & tourists	1
122.	More events like: - Pumpkin Chunkin Competition - Maupin After-hours - Speaker Series - Fall themed events (pumpkin paddle, witch paddleboard float, turkey bowling)	1

Livability (cont.)

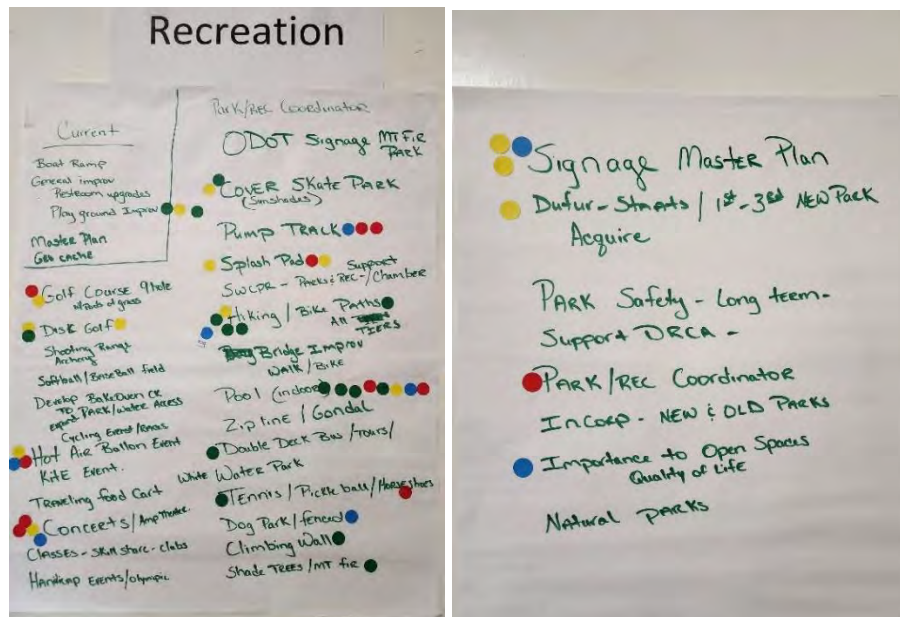
123.	Fitness classes	1
124.	Maintain clean water & air	
125.	Year-round restaurants providing breakfast to dinner	
126.	More restaurants	
127.	Coffee internet café	
128.	Better ways to connect with outlying communities	
129.	Online events calendar to reach everyone	
130.	Connectivity	
131.	Concerts	
132.	Hunting & fishing programs & education	
133.	Newspaper – perhaps managed by local high school students	



Parks & Recreation

PARKS & RECREATION		VOTES (#, if any)
Current		
134.	Boat Ramp	
135.	General Improvement • Restroom upgrades • Playground improvement	3
136.	Master Plan	
137.	Geo-cache	
Ideas		
138.	Indoor pool	9
139.	Hiking / Bike paths – All tiers	6
140.	Concerts / Amphitheatre	5
141.	Pump Track	5
142.	Splash Pad	4
143.	Tennis / Pickle ball / Horseshoes	3
144.	Disc Golf	3
145.	Hot Air Balloon event	3
146.	Signage – Master Plan	3
147.	Cover skate park (sunshades)	2
148.	Golf course	2
149.	ODOT signage for 'Mt. Fir Park'	1
150.	Double-decker bus / Tours	1
151.	Dog park / fenced	1
152.	Climbing wall	1
153.	Shade trees / Mt. Fir	1
154.	Dufur – Strats / 1 st -3 rd New Pack – acquire	1
155.	Park / Rec Coordinator	1
156.	Importance to open spaces – Quality of life	1
157.	Shooting Range / Archery	
158.	Softball/Baseball Field	
159.	Develop Bakeoven Creek - Expand park & water access	
160.	Kite event	
161.	Traveling food cart	
162.	Classes – skill share – clubs	
163.	Handicap events / Olympics	
164.	SWCPR – Parks & Rec – Support/Chamber	
165.	Bridge improvement – walk/bike	
166.	Zipline / Gondal	
167.	White Water Park	
168.	Park Safety – Long term	
169.	Support DRCA (ORCA?)	
170.	Incorporate – new & old parks	
171.	Natural Parks	

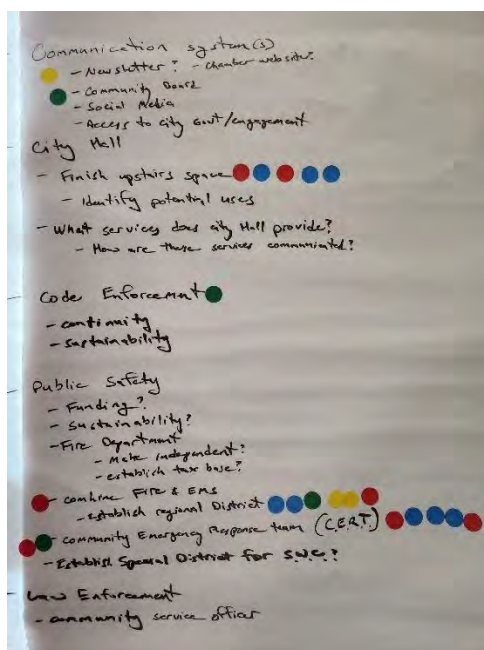
Park & Recreation Continued:



Public Services

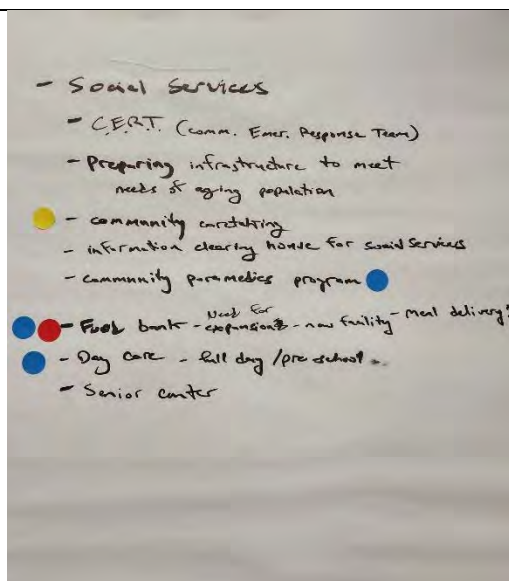
PUBLIC SERVICES		VOTES (#, if any)
Public Safety		
172.	Combine Fire & EMS Establish regional district	1 7
173.	Community Emergency Response Team (C.E.R.T.)	7
174.	Fire Department - Make independent - Establish a tax base	
175.	Funding? Sustainability?	
176.	Establish special district for SWC	
Communication system(s)		
177.	Newsletter – chamber website?	1
178.	Community board	1
179.	Social media	
180.	Access to city govt./engagement	
Law Enforcement		
181.	Community Service Officer	
City Hall		
182.	Finish upstairs space Identify potential uses	5
183.	What services does city hall provide? How are these services communicated?	
Code Enforcement		
184.	Continuity? Sustainability?	1

Public Services Continued



Social Services

SOCIAL SERVICES		
185.	Food Bank – need for expansion – new facility – meal delivery	2
186.	Day Care – Full day / pre-school	2
187.	Community paramedics program	1
188.	Community caretaking	1
189.	C.E.R.T. (Community Emergency Response Team)	
190.	Preparing infrastructure to meet needs of aging population	
191.	Information clearing house for social services	
192.	Senior Center	



Thank you.

MAUPIN AND SOUTH WASCO COUNTY

STRATEGIC PLAN OF *ACTION*

CHARTING A NEW FUTURE BASED ON HISTORY...



OUR COLLECTIVE VISION:

"We are a safe, progressive community that cares for all our citizens and visitors while protecting our natural resources and maintaining our rural heritage."

Measure us by our achievements...

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Appendix IV	Chamber of Commerce
Appendix V	Broadband Technology
Appendix VI	Housing and Services
Appendix VII	Cultural Affairs
Appendix VIII	City of Maupin

INTRODUCTION

In March of 2004, the Maupin City Council made the decision to work with the total community in an effort to create a community vision and plan of action that would ensure the economic and social viability of the community. In arriving at this point, the Mayor and Council made a strong commitment to the long term survival of Maupin and the concept of citizen participation.

The process selected by the City included the creation of a "Turn Out Task Force", three citizens meetings and the inclusion of citizens from the surrounding area. Approximately 20 citizens worked on the TOTF, and over 160 citizens attended the first community meeting. This was in part possible, because the school Choir conducted a presentation at the same time. And, although only 75 people stayed to work on the vision, many more citizens had access to the process and what was going on.

The invitation for everyone in Maupin and South Wasco County is still open. Everyone is invited and encouraged to be a part of this ongoing process.

ABOUT THE PROCESS

The process selected by the City of Maupin included carefully planning and identifying the results expected from such an effort. As the City was totally committed to engaging its citizens in the process, and hoped to include people from the surrounding area, great care was taken to ensure that the entire community was included and encouraged to participate.

The process began with a community meeting open to all. This first meeting was designed to inform everyone of the process and recruit participants for the "Turn-Out-Task Force". About 35 people showed up to that first meeting and over 20 of them continued to work actively on the TOTF. Immediately, the TOTF began working on the invitation to the community, creating a flyer that would be distributed door to door and strategizing about how to make sure every one in the area participates. Early on, the citizens took control of this process. They all understood the importance of charting their own future, before it is done by others for them.

A flyer/invitation was created that included some suggestions for citizens about how to work as a group and become a positive partner in the process. The flyer invitation also listed the dates, times and locations of all of the community meetings. Refreshments, child care and rides were made available, although, outside of the refreshments, the other inducements were not needed.

On April 3, 2004, volunteers went door to door with the invitation. The flyer was also posted in several places, distributed through the schools and generally used to encourage participation in the City and throughout South Wasco County.

On April 8, 22 and May 6 the entire community was invited to come out and participate in creating a community vision, the strategic initiatives necessary to be successful and then formulate the organizational structure necessary to ensure long term success.

At the first community meeting on April 8, those 70 some citizens gathered immediately expanded the scope and influence of the effort to include all of South Wasco County. Everyone gathered at the meeting agreed that was important to the long term survival of Maupin. The implications of that decision will have a long term effect. It enhances the potential power base of the community from 411 in Maupin to over 4,000 when focused on South Wasco County.

SELF-SELECTING TASK FORCES:

Also at the first meeting, the participants were asked to create "self-selecting" Task Forces, based on areas of citizen interest. Task Forces were organized around the following initiatives.

1. Recreation
2. Chamber of Commerce
3. Economic Development and jobs
4. Technology
5. Social Services
6. Civic Pride
7. Community Cultural Center

The final portion of the meeting was designed to allow each task force to meet and get started on their Action Plan. Action Plans were to follow the outline included in the Attachments.

At the second meeting, each Task Force, (except Recreation) gave their report to the gathered group. As each report was given, citizen participants were asked to "enhance" and suggest positive additions to the reports as well as look at how each report could integrate with others to build the climate for community success.

Citizen Task Forces were encouraged to meet in between each community meeting, and the Mayor and Consultant met with outside resources to find additional resources to assist the South Wasco County region to be successful.

RECOMMENDATIONS:

As a result of the hard work of the citizens of South Wasco County, the following recommendations for action are offered in order to help ensure success.

1. Once adopted by the City Council, the Mayor along with the Torch Group should invite the Wasco County Commissioners to Maupin and South County to discuss ways in which the County can assist South County be successful. Focus of the discussions should at least be on assigning a county staff person to the region 20 hours per week, ensuring that the County Fair Grounds stay in Tygh Valley and assisting the region with grants.
2. Invite Marty Brantley, State Economic Development Director to Maupin for discussions about what the state can do to help the region become more economically viable, assist the region with grants and provide staff support for the plans of the region.
3. Visit with the Land Conservation and Development Commission (LCDC) to help determine what can be done to provide for the development of additional housing in the region to help strengthen the local economy, create jobs and enhance local economic viability.
4. Work with business and other interests to ensure the quick transition of the Chamber of Commerce into a Maupin based South County organization.
5. Invite representatives from Mid-Columbia Council of Governments (MCCOG) to South County to discuss services they can provide and enhanced bus service, job training to assist economic development, youth work programs for trail construction and maintenance and senior services and meal sites.
6. Meet with tourism programs in The Dalles and state-wide to strengthen tourism as a part of the local economy. Assign coordination and tourism to the South County Chamber of Commerce.
7. Develop and actualize a relationship with the Port of The Dalles so that they can include South Wasco County in their economic development efforts.

These ideas represent just the beginning. These ideas will work if the South County Community stays focused, continues to work together and regularly monitors results.

On May 6, 2004, the citizens of Maupin and the region met and finalized their reports, heard the final report from the Recreation Group and created the citizen organization to ensure success over time. Realizing that the citizen's commitment is of vital importance to the success of the region, the group spent plenty of time creating the structure to ensure success.

ORGANIZING FOR SUCCESS:

On May 6, the citizen participants created the following organizational format to help ensure success and the long term economic viability of the South Wasco County area and the City of Maupin.

The group made the following decisions:

1. To continue to use the community meeting format.
2. To create a Citizen Advisory Committee which will serve as the facilitators of the continuing process?
3. That the group should also serve as a Citizen Advisory Committee to the City of Maupin.
4. That the leadership group shall be called the "Torch Group", and it shall be made up of a representative from each Task Force.
5. That the meetings would be moved around South County to facilitate the involvement of everyone.
6. That there will be an elected Chair for the group who would work closely with the City of Maupin and others to ensure success.
7. That the entire effort will continue to be open to anyone in South Wasco County.

To ensure that the effort continues, Mayor Dennis Ross of Maupin stepped up and offered to work with the group to call and conduct the first meeting.

ROLE FOR THE CITY OF MAUPIN:

The City of Maupin shall serve as the organizational and support resource for the SWC effort. Assisting the group, helping to make contacts with others, providing leadership, email and other support.

THE STEPS TO SUCCESS:

In order to ensure the long term success of the region, the community should commit to the following steps.

- 1. Deliver the draft plan to the City of Maupin.**
- 2. Create and activate the Torch Group.**
- 3. Put all resources into the successful delivery of Canyon River Manor and White River Medical Center.**
- 4. Invite the Wasco County Commissioners to visit.**
- 5. Invite Marty Brantley of State Economic Development to visit.**
- 6. Open discussion with LCDC over enhanced housing.**
- 7. Quickly operationalize the South Wasco County Chamber of Commerce.**
- 8. Meet with representatives of MCCOG.**
- 9. Create a more effective linkage with tourism programs.**
- 10. Assist each Taskforce to achieve their goals.**
- 11. Meet with representatives of the Port of the Dalles.**

APPENDICES

A SOUTH WASCO COUNTY VISION STATEMENT:

We are a community of folks who care about each other and reflect civic pride. We honor each others contributions to the community as well as those who have come before us. We are a community that incorporates all the communities in South Wasco County with Maupin at the economic heart. We recognize that we may serve each other to make South County a more livable and economically viable region. We are a community that has developed and continues to work to develop family living wage jobs and quality housing.

We are a community that welcomes diversity and sustains our rural heritage. We are a community that exemplifies a clean, beautiful region with attention to trees and effective landscape use, including a welcoming greenway. We are a community that conducts annual clean-ups.

We are informed and proud stewards of our river, promoting wise management of it. We have a recreation district that supports parks, interpretive trails and education of our natural history and recreation activities for all ages. Our pride in our rich natural resources makes us a model community for progressive and effective stewardship that promotes care and pleasurable use of the river. We are a community that continues to develop a tourist industry with attractive accommodations and service related facilities, including a destination resort and local restaurants that serve high quality food and are open to serve tourists and the community.

We are a community that focuses on incentive based change rather than enforcement based change, but we will use enforcement when necessary. We are a community that has expanded its base of services to South County, including a Chamber of Commerce to support businesses and industry. We support downtown areas with enhanced store fronts, clean, tree lined main streets and the use of banners, etc. to announce and promote upcoming activities.

We are a community with a cultural arts center which houses our city hall, county and state services, police, library, day care, tech center, senior center, theater/concert hall, and museum and art exhibition hall. We tend to cultural affairs by appointing representatives from all community sectors to develop and sustain our cultural arts facilities. These sectors include church and spiritual community, Native American community, the agricultural community, senior and retired citizens and schools. We are a community with passion for cultural arts so that we support a bookstore and art gallery.

We are a community that supports its health district with a local doctor and dentist, a pharmacy and medical services.

We are a community that other regions use as a model for development. We are a community that elicits a big WOW from those who come to visit us.

APPENDIX I
ECONOMIC DEVELOPMENT

ACTION PLAN FOR ECONOMIC DEVELOPMENT:

WHAT: Create an economic environment in Maupin and SWC conducive to the achievement of the following goals.

- A) Maintenance of the conditions that sustain the current river-based recreation industry.
- B) Expansion of recreation industry to other outdoor activities that are not river oriented.
- C) Create conditions that enable current SWC business to survive and prosper.
- D) Attract new, year-round business providing family wage or better employment.
- E) Expand availability of medical, social and public services that are lacking, e.g. WRALC, medical clinic, library and recreational facilities.
- F) Seek a balance of the above so there is:
 - 1. Maximum protection of the environment.
 - 2. A healthy economy.
 - 3. Optimum quality of life for SWC residents.

HOW:

- A) Strong, sustained advocacy of the SWC position on river access for all user groups.
- B) With Chamber of Commerce, devise a plan to promote non river-based recreation.
- C) With Chamber of Commerce, survey local existing business as to the specific areas where local government and institutions can help them to prosper.
- D) Inventory of commercial, recreation-commercial and industrial properties that are available for new business.
 - 1. Put this information on the City's website.
 - 2. Make this information available to other area economic.
- E) Secure high-speed, broadband internet access for the area
- F) Enforce existing local ordinances (review and augment where there are gaps) so that,
 - 1. Prospective new business would find Maupin an attractive area in which to locate.
 - 2. Existing business would have an incentive to stay and expand.
 - 3. Local residents would enjoy optimum quality of life.
- G) Redo City of Maupin website so as to be superior to contemporary standards.

- H) Insure the successful completion of the White River Assisted Living Center.
- I) Construction of the White River Medical Clinic.
- J) Library expansion

WHO:

- A) Where applicable
 - 1. Economic Development Task Force
 - 2. Chamber of Commerce
 - 3. City of Maupin
 - 4. Other volunteers

WHEN:

- A) The WRALC requires immediate and on-going engagement and advocacy from the Maupin City Council.
- B) Next sixty days (to July 1):
 - 1. Inventory of available business properties.
 - 2. Circulation of this information to appropriate agencies.
- C) Next seven months (to December 1):
 - 1. Plan by the C of C for promoting non-river outdoor recreation.
 - 2. C of C to survey local, existing business as to needs.
 - 3. New efforts of C of C to promote City, South County area and existing business
 - 4. Secure wireless internet (or other) high-speed broadband
- D) Next twelve months (to April 1, 2005):
 - 1. Redo, update, broaden, City website
- E) Ongoing:
 - 1. River access advocacy (there isn't likely to be "completion" on this issue anytime soon)
 - 2. Ordinance enforcement

COST:

- How Will We Pay For It
- A) River access advocacy:
 - 1. City funding should be augmented by self-tax on concerned river users, i.e., rafting and guiding businesses and contributions by local service businesses to create a funding partnership.
 - B) Chamber of Commerce projects:
 - 1. Lodging tax and business license fees to promote tourism and new business.
 - 2. Volunteer labor.
 - C) Business property inventory:
 - 1. Volunteer labor.

- D) Rework of City website:
 - 1. City budget.
 - 2. Volunteer labor.
- E) Code enforcement:
 - 1. City budget.
- F) High speed broadband:
 - 1. City grants.
 - 2. SWCSD#1 funding.
- G) WRLAC:
 - 1. Will probably require help from the City in some form as yet undetermined.
- H) City to identify additional funding sources and earmark for economic development.

MEASURES OF SUCCESS:

- A) IN ONE YEAR:
 - 1. Implementation and/or completion of above projects.
 - 2. Construction underway or perhaps completion of WRAL.C
- B) IN TWO YEARS:
 - 1. Location of at least one new industrial/ manufacturing type employer to inventoried business property.
 - 2. No net decline in population.
- C) IN FIVE YEARS:
 - 1. Growing elementary school enrollment.
 - 2. Retention of SWC High School.
- D) IN TEN YEARS:
 - 1. All area high-school students choosing to stay in SWC area can find full-time employment upon graduation.
 - 2. 35 to 50 new family wage jobs.

APPENDIX II

PARKS

and

RECREATION

ACTION PLAN FOR PARKS AND RECREATION:

WHAT:

Create South Wasco County (SWC) Parks and Recreation District. The valuation of SWC is \$192,530,993 per Wasco County in 2003. As such to maintain a small Parks and Recreation budget, on recommendation of Oregon Special District Association, a minimum of \$150,000 – \$200,000 annual budget is needed. At \$1/\$1000, from total valuation, a budget of \$150,000 - \$190,000 could be obtained.

HOW:

The boundaries can be copied from the school district boundaries. The Formation, Alteration and Dissolution of Special Districts can be used as an outline of "ho to" set up a special district, as well as ORS 266, Parks and Recreation District ordinances.

WHO:

Our recommendation following the above is to form an "ad hoc" committee made up interested persons, as well as representatives from Tygh Valley, Wamic Pine Hollow, Sportsman Park, Wapinitia, SWC school board and Maupin City Council. It is also advisable to find an attorney who is familiar with setting up a special district. The Oregon Special District Association would also be an excellent resource. The committee will then work to follow steps they deem appropriate to file petition with county to form a district and to have a permanent tax increase established.

WHEN:

The committee needs to be formed 9 to 12 months prior to March 31st, the date by which the Department of Revenue and the county assessor must be officially notified of the formation of a new tax district.

COST:

The ad hoc committee would be responsible for obtaining funding. Money would be needed for:

- A) Attorney's fees for consulting and document preparation
- B) Distributing information as needed to the residents/voters involved
- C) Bonding needed to participate in an election
- D) Research needed

E) Estimated cost: \$3000 to \$5000

MEASURES OF SUCCESS:

- A) The formation of a Parks and Recreation District.
- B) Election of a District Board
- C) Majority of the community supports the requested \$/\$1000 from general fund to be used for the district

APPENDIX III
COMMUNITY, CIVIC PRIDE
and
BEAUTIFICATION

MISSION STATEMENT

Instill pride in ownership which complements civic pride. All Action Plans will result in or reflect civic pride on implementation.

ACTION PLAN FOR CIVIC PRIDE AND BEAUTIFICATION:

WHAT, HOW, WHO, WHEN, COST, MEASURE OF SUCCESS:

- A) City coordinates to have dump trucks available several times a year for dump sites relating to yard and city cleanup. Recommend periods between 1-15 May and 1-15 October each year.
- B) Purchase banners to be strung across Deschutes Ave. within the city. Hang one entering the city from each direction. Purchase high quality to withstand wind and adverse weather. Samples:
 - a. Welcome to Maupin – Gateway to the Deschutes
 - b. Welcome to Maupin – Home of the Redsides
 - c. Happy Hollidays – Maupin, ORThe Holiday banner would replace the others on 1 November each year and be taken down by 15 January each year. Welcome banners would be displayed from 1 April to 1 November. Banners could be purchased through donations from business, civic organizations and private citizens. Banners to be purchased and erected by 1 July 2004. Success will be measured by the banners being displayed. This is a very short-term goal with very visible success. Cost will be minimal and success will be immediate. Civic pride shows when the city is proud to advertise itself.
- C) Identify a location for a community compost pile for lawn clippings, leaves, small branches, etc. The Maupin Garden Club is working on this issue currently.
- D) Safe and quiet community (traffic). The Mayor will instruct the city personnel to review the number and location of speed signs within the city limits. Ensure signs are easy to read and not obstructed. Place additional signs where appropriate. Request the County Sheriff position a portable speed reading device on main street to emphasize current speeds. Last year the Sheriff told the council this would be no problem. The machine could be positioned to monitor school traffic and traffic on main street. Ask for additional traffic patrols to be present in Maupin when the high school dismisses for at least one day a week until problems cease. Request this device from the Sheriff within the next two weeks and have installed (if available) by 1 May. Measure of success: reduction of speeding incidents within the city limits.
- E) Create a plan for replacing sidewalks and utility lines on main street. City to do a feasibility study and cost analysis for inclusion in 2005-2006 budget. Investigate grant availability for

this process of replacement. Consider hiring a professional grant writer to facilitate the finances involved and relieve the city and taxpayers of the financial burden this would create. Completion should be included in a 5-year plan for city works. Cost of grant writing could be a percentage of successful grant.

- F) Utilize "Redside" banners in the business and community windows (some have been purchased in the past by the school booster club) instead of the multitude of paper banners that appear each year. Banners currently on hand cost \$12 each several years ago. This would contribute to a uniform and unified support of the school's programs. Coordination should be made through the school booster club as a profit making activity. Coordination, purchase and display of banners should be completed by next school year (2005)
- G) Purchase of newer post cards displaying Maupin sites and nice bumper stickers need to be made. The Chamber is the logical vehicle to coordinate this action. Proceeds could pay for initial cost of materials.
- H) City ordinances need to be put on City of Maupin website or a website which can be accessed by the citizens of Maupin. This had been discussed a year ago but has not happened. If the Chamber hires a full time person they could assist with completing this task, or a summer helper for the city could type them. This would save phone calls and visits to city hall for this information that detracts from the limited time the city recorder has for other city business. Goal would be summer of 2004 or 2005. Funding would be provided by inclusion to city budget, grants, and/or unpaid volunteer help.
- I) Riverside clean up: On May 6th, SOLV will conduct a river clean up from Warm Springs to Trout Creek. The Mayor should contact the Sheriff's Office to request assistance with river clean up within the Maupin city limits each year. Clean up outside the city limits could also be requested on a rotating basis.
- J) The City Council needs to revisit the issue of hiring a parking code enforcement officer. The County Sheriff met with the city on this subject within the last two years. The issue can be presented to the citizens for their opinion. Cost is derived from fines. Two hour parking signs around town need to be reviewed and added to and/or replaced as necessary.
- K) Affordable housing was addressed and determined to be an issue that could be envisioned but the implementation process could not be devised during this limited meeting session.
- L) Electronic reader board. Place near city hall. Program with current events, meetings, activities, etc. Councilman Ewing

should research cost and types of boards available. Would want one that can be programmed via computer from city hall.

Suspense: 1 September 04. Financing determined by overall cost.

M) Other topics discussed:

1. Flower pots and benches around town – quick success item.
2. Welcome wagon for new citizens
3. Place US Flags on main street for July 4, Veterans Day, Memorial Day
4. Clean and repaint as necessary the city signs coming into town.
5. Community activity at the end of each tourist season
6. Address the number of pop vending machines on main street
7. Volunteer lawn mowers for elderly, disabled homeowners on main street
8. Ways to address Mr. Barnett's business for a win-win solution.
9. Garden Club to have a "Garden of the Month" recognition tool
10. Cluttered look of some business windows on main street

APPENDIX IV
CHAMBER OF COMMERCE

ACTION PLAN FOR CHAMBER OF COMMERCE TASK FORCE

WHAT: Transform the Maupin Chamber of Commerce into the South Wasco County Chamber of Commerce.

HOW:

- A) Work with Chamber members to change the By-Laws to be South County.
- B) Re-organize the website to reflect the changes.
- C) Produce a business directory that reflects South County.
- D) Take special efforts to bring in members for the Board and general membership from South County businesses.
- E) Work with South County communities to keep the County Fair in South County. (Businesses, citizens and special interests)
- F) Hold Chamber meetings in each of the communities.
- G) Develop an aggressive tourism program plan that will promote use of the river, the state park and other South County attractions so as to build businesses.
- H) Join the Central Oregon Visitor Association and work with the tourism group in The Dalles to encourage more tourists in South County.
- I) Organize community hosting event(s) in early June to host the State Tourism Commission.
- J) Work with the City and County to ensure ongoing access to the river.
- K) Work with the City of Maupin and the outlying communities to develop a transit room tax and other funding mechanisms to support the Chamber and local businesses.
- L) Plan and conduct 4-6 South County events to bring the community together and bring in more tourists.
- M) Develop activities and services for all South County businesses and work with the City and County to bring in more family wage jobs.
- N) Working with the City and others, develop a plan of work for the Chamber.

WHO: The current Chamber, representatives from the outlying communities and the City of Maupin. Get assistance from The Dalles Chamber of Commerce.

WHEN: Begin immediately and complete the changes by October 1, 2004.

MEASURES OF SUCCESS:

- A) The South County Chamber of Commerce will exist.**
- B) A plan of work will be developed.**
- C) At least two new community activities will be conducted.**
- D) Support for the transit room tax and other funding will be approved and created.**
- E) Maupin businesses will be more successful.**
- F) The South County business directory will be printed and distributed.**

APPENDIX V

BROADBAND TECHNOLOGY

ACTION PLAN FOR BROADBAND TECHNOLOGY:

WHAT:

Statement of the Problem: Although the City of Maupin is serviced by DSL, it is limited to an approximate 3-mile radius of the CenturyTel office in the city. South County covers an area greater than the size of Rhode Island and except for Maupin and individual satellite systems, the 5000 people living in the area do not have high-speed internet available.

HOW:

Project Description: Create a point of presence (POP) by dropping fiber cables available on NoahNet's system to the base of Bonneville Power's substation east of Maupin. Broadcast the signal to the same hilltop where Maupin's TV "translator" is located. Re-transmit the signal from there to the city and surrounding 10-mile area, including relay transmitters installed in identified locations to cover East Maupin and the entire South Wasco County area. These antenna locations will enable the signal to reach potential Wamic, Tygh Valley, Pine Grove, Pine Hollow, and Rock Creek customers who do not have this capability immediately available.

WHO:

City of Maupin in partnership with South Wasco County School District #1

WHEN:

Complete by 4Q05

COST:

A) \$101,000

MEASURES OF SUCCESS:

Maupin serves as the retail and service center for the entire South Wasco County area. The area population is approximately 5000 year round, doubling in the summer. During the four summer months, 80,000 plus people come to recreate on the Deschutes River and other areas surrounding Maupin. This represents a significant, yet largely untapped market population of people who could potentially conduct their business in South County if high-speed internet facilities were made available. Open up the entire South Wasco County area to be served by high-speed internet to

be used by existing private and business customers and be available to new business desiring to establish their presence in South Wasco County.

APPENDIX VI
HOUSING AND SERVICES

ACTION PLAN FOR HEALTH SERVICES:

WHAT: Build and staff a medical clinic to include services from a doctor, nurse practitioner and dentist.

HOW: Through the process already underway by the Board.

WHO: The White River Health District Board.

WHEN: Completed by 2005.

HOW WILL WE PAY FOR IT:

Through tax money and grants.

MEASURE SUCCESS:

1. It is built.
2. It is staffed.
3. It is financially stable.

ACTION PLAN FOR SCHOOLS:

WHAT: Increase the number of families with school age children so as to enhance the school system.

HOW:

1. Focus in enhancements for the South county region that will make the area more desirable for families with school age children.
2. Encourage small businesses to locate in the area.
3. Hold discussions with State Economic Development Officials, the ESD and Community College to enlist them in the process.
4. Work with the community to extol the value and virtues of the community, school system and the benefits of raising children in the region.

WHO: The Maupin City Council, citizens and the Torch Group.

WHEN: Over the next 3 to 5 years.

COST: Unknown.

MEASURES OF SUCCESS:

1. The community has been improved.
2. Sufficient school enrollment is in place.
3. The community has a strong school system.

APPENDIX VII
CULTURAL AFFAIRS

ACTION PLAN FOR CULTURAL ARTS:

What: Creation of a cultural arts facility that brings together and generates community functions and events with a broad base of community support and diversity.

HOW:

1. Apply for grants.
2. Bond measures.
3. Define and prioritize specific cultural exhibits, events and features for phase one development.
4. Create a self appointing work committee to apply for grants and seek out other avenues of procuring a facility.
5. Develop a diverse cultural arts committee with a Board of Directors comprised of representatives from the different community sectors, i.e., school Native American Community, the agricultural community, the senior and retired citizens, churches and spiritual groups. This committee will prioritize the functions and events, promote and seek out the introduction of new functions and events.

WHO: The work committee and the Board of Directors working with the community and others.

WHEN:

1. With concurrent and overlapping timelines.
2. Seek various funding sources over the next 18 months.
3. Develop the Board of Directors within six months.
4. Procure the facility within two years.
5. Begin delivery events within 18 months for phase one events.

COST: \$400,000.

MEASURE SUCCESS:

1. At the first year, there will be 12 or more involved with the work group.
2. At two years, 9 or more of the volunteers represent different community sectors.
- 3, By year three the facility is funded.

APPENDIX VIII
CITY OF MAUPIN

ACTION PLAN FOR CITY HALL:

WHAT: Create or build a new City Hall.

Problem Statement:

The City of Maupin has a city hall that used to be a jail. It has two offices, a storage area that used to be a garage, which has been replaced by an Emergency Services building. There is no meeting room and little storage for records or supplies. Neither access to the building nor the single restroom is ADA compliant. The entire building is sinking on the east end, slowly enough not to notice unless you happen to have a carpenter's level. The facility is too small now and getting smaller as the town grows in population and activity. The single good feature is its location – the middle of town.

HOW:

Build a new, 4100 square foot building to incorporate the city recorder (main office), the mayor, the public works office, an office for the Wasco County Sheriff Deputy, a South County Command Center for Columbia Gorge Community College's Homeland Security Operations and Training, two ADA restrooms, sufficient storage space, and meeting facilities for the City Council, Planning Commission and other groups. This project will require the prior removal of the current City Hall and the City Library Building, which is another project.

WHEN: Over the next five to seven years.

COST: \$567,500

Funding Source: Grants, cooperative relationships and local funds.

MEASURES of SUCCESS:

The new building will be in place with more room to do city business, a much more attractive feature for the central section of town, a public facility specifically assigned to law enforcement, and a meeting and working place for educational and government organizations collocated with reference materials needed to make good decisions.

Maupin's city hall serves the approximately 450 citizens of Maupin as well as the entire South Wasco County area in various capacities. The city and the area is expected to double its population in the next ten to twenty years. During the four summer months, 80,000 plus people come to recreate on the Deschutes River and other areas surrounding Maupin. This represents a significant number

who have impacted the city government and services to various degrees. If this large group base has easier access to an attractive government facility in the city, there will be more attraction to new business being established in the town

ACTION PLAN FOR DOWNTOWN REVITALIZATION:

WHAT: Complete reconstruction to ADA standards of all sidewalks, curbs, and streets within the four-block core area of Deschutes Avenue; rehabilitate aging sewer system; update water system

Problem Statement:

Four downtown blocks have been identified in the Downtown Development Plan to be reconstructed. The first step in this process is to reconstruct the sidewalks in front of the businesses, which are of uneven height from the street. This height ranges from 1 inch to impeding the capability to open a car's door on the curb side. Refurbishing a deteriorating streetscape infrastructure will generate increased property values and a much improved business climate. The main sewer line running down Deschutes Avenue for the North side of town is nearing the time it should be replaced. Numerous problems have arisen and the system has deteriorated to the point where it is no longer possible to inspect it with the portable camera system. Within the next five years, serious consideration will be given to its reconstruction at of a cost of approximately \$300,000 and the requirement of digging up the streets and sidewalks covering the system. At the same time, water meters can be installed and service updated while ADA compliance work on the sidewalks is being done. If these two projects were combined with the Downtown Streetscape Improvements, which will include the reconstruction of Deschutes Avenue, it would save at least \$200,000 over the cost of doing them all separately.

HOW:

The Downtown Development Plan calls for a complete reconstruction of all sidewalks, curbs, and streets within the four-block core area of Deschutes Avenue. Improvements include street trees, period lighting, pavers, ADA ramps and concrete crosswalks. The Sewer rehabilitation part of the project will replace the main sewer line on Deschutes Avenue and reconnect to all users on Deschutes and with the lines coming from Burnham Ave and 6th, 5th, 4th, and 3rd Streets. Water meters will be installed for all users on Deschutes Ave.

WHEN: Over the next two to four years.

COST: \$519,500

Funding Source: Grants, cooperative relationships and local funds.

MEASURES of SUCCESS:

Completion of the project will result in increased property values, a much improved business climate and a place that attracts residents and tourists alike, improved water service to all Deschutes Ave. customers, and improved service to all sewer customers North of Deschutes Avenue by replacing a deteriorating system with an average age of well over 30 years.

Maupin serves as a retail service area for the entire South Wasco County area, slightly larger than the State of Rhode Island. Deschutes Avenue is Maupin's main thoroughfare. Approximately one third of Maupin's population, several businesses and all of South Wasco County School District #1 sewer systems feed into this main line. The area population served is approximately 5000 year round, doubling in the summer. During the four summer months, 80,000 plus people come to recreate on the Deschutes River and other areas surrounding Maupin. This project will significantly improve the livability and attractiveness of the City of Maupin for its citizens and open up its central core to new businesses for this largely untapped customer base.

ACTION PLAN FOR COMBINING CITY, HIGH SCHOOL AND GRADE SCHOOL LIBRARIES:

WHAT:

Combine the three libraries in the community of Maupin under one roof

Problem Statement:

We have three small libraries which are under-equipped and understaffed, especially the city library, which is open 12 hours per week. The latter is the newest facility, built in the 1970's. The building is small, poorly insulated, and often suffers water damage when the weather turns bad. City budget limitations prohibit funding required to modernize the building and update the inventory of books. A small cadre of volunteers and dedicated staff are hard pressed to keep this facility viable. The high school library is in a building built in 1955 for a student population of approximately 130 and now serves approximately 150 students in grades 7-12. This project will enable the current library to be used for a much needed classroom. The grade school library is in a building approaching 100 years in age. The room is much too small for the traffic it sees and is difficult to operate and maintain. This building is slowly transitioning out of the instructional space inventory. All of the current facilities present the schools and city with ADA difficulties.

HOW:

Construct a new building on School District property located near the center of town, approximately equidistant (<100 yards) from the current libraries. This two-story, 6000 sq. ft. building would house all three libraries and be equipped with computers to give students, residents and visitors to the community access to the internet through DSL. Included in the project will be the acquisition of updated reference materials for students, kindergarten through post graduate studies, and an expanded reading selection for all library clientele. The two-story feature of the building would address security and appropriateness of library materials for all ages. The building would also address all current ADA requirements, including an elevator between floors for total ADA access.

WHO:

City of Maupin in partnership with South Wasco County School District #1

WHEN:

Complete by 4Q05

COST: \$700,000

MEASURES OF SUCCESS:

The new library will provide expanded printed resources, update and expand the electronic capabilities with additional computers and DSL, provide an economy of scale in both operations and maintenance, and increase the availability of library resources to the citizens of and visitors to Maupin and South Wasco County. The money not spent operating and maintaining the city library can be used to support an additional employee in the combined library. This facility will enhance the solid relationship between the school and the city, the two most important segments in the community.

The facility will be available for use by the entire population of South Wasco County (approximately 4-5000) and by the 80,000+ visitors we have each year from May to September alone. The electronic communications capability available to our visitors will be an added attraction, making our area more attractive to potential business relocations, thereby increasing the opportunity for further job creation. The project is another element of improvement to overall quality of life and public services in Maupin and South Wasco County.



CONSIDER: WORK SESSION FEBRUARY OR MARCH
8:25 p.m.

DOCUMENTS

[No Documents](#)

[DATES TO CONSIDER: February 10 Monday, February 12 Tuesday, March 18 Tuesday, March 19 Wednesday.](#)

MOTION

N/A



COMMUNICATION

8:40 p.m.

DOCUMENTS

N/A



ADJOURN

NEXT PLANNING COMMISSION MEETING

February 11, 2025

SUGGESTED TOPICS FOR NEXT CITY COUNCIL MEETING

NEXT CITY COUNCIL MEETING

February __, 2025, at 6:30 p.m. in person and virtual Swearing in new Council

MAYOR ADJOURNS THE MEETING