



MINUTES

City Council Work Session & Meeting

Wednesday, October 25, 2023

Maupin Civic Center (507 Grant Avenue) and virtually on Zoom

Executive Session: ORS 192.660(2)(i) - Performance Evaluations of Public Officers & Employees, ORS 192.660(2)(a) - Employment of Public Officers, Employees & Agents	Councilors entered Executive Session at 5:30 p.m. Councilors adjourned at 6:25 p.m.
Call to Order / Roll call of City Council and Staff / Pledge of Allegiance	Mayor Carol Beatty called the regular session meeting to order at 6:30 p.m. Roll call of City Council and Staff was conducted by City Recorder Christine Wolfe <i>Presiding:</i> Mayor Beatty <i>Council Present:</i> Mark Roper, Mike Foreaker, Rob Miles, Kathy Peck, Shelby Dumire <i>Council Absent:</i> Tom Troutman (excused absence) <i>Staff Present:</i> Recorder Wolfe, City Attorney Ruben Cleaveland, Administrative Assistant Bronte Dod, Community Liaison Melissa Napoli, Wastewater Treatment Plant Operator Nick Smith <i>Visitors Present:</i> The Dalles City Councilor Dan Richardson, Suze Riley, Colleen Strohm, Karletta Carrithers, John Odegard, Kathy Richey, Don Jacklin, Neita Cecil, Rich Sutliff, Rod Woodside, Jon Helquist, Medy Gantz, Mary Beechler,
Consent Agenda	Councilor Peck moved to approve the consent agenda as presented. Councilor Foreaker second. No further discussion. The motion passed unanimously on a 6-0 vote. Ayes: Beatty, Foreaker, Miles, Peck, Roper, Dumire; Nays: None.
Public Comment	Kathy Richey: Representing The Life Raft Pantry, thanks for sponsorship at Fall Clean-up. Requests Council to consider allowing The Life Raft Pantry fundraiser at the Recycling Center to hand out blue bags for bottle drop blue bag program. Would like to use the shed to store the refundables for a one-year period and with the option to continue yearly. Colleen Strohm, South Wasco Times: Would like to support the Legion Hall and would like to see a possibility to get grants to fix it up. Asked about an employment decision in City Park.
Reports	Councilor Peck said the Library Foundation would like the library to be staffed at 1.5 FTE so it could remain open when the Library Director couldn't be there. Sometimes patrons arrive at the library and find it unexpectedly closed, which is inconvenient.
Executive Session Decision	Councilor Miles moved to offer Nick Smith City Manager Pro Tem with a stipend of \$1,500 a month with a contract as written. Councilor Foreaker second. No further discussion. The motion passed unanimously on a

	6-0 vote. Ayes: Beatty, Foreaker, Miles, Peck, Roper, Dumire; Nays: None.
Stipend for Administrative Assistant	Councilor Miles moved to offer Bronte Dod a \$500 monthly stipend for the duration of the City Manager Pro Tem agreement. Dumire second. No further discussion. The motion passed unanimously on a 6-0 vote. Ayes: Beatty, Foreaker, Miles, Peck, Roper, Dumire; Nays: None.
Presentation: North Central Public Health District Tobacco Presentation	Neita Cecil presented information about the North Central Public Health District tobacco prevention and education program. There are free resources available to anyone who would like help to quit smoking or using tobacco products.
Discussion: City Manager Recruitment and Salary Range	Councilors agreed to post to the City Manager position with a salary range of \$80,000-\$110,000 per year. Recorder Wolfe said appropriations will have to happen to raise personnel services; the City will need to fill in between 49,000-85,000 and she will have more details at the November meeting.
Consider: 4H Facility Use Form	Councilor miles moved to authorize Library Director Stephenson to sign the 4H Facility Use Agreement as presented. Councilor Dumire second. No further discussion. The motion passed unanimously on a 6-0 vote. Ayes: Beatty, Foreaker, Miles, Peck, Roper, Dumire; Nays: None.
Consider: IGA for TGM Grant	Councilor Miles moved to approve the IGA for the Transportation and Growth Management Program grant and authorize Mayor Beatty to execute the agreement. Foreaker second. No further discussion. The motion passed unanimously on a 6-0 vote. Ayes: Beatty, Foreaker, Miles, Peck, Roper, Dumire; Nays: None.
Consider: PC Recommendation for STR License Moratorium	<p>Planning Commissioner Riley said that Planning Commission would like to take a few months to consider options and direction for the proposed STR license cap and ordinance amendment. The Commission is asking for a moratorium on STR permits to be issued during that time. Anyone that has a permit right now would not be affected.</p> <p>Councilor Foreaker suggested that anybody who has submitted an application under the current rules have application processed under those rules.</p> <p>Councilor Peck to accept Planning Commission's recommendation and place a moratorium on short term rental licenses for six months or until an amended short term rental ordinance is passed. Councilor Foreaker second. The motion passed on a 5-1 vote. Ayes: Beatty, Foreaker, Peck, Roper, Dumire; Nays: Miles.</p>
Consider: Legion Hall Building Inspection Report	Nick Smith presented the Legion Hall Building Inspection Report and that the City has asked a structural engineer to see if there is a solution to some of the problems,

which will cost between \$4,000-\$6,000. Councilor Foreaker said that hiring a structural engineer is money well spent and is the right next step. Councilor Peck said it's disheartening that the building is in such disrepair; would like to retain it.

Colleen Strohm said there is grant money available to renovate old buildings.

Community Liaison Napoli said lots of people have ties to the building and important for community to have a gathering place. The report is not a death sentence but a guidepost for the project as we move forward; the City should think about how to incorporate historic elements in new structure if necessary. There are funds available for mass care sites and shelter sites.

Ms. Riley said Visit Central Oregon was supportive of a renovation project.

The Legion Hall Restoration Committee will meet at 9:30 a.m. on Thursday, October 26 and will discuss the report and next steps in more detail.

Councilor Foreaker would like a cost estimate for how to make it a facility for better use. Nick said that there are plans to create a report after the structural engineer's report.

Councilor Miles moved to authorize Mayor Beatty to hire a structural engineer and spend up to \$6,000 on a Legion Hall assessment. Councilor Peck second. No further discussion. The motion passed unanimously on a 6-0 vote. Ayes: Beatty, Foreaker, Miles, Peck, Roper, Dumire; Nays: None.

Consider: November and December City Council Meeting Dates and Holiday Party Date

The last City Council meetings of the year will take place on November 15 and December 20. The staff, Council, and Planning Commission Holiday Party will take place on December 15 at The Riverside.

Adjourn

The next meeting will take place on November 15, 2023, at 6:30 p.m. Mayor Beatty adjourned the meeting at 7:37 p.m.

Respectfully Submitted by Christine Wolfe, City Recorder

Signed: _____


Carol Beatty, Mayor

Attest: _____


Christine Wolfe, City Recorder