



MEETING AGENDA

City Council

Wednesday May 28, 2025, 5:30 p.m.

Maupin Civic Center (507 Grant Ave.) and virtually on Zoom:

<https://us02web.zoom.us/j/84802522147?pwd=SlZHSndod2RhY09NRE8xNOJlRWZz09> or dial 1-253-215-8782 (Meeting ID: 848 0252 2147 Passcode: 978965)

PUBLIC COMMENT: Individuals wishing to address City Council on items not already listed on the Agenda may do so during the Public Comment item on the Agenda. The maximum amount of time for all public comments under the Agenda item will be 15 minutes. Council will not engage in dialogue but can consider scheduling any matter as an Agenda item at a future Council Meeting. At other times throughout the meeting, please wait for the current speaker to conclude and raise your hand to be recognized by the Mayor for direction. Speakers are required to give their name and address. Please limit comments to three minutes, unless extended by the Mayor.

PLEASE NOTE: With the exception of Public Hearings, the Agenda is subject to last minute changes; times are approximate – please arrive early. Meetings are ADA accessible. For special accommodations please contact the City Recorder in advance at 541-395-2698. *Las reuniones son ADA accesibles. Por tipo de alojamiento especiales, por favor póngase en contacto con la registrador de la ciudad 541-395-2698.*

5:30 p.m.	Call to Order / Roll Call of City Council and Staff / Pledge of Allegiance
	Consent Agenda
	Public Comment
5:50 p.m.	Reports
5:55 p.m.	Decision –Library Memorandum of Understanding
6:20 p.m.	Decision – Legion Hall Proposal
6:45 p.m.	Decision – Resolution to Change Council Meeting Time
6:55 p.m.	Discussion – Person of the Year Award
7:05 p.m.	Communications
7:08 p.m.	Executive Session ORS 192.660(2)(e): To conduct deliberations with persons designated by the governing body to negotiate real property transactions.
7:30 p.m.	Adjourn



CONSENT AGENDA

Items of a routine and non-controversial nature are placed on the Consent Agenda to allow the Council to spend its time on significant items and issues. Any Council member may request that an item be withdrawn from the Consent Agenda and be placed in the business section of the Agenda.

DOCUMENTS

[April 2025 Financial Report & Paid Invoices](#)
[4/23/2025 Minutes Council Meeting](#)

MOTION

I move to approve the Consent Agenda as presented.

I move to withdraw _____ from the Consent Agenda and place it in the business section of the Agenda.



City of Maupin
507 Grant Ave.
PO Box 308
Maupin, Oregon 97037

541-395-2698
cwolfe@cityofmaupin.org
cityofmaupin.org

MONTHLY FINANCE REPORT

We, the undersigned, have completed a review of the City of Maupin's fiscal records for the month of April 2025 consisting of the following:

Bank Statements & Reconciliations

(Umpqua (Columbia) Bank, Rivermark Community Credit Union, Local Government Investment Pool)

Accounts Payable

(Invoices & Checks)

Payroll

Finance Summary

We find the records to be accurate and present our signatures for approval.

Dated 6 day of May, 2025



Mayor Beatty



City Manager, Nick Smith

**CITY OF MAUPIN
INVOICES PAID FOR THE MONTH**

April-25

Creditor:	Total	City	Water	Sewer	Street	Park	Fire	SWC Library	Street Impro
AA & L	860.00						860.00		
American Business Software Inc	119.40		59.70	59.70					
Aset (Park Damage Progressive Claim)	7,649.00					7,649.00			
Barnett's Towing	139.48		69.74	69.74					
Bohns Printing	144.72	144.72							
City of Maupin / Parks (water, sewer, recycle)	1,246.57					1,246.57			
City of Maupin / 1st QTR TLT	132.35					132.35			
City of The Dalles	90.00		90.00						
Columbia Gorge Community College (FY24 & FY25)	10,000.00	10,000.00							
Columbia River Affordable Portables LLC	185.00					185.00			
Elan Financial Service (Credit card)	3,598.38	2,975.63	15.44	15.44		151.73		440.14	
Helena Agri-Ent. LLC	5,455.25		2,727.63	2,727.62					
IDEXX	373.73			373.73					
Ingram, Eddie	61.00					61.00			
InnerTech System, LLC	644.40	644.40							
Kenekt'd	1,259.90	440.00	34.99	34.99		597.45	34.99	117.48	
KPFF (Boat Ramp Grant Support)	2,445.00					2,445.00			
Lightspeed Networks (LSN) Internet	1,223.03		614.82	204.94		198.33	204.94		
Maupin Country Store & Hardware	335.69	1.35	133.56	112.39		88.39			
Montell, Don (Park Refund)	72.40					72.40			
Odegard, John	194.00					194.00			
Oregon State Police (Fingerprint/Library) Weeks	33.00							33.00	
Oregon State Dept Of Revenue / 1st QTR TLT	32.08					32.08			
Oxarc	61.40		30.70	30.70					
Pacer Propane	1,022.47	248.13	148.18	148.18		181.62	296.36		
Pape Machinery	1,007.28					1,007.28			
Pepsi Cola	35.00					35.00			
Piepers, Bernard (Park Refund)	126.70					126.70			
Prey Electric & Construction LLC	6,925.30					6,925.30			
Qlife	287.40	287.40							
Richmond's Service	840.00		333.45	343.45		42.45	120.65		
Sarvela, Paul (Park Refund)	120.95					120.95			
Sawyer's Ace Hardware	447.96					447.96			
Shields, Kirk (Gas Mileage)	77.00		77.00						
Skycam Construction Inc	25,910.00					25,910.00			
Southside Bank	21,028.54	8,411.41						12,617.13	
Sowell, Katie (OLA Conference)	280.00							280.00	
Staples	48.19							48.19	
Stephenson, Valerie	280.00							280.00	
The Dalles Disposal	1,946.06	1,000.00				946.06			
The Magic of Craig Martin (Maupin Daze event)	1,500.00							1,500.00	
Tenneson Engineering	4,303.60	4303.60							
Uline	849.23					849.23			
USA Bluebook	21,381.80		209.90	21,171.90					
VanKoten & Cleveland LLC	1,645.54		1,645.54						
Verizon	526.56	173.48	130.62	44.90		87.76	44.90	44.90	
Walter E Nelson	9,900.86		9,900.86						
Wasco Electric	4,888.20	374.85	1,461.24	735.87	1,209.35	640.38	106.71	359.80	
	-								
	-								
	141,734.42	29,004.97	17,683.37	26,073.55	1,209.35	50,373.99	1,668.55	15,720.64	-
	141,734.42								



MINUTES

City Council Meeting

Wednesday, April 23, 2025

Maupin Civic Center (507 Grant Avenue) and virtually on Zoom

Call to Order / Roll call of City Council and Staff / Pledge of Allegiance

Mayor Beatty called the regular session meeting to order at 5:35 p.m. Roll call of City Council and Staff was conducted by Recorder Wolfe. Mayor Beatty led Council in the Pledge of Allegiance.

Presiding: Mayor Beatty

Council Present: Mark Roper, Shelby Dumire, Mike Foreaker, Matthias Kesler, Madeline Rhoades

Council Absent: Tom Troutman (EA)

Staff Absent: N/A

Staff Present: Manager Nick Smith, Recorder Christine Wolfe, Admin Asst. Doni Van Dolah, Attorney Ruben Cleaveland

Visitors Present: Rod Woodside, Roseann Smeraglio, Julie & Alan Whetzel, Kathy Richie, Paula Latasa, Ron Walp, Karen Miller, Medy Gantz, Rich Sutliff, Donna Henderson, Kathy Middleton, Randy Bechtol, David Farris MD, Jon Helquist, Ken Hemphill, Allison Bechtol, Suze Riley, Lindsay Roper, Mike Jonston, Rob Miles

Consent Agenda

Councilor Kesler moved to approve the consent agenda as presented. Councilor Roper seconded. Vote 6-0 (Ayes; Dumire, Kesler, Roper, Beatty, Foreaker, Rhoades; Nays:)

Public Comment

David Farris MD expressed concerns about the Health Clinic levy failure and its impact on the Clinic's future. He emphasized the need for community support and the importance of understanding the concerns of those opposed to the levy. They will be holding Town Hall meetings through south Wasco County.

Reports

Mayor Beatty encouraged people to drop off their ballots at the voter box on Grant Ave in front of City Hall. Manager Smith announced the hiring of the Wastewater Treatment Plant Operator and addressed a flow issue in East Maupin.

Decision – Visioning Committees

Focus was on appointing committee members to various committees, including economic development, infrastructure, special services and support, and parks and recreation. Council members discussed the potential for citizens to be on more than one committee and emphasized council members need to avoid creating a quorum. Continue recruiting more committee members, particularly for the parks and recreation and special services. New applicants will be allowed as they come in to join committees. Council was in consensus to accept applicants that are not city residents due to a couple of city partners that are not residents. Councilor Rhoades moved to accept all applications for all the committees and allow additional applicants to join as they come in. Councilor Roper seconded. Vote 6-0 (Ayes; Dumire, Kesler, Roper, Beatty, Foreaker, Rhoades; Nays:)

Presentation – Dog Park

Kathy Middleton presented a power point presentation showing the benefits of a dog park for the community, emphasizing its role in connecting dogs and people, providing a safe space for dogs to exercise and foster social gatherings among community members.

	Potential for increased foot traffic and business for local establishments near the proposed location. Estimated cost if put at MT fir Park is \$5,800. Potential for donations of benches and chairs. The park would be self-supervised with signage to promote etiquette and responsibility on dog owners. Maintenance of the park would be shared between the city and dog owners. The presentation concluded with a recommendation for the dog park to be located at MT Fir Park, encompassing half of the park. The decision on the location and development of the dog park was left open for further discussion. Concern from Council was expressed about the feasibility of the project and the potential impact on the community, and guidelines. The public needs to be involved in the decision-making process with the possibility of holding a public hearing. The dog park will move into the visioning process under the Parks and Recreation committee.
Consider – Imperial River Liquor License	Councilor Dumire moved to make a recommendation to OLCC to grant the approval of Philo Maupin OR LLC liquor license. Councilor Kesler seconded. Vote 6-0 (Ayes; Dumire, Kesler, Roper, Beatty, Foreaker, Rhoades; Nays:)
Consider – Citizen of the Year Award	Mayor Beatty opened the discussion of the idea of honoring a community member for their good work without seeking recognition. The proposal of a “Citizen of the Year” award a collaboration with the Chamber, with step to form an award committee. Question of how do you define a “citizen”? We have a lot of people the help the city of Maupin and are not a resident. Council changed the award name to “Person of the Year Award”. The criteria presented was approved by consensus . The Award will be presented at the Christmas Festival. Councilor Dumire made a motion to approve the Person of the Year Award criteria as presented. Councilor Roper seconded. Vote 6-0 (Ayes; Dumire, Kesler, Roper, Beatty, Foreaker, Rhoades; Nays:)
Communications	There were no communications
Executive Session ORS 192.660(2)(h)	6:38 p.m. Attorney Cleaveland: We will now enter into executive session, pursuant to ORS 192.660(2)(h) to consult with Council concerning the legal rights and duties of the public bodies with regard to current litigation for litigation file. I would also remind the news media that you are specifically directed not to report on or otherwise disclose any of the deliberations or anything said about these subjects.
Adjourn	6:48 p.m. Adjourn from Executive session back to regular session. There was no decision by Council. Discussion regarding changing the time of council meeting to 5:30pm. Attorney Cleaveland stated we need can make this change with a resolution. The main objective is to have consistency for staff and the public. The next regular meeting will take place on Wednesday, May 28, 2025, at 5:30 p.m. Mayor Beatty adjourned the meeting at 6:56 p.m.

Respectfully Submitted by Christine Wolfe, City Recorder

Signed: _____
Carol Beatty, Mayor

Attest: _____
Christine Wolfe, City Recorder

DRAFT



PUBLIC COMMENT

City Council places great value on testimony from the public. This time is set-aside for the public to speak on any subject which does not later appear on the agenda. Three minutes per person will be allowed. The maximum amount of time for all public comments under this agenda item will be 15 minutes. Council will not engage in dialogue but can consider scheduling any matter as an agenda item at a future Council Meeting.

People who wish to testify are encouraged to provide written summaries; recognize that substance, not length, determines the value of testimony; endorse, rather than repeat, testimony of other witnesses with whom you agree. Thank you for taking the time to present your views.



REPORTS

5:50 p.m.

DOCUMENTS

[Southern Wasco County Library Report](#)

[Maupin Chamber Report](#)

City Council Report for May 2025

Katie, Valerie and Mary attended OLA in Eugene. There were several classes offered, and I picked up some new ideas from classes and vendors. One of which was using bins for front facing displays in the kid's area making the books more visually appealing to the younger kids. The bins will be sorted into several different themes. Eugene Public Library does this with great success. Our library foundation has already purchased the bins for us and Katie and I are in the process of reorganizing our children's corner.

Professional Magician Craig Martin was our featured performer at Maupin Daze this year. His performance "Magic Beyond Borders" was a huge success with 110 people attending the performance in the civic center. He then followed up with 2 hours of strolling, close-up magic in the park and around town. Everyone raved about how amazing his magic was and asked if we could have him come back again someday.

The Library Foundation Book Sale was also successful again this year raising nearly \$900.

Summer reading program sign-ups began at Maupin Daze with kids' crafts and activities. Our theme this year is "Level Up at Your Library" featuring all sorts of games, including board games, video games and puzzles.

- Programs and Attendance in March –
 - Minecraft – 28
 - Legos – 10
 - RWYW Book Club – 5
 - Knots & Needles – 1
 - Homeschool families – 9
 - Magnetic Poetry - 5
 - Blackout poetry – 59
 - Community Poetry Reading - 11
 - Garden Club – 18
 - Foundation Meeting - 5
 - Storytime – 14
 - 4-H – 12
 - High School Class Visit – 16
 - Clinic meeting - 28
- Total patron count: 537
- Reference: 83
- Reading room use: 32
- Computer use: 37
- New patrons: 5



Report to City of Maupin May 2025

Maupin Daze: As I'm writing this, Maupin Daze is tomorrow! 46 vendors are currently signed up, 23 parade participants, and 60 5K participants. Hoping the rain doesn't wreak too much havoc, but fun will be had either way!

Troutfest: May 31-June 2, 2025. While Deschutes River Alliance hosts this event, the Chamber helps support this event that has grown each year since its formation. Come check it out - all weekend at the Oasis Riverview Campground!

Maupin Madness: June 5-8, 2025. Tickets are selling quickly! We are expecting a big turnout for the weekend, but particularly for Saturday's Poker Run, that will as usual have the check-in at Kaiser Park. This will mean lines out the door at the gas station, Honey Buns & the market. Saturday evening is open to all who would like to come and see the bike show, sip a cocktail made by Wanderlust, grab a burger from SmashBurger or cool down with a Tygh Shaved Ice cone!

Visitor's Guide: Visitor's Guides are printed and currently being distributed to local businesses and other popular tourist locations. If you notice anything that needs to be changed, please let us know so we can edit it for next year.

Visitor Survey: As a continuation of our South County Business Collaborate, we have decided to collect as much information from our visitors as possible this summer. We have created a visitor survey that will be placed in businesses and other public places in the area. To take the survey, guests simply scan the QR code and answer 5 short questions about their trip. We will use this information to thoughtfully plan our next steps in encouraging guests to stay longer, and visit more businesses while they are here.

Person of the Year: The chamber will be working with the city to begin a "Maupin Person of the Year Award". This special award will be announced at the Maupin Holiday Festival, which takes place on the first Sunday of December. With help from suggestions from the council, online and paper applications have been created, and will be posted in the Chamber and City websites upon approval.

Next Board Meeting: Thursday day, June 12th, at 4pm at Maupin Works



DECISION – LIBRARY MEMORANDUM OF UNDERSTANDING

5:55 p.m.

DOCUMENTS

[Library Memorandum of Understanding](#)

MOTION

I _____ move to accept the Library's Memorandum of Understanding.

MEMORANDUM OF UNDERSTANDING**Between the Southern Wasco County Library, Wasco County Library District and the City of Maupin**

This memorandum of understanding is between the Southern Wasco County Library (the "Library"), The Wasco County Library Service District (the "District") and the City of Maupin (the "City"), which all serve the community of South Wasco County per established school district boundaries (the "Community").

This memorandum of understanding ("MOU") is entered into by the Library District Advisory Board (the "Library Board"), the SWC Library Director, the WCLS District Director and the City of Maupin City Manager, and City Recorder and is intended to ensure clarity and unified purpose with regard to critical interdependencies between the Library, the District and the City. Together, the Library, District and the City are the "Parties" to this MOU.

This MOU may be revisited by the Parties in the month of May, in order to be edited or adopted with the new fiscal year in the month of July, no less than every two years, beginning in 2025. The MOU may be revisited and reviewed at any time if all parties agree.

Term

This MOU shall be effective on the date it is executed by all parties and shall continue until terminated. This MOU may be terminated by mutual agreement or by any party upon 60 days' written notice to the other parties.

The Parties**Southern Wasco County Library:**

(1) A public library was established for the city of Maupin under the provisions of ORS 357.400 to 357.621. The name of the library shall be "Southern Wasco County Library."

(2) The public library is financed through the use of appropriations from the Wasco County Library District, revenue obtained from the operation of the library, grants, gifts, donations and bequests received and designated to be used for library purposes, and any tax levies that may be authorized by the electors specifically for library purposes.

(3) The Southern Wasco County Library is the public agency responsible for providing and making freely accessible to all residents in the City of Maupin and persons residing within the boundaries as established by the South Wasco County School District, library and information services suitable to persons of all ages. [Ord. 282 § 1, 2008.] Notwithstanding the foregoing, the

Southern Wasco County Library may trespass patrons in accordance with State Law and Library policy.

<https://maupin.municipal.codes/MMC/2.20.010>

The District

The Wasco County Library Service District (WCLSD) was established in November 2006 following voter approval. It is funded through property taxes collected from nearly all of Wasco County, with exceptions including Antelope, the Warm Springs Indian Reservation, and the City of Mosier.

The district encompasses three libraries

- The Dalles-Wasco County Library: Located at 722 Court Street in The Dalles
- Southern Wasco County Library: Situated at 507 Grant Avenue in Maupin
- Dufur School/Public Library: Located within Dufur School at 802 NE 5th St., Dufur

The City

The City is a Municipal Corporation incorporated under the laws of Oregon State in 1922.

As required by law, the City is governed by a City Manager, Mayor and City Council.

A copy of the City Code (the "Code") may be found at

<https://maupin.municipal.codes/MMC>

The provision[s] of the Code pertaining to the Library may be found at

<https://maupin.municipal.codes/MMC/2.20.01>

The Relationship of the Parties

The Library, City and Library Service District share a critical interdependency in order to offer services to the public, employ a workforce, maintain property, enter into contracts and maintain financial transactions for the management of library funds.

Further, the Library is required by state law and regulation to meet the following code of standards Oregon State Library Association Public Library Division Standards

<https://www.olaweb.org/assets/PLD/PLDStandards/PLD-Standards-2021update-FINAL-071921.pdf>

Since the City and the Library are two distinct entities, many of their operations occur independently of the other. However, for the sake of their Shared Purpose, the leadership of the parties have determined that certain "Critical Interdependencies" are in the best interests of the Community.

These "Independent Operations" and "Critical Interdependencies" are itemized below, with comments or additional information notes marked with *

Ownership of Library Building

Critical Interdependency

The City of Maupin owns the Maupin Civic Center building that houses the Library.

Maintenance of Library: capital improvements

Critical Interdependency

The City and the Library will consult and work together on decision making for any capital projects including maintenance or improvement to the existing library space. The City would be the fiscal agent for such projects, as they are the owners of the building.

Maintenance of Library: landscaping and snow removal

Critical Interdependency

The City Public Works department staff are responsible for removal of snow/ice around the Maupin Civic Center and are also responsible for maintaining landscaping.

Maintenance of Library: routine cleaning

Both Library and City

Critical Interdependency

Weekly routine cleaning such as vacuuming, dusting, mopping, cleaning bathroom and back office are the independent responsibility of the Library and performed by library staff.

Annual deep cleaning such as steam cleaning carpets and all windows washed is a Critical Interdependency in which the City will hire contractors to complete this work and expenses are shared by both city and library.

*Annual carpet cleaning and window cleaning is done by a third party and scheduled by the city accordingly.

Insurance coverage: Damage to library structure and assets (collection, furniture, equipment)

Critical Interdependency

The City carries insurance coverage for damage to the building structure and building assets including the library collection and operational equipment. It is the responsibility of the City to contact the insurance company to initiate a claim or repair the damage.

Indemnification

Subject to the limitations of liability for public bodies set forth in the Oregon Tort Claims Act, ORS 30.260 to 30.300, and the Oregon Constitution, each party agrees to hold harmless, defend, and indemnify each other, including its officers, agents, and employees, against all claims, demands, actions and suits (including all attorney's fees and costs) arising from the performance of this MOU where the loss or claim is attributable to the negligent acts or omissions of that party.

Library Security System, including any cameras

Critical Interdependency

The City maintains security cameras on the premises of the Maupin Civic Center including the Library. The City also has installed "Panic Buttons" for silent emergency calls to the authorities.

Employees

Critical Interdependency

All library staff are City employees. The Library Director is hired by the city and reports to the City Manager. Library staff are hired and managed by the Library Director. Employee policies and procedures are set in the employee handbook and are given to employees upon hiring.

Library Emergency Response Plan(s)

Critical Interdependency

The City manages and maintains all Emergency Response Plans for the Maupin Civic Center and the staff employed by the city.

Facility use policies

Independent Operation

The Library and the District Board will determine the facility use policies for the library and its usage and operations.

*All Library District policies are posted on the Library District website. A print copy of the policies is also available in a binder in the library upon request.

Banking

Critical Interdependency

Library budget and spending is managed by the Library Director in coordination with the City Recorder who oversees the budgetary processes for all departments within the City.

The operational funds are held by the City and managed by the City Recorder in coordination with the Library Director. Budget use and financial decisions for the Library are solely controlled by the Library Director.

*Fiscal controls: (Bank account set up, bookkeeping, accounts receivable and payable, tracking credit card expenditures, tracking capital funds) is primarily the responsibility of the City Recorder in coordination with the Library Director

Procurement and disposal of library assets.

Independent Operation

The Library manages collection development regularly and independently. This includes all books, DVD's, Library of Things and other materials and supplies.

Budget

Critical Interdependency

The Library budget allowance is determined by the District Director. Under normal economic conditions, the Library District will strive to increase yearly Southern Wasco County Library funding by the same percentage increase as the Library District anticipated tax revenue. Under adverse economic conditions the County Librarian will aim to maintain a base funding level of \$149,885 (fiscal year 24/25). If county library budget trimming is inevitable for the Southern Wasco County Library and The Dalles-Wasco County Library, the funding would be lowered for the two libraries by the same reduction in funding percentage. The City may supplement the Library budget with additional funds from the City budget if need is determined.

The Library budget once approved is managed under the discretion of the Library Director to best meet the needs of the Library.

Library System

Independent Operation

The Library District Director is the person responsible for any Library System membership agreement. Currently this is SAGE.

*Currently this is SAGE.

District Budget Items

Independent Operation

In addition to the Library operational budget, The District Library budget covers the following for the Library:

- Staffing for a minimum of 1.5+ FTE at SWCL
- Technology
- Book budget
- Wi-fi cost
- Professional memberships
- Professional Development

- Hot spots
- Chromebooks
- iPads
- SAGE Library system
- Libraries of Eastern Oregon (LEO) consortium expenses and costs for ODLC digital collection
- District Director salary

WAIVER

The waiver by any party of a breach by the other of any provision of this Agreement shall not constitute a continuing waiver or a waiver of any subsequent breach of either the same or a different provision of this Agreement. No provisions of this Agreement may be waived unless in writing and approved by and signed by all parties to this Agreement. Waiver of any one provision herein shall not be deemed to be a waiver of any other provision herein.

GOVERNING LAW AND VENUE

This Agreement shall be governed by, and construed and enforced in accordance with, the laws of the State of Oregon. Venue for purposes of the filing of any action regarding the enforcement or interpretation of this Agreement and any rights and duties hereunder shall be Wasco County, Oregon.

NO THIRD-PARTY BENEFICIARIES

The signatories to this Agreement are the only parties to this Agreement and are the only parties entitled to enforce its terms. Nothing in this Agreement gives, or is intended to give, or shall be construed to give or provide any benefit or right, whether directly, indirectly, or otherwise, to third persons unless such persons are individually identified by name herein.

SEVERABILITY

The provisions of this Agreement are severable. The invalidity or unenforceability of any one provision in this Agreement shall not affect the other provisions.

COUNTERPARTS

This Agreement may be executed in one or more counterparts, including by signature pages delivered in electronic format, each of which shall be deemed an original, but all of which taken together shall constitute one and the same instrument.

Acknowledged on behalf of the Southern Wasco County Library on _____

BY: _____

Acknowledged on behalf of the City of Maupin on _____

BY: _____

Acknowledged on behalf of the Wasco County Library District on _____

BY: _____



DECISION – LEGION HALL PROPOSAL

6:15 p.m.

DOCUMENTS

[Legion Hall Proposal](#)

MOTION

Maupin Community Center

311 Deschutes Ave.

First of all,

Thank you for this opportunity! We appreciate you so much for taking the time to go over this information packet. Our board, collectively, has pulled together community support in the form of signatures, letters of endorsement and even some financial pledges for this endeavor.

Our Board is available to answer any questions you may have.

Sara Morelli co-chair 993-3056

Emily Black co-chair 993-3096

Ashly Biesenthal vice president 980-1925

Carol Mitchell secretary 541-306-0980

Karletta treasurer 993-5691

Nace Mitchell 541-892-6888

Jeff Biesenthal 503-929-4176

We look forward to creating a place where everyone can gather, grow, and share meaningful experiences.

Again, thank you for your time!

Our mission is to provide a welcoming space where families and friends can come together to connect, celebrate and enjoy one another's company. We are committed to offering a variety of activities and events that bring our community closer, fostering a sense of belonging and support for all. With respect, care, and a spirit of togetherness, we aim to create a place where everyone can gather, grow, and share meaningful experiences.

We have contractors that are planning to strengthen the building by shoring it up starting with the foundation. In addition, they will be adding on to the east side for bathrooms and enlarging the kitchen space.

This is for our community clubs, theater, dance, holiday dinners, exercise classes etc. Whatever the need is we will make it available! Our board has lots of great fundraising ideas. We feel confident with the local support that as we raise funds, we will put it back into the building. We already have a place to deposit funds at Rivermark Credit Union. The account is under Town and country players/legion hall repairs. We would need to come up with a modest fee for help with operating expenses. We are in the process of getting our 501C3 and EIN and will then open our own account.

We have a few people who have offered to write grants for us that we will be calling on. The funding will also pay for lights and water. Our town needs the Legion Hall. We've had so many events there and will again, the legionnaires and veterans will always have a place to meet and be if the legion Hall is there.

Maupin Community Center Meeting

Maupin Community Center Meeting, 3/16/2025 1300, Maupin Community Church

Attendance: Emily Black, Sara Morelli, Nace & Carol Mitchell, Karletta Carrithers, Jeff & Ashley Biesenthal.

Topic	Summary	Action Item, person responsible, & due date.
Minutes	Approval of minutes: Meeting 3/1/25	Karletta moved, Ashley second, no opposition
Old Business	Email/website: Carol shares there is a small fee for a google/Microsoft account. Happy to set one up as soon as we are Legion Hall approved. Carol build a group in personal email for now. 501c3 update: We have bylaws, does anyone know how to set up a non-profit or should we keep the lawyer. The group agrees that the lawyer would make the best sense since we have zero experience, but use our bylaws instead of the lawyers. Letters of support: have 4 already, a few pending, continue to gather support. The more the better, keep gathering. Petition: several pages of signatures so far. Insurance: Jeff shares his research; if we fully ensure the building much discovery will be needed (age, footage, type of foundations, etc.) With the current condition and age (1925) it will be challenging to find a company willing to insure and it will be very costly. Nace says contractors often carry insurance during construction. The group discusses revisiting building insurance once construction is finished and decides liability only will be sufficient for now. Jeff will explore a few other carriers for liability only & preliminary quote Construction: The building's needs are extensive and will need to be phased. phase 1: stabilize current envelop. Foundation, wall, roof needs; Nace shares he's seen several types of repairs, will need to work with an engineer to decide which method will be best. We will need an engineer to sign off on all phases, so good to get engineer "buy in" early. Nace to contact Jeff Hurt, hopefully he will help establish phases and steps, but we won't put the details together until after the city's decision.	Carol set up a group in Hotmail for now Keep lawyer, add our approved bylaws, Emily & Sarah Karletta will reach out to Susan Wright Liability only, Jeff will get some quotes. Nace to Call Jeff

Maupin Community Center Meeting

	Reservation/website: Ashley shares her research and finds Wix or Weebly to be most suitable to fit our needs, there are free and paid plans for website and reservation systems. Ashley will send the list of all 10 options to Emily and Sara for review. No action until we can use the hall. Business plan: Sara shared a draft business plan, group discussed need to highlight fundraising, phases of construction, and all of the hours, money, and steps we have already taken in good faith.	Ashley send list
New Business	Bylaws: Carol emailed out draft of potential bylaws, group approves, Carol needs to add info regarding banking. Sara/Emily will give to lawyer for 501c3 Banking account: group discusses it would be wise to have 2 members on any banking account and should include the treasurer.	Sara & Emily
General, roundtable		Approved, no opposition

Next meetings: April 14th, 2025

The Maupin Community Center's mission is to provide a welcoming space where families and friends can gather to connect, celebrate, and enjoy one another's company. We are committed to offering a space, without prejudice, for a variety of activities and events, bringing our community closer while fostering a sense of belonging and support for all. With respect, care, and the spirit of togetherness, we aim to create a place where everyone can gather, grow, and share meaningful experiences.

Maupin Community Center Board of Directors Bylaws

March 2025

MISSION STATEMENT:

The Maupin Community Center's (MCC) mission is to provide a welcoming space where families and friends can gather to connect, celebrate, and enjoy one another's company. We are committed to offering a space, without prejudice, for a variety of activities and events, bringing our community closer while fostering a sense of belonging and support for all. With respect, care, and the spirit of togetherness, we aim to create a place where everyone can gather, grow, and share meaningful experiences.

GENERAL RULES:

The business and affairs of the MMC will be managed by or under the direction of the MCC Board of Directors.

BOARD DESIGN:

The MCC Board will consist of a minimum of three (3) Directors; Chair, Secretary, and Treasurer. Ideally the board will consist of a Chair, Vice Chair and/or Co-Chair, Secretary, and Treasure, with several "at large" Directors, equaling an odd number of members for voting purposes. Director's will hold office until that Director's successor is elected and qualified or until that Director's date of resignation or removal. No member or Director shall receive compensation for their position. Compensation or reimbursement may arise for costs incurred by the Director (i.e.. travel, supplies, etc.) only when voted upon by the Board.

ROLES:

Chair/Co-chair: Call meetings, set meeting schedules, develop agendas, run meetings in organized/timely manner, and settle disputes when necessary.

Vice Chair: Act as Chair or Co-chair if one or both are absent, perform tasks delegated to them by the Chair, Co-chair, or Board.

Treasurer: Repot on income and expenditures, maintain financial documents and records, settle banking matters, assist with budget development, and any other task with financial impact as delegated by the board, will serve as a signer on any banking accounts.

Secretary: Maintain and distribute meeting minutes, post notices, and manage communications as delegated by the Board of Directors.

At large Directors: Complete tasks as delegated by the Board.

All Directors can/will be assigned committees or act as committee liaisons as delegated by the Board, represent the Board in a professional manner, participate and make decisions in the best interest of the Board and the community set forth by the agreed upon mission statement.

QUORUM:

In order to transact business, a quorum of a majority of the total number of Directors eligible to vote will be required. 50% + 1 is majority for the purpose of voting.

MEETING STRUCTURE:

The board may provide the time and place for the holdings of regular meeting without notice and will meet yearly, at minimum, to elect the Board of Directors. Special meetings may be called by or at the request of the Chair or by a majority of the Directors. The person(s) calling the meeting may fix any date, time or place for meeting.

Maupin Community Center Board of Directors Bylaws

March 2025

Attendance and participation of all Directors is expected. Reasonable notice of meetings will be made via phone, email, or any other manner in which a Director prefers. A reasonable effort will be made to offer remote option when necessary for attendance, phone, virtually, etc. Remote participation will constitute as present at the meeting.

Meetings will be open to the public; public notice is NOT required, and executive sessions can be held at the Board's discretion. The Board will entertain written and verbal comment by email, mail or at public meetings if the agenda allows and upon Board approval. The mission of MCC is to serve the community and therefore it values the input and vision of people who attend or provide feedback when demonstrated by good-faith and the mission is prioritized above all other intensions.

Agenda

The Chair or Co-chairs and members shall develop the agenda based on the needs of the committee. The Chair or Co-chairs retain the authority to arrange the agenda based on the nature of the issue(s), their urgency and the number and severity of issues. The agenda is based on review of prior meeting minutes with reports on action item follow-up, review of current agenda with report on agenda additions, any pressing matters, general discussion, scheduled annual events like elections or budget, and permanent action items.

Minutes

The meeting minutes will be taken and prepared by the Secretary or appointee. Minutes from each meeting will be circulated for review prior to the subsequent meeting at which time they will be approved. The minutes taken will be done in a standardized fashion.

Decision making and voting:

Different methods of decision making shall be determined by the committee, and any committee member may request a vote on an issue.

1. Consensus
2. Formal Votes – the committee shall determine if quorum requirements are met.
3. Emergency Votes- can be done via email at the discretion of the Board.

The number of votes taken, the names and roles of the people voting, and their vote should all be included in the minutes. The method of voting is based on a motion to approve, a second motion to approve, and then followed by votes from the remainder of the voting Directors. Any Director can and should abstain from voting when a known or perceived conflict of interest is present. The Board can deliberate all proposed conflicts with the decision for abstention or lack of abstention being recorded in the minutes.

Financials:

All financial institution accounts will have two (2) Director's names and will include the Treasurer. All checks will be dual signature. A budget and financial audit should occur periodically with the participation of the entire Board during a public meeting.

Projected Timeline: Community Center Project

Phase 1: Fundraising & Pre-Construction Planning

Estimated Duration: Start Immediately

Duration: _____

Key Tasks:

- Launch fundraising campaign (grants, donations, events)
 - Community outreach and promotional materials
 - Secure financial commitments and budget targets
 - Preliminary design planning and contractor bids
 - City council presentations and approvals
-

Phase 2: Core Structure Construction

Estimated Duration: TBD based on funds raised during fundraising.

Duration: _____

Key Tasks:

- Finalize architectural plans
 - Obtain permits and clearances
 - Site preparation and grading
 - Foundation, framing, exterior finishes
 - Initial utility installation (electric, water, HVAC rough-ins)
-

Phase 3: Relocation of Stage Restrooms & Building Addition

Estimated Duration: TBD based on funds raised during fundraising.

Duration: _____

Key Tasks:

- Demolish existing restrooms (if applicable)
 - Construct new restroom facilities in addition
 - Connect to building utilities and ensure code compliance
 - Exterior and interior finishing of new addition
-

Phase 4: Kitchen Renovation

Estimated Duration: TBD based on funds raised during fundraising.

Duration: _____

Key Tasks:

- Design new kitchen layout and choose equipment
 - Remove old appliances and fixtures
 - Upgrade plumbing, electrical, and ventilation
 - Install new appliances and complete finishes
 - Final inspections and approvals
-

Notes:

- Timeline is subject to change based on funding, contractor scheduling, and permitting.
 - Each phase will be reassessed once fundraising and pre-construction planning are complete.
-

Phase 4: Kitchen Renovation

Estimated Duration: TBD based on funds raised during fundraising.

Duration: _____

Key Tasks:

- Design new kitchen layout and choose equipment
 - Remove old appliances and fixtures
 - Upgrade plumbing, electrical, and ventilation
 - Install new appliances and complete finishes
 - Final inspections and approvals
-

Notes:

- Timeline is subject to change based on funding, contractor scheduling, and permitting.
- Each phase will be reassessed once fundraising and pre-construction planning are complete.



March 24, 2025

Cryssi Brubaker
Johnson & Johnson, Inc.
888 Madison Street Northeast Suite 100
Salem, OR 97301
cryssi.brubaker@jjins.com

Quote Summary

Based on the information provided, we are pleased to offer the following quote with Evanston Insurance Company. Evanston Insurance Company is a surplus lines insurer currently rated A XV by A.M. Best.

These terms are valid for thirty days from the date on this letter. Our quotation may differ from the terms requested in the submission. Please review our quotation carefully.

Named insured:	MAUPIN COMMUNITY CENTER
Mailing Address:	507 Deschutes Avenue Maupin, OR 97037
Transaction number:	8060834
Company:	Evanston Insurance Company
Term quoted:	04/15/2025 to 04/15/2026 (These dates may be amended at time of binding.)

Premium Summary

General liability	\$1,826
Total Premium without TRIA	\$1,826

Taxes & Fees

Policy fee	\$200.00
State Tax	\$40.52
Surplus Lines Service Charge	\$10.00
Fire Marshal Tax	\$6.08

Total amount due	\$2,082.60
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Surplus lines taxes & fees are provided by InsCipher, a surplus lines management software. Markel did not validate the accuracy of any taxes or fees on this quote. The Policy fee is determined by the producer, and Markel is not responsible to ensure this fee meets regulatory compliance.



MAUPIN COMMUNITY CENTER
Transaction #: 8060834



General Liability Coverage

Limits of Insurance

General Aggregate Limit	\$2,000,000
Products/Completed Operations Aggregate Limit	Included
Personal/Advertising Limit	\$1,000,000
Each Occurrence Limit	\$1,000,000
Damage to Premises Rented to You Limit	\$100,000
Medical Expense Limit (Any one person)	\$5,000

Deductible \$500 BI / PD Combined Per claim

Location schedule

Loc	State - Territory	Address
1	OR - 502	311 Deschutes Avenue, Maupin, OR 97037

Classification and premium

Loc	Class Code	Description	Rating Basis	Exposure	Rate	Premium
1	44277	Halls (Not-For-Profit)	Per 1,000 Square Feet of Area	7,000	260.92	\$1,826

Terrorism

The Terrorism Risk Insurance Act (TRIA), as amended, requires insurance companies to offer limited terrorism coverage. TRIA coverage will cost 3% of the GL premium, subject to a \$150 minimum.
If purchased, the CG 21 73 Exclusion of Certified Acts of Terrorism will be removed from your policy and the CG 21 70 Cap on Losses from Certified Acts of Terrorism will be added.

Total General Liability Premium (25% minimum earned) **\$1,826** minimum and deposit

**EIN Assistant**

Congratulations! The EIN has been successfully assigned.

EIN Assigned: **33-3924709**

Legal Name: **MAUPIN COMMUNITY CENTER**

The confirmation letter will be mailed to the applicant. This letter will be the applicant's official IRS notice and will contain important information regarding the EIN. Allow up to 4 weeks for the letter to arrive by mail.

We strongly recommend you print this page for your records.

Click "Continue" to get additional information about using the new EIN.

[Continue >>](#)

5. EIN Confirmation**Help Topics**

[Can the EIN be used before the confirmation letter is received?](#)

ARTICLES OF INCORPORATION



Corporation Division
sos.oregon.gov/business

E-FILED
Mar 07, 2025

OREGON SECRETARY OF STATE

REGISTRY NUMBER

237495890

TYPE

DOMESTIC NONPROFIT CORPORATION

1. ENTITY NAME

MAUPIN COMMUNITY CENTER

2. MAILING ADDRESS

507 DESCHUTES AVE
MAUPIN OR 97037 USA

3. NAME & ADDRESS OF REGISTERED AGENT

SARA J MORELLI

507 DESCHUTES AVE
MAUPIN OR 97037 USA

4. INCORPORATORS

SARA J MORELLI

507 DESCHUTES AVE
MAUPIN OR 97037 USA

EMILY BLACK

507 DESCHUTES AVE
MAUPIN OR 97037 USA

5. INITIAL PRESIDENT

SARA J MORELLI

507 DESCHUTES AVE
MAUPIN OR 97037 USA

6. INITIAL SECRETARY

EMILY BLACK

507 DESCHUTES AVE
MAUPIN OR 97037 USA

7. TYPE OF NONPROFIT CORPORATION

Public Benefit

8. MEMBERS?

Yes



9. DISTRIBUTION OF ASSETS

Said corporation is organized exclusively for charitable, religious, educational, and scientific purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

No part of the net earnings of the corporation shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private persons, except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in the purpose clause hereof. No substantial part of the activities of the corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the corporation shall not participate in, or intervene in any political campaign on behalf of or in opposition to any candidate for public office (including the publishing or distribution of statements). Notwithstanding any other provision of these articles, the corporation shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or (b) by a corporation, contributions to which are deductible under section 170(c)(2) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

Upon the dissolution of the corporation, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not so disposed of shall be disposed of by a Court of Competent Jurisdiction of the county in which the principal office of the corporation is then located, exclusively for such purposes or to such organization or organizations, as said court shall determine, which are organized and operated exclusively for such purposes.

8. OPTIONAL PROVISIONS

The corporation elects to indemnify its directors, officers, employees, agents for liability and related expenses under ORS 65.387 to 65.414.



I declare, under penalty of perjury, that this document does not fraudulently conceal, fraudulently obscure, fraudulently alter or otherwise misrepresent the identity of the person or any officers, directors, employees or agents of the corporation on behalf of which the person signs. This filing has been examined by me and is, to the best of my knowledge and belief, true, correct, and complete. Making false statements in this document is against the law and may be penalized by fines, imprisonment, or both.

By typing my name in the electronic signature field, I am agreeing to conduct business electronically with the State of Oregon. I understand that transactions and/or signatures in records may not be denied legal effect solely because they are conducted, executed, or prepared in electronic form and that if a law requires a record or signature to be in writing, an electronic record or signature satisfies that requirement.

ELECTRONIC SIGNATURE

NAME

LEISA BULICK

TITLE

AUTHORIZED AGENT

DATE

03-06-2025

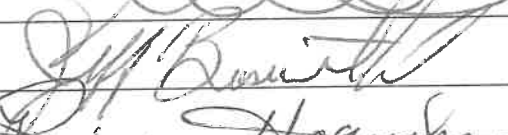
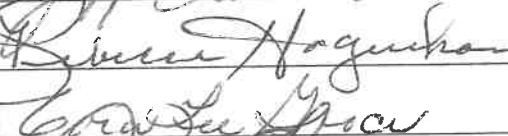
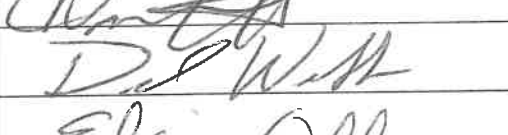
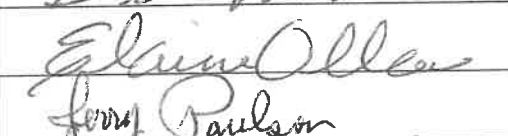
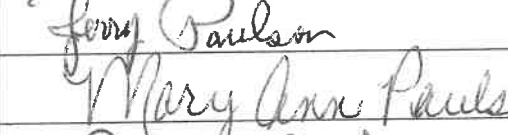
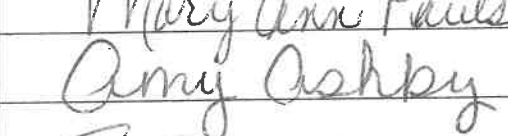
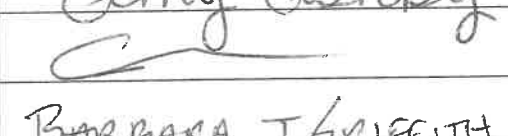
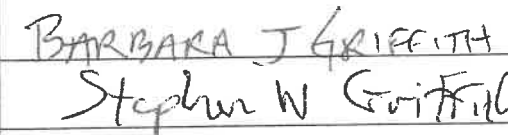
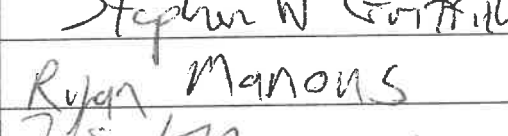
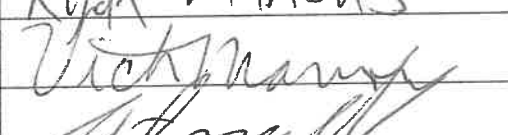
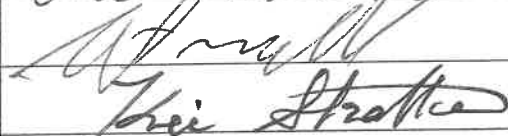
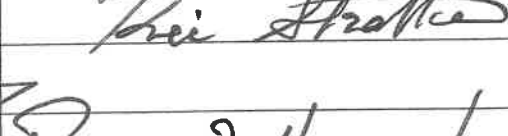
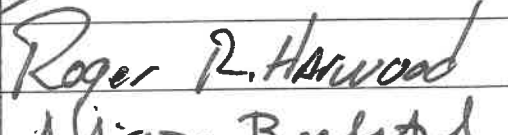
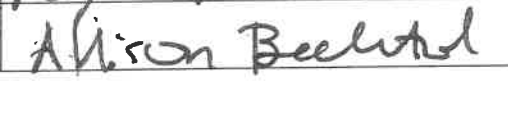
PETITION OF SUPPORT

AMERICAN LEGION POST 73

Maupin Community Center

Our Mission: At Maupin Community Center our mission is to provide a welcoming space where families and friends can come together to connect, celebrate, and enjoy one another's company. We are committed to offering a variety of activities and events that bring our community closer, fostering a sense of belonging and support for all. With respect, care, and a spirit of togetherness, we aim to create a place where everyone can gather, grow, and share meaningful experiences.

Signatures of supporting residents:

Name	Signature	Date
1. Ashby BRESNTHAL		03/02/2025
2. Jeff Biesenhal		03/02/2025
3. Rebecca Hogenkamp		3/2/2025
4. Cora Lee Groce		3/3/25
5. DAN Ashby		3/3/25
6. Delbert Webb		3/2/25
7. Elaine Oller		3/2/25
8. Jerry Paulson		3-2-25
9. MARY ANN PAULSON		3-2-25
10. Amy Ashby		3-2-25
11. Steve Stratten		3-2-25
12. Barbara J Griffith		3/2/2025
13. Stephen W Griffith		3/2/25
14. Ryan Manous		3/2/25
15. Vicki Manous		3/2/25
16. STEVE HELED		3/2/25
17. Kei Stratton		3/2/25
18. John Smeraglio		3/2/25
19. Roger R. Harwood		3/2/25
20. Alison Bechtel		3/2/25

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Signatures of supporting residents:

	Name	Signature	Date
1.	MICKPOZ L. WAIN	Michael Wain	3/2/25
2.	Greg O'Neil	Greg O'Neil	3-2-25
3.	Amber Guardiola	Amber	3-2-25
4.	Kaitlynn Dove	Kaitlynn Dove	3-2-25
5.	Diane Calvin	Diane Calvin	3/2/25
6.	Jim Turner	Jim Turner	3/3/25
7.	Kimberly Randall	Kimberly Randall	3/3/25
8.	Kimberly Richmond	Kimberly Richmond	3/3/25
9.	Karletta Carrithers	Karletta Carrithers	3-03-25
10.	Megan Rinearson	Megan Rinearson	3/3/25
11.	Dot Faulkner	Dot Faulkner	3/3/25
12.	Patty Marshall	Patty Marshall	3/3/25
13.	Taylor Stinnett	Taylor Stinnett	3/3/25
14.	Gary Burnett	Gary Burnett	3-3-25
15.	AL WILKINSON	Al Wilkerson	3-3-25
16.	BETTY G. WILLIAM	Betty G. Williamson	3-3-25
17.	BRUCE EVATT	Bruce P. Evatt	3-3-25
18.	Dan Cozad	Dan Cozad	3-3-25
19.	Denise Thompson	Denise Thompson	3-3-25
20.	Greg	Greg	3-3-25

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Signatures of supporting residents:

Name	Signature	Date
1. Nancy Tipton	Nancy Tipton	3/3/2025
2. Valerie Starn		8/3/2025
3. John Messenger		3 Mar 25
4. Ian Ongers	Ian Ongers	3/3/25
5. Ken Hemphill	Ken Hemphill	3/3/25
6. Bob Aust	Bob Aust	3/3/25
7. JEFF D'NEAL	Jeff D'Neal	3/3/25
8. Jamie Hager	Jamie Hager	3/3/25
9. Don Weimer	Don Weimer	3-4-25
10. MATTHEW KOWAL	Matthew Kowal	3-4-25
11. Neera Jackson	Neera Jackson	3-4-25
12. Cadey A Johnson	Cadey A Johnson	3-4-25
13. Erwin Cady	Erwin Cady	3-4-25
14. Andrew Lewis	Andrew Lewis	3-4-25
15. Jennifer Dill	Jennifer Dill	3-4-25
16. GABOR GARDONYI	Gabor Gardonyi	4 MAR 25
17. Linda Nichols	Linda Nichols	3-4-25
18. Rylee W. Goodwin	Rylee W. Goodwin	3-4-25
19. Scott Palmquist	Scott Palmquist	3/4/25
20. Yancy Wells	Yancy Wells	3-5-25

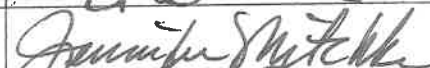
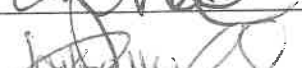
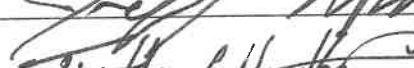
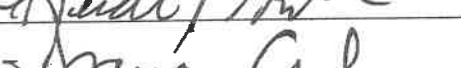
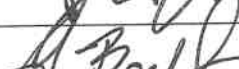
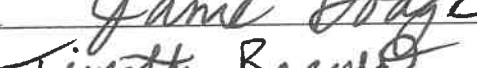
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Signatures of supporting residents:

Name	Signature	Date
1. Krista Howell		3-4-25
2. Analee Warnock		3/4/25
3. Marty Hansen		3.4.25
4. Salena Lufwer		3/4/25
5. Jennifer Mitchke		3/5-2025
6. Steve Drimmel		3/5/2025
7. Heather Carter		3/5/25
8. Regina Woodside		03-05-25
9. Jarkilly		3-6-25
10. Paul Savery		3-6-25
11. Jeff Hunt		3-6-25
12. Tim Hogenkamp		3-6-25
13. Leslie Hanson		3-6-25
14. Heidi Gibson		3-6-25
15. Tammy Ciel		3-6-25
16. Sorn Nern		3-6-25
17. RANDY BECHTOL		3-7-25
18. Janie Dodge		3-7-25
19. Tim Barnett		3-8-25
20. Jack Miles		3-8-25

PETITION OF SUPPORT

AMERICAN LEGION POST 73

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Signatures of supporting residents:

	Name	Signature	Date
1.	Kevin Conroy	Kevin Conroy	3-8-25
2.	Dixie A. Bergin	Dixie A. Bergin	3/9/25
3.	Margaret Holmes Tibbels	Margaret Holmes Tibbels	3/9/25
4.	Robert Suik	Robert Suik	3/9/25
5.	MATT CARTER	MATT CARTER	3/9/25
6.	Todd Holliday	Todd Holliday	3-12-25
7.	Nanci Mitchell	Nanci Mitchell	3-12-25
8.	Emily Black	Emily Black	3/12/25
9.	Stefani Haines	Stefani Haines	3/12/25
10.	Nathan Haines	Nathan Haines	3/12/25
11.	Gunny Udey	Gunny Udey	3/12/25
12.	George Beebe	George Beebe	3-12-25
13.	Marla Rethwill	Marla Rethwill	3/12/25
14.	Joel McKinley	Joel McKinley	3-12-25
15.	Lisa C	Lisa C	3-12-25
16.	Austin Wusthoff	Austin Wusthoff	3/12/25
17.	Beth Bull	Beth Bull	3/12/25
18.	Betsy Wallace	Betsy Wallace	3/12/25
19.	Eric Frasier	Eric Frasier	3/12/25
20.	Gregory Hunter	Gregory Hunter	3-12-25

PETITION OF SUPPORT

AMERICAN LEGION POST 73

Maupin Community Center

Our Mission: At Maupin Community Center our mission is to provide a welcoming space where families and friends can come together to connect, celebrate, and enjoy one another's company. We are committed to offering a variety of activities and events that bring our community closer, fostering a sense of belonging and support for all. With respect, care, and a spirit of togetherness, we aim to create a place where everyone can gather, grow, and share meaningful experiences.

Signatures of supporting residents:

	Name	Signature	Date
1.	Craig Sandgren	Craig Sandgren	3/14/25
2.	Mark Nicholson	Mark Nicholson	3/13/25
3.	Brian Henderson	Brian Henderson	3/13/25
4.	Diana McElheran	Diana McElheran	3/13/25
5.	JAR LO VES AR	JAR LO VES AR	3/13/25
6.	Erick Richmond	Erick Richmond	3/13/25
7.	Patrick L. Stough	Patrick L. Stough	3/13/25
8.	Betty Olson	Betty Olson	3/14/25
9.	Darla Sutt	Darla Sutt	3/13/25
10.	Henry Aarhén	Henry Aarhén	3/13/25
11.	Kevin Pulino	Kevin Pulino	3/13/25
12.	Jon Belorzer	Jon Belorzer	3/13/25
13.	Alex Weber	Alex Weber	3/13/25
14.	Catherine Randolph	Catherine Randolph	3-13-25
15.	Katherine Richey	Katherine Richey	3-13-25
16.	Nathan Stratton	Nathan Stratton	3.13.2025
17.	Joshua Kurtz	Joshua Kurtz	3/13/2025
18.	Lori Hollicday	Lori Hollicday	3/13/25
19.	Tess Wills	Tess A. Wills	3/12/25
20.	Mickey Peterson	Mickey Peterson	3/13/25

PETITION OF SUPPORT

AMERICAN LEGION POST 73

Maupin Community Center

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Signatures of supporting residents:

	Name	Signature	Date
1.	FRANC F. KOEDER	Franc F. Koeder	3-13-25
2.	Larry D. Bohn (D)	Larry D. Bohn	3-13-25
3.	John Wilson	John Wilson	3-13-25
4.	Bronte Dod	Bronte Dod	3-13-25
5.	Wade Delco	Wade Delco	3-13-25
6.	Lincoln Delco	Lincoln Delco	3-13-25
7.	Lane Delco	Lane Delco	3-13-25
8.	Coralyan Delco	Coralyan A. Delco	3/13/25
9.	PHIL BLACK	PHIL BLACK	3/16/25
10.	Barbara A. Pierce	Barbara A. Pierce	3/16/25
11.	Carol Mitchell	Carol Mitchell	3/16/25
12.	Don JACKLIN	Donald A. Jacklin	3/20/25
13.	Gayle Mize	Gayle Mize	3-25-2025
14.	Bob Adams	Bob Adams	3/25/25
15.	Cathy Bailey	Cathy Bailey	3/26/25
16.	Rich Sutcliffe	Richard E. Sutcliffe	3/29/25
17.	Marion Hunter	Marion Hunter	3/29/25
18.	Scott Cameron	Scott Cameron	4/3/25
19.	Jordan Krieger	Jordan Krieger	4/3/25
20.	Alex Pringle	Alex Pringle	4/3/25

PETITION OF SUPPORT

AMERICAN LEGION POST 73

Maupin Community Center

Our Mission: At Maupin Community Center our mission is to provide a welcoming space where families and friends can come together to connect, celebrate, and enjoy one another's company. We are committed to offering a variety of activities and events that bring our community closer, fostering a sense of belonging and support for all. With respect, care, and a spirit of togetherness, we aim to create a place where everyone can gather, grow, and share meaningful experiences.

Signatures of supporting residents:

Name		Signature	Date
1.	William Stockish	William Stockish	04/03/25
2.	Rose Udey	D [Signature]	4/3/25
3.	Bob Austin	Bob Austin	4/4/25
4.	JO UDEY	[Signature]	4/4/25
5.	Imna Henderson	[Signature]	4-6-25
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March 12, 2025

City of Maupin
507 Grant AVE
Maupin, OR 97037

Imperial River Company is proud to support Sara Morelli & Emily Black's "free of charge" purchase and revitalization of the American Legion Hall in Maupin. We promote Maupin and South Wasco County to our area visitors and lodge guests. We proudly offer river-view lodging & an RV park, guided whitewater rafting and dining. Many of our guests inquire about group facilities for special events. While we can provide comfortable facilities for many groups, we are not able to provide adequate facilities for large groups. We believe the Community Center can!

We are very excited about this renovated facility in Maupin. Maupin is known for its summer activities, but we believe this new Community Center will be utilized year-round. Not only will the Community Center enhance Maupin, it will also attract more visitors, especially in our shoulder seasons. This means increased tourism for our community when there is available capacity, with a positive economic impact when we need it most! As the facility is renovated and events planned, we expect to book more hotel nights as a direct result.

The renovated Community Center will greatly enhance our Main Street corridor and be one more gem on the Lower Deschutes River. Many residents and visitors will use it for special celebration events, meetings, training, and civic events. Our local school children will benefit greatly from this safe new facility, located adjacent to Maupin Elementary. This project is a win for Maupin, South Wasco County, Central Oregon and beyond!

Thank you for your consideration and support of the Community Center's "free of charge" purchase & renovation. We greatly appreciate Sara & Emily's and their family's, energy, vision, and efforts to revitalize the Legion Hall.

Sincerely,

Rob Miles
Owner, General Manager

Veterans Backcountry Adventures
PO Box 253
Maupin OR 97037

3 March 2025

Subject: Support for Re-opening of the VFW Hall in Maupin, Oregon

Dear Maupin City Council,

I am writing on behalf of Veterans Backcountry Adventures to express our wholehearted support for the re-opening and use of the VFW hall in Maupin, Oregon. As an organization dedicated to serving and supporting our veterans, we understand the vital role that the VFW hall plays in providing a space for camaraderie, support, and community for our veterans, as well as the residents of Maupin.

Impact of the VFW Hall

The VFW hall is more than just a building; it is a symbol of unity and support for our veterans. It serves as a vital hub for veterans to come together, share their experiences, and find the support they need. The hall provides a sense of belonging and purpose that is invaluable to the well-being of our veterans.

Community Impact

The re-opening and use of the VFW hall will not only benefit our veterans but also the entire community of Maupin. It will provide a venue for events, meetings, and gatherings that foster a sense of community and inclusivity. Additionally, it will support local businesses and contribute to the economic growth of the area.

Support for Veterans Backcountry Adventures

Our organization, Veterans Backcountry Adventures, would greatly benefit from access to the VFW hall to carry out our mission of empowering veterans through outdoor adventures. The hall serves as a central location for us to organize trips, conduct training sessions and classes, and engage with our members. The re-opening of the hall would have a large impact for us to continue our work in supporting and empowering our veterans.

Call to Action

We urge you to consider the immense impact that the re-opening of the VFW hall will have on our veterans and the community as a whole. Your support in this endeavor is not only a step towards honoring our veterans but also an investment in the well-being and prosperity of Maupin.

Thank you for your attention to this matter. We look forward to the positive impact that the re-opening of the VFW hall will bring to our community.

Sincerely,

John Messenger, Founder & President
Veterans Backcountry Adventures

John@vbaor.org

<https://www.veteransbackcountryadventures.org/>

IG @vba.or



17 March 2025

Dear Members of the Maupin City Council,

The board of the Town & Country Players would like to express our heartfelt support for Emily Black and Sara Morelli's proposal regarding the continued use and stewardship of the Legion Hall as a community center. As members of the Town & Country Players Community Theatre Group, we have witnessed firsthand the profound impact that the Legion Hall has had on our community over the years. The building has served as a central gathering space for countless events, including performances, meetings and social gatherings, all of which foster a sense of connection and shared history among residents.

The Legion Hall has been a cornerstone of our community for many years, providing a space for people of all ages to come together, collaborate, and create memories. It was donated to the city with the understanding that it would remain a hub for community activities – exactly the type of space that Sara and Emily are now hoping to nurture. Their vision of continuing the tradition of providing a venue for creative and communal endeavors aligns perfectly with the building's original purpose; however, we now find ourselves at a crossroads. If the city is unable to continue the upkeep of the Legion Hall, we believe the building should be entrusted to individuals like Sara and Emily, who are committed to maintaining its legacy as a place that strengthens our bonds as a community. Their vision is not only in line with the community values the building was intended to uphold, but it is also rooted in a deep love and respect for our town's history and culture.

The impact of a community center cannot be overstated. It is a space where connections are made, where creativity thrives, and where people feel heard and valued. The contributions to our town that a venue like the Legion Hall can offer are immeasurable, especially for a volunteer, community theatre group like ours. Without a dedicated space for our rehearsals and performances, we risk losing an important outlet for artistic expression and community engagement, as well as a longstanding performance art troupe that has been a part of local history since 1979.

We implore you to consider the long-standing significance of the Legion Hall and the vital role it has played in fostering a sense of unity. If the city is unable to continue managing this facility and its upkeep, transferring it to Sara and Emily would be an act of goodwill that honors the spirit in which the building was originally donated. We have the utmost faith in their dedication and vision, and we know that, under their care, the Legion Hall will continue to be a vibrant and integral part of our community for years to come. Thank you for your time and consideration. We, the board members of Town and Country Players, stand fully behind this proposal and hope you will all support it as well.

Sincerely,

The Town & Country Players Board

Miranda Olson, Secretary Ph: 503-913-3850

Megan Rinearson, President; Shelby Dumire, Vice President; Carol Mitchell, Treasurer

Megan Rinearson
611 Bluff St.
Maupin, OR 97037

10 March 2025

The City of Maupin
Attn: Maupin City Council
507 Grant Ave.
Maupin, OR 97037

Dear City Councillors,

I am writing in order to convey my support of Sara Morelli and Emily Black in their endeavors to revitalize the American Legion Hall and return the building to its previous use as a community center. As far back as I can remember (and surely well before that), the Hall has been a central place of community gathering, fellowship, learning, and even commerce. Granting Ms. Morelli and Ms. Black ownership and stewardship of this community landmark, in order for them to rehabilitate and reinstate the building as a community center, would be nothing but a boon for the city and its citizens. The value of this building to our community is not in the land or its value in the real estate market. While the city has an opportunity to make a short-term profit in selling the land the Hall sits on, the loss of the hall as a community gathering place would be astounding, something many of us have already begun feeling as quickly as the doors were shut.

As a community member who grew up in Maupin, I have many impactful memories of events, performances, bazaars, and classes that have been made accessible through the meeting space provided at the American Legion Hall. There is no other space quite like this in our small area, and there have been several times since its closure I have searched for a space that would provide opportunities for a multitude of events that would bring enrichment and connection to the community, but my searches continually end in disappointment. There's nothing quite like the Hall. As a community member, I would love the opportunity to be able to rent this space for gatherings or to teach dance fitness classes. As a school employee and parent, I know there are several student groups who have mourned the loss of the Hall for things like performances and school dances.

Similarly, as the new President of the Town and Country Players and the Director of the South Wasco County Theatre Department (International Thespian Society Troupe #11029), I do not have the words to express how much we miss the Hall. In our area, the Hall is truly the best location for performing plays and continuing the longstanding tradition of performance arts in Maupin. With its warm wood floors, great acoustics, backstage space, kitchen, crows nest, and easy access for all guests, the Hall provides an invaluable location for plays and concerts. Performing arts and theatrical performances have been a wonderful part of our community's rich cultural fabric for generations; the community impact of having a continued gathering space for theatrical performances is immeasurable, and the value the Hall brings to the community in this way is something that cannot have a dollar value assigned.

I am beyond appreciative of Emily and Sara's willingness to take on this project. I hope you will all join me in supporting them as they endeavor to remake this community gem and return it to its central place in the community.

Sincerely,

Megan Rinearson

shop@maupinmarket.com

From: Sharon Balentine <slbalentine@yahoo.com>
Sent: Tuesday, March 18, 2025 8:59 PM
To: shop@maupinmarket.com
Subject: Legion Hall Ownership Proposal

We support the Legion Hall proposal that Emily and Sara have voiced. Keeping it in our community for activities in Maupin will be great. It has held many activities through the years from the American Legion to theatre presentations and family celebrations and sharing with families during Memorials for loved ones.

Thank you,
Lee and Sharon Balentine

Sent from Yahoo Mail for iPhone

Honorable Mayor Carol Beatty and City Council Members:

Below is a copy of the presentation I gave at the City Council Meeting of February 18th, 2025.

I want to take a few minutes to express my love and appreciation for the American Legion Hall. For those who haven't lived here for a long time, the hall was the hub for community events in our area for a 100 years. It was built in 1925, after WWI by local Legionnaires and other residents of our area. The hall was built as a meeting place for veterans, a place for the community to socialize and come together to heal after experiencing several difficult years at war. I grew up in Maupin and spent time at the hall going to movies, dances, Americanism Programs, boxing matches called smokers, roller skating, memorials, weddings, concerts, dinners, Thanksgiving bingo, regular bingo, plays, even hunter safety classes (including a firing range) and much more! The basement was used for Legion and Auxiliary meetings, poker games, parties, dances, a place to play pool, shuffle board, and at one point a youth center for kids to go after school (chaperoned by parents).

I tell you this because it is and has always been a **CHERISHED** hall by generations of people, not only of Maupin but all of south county. The hall has always been owned by American Legion Post #73 until recently (within the past couple years) when it was given to the City of Maupin "free of charge". Legion members had one stipulation before signing the hall over to the city, "there would always be an area within the building for veterans to meet". Unfortunately, this request has never been meant. The necessary funding for the "extensive" repairs is unavailable and will possibly never be available to the city, especially if some have their way.

Our cherished building needs to be restored and not torn down as some "who have no long term connection to our area" feel. The

city has the opportunity to do the right thing and allow Sara Morelli and Emily Black, who not only love our community but have been involved as business owners in our community for several years, to take ownership. They will, with the support of many in our area restore the hall to where it needs to be. They will bring back this historical landmark so once again it can be used as a community center for plays, parties, dances, memorials, weddings, bingo and on and on!

Small towns are unique, they've learned to survive over the years by not tearing precious buildings down but by fixing what they have. Small towns don't have the luxury of being "disposable" communities, unlike the city mentality of tear down anything you don't like and make it bigger and better, we don't dispose of things just because they need repaired, even if it's extensive.

With your help, we can have our Community Center back. Please, do everything within your power to help Sara and Emily take ownership and save our beloved hall.

Thank you.

Karletta Carrithers



DECISION – RESOLUTION TO CHANGE COUNCIL MEETING TIME

6:45 p.m.

DOCUMENTS

[No documents](#)

MOTION

I _____ make a motion for Council to approve Resolution 5282025 to change regular (4th Wednesday of the month) Council meeting time to 5:30 p.m. Meetings shall adjourn at 8:00 p.m. allowing 30-minute increment extensions upon a majority vote of Council.

RESOLUTION 52852025

**A RESOLUTION OF THE CITY OF MAUPIN CHANGING THE START TIME FOR
THE REGULAR MONTHLY CITY COUNCIL MEETING**

WHEREAS, the City of Maupin holds its regular monthly meeting on the fourth Wednesday of every month at 6:30 p.m.;

WHEREAS, the City Council desires to change the start time to 5:30 p.m.;

WHEREAS, the Council Rules state that meetings shall adjourn at 9:00 p.m.; however 30-minute extensions are allowed with a majority vote of the Council; and

WHEREAS, the City Council desires to amend the required time to adjourn to 8:00 p.m., to coincide with the amended start time.

Now, therefore, the Common Council for the City of Maupin, Oregon, resolves as follows:

The Council Rules are amended such that regular meetings of the City Council of the City of Maupin shall begin at 5:30 p.m. Meetings shall adjourn at 8:00 p.m., allowing 30-minute increment extensions upon a majority vote of the Council.

This Resolution shall take effect immediately upon passage.

IT IS SO RESOLVED by the Common Council for the City of Maupin and signed by the Mayor this ____ day of May, 2025.

Carol Beatty, Mayor

ATTEST:

Christine Wolfe, City Recorder



DISCUSSION – PERSON OF THE YEAR AWARD

6:55 p.m.

DOCUMENTS

[Person of the Year Award Criteria](#)

[Person of the Year Award Nomination Form](#)

MOTION



PERSON OF THE YEAR AWARD CRITERIA

This award will be presented annually to an individual (or couple) whose volunteerism and outstanding service and dedication have made a significant contribution to the community. Qualities looked for are as follows:

- **A person who continually volunteers his or her time, dedication and talents to the town and the citizens of the town to make Maupin a great place to live, work, play, and learn.**
- **A person who has made a positive difference to the lives of fellow citizens.**
- **Someone who is dedicated to Maupin and concerned for others. They may serve on service, school, church, or community committees.**
- **A person who has shown a willingness to work with other Maupin residents, who is enthusiastic about the town and its citizens, and who works continually towards the betterment of the community.**
- **A person with the qualities of honesty and integrity.**

In choosing the recipient, regard will be given to the nominee's achievements in the year immediately prior to receiving the award, as well as their past achievements and ongoing contributions to the community. The individual recognized does not have to be a member of the Maupin Chamber of Commerce or the business community. A nominee need only be nominated once to be considered.

HOW TO NOMINATE

If you have a friend, neighbor, or relative you feel has given unselfishly to help others, or who meets any of the above criteria, please fill out the back side of this form. Additional applications for nomination may be picked up at the Maupin Civic Center.

To apply online, visit www.maupinoregon.com or cityofmaupin.org. Completed nomination forms shall be returned no later than Friday, November 14th, 2025. Submit forms to the Maupin Civic Center, PO Box 308 Maupin, OR 97037 (507 Grant Ave). Email: director@maupinoregon.com

Nominees will be invited to the November Maupin City Council meeting, and the identity of the final award winner will be made known during this meeting. Nomination information may be used for publicity purposes.

CITIZEN OF THE YEAR NOMINATION FORM

DEADLINE: FRIDAY, NOVEMBER 14TH, 2025

Please complete the form below, providing as much detail as possible to assist the Award Committee.

I place in nomination the name of the following individual for consideration to receive the 2025 Maupin Citizen of the Year Award:

Name (please print):_____

Position/Title (if applicable): _____

Company Name/Organization (if applicable): _____

Phone Number of Nominee: _____

Email of Nominee: _____

This nomination for the 2025 Maupin Citizen of the Year Award is based on the following:

Use separate paper for your response if necessary, and please be specific (include significant achievements, recognition or honors, community activities, greatest strengths, special qualities, etc.)

[illegible]

Nominated by: (please print): _____

Phone number of person submitting application: _____

Submit forms to the Maupin Civic Center, PO Box 308 Maupin, OR 97037 (507 Grant Ave).

Email: director@maupinoregon.com



Person of the Year

2025



Nomination Form

This award will be presented annually to an individual (or couple) whose volunteerism and outstanding service and dedication have made a significant contribution to the community. Qualities looked for are as follows:

- A person who continually volunteers his or her time, dedication and talents to the town and the citizens of the town to make Maupin a great place to live, work, play, and learn.
- A person who has made a positive difference to the lives of fellow citizens.
- Someone who is dedicated to Maupin and concerned for others. They may serve on service, school, church, or community committees.
- A person who has shown a willingness to work with other Maupin residents, who is enthusiastic about the town and its citizens, and who works continually towards the betterment of the community.
- A person with the qualities of honesty and integrity.

In choosing the recipient, regard will be given to the nominee's achievements in the year immediately prior to receiving the award, as well as their past achievements and ongoing contributions to the community. The individual recognized does not have to be a member of the Maupin Chamber of Commerce or the business community, and does not need to reside within city limits. A nominee need only be nominated once to be considered.

If you have a friend, neighbor, or relative you feel has given unselfishly to help others, or who meets any of the above criteria, please complete this form.

Completed nomination forms shall be submitted no later than Friday, November 14th, 2025.

Please complete the form below, providing as much detail as possible to assist the Award Committee.

[Sign in to Google](#) to save your progress. [Learn more](#)

Name of person you wish to nominate:

Your answer

Position/Title (if applicable)

Your answer

Company/Name of Organization (if applicable)

Your answer

Phone Number of Nominee

Your answer

Email of Nominee

Your answer

This nomination for the 2025 Maupin Citizen of the Year Award is based on the following:

(include significant achievements, recognition or honors, community activities, greatest strengths, special qualities, etc.)

Your answer

Nominated by:

Your answer

Phone number of person submitting application

Your answer

Submit

[Clear form](#)



COMMUNICATION

7:05 p.m.

DOCUMENTS

No documents



ADJOURN

NEXT PLANNING COMMISSION MEETING

June 10, 2025 @ 4:30 p.m. Civic Center Conference Room

SUGGESTED TOPICS FOR NEXT CITY COUNCIL MEETING

Budget Hearings

Flood Plain Ordinance

BUDGET COMMITTEE MEETING

June 11, 2025 @ 5:30 p.m.

NEXT CITY COUNCIL MEETING

June 25, 2025, at 5:30 p.m.

MAYOR ADJOURNS THE MEETING