




MINUTES

Planning Commission Meeting & Work Session
Tuesday, March 21, 2023
Maupin Civic Center (507 Grant Ave.)

Call to Order / Roll Call of City Council and Staff / Pledge of Allegiance	<p>Chair Lauren Whitaker called the meeting to order at 2:12 p.m. Roll Call of Planning Commission and Staff was conducted by Recorder Wolfe.</p> <p><i>Presiding:</i> Chair Lauren Whitaker</p> <p><i>Commission Present:</i> Suze Riley, Jessy Rose, Andy Kreipe</p> <p><i>Commission Absent:</i> Michael Jones</p> <p><i>Staff Present:</i> City Manager Kevin Lewis, City Recorder Christine Wolfe, Administrative Assistant Bronte Dod</p> <p><i>Visitors Present:</i> Marni Malefyt</p>
Public Comment	No public comment.
Consider: Site Plan Review Taxlot 4S 14E 32 DC 601	<p>City Manager Lewis reviewed the staff report and application from Madeline Rhoades to change the use of 509.5 Deschutes Avenue to a coffee house. Commissioner Kreipe asked about commercial water and sewer connections, and if there are extra steps that the applicant would need to make to be in compliance with the City, referencing guidelines related to food carts. City Manager Lewis clarified that North Central Public Health District manages health and safety rules and the City signs off on zoning, flood, sanitation. There was discussion about the different roles of the County and City in reviewing applications of this nature.</p> <p>Commissioner Kreipe said he would abstain from this vote because the application is in competition with his existing business. Commissioner Riley made a motion to approve the site plan review, allowing the change of use to a coffee shop for Taxlot 4S 14E 32 DC 601 and adopt the staff report as presented. Commissioner Rose seconded the motion. No further discussion. The motion passed on a 3-0-1 vote. (Ayes: Whitaker, Riley, Rose; Nays: None; Abstain: Kreipe)</p>
Work Session: Site Visits	<p>Commissioners, City Manager Lewis, Administrative Assistant Dod, and Marni Malefyt took part in the work session for commissioners to visit sites that are being considered for rezoning. The group visited the following taxlots in city limits: 4S 14E 33 CC 500, 4S 14E 0 3700, 5S 14E 0 700, 5S 14E 5 100. Commissioners discussed permitted uses in Open Spaces, potential for development on the parcels, and why the rezoning was proposed by the City. The group also visited city property that is being considered for street improvements and vacations on Staats and Elrod avenues near Second Street.</p>
Adjourn	<p>The next meeting will take place on Tuesday, April 11 at 4:30 p.m. The meeting was adjourned at City Hall at 3:58 p.m.</p>

Respectfully Submitted by Christine Wolfe, City Recorder

SIGNED: 
Lauren Whitaker, Planning Commission Chair

ATTEST: 
Christine Wolfe, City Recorder