



**City of Maupin**  
 507 Grant Ave.  
 PO Box 308  
 Maupin, Oregon 97037

**Zone Change Application**  
 541-395-2698  
 citymanager@cityofmaupin.org  
 cityofmaupin.org

**OFFICE USE ONLY**

DATE RECEIVED	APPLICATION FEES PAID <input type="checkbox"/>
PLANNING COMMISSION CHAIR SIGNATURE & DATE	
<input type="checkbox"/> APPROVED AS SUBMITTED	<input type="checkbox"/> APPROVED WITH CONDITIONS
<input type="checkbox"/> DENIED	
CONDITIONS (IF APPLICABLE)	

**APPLICANT** Is the applicant the Property Owner?  YES  NO (CONTACT INFORMATION & SIGNATURE REQUIRED)  
*I/We, the applicant/owner, hereby certify the answers and statements in this application and supporting documents are correct, complete, and true. I/We have read and understand the provisions and requirements of Maupin Comprehensive Plan and Zoning Ordinances for this Plan/Zoning Amendment, and acknowledge the process shall require review by the City Staff for completeness of application, and once the application is deemed complete, will require a 45-day review period by Oregon Department of Land Conservation and Development before the first evidentiary public hearing is held before the City. I/we further acknowledge the process is a two-hearing process wherein the Maupin Planning Commission will hold a public hearing and make recommendation to the Maupin City Council, and then the Council will hold a hearing to consider the Commission's recommendation and make final decision. I/We understand an approval of this proposed Plan/Zoning Map or Text Amendment does not permit building or construction to commence; separate applications will be required for operation site plan review and building permit approvals.*

APPLICANT NAME
MAILING ADDRESS
EMAIL
PHONE
SIGNATURE & DATE

PROPERTY OWNER NAME
MAILING ADDRESS
EMAIL
PHONE
SIGNATURE & DATE

**PROPERTY INFORMATION**

PARCEL ADDRESS
TAXLOT
LOT SQUARE FOOTAGE
CURRENT ZONE
CURRENT USE OF PROPERTY
OVERLAY DISTRICTS <input type="checkbox"/> FLOOD HAZARD <input type="checkbox"/> GEOLOGIC HAZARD <input type="checkbox"/> SCENIC WATERWAY

PROPOSED ZONE
PROPOSED USE OF PROPERTY & DESCRIPTION OF PROJECT
WILL THE PLAN MEET OFF-STREET PARKING REGULATIONS FOR THE ZONE? <input type="checkbox"/> YES <input type="checkbox"/> NO
IS THE PROPOSED USE AS A SHORT TERM RENTAL (STR)? <input type="checkbox"/> YES, AND A STR APPLICATION IS ATTACHED <input type="checkbox"/> NO
DEED NO. _____ DATE FILED _____ <input type="checkbox"/> Deed(s) and map showing parcels are attached. (Required)

**ADJACENT PROPERTY INFORMATION** (List all properties within 100 feet of the subject property).

PROPERTY OWNER(S)	STREET ADDRESS	TAXLOT	ZONE

<p><b>DEMONSTRATE PROPOSAL BY ATTACHING ONE PDF PLOT PLAN TO INCLUDE:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Dimensions and orientation of the parcel</li> <li><input type="checkbox"/> Abutting streets and alley</li> <li><input type="checkbox"/> Locations of all buildings and setbacks</li> <li><input type="checkbox"/> Any other data which may be required to allow necessary findings that the provision of Maupin Zoning Ordinance No. 311</li> </ul>
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## NOTICE TO APPLICANT LAND USE DEVELOPMENT FILING FEE AND REIMBURSEMENT FOR ADMINISTRATIVE COSTS

Dear Applicant:

The City of Maupin, like many cities in Oregon, is faced with a severely reduced budget for the administration of the City's ordinances. The land use planning process in the State of Oregon has become increasingly complex. To properly process your land use application, the City must rely upon professional consultants to assist in preparing the legal notices, conducting on-site inspection, preparation of staff reports and attendance at the Planning Commission and/or City Council meeting. The City utilizes a consultant to ensure your application is processed fairly and promptly. Because of the reduced budgets, the City finds it necessary to transfer those administrative costs to you, the applicant, as part of the land use planning process. Therefore, you are asked to read and sign the statement below indicating you read and understand the requirement.

### Land Use Development Filing Fee and Reimbursement

I/We, the applicant(s) \_\_\_\_\_ agree that **in addition** to the Land Use Filing Fee per City of Maupin Fee Schedule, to reimburse the City of Maupin for actual cost of Contract Planner and Attorney.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

Property owner(s): \_\_\_\_\_

\_\_\_\_\_