

## City of Maupin 507 Grant Ave. PO Box 308 Maupin, Oregon 97037

## **Conditional Use Permit Application**

541-395-2698 citymanager@cityofmaupin.org cityofmaupin.org

OFFICE USE ONLY					
DATE RECEIVED	D APPLICATION FEES PAID				
PLANNNING COMMISSION CHAIR SIGNATURE & DATE					
□ APPROVED AS SUBMITTED □ APPROVED WITH	CONDITIONS   Denied				
CONDITIONS (IF APPLICABLE)					
APPLICANT Is the applicant the Property Owner?   YES   NO (CONTACT INFORMATION & SIGNATURE REQUIRED)  Hereby certify that the above information is correct and understand that the issuance of a permit based on this application will not excuse me from complying with effective ordinances of the City of Maupin and statutes of Oregon, despite any errors on the part of the issuing authority in checking this application. I have read and understand the provisions and requirements of Maupin Zoning Ordinance No. 249 for this conditional use, and I agree no conditional use operation shall commence without first obtaining an approved permit by the City of Maupin. I further agree to comply with all local, State, and Federal Laws pertaining to this operational use. I understand that if this conditional use permit is granted, a review of this conditional use permit for compliance may be conducted at any time by the City and immediately revoked for violation or non-compliance of the Ordinance or conditions of approval.					
APPLICANT NAME	PROPERTY OWNER NAME				
MAILING ADDRESS	MAILING ADDRESS				
EMAIL	EMAIL				
PHONE	PHONE				
SIGNATURE & DATE	SIGNATURE & DATE				
PROPERTY INFORMATION					
CURRENT USE OF PARCEL	PARCEL ADDRESS				
PROPOSED USE OF PARCEL	TAXLOT				
USE OF ADJACENT DARGES	ZONE				
USE OF ADJACENT PARCELS	LOT SQUARE FOOTAGE				
DEED NO DATE FILED  □ Deed(s) and map showing parcels are attached. (Required)	LINEAL FEET OF FRONTAGE				
Is the proposed Conditional Use a Short Term Rental (STR)?  □ YES, and a STR Application is attached □ NO	CITY UTILITIES DEXISTING DPROPOSED   DWATER DSEWER				
OPERATIONAL CHARACTERISTICS Will you be requesting the addition of signs?   YES, and a Sign Permit Application is attached   NO  If this is a Business Complex or Business Enterprise, an Integrated Signage Plan is required.   HOURS OF OPERATION  NUMBER OF AVERAGE DAILY TRIPS					
NUMBER OF EMPLOYEES	NUMBER OF OCCUPANTS AT ONE TIME				
GARBAGE SERVICE  UYES How often?  ONO	PARKING SPACES (9'X19' MINIMUM) & SURFACE MATERIAL				

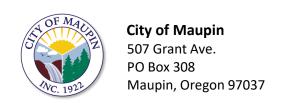
## SITE INFORMATION

complied with.

EXISTING IMPROVEMENTS & DIMENSIONS		PROPOSED IMPROVEMENTS & DIMENSIONS	
Structures		Structures	
Fences		Fences	
Roads		Roads	
Easements		Easements	
Landscaping		Landscaping	
Lighting		Lighting	
Other		Other	

	Landscaping		Landscaping						
	Lighting		Lighting						
	Other		Other						
	ADDITIONAL R	EQUIRED DOCUMENTS							
	□ One PDF of 8.5x11" Concept Site Plan								
	CONCEPT SITE PLAN REQUIREMENTS The Concept Site Plan shall clearly indicate all of the following information applicable to								
	the particular dev	velopment proposal.							
	□ Project Identifi	ication (Address, Taxlot, Name of Applicant(s) and	Property Owne	ers(s)					
	□ Date								
	$\square$ Scale—The sca	le shall be at least one-inch equals 50 feet (1:500,	unless a differe	ent scale is authorized by the City's Zoning					
Ordinance Administrator or Contract Planner									
	□ North Arrow								
	□ Location and names of all existing streets and location of proposed streets within or on the boundary of the proposed								
	development								
	=	n dimensions for all lot lines							
□ Location, dimensions, and height of all existing and proposed buildings and structures. Include any walls, fences, and gates and									
indication of their height and materials of their construction									
□ Location and dimensions of all yards and setbacks from all property lines and distances between existing and proposed buildings									
☐ Location and layout of off-street parking and loading facilities and indication of surface material									
	☐ Indications of exterior lighting standards and devices and location								
	□ Location, size, height, materials and method of illumination of existing and proposed signs								
		escription of any slopes greater than 20%, and and	y cut and fill act	tivity					
	· ·	ainage and grading plan	-::6:	and for the control of the character of the character of the control of the character of th					
		sting utilities, easements, rights of ways, and any s	significant natu	ral features, including but not limited to water					
		ock outcroppings, ponds, and drainage ways.	: f						
		ype of landscaping. A nominal amount of landscap	oing for new stri	uctures or parking areas is encouraged.					
		rages the use of Black Locust trees.  and use of any proposed underground activity (sp	rinklar systam	hoot transfer soils storage table etc.)					
		and use of any proposed underground activity (sp litectural or engineering data as may be required t							
			o permit neces	sary infamigs that the provisions of Maupin's					
Zoning Ordinance are complied with.  □ Where an attachment or minor addition to an existing building or structure is proposed, the site plan shall indicate the									
	relationship of said proposal to the existing development, but need not include other data required in the above paragraph								
	endionally of and proposal to the existing development, but need not include other data required in the above paragraph								

☐ Any other data which may be required to allow necessary findings that the provision of Maupin Zoning Ordinance No. 249 is



## NOTICE TO APPLICANT LAND USE DEVELOPMENT FILING FEE AND REIMBURSEMENT FOR ADMINISTRATIVE COSTS

Dear Applicant:

The City of Maupin, like many cities in Oregon, is faced with a severely reduced budget for the administration of the City's ordinances. The land use planning process in the State of Oregon has become increasingly complex. To properly process you land use application, the City must rely upon professional consultant to assist in preparing the legal notices, conducting on-site inspection, preparation of staff reports and attendance at the Planning Commission and/or City Council meeting. The City utilizes a consultant to ensure your application is processed fairly and promptly. Because of the reduced budgets, the City finds it necessary to transfer those administrative costs to you, the applicant, as part of the land use planning process. Therefore, you are asked to read and sign the statement below indicating you read and understand the requirement.

Land Use Development Filing Fee and Reimbursement

/We, the applicant(s)	_ agree
that <b>in addition</b> to the Land Use Filing Fee per City of Maupin Fee Schedule, to reimburse the	City of
Maupin for actual cost of Contract Planner and Attorney.	
Signed this day of,,,	
Property owner(s):	