



MEETING AGENDA & PUBLIC HEARING NOTICE

City Council

REVISED

Wednesday, January 28, 2025, at 6:30 p.m.

Maupin Civic Center (507 Grant Ave.) and virtually on Zoom:

<https://us02web.zoom.us/j/84802522147?pwd=SlZHSndod2RhY09NRE8xN0JOdjRWZz09> or dial 1-253-215-8782 (Meeting ID: 848 0252 2147 Passcode: 978965)

PUBLIC COMMENT: Individuals wishing to address City Council on items not already listed on the Agenda may do so during the Public Comment item on the Agenda. The maximum amount of time for all public comments under the Agenda item will be 15 minutes. Council will not engage in dialogue but can consider scheduling any matter as an Agenda item at a future Council Meeting. At other times throughout the meeting, please wait for the current speaker to conclude and raise your hand to be recognized by the Mayor for direction. Speakers are required to give their name and address. Please limit comments to three minutes, unless extended by the Mayor.

PLEASE NOTE: With the exception of Public Hearings, the Agenda is subject to last minute changes; times are approximate – please arrive early. Meetings are ADA accessible. For special accommodations please contact the City Recorder in advance at 541-395-2698. *Las reuniones son ADA accesibles. Por tipo de alojamiento especiales, por favor póngase en contacto con la registrador de la ciudad 541-395-2698.*

6:30 p.m.	Call to Order / Roll Call of City Council and Staff / Pledge of Allegiance
	Consent Agenda
	Public Comment
6:40 p.m.	Reports
6:50 p.m.	Fire Department Award
6:55 p.m.	Discussion: RV Park Reservations & Policy update
7:10 p.m.	Discussion: Emergency Operation Plan Draft
7:30 p.m.	Communications
7:35 p.m.	Adjourn



CONSENT AGENDA

Items of a routine and non-controversial nature are placed on the Consent Agenda to allow the Council to spend its time on significant items and issues. Any Council member may request that an item be withdrawn from the Consent Agenda and be placed in the business section of the Agenda.

DOCUMENTS

[Mayor/City Manager November 2025 Finance Report](#)

[Paid Invoices for November 2025](#)

[Mayor/City Manager December 2025 Finance Report](#)

[Paid Invoices for December 2025](#)

[Minutes December 7, 2025, Planning & Council Work Session \(approved by Planning Commission\)](#)

[Minutes December 17, 2025, Council Meeting](#)

MOTION

I move to approve the Consent Agenda as presented.

I move to withdraw _____ from the Consent Agenda and place it in the business section of the Agenda.



City of Maupin
507 Grant Ave.
PO Box 308
Maupin, Oregon 97037

541-395-2698
cwolfe@cityofmaupin.org
cityofmaupin.org

MONTHLY FINANCE REPORT

We, the undersigned, have completed a review of the City of Maupin's fiscal records for the month of November 2025 consisting of the following:

Bank Statements & Reconciliations

(Umpqua (Columbia) Bank, Rivermark Community Credit Union, Local Government Investment Pool)

Accounts Payable

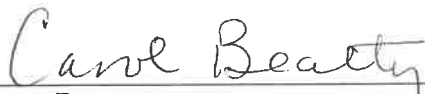
(Invoices & Checks)

Payroll

Finance Summary

We find the records to be accurate and present our signatures for approval.

Dated 17 day of December, 2025



Mayor Beatty



City Manager, Nick Smith

**CITY OF MAUPIN
INVOICES PAID FOR THE MONTH**

November-25

Creditor:	Total	City	Water	Sewer	Street	Park	Fire	SWC Library	Street Impro
Anderson Perry / 2nd & Staats	11,502.50		11,502.50						
Barnett Towing & Service	94.98					94.98			
Beechler, Michael / mileage for testing	263.20			263.20					
Bell Design Co / Planner	1,132.60	1,132.60							
Bohns Printing	117.76	117.76							
City of Maupin / Parks (water, sewer, recycle)	1,307.91					1,307.91			
City of The Dalles	90.00		90.00						
Columbia River Affordable Portables	185.00					185.00			
Elan Financial Service (Credit card)	157.47	1,001.02	(1,857.34)					1,013.79	
Eurofins Environment Testing Northwest	464.00			464.00					
Henderson, Donna / Library Event refreshments	15.00							15.00	
Hornyak, Will / Library Event	1,100.00							1,100.00	
Ingram, Edward	61.00					61.00			
Kenekt'd Interneet Services / WiFi	519.89	74.99	34.99	34.99		222.45	34.99	117.48	
LSNetworks	3,427.56	918.10	431.60	214.84		1,130.63	263.55	468.84	
Maupin Area Chamber / Donation Winter Festival Pass Thru	2,500.00	2,500.00							
Maupin Area Chamber / Dues	150.00	150.00							
Maupin Area Chamber / 3rd Qtr TLT	24,544.85	24,544.85							
Maupin Country Store & Hardware	1,289.91	155.55	280.70	255.95		597.71			
Odegard, John / Mileage to Madras 3x / equipment	237.84					237.84			
One Call Concepts	12.32		6.16	6.16					
Oxarc	1,842.88		921.44	921.44					
Pacer Propane	244.92	93.70				151.22			
Pape Machinery	4,052.82					4,052.82			
Pepsi Cola	52.50					52.50			
ProNace	1,018.25		1,018.25						
Richmond's Service	980.00		180.64	180.64	43.00	467.09	108.63		
Staples	59.98	59.98							
Stephenson, Valerie / Mileage The Dalles 3x	168.70							168.70	
The Dalles Disposal	3,133.80	1,000.00				2,133.80			
Tri-County Paving	13,613.75				13,613.75				
USA Blue Book	948.94			948.94					
VanKoten & Cleveland LLC	2,230.54	2230.54							
Vestis	237.63	95.05						142.58	
Wasco Electric	5,494.96	352.76	1,454.89	819.78	1,273.00	1,117.53	117.80	359.20	
Wolfe, Christine / Petty Cash	41.36	41.36							
	83,294.82	34,468.26	14,063.83	4,109.94	14,929.75	11,812.48	524.97	3,385.59	-
	83,294.82								



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Bank Statements & Reconciliations

(Umpqua (Columbia) Bank, Rivermark Community Credit Union, Local Government Investment Pool)

Accounts Payable

(Invoices & Checks)

Payroll

Finance Summary

We find the records to be accurate and present our signatures for approval.

Dated 15 day of January, 2026



Mayor Beatty



City Manager, Nick Smith

**CITY OF MAUPIN
INVOICES PAID FOR THE MONTH**

December-25

Creditor:	Total	City	Water	Sewer	Street	Park	Fire	SWC Library	Street Impro
Ashley Pump / Water Tower	11,860.00		11,860.00						
Barnett Towing & Service	873.96		2.00	2.00		869.96			
Beechler, Michael / mileage for testing	197.40			197.40					
Bend Heating / Park House	1,555.00					1,555.00			
Bennet, Lisa / Refund move out	134.60	2.84	75.61	56.15					
Bohns Printing	90.00	90.00							
City of Maupin / Parks (water, sewer, recycle)	1,307.91					1,307.91			
City of The Dalles	60.00		60.00						
CNS Surety	350.00	350.00							
Columbia River Affordable Portables	185.00					185.00			
Correct / Water Tower	9,640.80		9,640.80						
Elan Financial Service (Credit card)	14,478.20	547.67	3,661.12	3,661.12	1,128.50	3,649.08		1,830.71	
H.D Fowler / 2nd & Staats	5,791.97		5,791.97						
Honey Buns / LOC Small City event	425.00	425.00							
InnerTech Systems	225.00	225.00							
Juniper Flat RFPD	183.89						183.89		
Kenekt'd Interneet Services / WiFi	519.89	74.99	34.99	34.99		222.45	34.99	117.48	
KPFF / Parks boat ramp	547.50					547.50			
LSNetworks	4,702.48	1,130.59	644.08	427.33		1,343.12	476.04	681.32	
Marcum, Kyle / Mileage / Redmond	120.80		120.80						
Maupin Country Store & Hardware	290.61	37.21	95.46	87.47		70.47			
One Call Concepts	12.32		6.16	6.16					
Oregon Dept of Revenue	240.00		120.00	120.00					
Oregon Health Authority	75.00		75.00						
Oxarc	120.90		120.90						
Pacer Propane	926.29	106.55	171.11	171.10		135.32	342.21		
Pape Machinery	1,463.99					1,463.99			
Richmond's Service	1,120.00		299.91	299.91	146.50	104.91	268.77		
SAIF	1,466.19	29.32	733.10			307.90	395.87		
Smith, Nick / Mileage The Dalles & Estacada	249.20	249.20							
Staples	180.79	180.79							
The Dalles Disposal	1,310.71	560.71				750.00			
VanKoten & Cleveland LLC	1,267.50	1267.50							
Verizon	524.40	172.76	130.08	44.72		87.40	44.72	44.72	
Vestis	158.42	63.37						95.05	
Wasco Electric	5,496.92	500.17	1,532.58	796.01	1,273.00	746.86	133.76	514.54	
	-								
	68,152.64	6,013.67	35,175.67	5,904.36	2,548.00	13,346.87	1,880.25	3,283.82	-
	68,152.64								



MINUTES

Planning Commission & Council Work Session

Tuesday, December 9, 2025

Maupin Civic Center (507 Grant Ave.) and virtually on Zoom

Call to Order / Roll Call of City Council and Staff / Pledge of Allegiance

Chair Whitaker called the meeting to order at 4:35 p.m.
Roll Call of Planning Commission and Staff was conducted
by Recorder Wolfe

Presiding: Lauren Whitaker

Commission Present: Lauren Whitaker, Suze Riley, Lynn
Ewing, Jessy Rose, Emily Black

Commission Absent: n/a

Council Present: Carol Beatty, Mike Foreaker, Randy
Becthol, Shelby, Dumire, Tome Troutman, Matthias
Kesler, Kathy Peck

Council Absent: n/a

Staff Present: City Manager Nick Smith, City Recorder
Christine Wolfe, City Planner Jamie Crawford

Staff Absent: n/a

Visitors Present: Paula Latasa, Mark & Heather John

Consent Agenda

Commissioner Rose made a motion to approve the
consent agenda. Commissioner Ewing second. Vote was
unanimous with a 4-0 vote (Ayes: Riley, Ewing, Rose,
Black: Nays: none)

Public Comment

Paul Latasa expressed concern regarding the new
development and cut on the hillside in east Maupin next
to River Run Lodge. Paula states she has no engineering
background. She contacted Wasco County and was
informed there is no engineering on the wall only on the
"table" and they do not look at the cut. Paula stated she
was alarmed. In the research Paula did, she came across
an Oregon Specialty Construction Code, under section
3304.1 states a slope limit clause, with a 2-1 horizontal
slope. Paula also addressed the height of the retaining
wall, she believes they are higher than they should be, but
didn't go measure them. She would like to encourage this
be looked into because she thinks it looks very dangerous.
Paula believes the adjoining properties should be
protected from runoff and drainage. The property owner
needs to do something to reinforce that cutout because it
looks pretty precarious to me. (Recorder did not receive a
copy for the record)

Discussion: Chickens, Dark Sky

PC = Planning Commission

C = Councilor

M = Mayor

CM = City Manager

Chair Whitaker opened the Work Session with a round
table question: What is your opinion on chickens in
Maupin?

PC Riley: Pro, chickens with rules and enforcement.

C Dumire: Pro.

PC Ewing: Ok, have simple regulations that can be enforced, No other animals.

C Kesler: agrees with PC Ewing.

C Bechtol: Opposed, willing if there are strong permit process, regulations and enforcement.

PC Rose: Pro.

C Foreaker: Pro, with reasonable restrictions: Noise issue

PC Black: Pro, with rules.

C Troutman: Opposed, willing with regulations, look into zoning, large lots, fringe property.

C Peck: Opposed, willing with detailed regulations, no commercial use, agreement with neighboring properties.

M Beatty: Opposed, concerned with enforcement, noise and how we spend our energy.

PC Whitaker: Pro, 4-H participation.

Planner Crawford stated the most important thing for code development is making sure that you have a pretty clear purpose statement that builds and guides the code.

Discussion continued among members regarding pros and cons.

A list of consensus items to consider: permitting system with specific flock limits (4 max), no roosters, enforcement mechanisms and clear guidelines for containment and cleanliness, setbacks from neighboring properties, with agreements. Code enforcement and potential large fines for violations, no warnings. No other animals at this time.

This code will sit inside the code that is reserved for animals (Title VI). Planning will continue putting an ordinance together and presenting it to Council in the next month or two.

Chair Whitaker moved the discussion on to Dark Sky's, with the round table question: What's your opinion on Dark Skys in Maupin?

PC Riley: Start with a series of pre-regulations to new construction. Shade current street lights. Have guidelines and time frame. Not becoming a Darksky destination.

C Troutman: Agrees with some of PC Riley and cover or shield lights.

C Dumire: No opinion

PC Ewing: not opposed, but does not want to cause neighbors to pay for new lights. Find a grant that help pay for new light bulbs.

C Kesler: Opposed, add hoods or shields to the bright street lights, but overall feels there is a need for more lighting in areas for safety.

C Bechtol: Start with an inventory of street lights and work with Wasco Electric on the problem street lights.

Doesn't want the city to pay for this. New Construction lighting in the code.

C Peck: Rivercrest HOA has guidelines for lighting the city can look at. Agrees with PC Ewing and C Bechtol.

Communicate with neighbors regarding lights that spill over into yards and windows.

CM Smith: We do have some trouble lights and it would be a good place to start.

PC Rose: The street light on her street shines brightly into her bedroom window. (this is one of the trouble lights affecting several properties). Education and awareness is needed.

C Foreaker: Agrees with PC Ewing to set standards in the lighting code now because we are growing. Also agrees with C Kesler, there are streets that are pitch black and does cause a safety issues. It does make it tough to find a balance.

PC Black: Agrees with talking and working with Wasco Electric regarding trouble lights and their future plan for street lights.

M Beatty: Agrees with C Bechtol and C Foreaker, we need lights, they just don't have to be bright.

PC Whitaker: We need to bring awareness to our citizens. Some may not even be aware their lights are trespassing onto their neighbor's lot or if they are bothersome. We are not marketing Darksky.

Planner Crawford: There is a memo in your packet that has pretty clear definitions to our lighting in all zones.

CM Smith: What I am hearing from many of you, is we don't have a dark sky or city lighting problem, we have some trouble lights on individual streets and businesses and residents.

Discussion continued among members regarding pros and cons.

A list of consensus items to consider: Purpose statement regarding safety and navigation.

Not pursuing DarkSky initiatives or becoming a destination at this time.

Create clear definitions in our lighting code by zone.

New builds have a lighting plan as part of the site plan.

Lights must point down and stay on property.

Update our application.

Main Street i.e. Deschutes Ave / Hwy 197 is not an issue.

Focus is on residential areas.

Holiday lights are not affected.

CM Smith will look at Rivercrest HOA lighting regulations and contact Wasco County Planning regarding state regulations.

Communication and education to citizens regarding appropriate lighting practices

	Look into grants to help funding if needed. Trouble lights: Public Works yard light on 3rd street 3rd & Dufur, 4th & Staats Elrod Planning will continue putting updating our lighting in the zone ordinances and presenting it to Council in the next month or two. Planning Commission and Council were very pleased with the work they accomplished and would like to continue meeting quarterly or bi annually. They agreed they should meet when there are big issues in front of them. They would like to have Planning be more involved with the administrative review process in site plan reviews. Mayor Beatty commended everyone and it is obvious everybody cares about our community and wants it to be healthy. Very impressed how well we all work together.
Communications	Oregon Government Ethics Commission sent our a flyer addressing a new law going into effect January 1, 2026. Mayor Beatty is working with LOC training for Planning Commission and Council to be held in February or March. PC Chair Whitaker requested that Planning Commission vote on new chair, due to their baby arriving soon.
Adjourn	The next meeting will take place on Tuesday, January 13, 2026, at 4:30 p.m. Meeting adjourned at 6:08 p.m.

Respectfully Submitted by Christine Wolfe, City Recorder

SIGNED: 
 Lauren Whitaker, Planning Commission Chair

ATTEST: 
 Christine Wolfe, City Recorder

SIGNED: _____
 Carol Beatty, Mayor



MINUTES

City Council Meeting

Wednesday, December 17, 2025

Maupin Civic Center (507 Grant Avenue) and virtually on Zoom

Call to Order / Roll call of City Council and Staff / Pledge of Allegiance

Mayor Beatty called the regular session meeting to order at 6:30 p.m. Roll call of City Council and Staff was conducted by Recorder Wolfe, Pledge of Allegiance led by Mayor Beatty.

Presiding: Mayor Beatty

Council Present: Shelby Dumire, Tom Troutman, Mike Foreaker, Kathy Peck, Matthias Kesler

Council Absent: Randy Bechtol (EA)

Staff Present: Recorder Christine Wolfe, Admin. Asst. Doni Van Dolah, Attorney Ruben Cleaveland

Staff Absent: City Manager Nick Smith (EA)

Visitors Present: Medy & Tom Gantz, Rod Woodside, Rich Sutliff, Donna Henderson, Karen Miller, Jordan Belozor, Madeline Rhoades, Paula Latasa, Jennifer Lombardo, Lindsay Roper, Suze Riley, Mike Johnston

Consent Agenda

Councilor Dumire moved to approve the consent agenda as presented. Councilor Kesler second. The motion passed unanimously on a 6-0 vote. (Ayes: Carol Beatty, Shelby Dumire, Tom Troutman, Mike Foreaker, Kathy Peck, Matthias. Nays: None).

Public Comment

Mike Johnston, Maupin, presented copies of 25-338EJS Miles Stipulated Final Order. He is happy to see the new ethics rules being discussed. Hopes Council will study closely, take it to heart and most importantly, take it seriously. You may be wondering why we are still talking about this. It's a big deal, a local official made a lot of money on the back of ethical violations of his office. It's not over yet.

Medy Gantz, Maupin, made inquiry of the City Grants. When will the applications be available and when will Council award them? Staff stated the applications are available on our web page and at City Hall. Applications need to be submitted by February 16th and will be before Council at their February meeting.

Reports

Mayor Beatty introduced our new medical provider, Jennifer Lombardi, FNP, (Family Nurse Practitioner). Her and her husband, Brian, moved from Wyoming. They love fishing, they have come to a good place! She is able to see all ages of patients, from childhood to end of life. Hours of patient care will be 9:30a.m. to 5:30 p.m. Monday through Thursday. 9:00 a.m. to 1:00 p.m. on Friday.

Councilor Foreaker reported on the Economic Development Committee meeting held last week. They covered a wide range of topics and the deliverables that have been targeted. Nothing has been finalized yet. They are hoping to have something after their next meeting to present to Council for review.

Councilor Kesler added, they have talked about a live web cam and a couple other ideas.

Discussion: Council Reports	Mayor Beatty opened the discussion regarding Council Reports. Our City Manager does an excellent job on reporting for the city, but there are other areas within the city that would benefit us to know what is happening. Such as, schools, the clinic and assistant living. Mayor Beatty will begin reporting to Council on what the schools are doing. No Councilors were willing to take on any reports. Staff will work with Planning Commission to present a monthly report to Council.
Report: Council & Planning Work Session	Mayor Beatty commended both bodies for a great work session they had. Councilors were every pleased with the working relationship and how efficient the session was. Recorder Wolfe will provide a list of the agreed upon items for chickens and Darksky at the next planning commission meeting. Councilors discussed when they would hold joint meetings. Concensus of Council would be once a quarter or when direction is needed. City Manager Smith can give a monthly report on Planning items. Planning Commissioner Riley offered to also give a report if Council wishes.
Discussion: New Ethics Rules	Attorney Cleaveland spoke on the new ethic law that starts January 1, 2026. The Conflict-of-Interest provisions will apply to public officials, their relatives, and members of their household an any business that a public official or their relative, or member of their household is associated with. The whole actual conflict of interest versus potential conflict of interest remains the same. Where you have an actual conflict if you would receive a benefit or avoidance of a detriment. A potential conflict if you could receive a benefit or avoidance of a detriment. The previous law extended that conflict analysis out to the person making the decision, so you as the council member or a person's relative. The new law expands this not just to a relative, but also to include a member of the person's household who might receive a benefit or will receive a benefit. They define a member of the household as any person who resides with the public official. This would include anyone you rent a room or space to. There is no penalty for declaring a conflict when none exists. With a potential conflict, you can declare it but you can still participate and vote. If you have any gray area, you should declare the conflict as a potential conflict so you are covering yourself in case it can be construed one way or misconstrued.
Communications	N/A
Executive Session	6:56 p.m. entered into Exec Session ORS 192.660(2)(h): to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

	ORS 192.660(2)(e): To conduct deliberations with persons designated by the governing body to negotiate real property transactions. 7:36 p.m. entered into regular session.
Adjourn	No final decision as a result of Executive Session. The next regular meeting will take place on Wednesday January 28, 2026, at 6:30 p.m. Mayor Beatty adjourned the meeting at 7:37 p.m.

Respectfully Submitted by Christine Wolfe, City Recorder

Signed: _____
Carol Beatty, Mayor

Attest: _____
Christine Wolfe, City Recorder

DRAFT



PUBLIC COMMENT

City Council places great value on testimony from the public. This time is set-aside for the public to speak on any subject which does not later appear on the agenda. Three minutes per person will be allowed. The maximum amount of time for all public comments under this agenda item will be 15 minutes. Council will not engage in dialogue but can consider scheduling any matter as an agenda item at a future Council Meeting.

People who wish to testify are encouraged to provide written summaries; recognize that substance, not length, determines the value of testimony; endorse, rather than repeat, testimony of other witnesses with whom you agree. Thank you for taking the time to present your views.



REPORTS

6:40 p.m.

DOCUMENTS

[City Manager Report](#)

[Southern Wasco County Library Report](#)

[Chamber Report](#)



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CITY OF MAUPIN

City Manager's Staff Report

Council Meeting: February 2026

City Manager's Report

Reporting Period: January – February 2026

Administration & Finance

- The City has received approximately **95% of the grant funds** for the Upper Maupin Reservoir project. As outlined in the grant agreement, **10% is being held back** pending completion of final paperwork.
 - **T-Bailey has now been fully reimbursed** for all work completed on the Upper Reservoir project.
 - One invoice from Anderson Perry was flagged by the State for revision, as grant reimbursement is limited to work completed after **August 7**, the effective date of the grant agreement. The revised invoice has now been received and will be resubmitted for approval, along with an additional invoice that was recently received. Once these are approved, **Anderson Perry will also be fully reimbursed.**
 - I will wait to submit final closeout paperwork for the grant to ensure that no additional eligible invoices are received that could be applied to the project.
 - The City was notified by Senator Merkley's office via phone that a **\$1 million Community Initiated Project grant** for water distribution system improvements has been approved by the State and is awaiting the President's signature. No formal documentation has been received to date, and staff is reserving final excitement until more official information is provided. Timing for release of additional details is currently unknown.
 - In the meantime, I will be forming a small committee consisting of the Mayor and a couple of Councilors to review the Water System Master Plan and help identify priority projects for use of these funds. The goal will be to direct as much of the funding as possible toward **on-the-ground improvements**, while minimizing expenditures on consultants and outside services.
-

Public Works & Utilities

- The **2nd Street and Staats Avenue water main extension project** is nearing completion. The new water main is scheduled to be **pressure tested and disinfected on January 27.**
- Most of the new water meters have been installed and residents will be transitioned to the new main once pressure testing, disinfection, and required water sampling are complete. This work is scheduled to be finalized during the **week of January 26.**
- This project provides **permanent and improved water service** to homes in the area and allowed for installation of a **new fire hydrant in a critical location.** Staats Avenue was also leveled and improved as part of the work, significantly enhancing the appearance and functionality of the area.



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- An alley in the same vicinity will be **opened for fire access** due to the addition of two new homes. A chicken run currently located within the alley is expected to be removed by the homeowner within the next 30 days so the work can be completed.
-

Planning, Development & Infrastructure Coordination

- The Planning Commission met on **January 13** to discuss a proposed "chicken ordinance." The discussion was productive, and many of the details were worked through. With a few final refinements, the ordinance is expected to be ready for City Council review within the next couple of months.
 - The Planning Commission has requested that citizens provide **written input** regarding their views on allowing chickens within the City. Written comments should be submitted to the City Recorder, **Christine Wolfe**, so they can be properly included in the official record.
 - At its **February meeting**, the Planning Commission will begin reviewing the City's **lighting ordinance**, with a focus on identifying ways to reduce excessive and unnecessary lighting within the community.
-

Legal & Intergovernmental Affairs

- **Oral arguments** in the *Karen Miller v. City of Maupin* LUBA appeal were completed on **Tuesday, January 6**. The Land Use Board of Appeals is expected to issue its **final decision on or before February 2**.
-

Code Enforcement & Quality of Life

- Staff is addressing an **abandoned vehicle** that has been parked on a City street and partially obstructing the roadway for several weeks. The City is working through the appropriate process to identify ownership and determine next steps, as the Sheriff's Office is unable to take direct action at this time.
 - Ongoing follow-up continues on neighborhood concerns, including animal complaints, with an emphasis on voluntary compliance and reasonable timelines for resolution.
-

Looking Ahead

- Final paperwork for the Upper Reservoir grant and remaining reimbursements.
 - Council discussion on prioritization and use of the \$1 million water distribution system grant.
 - Completion of the 2nd Street and Staats Avenue project and alley access improvements.
 - Anticipated LUBA decision and any resulting next steps.
-



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Please feel free to contact me with any questions or if additional information would be helpful.

Respectfully submitted,

Nick Smith
City Manager

SWC Library Director's Report for January 2026

Our December Maupin Holiday Festival was a huge success again this year. The theme was "Oh What Fun" We had at least 225 people in attendance. The community room was set up as Santa's home and he and Mrs. Claus took pictures with families. The park was full of kids that participated in the Reindeer Games. The library was the Elves Workshop and families came in to work on multiple crafts and kids got their faces painted for free. It was an extremely busy day for all involved ending with the presentation of our first Maupin Citizen of the Year and the tree lighting in Kaiser Park. The library also partnered with the Maupin Dig and Hoe Garden Club again to decorate a lamppost for the contest. We won the contest and the cash prize was donated to the Garden Club for service projects in the community. Our theme was "What the Elf" with a couple dozen elves doing crazy things on the lamppost.

Most of the rest of December was quiet as most of our energy was poured into that one event.

December Statistics:

- Patrons served: 675
- Reference: 64
- Reading Room: 23
- Computer/iPad use: 26
- Wi-Fi use: 56
- New Patrons: 4
- Self-Directed Activities: 5
- Read What You Want Book Club: 5
- Afterschool programs: 15
- High School Visits: 20
- Garden Club Christmas party 26
- Kids Party 7

Report to City of Maupin

January 2026



Business After Hours: January 29th at 5:00pm

This month's after hours event will be held at River Run Lodge. These events provide a casual atmosphere for members of our local business community to gather, collaborate, and enjoy each other's company. Refreshments provided!

Why Racing Events:

The chamber has signed a contract with Why Racing Events, who acquired X-Dog Adventures. We've worked with X-Dog Adventures for years to host triathlons and other races in and around Maupin. We are hopeful that with Why Racing's larger reach and professional reputation, they'll be able to grow these events to bring even more people to our area while remaining true to the X-Dog brand and following. Their first event of 2026 will be the Maupin Daze 5/10K. They're expecting a larger turnout this year with the race now offering a 10K option.

Garden Expo: March 14th 11am-2pm

We're once again sponsoring the Garden Expo, and working with the Garden Club to plan and promote the event. We had around 300 attendees last year, and are hopeful for another wonderful day of offering free seeds, gardening tips, and vendors.

Job Fair: We'll be collaborating with the South Wasco County School District to host a job fair in April. Businesses are encouraged to set up a booth to discuss career paths and job opportunities with high school students and other members of the public. Stay tuned for an official date!

Maupin Daze: Save the Date: 5/16/26

Next Board Meeting: Thursday, February 19th - 4pm at Maupin Works



PRESENT FIRE DEPARTMENT AWARD

6:50 p.m.

DOCUMENTS

[Present award at meeting](#)

MOTION

N/A



DISCUSSION: RV PARK RESERVATIONS & POLICY UPDATE

6:55 p.m.

DOCUMENTS

[Staff Report](#)

[Usage fees and Policy 1.2026 v1](#)

MOTION

I make a motion to authorize staff to update the City RV Park Reservation and Cancellation Policy as discussed and present a resolution at the next council meeting.



City of Maupin
507 Grant Ave.
PO Box 308
Maupin, Oregon 97037

541-395-2698
cityrecorder@cityofmaupin.org
cityofmaupin.org

January 22, 2026

Staff Report: City of Maupin RV Park Reservation and Cancellation Policy Update.

The City RV Park current reservation policy:

Allows reservations to be made by phone or online. Customers can make reservations one year in advance from date of the current reservation.

A deposit of 50% of reservation shall be paid at the time of booking.

Current cancellation policy:

Cancellations made 30 or more days before your reservation, deposit will be refunded but we retain reservation and transaction fees.

Cancellations made 30 days prior to your stay will not be refunded.

Where we are now:

The last few years we have been experiencing more cancellations each year. We are experiencing people making reservations a year out hoping they will stay but then cancel and receive full refund if in the time frame and leaves the park with empty spaces during our peak season. We do have a waiting list but that doesn't always fill our sites up. Most campers cannot just pop in at a drop of a hat (so to speak).

We are asking to change our policy:

All reservations are to be made online through our reservation software beginning with our 2027 season with a 50% deposit made at the time of reservation.

Park personnel will be available to assist customers by phone when needed.

No refund will be made on any cancellations or dropped days.

CITY OF MAUPIN
RESOLUTION NO. 02242021

**A RESOLUTION ESTABLISHING THE USAGE AND
FEES OF THE MAUPIN CITY PARK EFFECTIVE March 1, 2021**

THE CITY OF MAUPIN RESOLVES AS FOLLOWS:

SECTION 1. USAGE. There shall be no vending or soliciting in the City Park for private gain.

SECTION 2. FEES. Fee rates for usage of the park shall be:

RV SITES: Site per day (1 RV+ 1 Tent)

June 15- Sept 15	PEAK SEASON	\$	45.00 + lodging taxes
Sept 16-Nov 14 & Apr 16-Jun 14	STANDARD RATE	\$	40.00 + lodging taxes
Nov 15 -April 15 (winter)	OFF SEASON	\$	30.00 + lodging taxes
Extra Tent+ Extra Vehicle (per day)		\$	20.00 + lodging taxes
Extra Vehicle (per day)		\$	10.00
RV Dump		\$	10.00

Discounts:

31+ consecutive calendar days----- 33% off Standard Rates (NO additional off-season discount and no lodging taxes)

Military, Veterans, Senior Citizens and First responders receive a 10% discount

TENT SITES: Site per day (2 Tents+ 2 Vehicles)

June 15- Sept 15	PEAK SEASON	\$	35.00 + lodging taxes
Group Site		\$	115.00 + lodging taxes
Apr 16-Jun 14	STANDARD RATE	\$	30.00 + lodging taxes
Group Site		\$	100.00 + lodging taxes
Nov 15-April 15 (winter)	OFF SEASON	\$	20.00 + lodging taxes
Extra Tent+ Extra Vehicle (per day)		\$	20.00 + lodging taxes
Extra Vehicle (per day)		\$	10.00
Use of Vehicle for Sleeping (per day)		\$	25.00 + lodging taxes

SHUTTLE CARPARKING: (vehicles parked overnight shall count as 2 days)

One vehicle	Per day	\$	10.00
One vehicle with boat trailer	Per day	\$	15.00
One Bus	Per day	\$	25.00

BEACH AREA: LAUNCHING OR REMOVAL OF WATERCRAFT, LOADING OR UNLOADING OF GEAR

One person kayaks, single tube, single air-mattress		\$	3.00
Rafts & drift boats		\$	5.00

Residents of Maupin and paying guests ~~off~~of the park are not required to pay these fees.

STOP FOR USE OF PARK:

Boat ramp ~~use~~ <u>geusage</u>		\$	5.00
Parking Per Bus		\$	25.00
Single shower pass		\$	5.00
Weekend shower pass		\$	10.00
Week shower pass		\$	20.00

COMMUNITY BUILDING RENTAL:

Per Day		\$	100.00
Maupin Residents - noncommercial use		\$	25.00
Cleaning Deposit (all groups) <i>refunded after ~~satisfactory~~<u>satisfaction</u> inspection</i>		\$	25.00

RESERVATIONS: RV Sites, Tent Sites, & Community Building:

- ALL reservations must be made online with our reservation software and requires a 50% deposit made at time of booking
- Reservations can be cancelled by calling the Maupin City Park office or emailing citypark@cityofmaupin.org
- Deposit and Reservation and transaction fees are non-refundable. No exceptions.
- ~~If you cancel with 30 days or greater, we will refund your deposit but retain reservation and transaction fees.~~
- ~~We will not refund deposits for reservations that are cancelled within the 30-day window.~~
- We will contact reservation customers by phone and/or email when park reservable facilities and campgrounds are closed due to fire danger or other hazards. Your reservations will be canceled and all fees will be refunded. ~~For all other cancellations, the usual cancellation policies apply. To request a refund beyond what policy allows, please email citypark@cityofmaupin.org.~~
- ~~If you paid by credit card, your card will be credited. If you paid by check or money order (not available for advance reservations), we will send you a check from the City of Maupin. If you paid by gift certificate, we will send you a new gift certificate for the refund amount. Please be aware that only the person whose name is on the reservation may change or cancel the reservation.~~
- ~~Any unused time can NOT be transferred to any other calendar year, no exceptions.~~
- Discounts or other rate specials are not transferable.
- Extended rates are only valid for stays GREATER THAN 31 CONSECUTIVE DAYS.

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EMERGENCY CONDITION :

Temporary policy revisions will be made in an emergency with Parks Councilor Approval

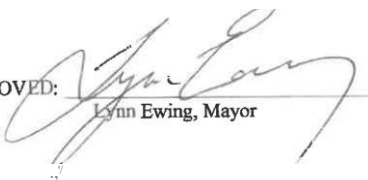
OUTFITTER USAGE:

Requires a deposit in May. Each company will receive a final bill in August. Payments are non-refundable but will rollover to following season.

DATED AND PASSED this 24th day of February, 2021

Ayes: 7
Nays: 0
Absent: 0
Abstain: 0

APPROVED:


Lynn Ewing, Mayor

~~Attest~~ Attested

ht ☐ ajl ☐ &

☐ Christine Wolfe, Recorder



DISCUSSION: EMERGENCY OPERATION PLAN

7:10 p.m.

DOCUMENTS

[Emergency Operation Plan Draft](#)

MOTION

I make a motion to accept Maupin's Emergency Operations Plan with corrections listed:

City of Maupin Emergency Operations Annex



Annex to the Wasco County Emergency Operations Plan, 2025

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1. Purpose, Scope, Situation, Assumptions

This annex provides the foundation for how the City of Maupin prepares for, responds to and recovers from emergencies and disasters. It integrates with the Wasco County Emergency Operations Plan (EOP), State of Oregon guidance and federal frameworks such as NIMS, ensuring a coordinated and scalable response. The plan recognizes Maupin's unique hazards, rural character and reliance on countywide resources while affirming the City's responsibility to safeguard life, property, the economy and the environment.

1.1. Purpose

This annex establishes a framework for how the City of Maupin will prepare for, respond to, and recover from emergencies and disasters. It ensures:

- A coordinated response with Wasco County, State and Federal Resources.
- The protection of life, property, and the environment.
- Compliance with the National Incident Management System (NIMS) and Incident Command System (ICS).
-

1.2. Scope

This annex applies to all emergencies within Maupin city limits and immediately adjacent service areas, across preparedness, response, recovery, and mitigation. It is applicable to all hazards within the Maupin city limits, including natural disasters, technological incidents and human-caused threats.

1.3. Situation

Maupin is a small, rural community located along a primary north–south corridor (HWY 197). The City depends on countywide systems for law enforcement, mass care, and emergency public information.

Key hazards include:

- | | |
|------------------------|--------------------------|
| • Wildfire/WUI | • Energy disruptions |
| • Extreme heat/cold | • Cyber Threats/Attacks |
| • Winter storms & wind | • Terrorism/civil unrest |
| • Flooding/creek rise | • Mass Shooter |
| • Drought | • Pandemics |
| • Earthquakes | |
| • Volcanic activity | |
| • Landslide | |
| • Hazmat | |

1.4. Vulnerable Populations

Emergencies do not affect all residents equally. The ability of individuals and households to prepare for, respond to and recover from hazard events is shaped by a combination of social, economic, cultural, health, and environmental factors. In Maupin, groups such as children, older adults, individuals with disabilities, low-income households and residents with limited English proficiency may face greater challenges during an emergency. Ensuring these populations are identified, reached through inclusive communication methods and supported with appropriate evacuation, sheltering, medical care and recovery resources is critical to protecting the whole community. Below is an overview of Maupin's demographics and vulnerability, for a complete profile please see the Wasco County 2025 [Multi-jurisdictional Natural Hazard Mitigation Plan](#).

2020 Census Category	Maupin	Wasco County	Oregon
Population	427	26,670	4,237,256
Median Age	51.4	40.5	40.8
Population under 18	15%	21.6%	19.3%
Population over 65	35.7%	20.9%	19.9%
Language Spoken at home other than English	7.9%	17.9%	15.4%
Median Household Income	\$54,792	\$63,602	\$85,220
Poverty Level	13.9%	12.2%	11.8%
Employment Rate	46.7%	55.3%	59.8%
Homeownership Rate	65.8%	66.2%	63.1%
Disabled Population	15.3%	17.9%	15.9%
Without Healthcare coverage	10.6%	9.5%	5.2%
Identify as White alone	376	19,821	3,169,096
Hispanic or Latino	12	5,017	588,757
American Indian or Alaskan Native	6	1,119	62,993
Asian	1	252	194,538
Black or African American	4	133	82,655
Native Hawaiian and other Pacific Islander	2	195	19,204
Not Hispanic or Latino	376	18,703	3,036,158
Some Other Race	7	2,153	265,431
Two or More races	31	2,997	443,339

Maupin has a small population of just over 400 residents, with a higher-than average proportion of adults over 65 compared to Wasco County and the State. The share of children under 18 is lower, as is the resident with disabilities than county and state averages, but these populations still require special planning. Poverty levels are slightly above county averages and median household income is relatively low, and the subset of households that lack healthcare coverage may have limited resources to prepare for

or recover from a disaster. Language is generally less of a barrier in Maupin than in the County overall, though provisions for bilingual communication remain important.

Overall, Maupin's emergency planning must account for the needs of children, older adults, people with disabilities, households without vehicles and residents who may require translation, even though their numbers are small. Addressing these populations ensures that no one is overlooked in preparedness, response or recovery.

1.5. Assumptions

This annex is based on the following planning assumptions:

- All emergencies begin locally.
- Local incidents are managed at the lowest level possible.
- Essential County services will operate as conditions permit.
- Prompt response and recovery depend on effective coordination.
- Local resources must be exhausted before requesting state/federal aid.
- Regional resource delays are possible.
- Certain populations will face disproportionate impacts.
- Disasters can occur without warning.
- Tourism and seasonal fluctuations may complicate response.
- County communications and facilities may be impaired.
- All emergency responders are trained in ICS/NIMS.
- Cyber and terrorist threats are possible; readiness includes shelter-in-place protocols and community engagement.

2. Concept of Operations

The basic concept of emergency operations focuses on managing and using all available resources in the city for effectively responding to all types of emergencies. When emergency situations arise and it is determined that normal organization and functions of Maupin's government are insufficient to effectively meet response activity needs, the city will activate and implement all or part of this plan, and involve the County as soon as needed.

2.1. Phases of Emergency Management

This plan adheres to the emergency management principles of all-hazards planning, which is predicated on the fact that most responsibilities and functions performed during an emergency are not hazard specific. The four phases of Emergency Management are Mitigation & Prevention, Preparedness, Response and Recovery.

- **Mitigation and Prevention:** Activities seek to eliminate or reduce a disaster's likelihood and/or consequences. They involve actions to protect lives and property from threats as well as long-term activities that lessen the undesirable effects of unavoidable hazards.
- **Preparedness:** Activities serve to develop and/or enhance the response capabilities that will be needed should an emergency arise. Planning, training and exercises are the major activities that support preparedness.
- **Response:** Is the provision of emergency services during a crisis, and the focus of this EOP. These activities help to reduce casualties and damage, and speed recovery activities include warning, protective actions, rescue, and other such operations.
- **Recovery:** is both a short-and long-term process. Short-term operations seek to restore vital services to the community and provide for their basic needs. Long-term recovery focuses on restoring the community to its normal, or improved state.

2.2. Activation Triggers

Maupin may activate this plan whenever:

- Life-safety is at risk
- Evacuation Need
- Extended Utility Disruptions
- Major Transportation Closure
- Hazmat Incidents
- Resource needs beyond City Capacity
- Whenever the incident will expand beyond City Capacity

2.3. Incident Levels

Incident levels assist response agencies in recognizing the degree of intensity and potential impact of a particular situation. Emergency situations will not always fit neatly into these levels, and any incident has the potential to intensify and expand. Special circumstances or external pressures may warrant outside assistance for relatively minor incidents.

- **Level 3:** Level 3 situations are often referred to as “routine” crisis management or emergency situations that can be handled using resources available at the incident location. For these situations, it may not be necessary to implement an emergency plan. Outside assistance is usually not required.
 - **City of Maupin Standard Action-Monitor:** Monitor the situation
- **Level 2:** Level 2 situations are characterized by a need for response assistance from outside agencies (specialized equipment or personnel, insufficient or inadequate on-site resources, etc.) Requests for assistance related to level 2 situations often take the form of 911 calls for police, fire or medical assistance. Examples include hazardous materials spill and traffic incidents with multiple injuries. The IC may request activation of selected portions of the County EOP.
 - **City of Maupin Standard Action-Partial Activation:** Form a small local EOC/ICP w/minimal support staff. Liaison with the County EOC.
- **Level 1:** Level 1 situations are major incidents that require the application of a broad range of community resources to save lives and protect property. Examples of such situations include a major fire in a populated area, a major earthquake, etc. Emergency plans should be implemented, and the EOC will be activated to coordinate response and recovery activities.
 - **City of Maupin Standard Action-Full Support:** Fully support the incident, activate all City Staff and Volunteers. County EOC is fully staffed.

2.4. Facilities and Locations

The following are predesignated locations for Maupin to use as Emergency Operations Centers, Incident Command Posts, Evacuation Shelters or rally points and staging areas.

2.4.1. EOC/ ICP Locations

- **Primary EOC/ICP:**
Maupin City Hall
507 Grant Ave
Maupin, OR 97037
Capabilities: Communications capabilities and internet, no backup power.

- **Secondary:**
 South Wasco County High School
 699 4th St
 Maupin, OR 97037
Capabilities: Communications and internet, no backup power.
- **Alternate:**
 Maupin Grade School
 308 Deschutes Ave
 Maupin, OR 978037
Capabilities: Communications and internet, no backup power.

2.4.2. Emergency Shelter or Rally Point Locations

- **Primary:** South Wasco County High School (see 2.4.1)
- **Secondary:** Maupin Grade School (see 2.4.1)
- **Alternate:** City Hall (see 2.4.1)

2.4.3. Staging Areas

- **Primary:**
 Public Works
 304 Deschutes Ave
 Maupin, OR 97037
- **Secondary:**
 Reservoir yard

2.5. Initial Response Steps

While every emergency is different, the City of Maupin takes similar initial steps no matter what is happening. Below are the typical initial response steps:

1. City is Notified.
2. The City Manager will call public works or the fire chief (pending the type of emergency).
3. City Manager will notify the Mayor.
4. If the incident is beyond local capacity, call Wasco County Emergency Management for resources and activate the Emergency Operations Plan
5. Push alerts to citizens, via Wasco County Citizen Alert, Perimeter, social media, text/call chains, or door to door notification.
6. Work with Wasco County EM, Wasco County Sheriff's office and relevant responders to manage the specific emergency.

2.6. Resources Requests

Maupin requests resources during an emergency in the following way:

- The Incident Commander/City of Maupin requests resources from the Wasco County EOC via phone call or separately established manner.
- If unable to fill the resource request, the Wasco County EOC will request resources from the State ECC.

2.7. Lines of Succession

Lines of succession identify who is authorized to assume leadership roles if the primary official is unavailable or unable to perform their duties during an emergency. They ensure that decision-making authority continues without interruption and that critical functions of government or response agencies can carry on. Below is the City's line of succession:

Table 2.1 Maupin Succession Plan

Maupin Succession Plan	
First	Mayor
Second	City Manager
Third	City Recorder
Fourth	City Council President

2.8. Continuity of Operations

Continuity of Operations (COOP) ensures that essential City functions can continue during and after an emergency. The City of Maupin will maintain leadership and decision-making through its line of succession and will work to preserve vital records, maintain essential services such as water, sewer and roads, and provide for public information and safety. If primary facilities are compromised, operations may relocate to alternate sites such as the City Hall or South Wasco County High School. The City will coordinate with Wasco County Emergency management to restore services and ensure government operations resume quickly as possible. Appendix V has a COOP checklist to help guide continuity operations.

3. Roles and Responsibilities

Maupin's Response is limited by a small staff of highly motivated and qualified individuals. This section identifies city employees and staff and response organizations and their roles in emergency response, including within the incident command system structure and emergency support function structure.

3.1. City Employees

- **Mayor:** Provides leadership, declares local emergencies and communicates with County and State Agencies.
- **City Council:** Supports emergency declarations, assists with public communications, and reviews post-event actions.
- **City Manager:** Coordinates emergency operations with county and state partners.
- **City Recorder:** Assists with public communications and coordinating emergency operations.
- **Public Works:** Leads infrastructure recovery, traffic and perimeter control, debris removal and road access restoration.

3.2. Response Organizations

- **Maupin Volunteer Fire Department:** Provides fire suppression, search and rescue and evacuation assistance.
- **South Wasco County Ambulance Service:** Provides emergency medical services.
- **Wasco County Sheriff's Office:** Provides law enforcement, evacuations, security and traffic control, emergency management.
-

3.3. Other Organizations

- **Oregon Department of Transportation:** Traffic control and management of the State Highway.
- **Oregon State Police:** Traffic control and law enforcement assistance.

3.4. National Incident Management System & Incident Command System

Oregon mandates the use of NIMS and ICS for emergency response. The **National Incident Management System (NIMS)** provides a consistent approach for all levels of government, non-governmental agencies and the private sector to work together effectively during incidents. The **Incident Command System (ICS)** is a standardized, on-scene management structure within NIMS that organizes personnel, resources, and communication to achieve coordinated response operations. It provides a flexible, scalable structure to manage incidents of any size, ensuring coordination, common terminology, and unified command.

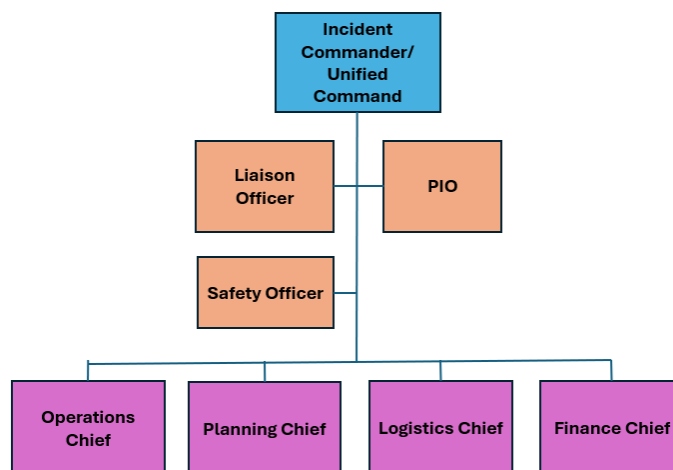
ICS in Maupin is minimal. With minimal city staff, a fully activated ICS cannot be achieved by the City alone. City employees should be familiar with ICS and NIMS and will rely on the county for full ICS support, integrating where they can.

3.4.1. ICS Staffing Overview

The following is a brief overview of the command and general staff roles for a basic ICS. For more information, please see the Wasco County Emergency Operations Plan, Chapter 3.

- **Incident Commander (IC):** Provides overall incident leadership and support.
- **Unified Command (UC):** The UC is activated when the incident involves multiple agencies or requires Emergency Operations Center EOC. It is comprised of impacted agencies and they provide leadership and direction to the incident.
- **Safety Officer (SOFR):** Responsible for overall safety of incident responders.
- **Public Information Officer (PIO):** Responsible for all media interactions and keeping the public informed.
- **Liaison Officer (LOFR):** Responsible for coordinating with outside agencies.
- **Operations Section:** Leads tactical operations, which may include Fire/EMS, law enforcement, public health, public works and utilities, as well as private sector and volunteer support.
- **Planning Section:** Forecasts needs, maintains overall situational awareness, supports documentation and develops the incident action plan.
- **Logistics Section:** Provides operational support and resource management, including food, communications, medical and supplies.
- **Finance Section:** Provides purchasing support, budget management and burn rates.

Figure 3.1 Basic ICS Command Structure



*Note: In any type of incident a Section Chief may be assigned a Deputy. In addition, an Intelligence Section would be incorporated into the command structure in response to incidents of national significant or those presumed or confirmed to be terrorist-related.

3.5. ICS Training

Current training and operational requirements set forth under NIMS have been adopted by Wasco County and its cities. The City Recorder should maintain a record of training for City Personnel, and the Fire/EMS Chief shall maintain a record for first responders.

Table 3.1: Minimum ICS Training Requirements

Minimum ICS Training Requirements	
Emergency Personnel	Training Required
Incident Commanders	ICS-100, -200, -300, -400 IS-700, -701, -703, -704, -800
City Emergency Response Personnel	ICS-100, -200; IS -700, -800
First Responders	ICS-100, -200; IS-700, -701, -703, -704, -800
All other Emergency Response Personnel, including volunteers	ICS-100; IS-700
Independent study courses can be found at: Emergency Management Institute - Independent Study (IS) Course List	

3.6. ESFs and Community Lifelines

Emergency Support Functions (ESFs) and FEMA Community Lifelines are two frameworks that organize how resources are managed and prioritized during emergencies. ESFs group response activities by function, while Lifelines identify the essential services that must be sustained or restored to stabilize a community.

- **Emergency Support Functions (ESFs)** are the organizational structure used in emergency operations to group County, State, Federal and partner agency resources around major functional areas such as transportation, communications, firefighting, public health and mass care. Each ESF identifies lead and support agencies and outlines how they coordinate to deliver critical services during a response.
- **FEMA Community Lifelines** are a way to describe and prioritize the most essential services that must be maintained or restored to stabilize an incident. Lifelines include Safety and Security, Food/Water/Shelter, Health and Medical, Energy, Communications, Transportation and Hazardous Materials.

Oregon uses ESFs as frameworks to organize and coordinate the response to emergencies and disasters. They relate to FEMA community lifelines as follows: ESFs are “the means”. They are specific mechanisms for carrying out emergency response tasks. Community Lifelines are “the ends.” They are the most fundamental services that must be stabilized or re-established to support local governments and Tribal nations. Each ESF has a primary agency in charge of it, and that agencies job is to restore the community lifeline. To align with State and County response, table 3.2 below outlines ESFs, Community Lifelines, Maupin lead and County lead agencies.

Table 3.2: ESF, Community Lifelines and Lead Agencies

Oregon ESF (No. & Title)	FEMA Community Lifeline	Maupin Lead	County Lead
ESF-1 Transportation	Transportation	Public Works	Wasco County Public Works, Wasco County Emergency Management (WCEM)
ESF-2 Communications	Communications	City Recorder & Admin Assistant	Wasco County 911 Communications Center, County PIO, Area Internet Providers
ESF-3 Public Works	Safety & Security, Energy (Power & Fuel), Transportation, Water Systems	Public Works	County Public Works
ESF-4 Firefighting	Safety & Security	Maupin Volunteer Fire Department (Structure only)	Area Fire Districts/Departments
ESF-5 Information & Planning	All lifelines (coordination)	Mayor & City Manager	WCEM
ESF-6 Mass Care	Safety & Security; Food, Hydration, Shelter; Health & Medical	Mayor & City Manager	North Central Public Health District (NCPHD), American Red Cross
ESF-7 Logistics Mgmt & Resource Support	All lifelines (indirectly)	Public Works & City Recorder	WCEM, County Finance/Treasurer
ESF-8 Health & Medical	Safety & Security; Food, Hydration, Shelter; Health & Medical; Hazardous Materials, Water Systems	South Wasco County Ambulance	NCPHD, Area EMS Providers, Columbia Gorge Adventist Health
ESF-9 Search & Rescue	Safety & Security	Maupin Volunteer Fire Department	Wasco County Sheriff

ESF-10 Hazardous Materials	Hazardous Materials, Water Systems	Maupin Volunteer Fire Department	Area Fire Districts/ Departments, HazMat Team 3
ESF-11 Agriculture, Animals & Natural Resources	Food, Hydration, Shelter	City Manager	WCEM, North Central Public Health District, OSU Extension
ESF-12 Energy	Energy (Power & Fuel), Hazardous Materials	Wasco Electric	Local Utility Providers, WCEM
ESF-13 Public Safety & Security	Safety & Security; Health and Medical	Wasco County Sheriff	Wasco County Sheriff
ESF-14 Business & Industry (Oregon-specific)	Food, Hydration, Shelter; Energy (Power & Fuel); Communications; Transportation	Maupin Area Chamber of Commerce, City Manager	County Assessor, County Planning, County Chamber of Commerce, Mid-Columbia Economic Development District
ESF-15 Public Information	Communications	City Recorder (PIO), City Manager, Mayor	County PIO/Admin Services
ESF-16 Volunteers & Donations	Food, Hydration, Shelter	City Recorder and City Manager	WCEM
ESF-17 Cyber & Critical Infrastructure Security	Safety & Security	City Recorder, City Manager	Wasco County Sheriff
ESF-18 Military Support	All lifelines (indirectly)	No local assets; request surge via County if needed.	Wasco County Sheriff

4. Declaring a Local Emergency for the City of Maupin

Declaring a local emergency is often the first step towards receiving assistance from the State of Oregon, including access to resources and aid. The following section outlines a clear, rapid process for declaring, ratifying, notifying, and terminating a Local State of Emergency.

4.1. Declaration Authority

The City of Maupin Mayor may declare a local emergency after consulting the Fire Chief or Sheriff for an operational recommendation and Wasco County Emergency Management (WCEM). In an ideal situation they will receive City Council approval prior to a formal declaration, but if timing/life-safety requires, the Mayor may declare immediately and follow up with Council approval. If the Mayor is unavailable, follow the succession plan in section 2 (City Manager → City Recorder → President of City Council) for declaration authority. Once the City has made their declaration, it is submitted to the Wasco County Emergency Manager who will then approach the County Board of Commissioners for declaration approval before State resources can be requested.

4.2. When to Declare

There are several reasons Maupin would declare a state of emergency, including but not limited to:

- Incident exceeds City capability
- need for evacuation/shelter
- imminent life-safety threat
- Critical lifelines (power/water/comms/transport/medical) failing
- Significant public health events
- Need to request County/State assistance or emergency procurement.

4.3. Step-by-Step Process

Table 4.1 outlines the step-by-step process for declaring a local emergency. See Appendix I for a template for declaring a local state of emergency.

Table 4.1: Steps for Declaring a Local Emergency	
Step 1: Size up & Consult	The Mayor or City Manager will consult the Maupin Fire Chief or Wasco County Sheriff for an operational recommendation; brief WCEM.
Step 2: Draft & Sign	Mayor signs Proclamation of Local Emergency (Template in Annex I). Consult with City Council prior to if there is time.
Step 3: Notify	Immediately notify Wasco County EOC/EM, Sheriff, Fire, City Council, City Attorney and City Recorder.
Step 3: Public Notice	Issues statement via County JIC + City Channels (bilingual); activate siren if warranted.
Step 4: Activate	Open City EOC site; request resources via County EOC, document actions (ICS-214).
Step 5: Council Ratification	Present proclamation to Council at the earliest opportunity for ratification/extension.
Step 6: County Ratification	The Wasco County Emergency Manager takes the City's declaration to the County for ratification and submittal to the State as needed.
Step 7: Review & Termination	When conditions improve, issue Termination of Local Emergency; brief County and the public.

4.4. Conflagration

Conflagrations are the only type of emergency declaration that does not need to go through the Sheriff directly, and is used for fires that involve or threaten life and structure and authorizes use of state assets. To determine if a fire is a conflagration, local Fire Chief and the Fire Defense Board Chief assess the fire ask the following questions:

- Are there structure fires not controlled due to the size and speed of the fire?
- Is a wildland fire threatening structures?
- Have all local and mutual aid resources been depleted?
- Would mobile support resources be effective?

If the answer is yes, the County Fire Defense Board Chief notifies the Oregon State Fire Marshal through the Oregon Emergency Response System. After the discussion, if the State Fire Marshal decides the situation warrants the implementation of the Conflagration Act, the State Fire Marshal notifies the governor, who authorizes the act to be invoked. For more information, please visit OSFM's [mobilization website](#).

4.5. Records and filing

The City Recorder shall log the declaration, distribute it to City Council/County EOC, and retain originals for vital records. The Recorder shall also ensure situation reports and costs (time/equipment) are tracked for reimbursement. City Responders shall document their actions on an [ICS-214, Activity Log](#). This form serves as a legal document and can be used to gather information for reimbursement claims, insurance claims and potential litigation in the future.

5. Communications and Public Warning

Communications and public warning are one of the most complicated portions of any emergency response and are vitally important to the safety of the responders and the public. Maupin has limited communications methods and communicates primarily through cell phones and relies on the county for mass notifications. This section outlines primary means of communication, citizen alerts, issuing alerts through the county and considering vulnerable populations.

5.1. Primary Means of Communication

The primary way Maupin communicates with all outside entities is through telephone and personal cell phones.

Cell phones are used to contact the County EOC, coordinate with local first responders, communicate internally with other departments and communicate externally with neighboring cities, and external agencies. See Appendix II for a list of important contact numbers. This presents a potential vulnerability, as cell phones are nearly ubiquitous, if an event results in cell phone service being unavailable the main way Maupin communicates is gone.

5.2. Communications Matrix

While cell phones are the primary means of communication with all entities, Maupin has also identified other methods of communication.

Table 5.1 Maupin Methods of Communication

Who They are Communicating With	Methods of Communication
Wasco County/EOC	Primary: Cell Phone Secondary: Landlines
Local First Responders	Primary: Cell Phones Secondary: Radios
Internally between City departments	Primary: Cell Phone Secondary: Email Tertiary: Landline
Neighboring Cities	Primary: Cell Phones Secondary: Landlines
External Agencies	Primary: Cell Phone Secondary: Email
Note* Maupin Volunteer Fire Department and South Wasco Ambulance can communicate with other VFD and EMS services through radios.	

5.3. Communicating with Citizens

The City Recorder is designated as the Public Information Officer (PIO), with the City of Maupin Administrative Assistance serving as a secondary/assistant PIO.

5.3.1. Citizen Alerts

There are several formal methods for alerting citizens in the event of disasters.

Community alerts (multi-modal):

- **Wasco County Citizen Alert** (Also known as Reverse 911): Residents receive notification of a variety of situations such as severe weather, wildfires, floods, street and road closures, missing persons, law enforcement activities and evacuation notice. Listed landlines may receive alerts automatically, [registration](#) is strongly encouraged for full coverage.
- **Perimeter Map:** This system allows Wasco County to enhance situational awareness with first responders and the public. It allows for real-time visualization of wildfire and flood perimeters, evacuation zones, road closures and impacted areas and at-risk facilities.
- **Door-to-Door Notifications:** For at risk populations, residents without phones, and messages that must be heard by all community members(evacuations), Maupin can notify residents by going door-to-door. Pending the alert and how time-sensitive it is, the City may request notification assistance from Maupin Volunteer Fire, Wasco County Sheriff's Office, City Staff and local volunteers.
- **Facebook:** The City manages a Facebook Page, and will put official notification of events on the page whenever time allows. This is an additional method of notification and should never be the primary method.
- **City Website:** Maupin regularly posts public notices to their official website. This is a standard method of non-emergency notification that residents are aware of.
- **Text my Gov:** The City uses TextMyGov, a program to increase communication from the City to residents. Notifications may include public meeting announcements, road closures, utility notifications, emergency notifications and more. Residents receive City updates directly to cell phones via text message.

5.3.2. Issuing Wasco County Citizen Alerts

Maupin can request Citizen Alerts through Wasco County 911 Dispatch, WC PIO or the WCEM depending on the situation.

- **Regular Requests:** For any regular type of Citizen Alert (boil water notices, road closures, etc.) Maupin should contact WC 911 Dispatch directly to make the request.
- **Evacuation Requests**
 - **Urgent/Immediate Level 3:** For urgent/immediate Level 3 evacuation notices, either dispatch, WC PIO or the WCEM can issue notices. Generally, evacuation

decisions are made by the Sheriff or their designee and Maupin will not have to request these.

- **Non-Immediate Evacuation:** For non-immediate evacuations, Maupin should submit a request to WCEM via WC 911 Dispatch, who will then notify the Sheriff and obtain approval before sending out the notice.

When requesting the County send notifications for them, Maupin should consider the following, pending the situation:

- Requesting the County include a number for citizens to call if they have mobility or functional needs and require additional assistance to perform tasks given in the notification (i.e. evacuation).
- Request the County put the alerts out in Spanish and English.

5.3.3. Publishing Information on Perimeter

The City of Maupin has access to the Perimeter Platform and can make changes on their team page, and must request those changes be published by WCEM, WCPIO or WC Sheriff. The Maupin City Manager, City Recorder, Administrative Assistant, Public Works Director, Mayor and Fire Chief should all have training on how to use the Perimeter Platform.

- **Non-Evacuation Information:** For information on road closures, shelter locations, resource distribution sites and other information, the City should make the changes directly on their Team Perimeter Platform. After changes are made, Maupin must notify either the WCEM or the WC PIO for the changes to be published to the public-facing map.
- **Evacuation Information:** For information on evacuation, including zones and routes, the City may make the changes directly on their Team Perimeter Platform, but the requests must be approved by the Sheriff or their designee before publishing. In urgent situations (Level 3 Go Now!) the WCEM or the WCPIO can publish the information on behalf of the City but must follow up with the Sheriff or their designee as soon as possible. If unable to make changes themselves due to other evacuation tasks, the City should request the WCEM or WCPIO make the changes to the Perimeter Platform and publish.

If during a response Maupin does not have personnel that can update their Team Perimeter Platform, they shall contact the WCPIO or WCEM and request they make the changes to Perimeter and publish. This will slow down the flow of information so all efforts to be trained ahead of time should be made. Maupin can contact the WCEM or WCPIO for Perimeter Map training.

5.4. Communication with Vulnerable Citizens

Maupin does not maintain a formal list of vulnerable citizens, but needs to ensure that residents with disabilities, elderly residents, young families, non-English speakers and other vulnerable populations are reached when there are emergency communications. In addition to encouraging these citizens to sign up for Maupin TextMyGov, Wasco County Citizen Alert and Perimeter Map, the following are considerations when communicating with vulnerable citizens.

- **Residents with Access or Functional Needs (AFN):** Maupin does not maintain a list of these citizens, but North Central Public Health District (NCPHD) will coordinate with Oregon Health Authority (OHA), Oregon Department of Human Services Office of Resiliency and Emergency Management (ODHS OREM) and ODHS Aging and Disabilities Services (OAD) for access to databases of people with mobility and functional needs. OAD prefers to be notified of a situation and to contact their clients directly instead of working through the City or County. The City can reach out directly to them for assistance in identifying those residents or ask the Wasco County Emergency Manager to contact those agencies for outreach assistance to those populations.
- **Non-English Speakers:** When making alerts, take into account the non-English speaking population, including asking the County to put citizen alerts out in Spanish. City Employees and First Responders can use Google translate to help with emergent communications. If there is time, call Wasco County 411 for translation services.
- **Residents without Cellphones/cellphone service is down:** To account for residents without cell phones, door-to-door notifications will take place for significant events (including Level 3 evacuations).

6. Evacuation Plan

Timely evacuations have become more of a reality in Wasco County and for the City of Maupin over the past several years. This chapter establishes evacuation authority, common evacuation triggers, primary evacuation routes, transportation and notification concerns, as well as shelter and rally point locations. For an in-depth checklist for evacuations in Maupin, please see Appendix IV.

6.1. Authority

- **For Non-Fire Evacuation:** The Mayor and/or City Manager have authority to issue an evacuation order in consultation with the Wasco County Sheriff. The ultimate evacuation authority for the County is the Wasco County Sheriff.
- **Fire-Related Evacuation:** The Mayor, City Manager and Fire Chief will consult to issue an evacuation order. The Mayor shall request an operational recommendation from the Fire Chief, or the Fire Chief shall recommend an evacuation to the Mayor. They then work with the Wasco County Sheriff to execute the order.
- If the evacuation is time-sensitive and the Mayor and/or City Manager cannot be reached in a timely manner, the Fire Chief and/or Wasco County Sheriff are authorized to make an evacuation order determination on-scene, and the City Government will support that order after the fact.
- The Wasco County Emergency Manager can assist with evacuation orders if the Sheriff is unavailable.

6.2. Triggers

Potential incidents that may necessitate an evacuation order include but are not limited to:

- Wildfire approaching populated areas
- Flooding from the nearby rivers
- Hazmat plumes
- Mass casualty/active shooter threats
- Strategic sheltering for extended outages (e.g., PSPS impacting home oxygen users)
- Major earthquake/volcano.

6.3. Determining Evacuation Levels

Evacuation levels are determined in close coordination with the Wasco County Sheriff's Office, the evacuation authority for Wasco County. The Mayor and City Manager will consult with the Fire Chief (if wildfire related), then work the Sheriff's Office to determine

evacuation areas and evacuation levels for each area. The Sheriff's Office will assist with issuing evacuations and ensuring they are completed.

Maupin Follows Oregon Department of Emergency Managements three levels of evacuation, [Be Ready, Be Set, Go Now!](#)

- **Level 1-BE READY** to evacuate: Prepare to evacuate and be aware of danger in the area. Stay informed, have your plan and go-kit ready and act early if you or your loved ones can't move early.
- **Level 2-BE SET** to evacuate: Be set to evacuate at a moment's notice, there is a significant amount of danger in the area. Follow your evacuation plan and grab your go-kit. Check news and radio for updates. Conditions change rapidly, leave if you feel unsafe.
- **Level 3-GO NOW!** Leave immediately, there is extreme danger in the area. Leave without delay, it is unsafe to stay. Do not stop to gather belongings or protect your home. Do not return until officials announce the area is safe.

6.4. Notification Methods

In the event of an evacuation, Wasco County will assist the City with all notifications. The primary method of communicating evacuation zones to residents is through the Perimeter, Wasco County Citizen Alert and TextMyGov applications and social media. Additionally, in an evacuation scenario the Wasco County Sheriff's Office is required to make door-to-door notifications to ensure all citizens are reached. Maupin Volunteer Fire Department and City personnel will assist the Sheriff with these notifications as available.

- **Perimeter Map**
- **Social Media**
- **TextmyGov**
- **Door-to-Door Notifications**
- **Wasco County Citizen Alert**

6.5. Evacuation routes

There are four evacuation routes out of Maupin. Whichever routes will be taken will be determined by the Wasco County Sheriff and Fire Responders on-scene.

- Northern evacuation route: North on Highway 197
- Southern Evacuation Routes:
 - South on 197 across the bridge to Hwy 197
 - South on 197 across the bridge to Bakeoven Road East
 - South on 197 to Lower River Access Road/BLM Access Road West

Figure 6.1: North on Highway 197

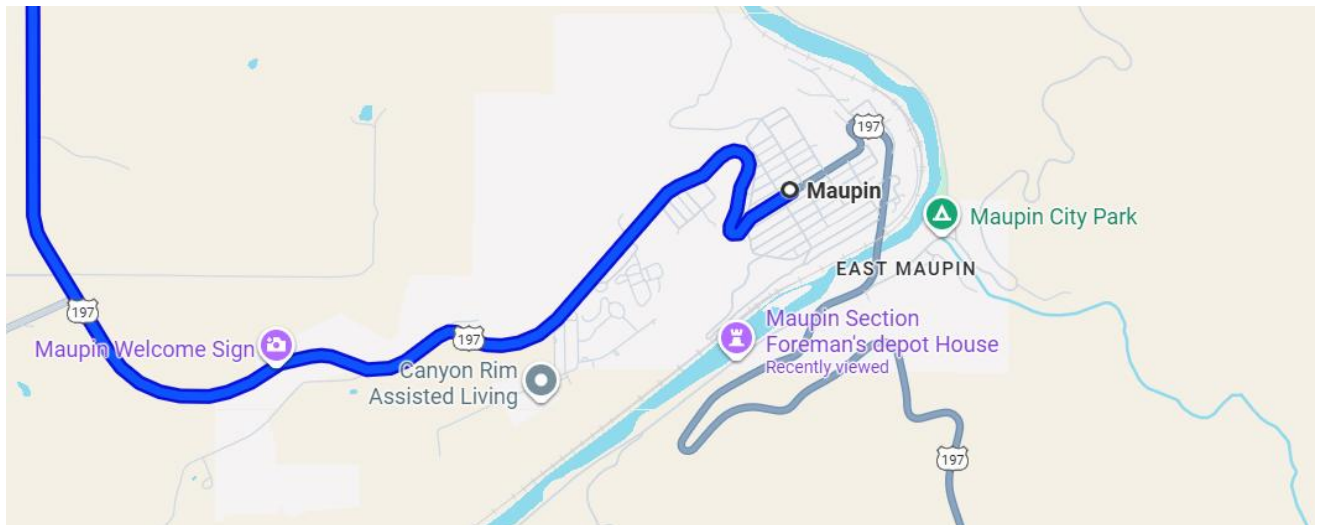


Figure 6.2: South on 197 across the bridge to Highway 197

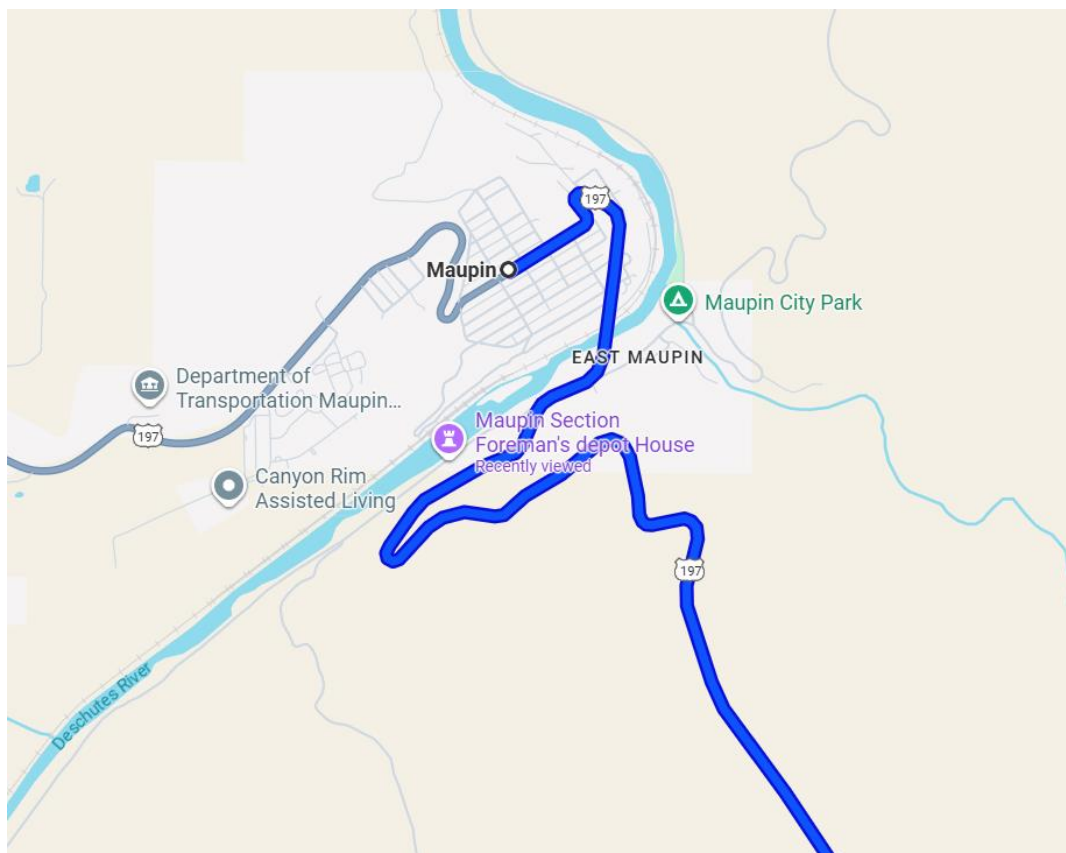


Figure 6.3: South on 197 across the bridge to Bakeoven Road East

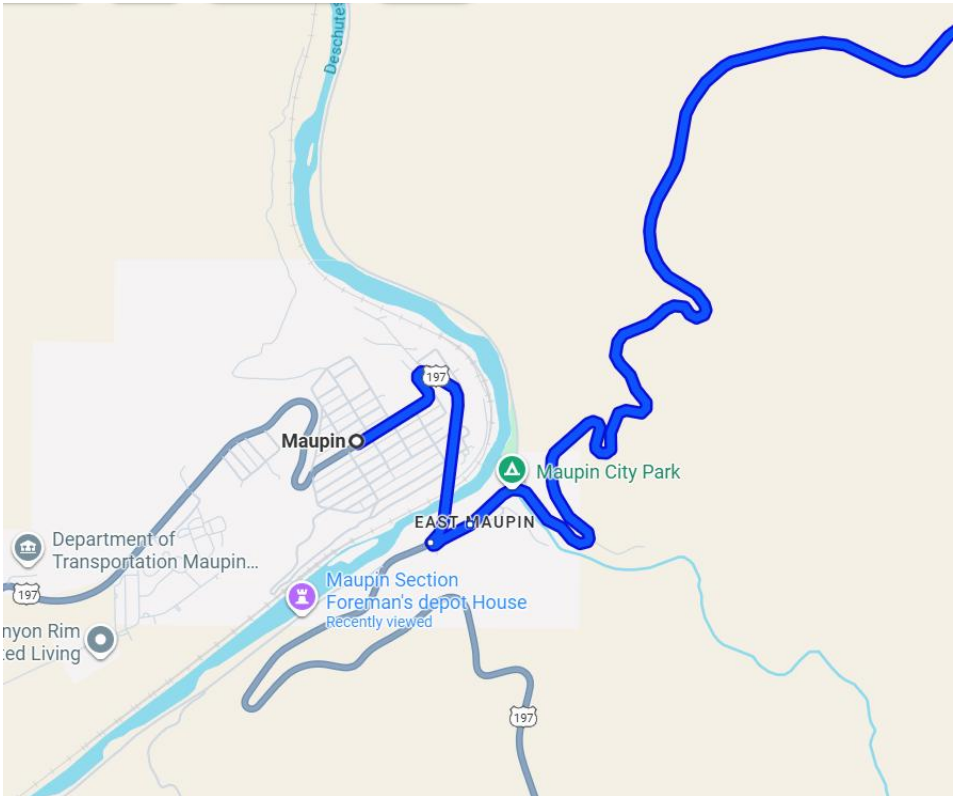
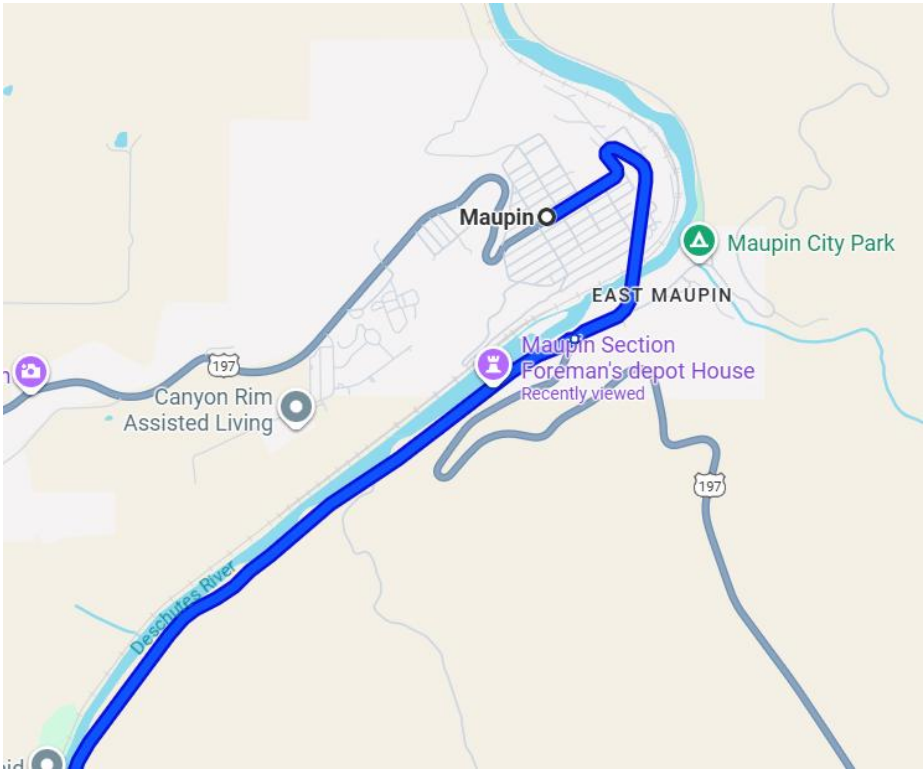


Figure 6.4: South on 197 to Lower River Access Road/BLM Access Road West



6.6. Traffic Control and Barricades

The Wasco County Sheriff's Office is responsible for traffic control and barricades at city entrances/critical intersections during an evacuation. Maupin Public works will assist with deploying barricades and signs when able.

6.7. Transportation

For a widescale evacuation, Maupin does not have any assets available to help with transportation. If transportation assistance is needed for vulnerable residents, Maupin will request assistance from the Wasco County Emergency Manager, who will activate County transportation agreements to evacuate residents.

Maupin will establish rally points, or locations where citizens can meet public transportation for evacuation from the area.

6.8. AFN Evacuation Considerations

The City of Maupin does not have a specific plan in place for evacuation of residents with AFN. For residents with AFN:

- Work with NCPHD, OHA and ODHS OREM for outreach to specific populations.
- Include a number on the evacuation notification for people with AFN to call for additional assistance.
- Ensure all evacuation notices are sent out in English and in Spanish.

Canyon Rim Assisted Living has their own evacuation process and transportation for emergency scenarios.

6.9. Emergency Shelters/Rally Points within City Limits

In the event of strategic sheltering for events such as public safety power shut offs, or incidents that don't require the entire City to be evacuated the following facilities may serve as emergency shelters or as rally points, locations where fleeing individuals access city/county transportation options or receive additional information.

- **South Wasco County High School** (see 2.4.1)
- **Maupin Grade School** (see 2.4.1)
- **City Hall** (see 2.4.1)

6.10. Emergency Shelters/Rally Points outside of City Limits

When the City of Maupin must be completely evacuated due to imminent threat to life and safety, the following location will serve as an emergency shelter.

- **Wasco County Fair Grounds**

(12.2 miles northwest of Maupin, can take small and large animals)

81849 Fairgrounds Rd

Tygh Valley, OR 97063

6.11. Animal Considerations

When evacuating, all efforts shall be made to include animals in the evacuation, from small household pets to large livestock.

Coordinate with Columbia Gorge Humane Society, Oregon Humane Society, Oregon State University Extension, Wasco County Fair Grounds, and the American Red Cross for pet friendly sheltering and pet/large animal evacuation procedures.

When making announcements about shelter locations or evacuation options, include if animals will be allowed on the transports and at the shelters.

The National Alliance of State Animal and Agricultural Emergency Programs (NASAAEP) collaborated with the National Animal Rescue and Sheltering Coalition (NARSC), the American Veterinary Medical Association (AVMA), and other key stakeholders to create animal emergency management best practices, including evacuation and transportation guides, planning and resource management, mass care and sheltering and veterinary medical response best practices. These best practices are available on the [NASAAEP website](#).

7. Damage Assessment, Recovery, and Plan Maintenance

Damage assessments and documentation are essential to recovering from any disaster, and play a large part in receiving reimbursement from the State, Federal Government and City Insurance Companies. This chapter provides a brief overview of what to do once the disaster/emergency is over, including damage assessments, documentation requirements, debris management and infrastructure repairs, after action reviews and plan maintenance.

7.1. Damage Assessment

The City of Maupin follows the following procedures for damage assessments:

- City Recorder contacts the City insurance company to determine what documentation they need for claims.
- City coordinates with Wasco County Emergency Management for State and Federal Damage Assessment Documentation requirements for specific programs, including FEMA Public Assistance.
- City Recorder works with Public Works to complete damage assessments as required by insurance and/or County.

7.2. Documentation

After an incident it is important to document all damages for legal, reimbursement and insurance purposes. Documentation includes photographs of the incident and of damages sustained. It also includes all written logs and purchases related to the incident. The following documentation should be saved for City and County records. More documentation may be required if seeking State or Federal reimbursement for response costs.

Documentation:

- Photographs
- Incident Command and Activity Logs (ICS 214)
- Cost tracking and procurement forms
- Completed checklists
- Alert and Warning Notifications
- Overtime reports
- Reports/assessments of damaged equipment
- Reports/assessments of damaged buildings and property
- Reports of injured personnel

7.3. Debris Management and Infrastructure Repair

Maupin has limited debris management capabilities. For routine events, such as windstorms and situations where there is vegetation blocking roadways, Public Works will remove the debris. If the amount of damage exceeds the capabilities/capacity of Public Works, the City shall coordinate with the County and Local Contractors for debris removal.

For debris impacting utility lines, Maupin will contact Wasco Electric to notify them of debris on their infrastructure, and they will remove it. Maupin city employees shall not remove debris from power lines.

For infrastructure repair, Public Works will coordinate with the City Engineer. PW will make repairs as they are able, and the City Engineer will assist with managing larger repairs that require contractors or other personnel.

7.4. After-Action Review

To document and track lessons learned from incidents, Maupin will participate in a review, or “hot wash” of the event. This will normally be led by the Wasco County Emergency Manager. The Emergency Manager will work with the City and the involved County Departments to identify and implement corrective actions and mitigation measures, which will be identified in an After-Action Review (AAR). The report will be used to generate improvement plans, for either plans or processes used during the incident.

7.5. Plan Maintenance, Training and Distribution

The City of Maupin shall review this plan annually, to ensure there are no necessary changes needed in policy or procedure and update contact information.

City of Maupin personnel shall be familiar with this plan and participate in County-wide trainings with Wasco County Emergency Management on emergency operations whenever feasible.

A paper copy of this Annex and the entire Wasco County Emergency Operations Plan will be located with the City Recorder in City Hall, and electronic copies of this annex will be distributed to City Council, Public Works and any other interested parties.

8. Capabilities Assessment

A capabilities assessment was completed reviewing Maupin's personnel, facilities, equipment, and other resources available for supporting Community Lifelines. Additionally, the City identified their top outreach and funding priorities for increasing the City's overall resilience.

8.1. Emergency Services

- **Fire/EMS:** Maupin Volunteer Fire Department (six volunteers, two Type 1 structure engines, one Type 3 wildland engine, one Type 4 wildland engine). South Wasco County Ambulance provides EMS. Juniper Flat RFPD also assists.
- **Law Enforcement:** Provided by Wasco County Sheriff's Office and Oregon State Police.
- **EOC/ICP:** Primary EOC is City Hall, with South Wasco County High School and Maupin Grade School as alternates. None of these sites currently have backup power.
- **Command/Succession:** Mayor → City Manager → City Recorder → Council President.
- **Emergency Declaration:** Declared by Mayor, typically after consultation with City Manager, Fire Chief, Sheriff, and County Emergency Management.

8.2. Public Works and Utilities

- **Staff/Equipment:** Three full-time public works staff; equipment includes a backhoe, grader, three pickups (two with snowplows, one with dump bed), and a large VAC truck.
- **Backup Power:** Portable 25kW generator available for field tools; no permanent backup power at City Hall, water systems, or other essential facilities.
- **Fuel:** No stockpiles; fuel is purchased as needed.
- **Agreements:** Informal relationships with local contractors; no formal standby contracts.
- **Infrastructure Concerns:** Undersized water lines limit fire flow capability

8.3. Mass Care and Shelter

- **Shelter Sites:** South Wasco County High School and Grade School identified for longer-term sheltering; City Hall for short-term use. None have backup power.
- **Staging Areas:** Public Works Shop and Reservoir Yard.
- **Transportation:** No citywide plan for residents without vehicles. Canyon Rim Assisted Living has its own evacuation process. City Hall does not track residents without transportation.

8.4. Public Information and Warning

- **PIO:** City Recorder and Administrative Assistant.
- **Methods:** Wasco County Citizen Alert/reverse 911, TextmyGov, social media, door-to-door notifications, Perimeter, INCI Web, social media, City website, local radio.
- **Concerns:** Some residents missed alerts in past emergencies due to reliance on smartphones. Door-to-door is needed for those without phones.

8.5. Community Resilience and Mitigation

- Garden Club and Food Pantry can provide organized volunteer support, door-to-door notifications, shelter support, and food assistance.
- Community has not recently conducted tabletop exercises but is planning on participating in Wasco County exercises when feasible.

8.6. City Government

- Local government includes a six-member City Council (including the Mayor), City Manager, City Recorder, and four City Hall staff.
- The City relies on Wasco County for large-scale resource requests, evacuation support, and shelter operations.

8.7. Recovery and Damage Assessment

- No written damage documentation process.
- City Recorder leads damage assessment and coordinates with insurance and FEMA.
- Debris removal and infrastructure repair lack formal planning.

8.8. Key Gaps and Needs

- **Fire/EMS:** Small volunteer force, limited apparatus and staffing.
- **Backup Power:** No generators for City Hall, water systems, or designated shelters.
- **Infrastructure:** Undersized water lines hinder fire suppression capacity.
- **Outreach & Alerts:** Many residents not enrolled in Citizen Alert/Perimeter; difficulty reaching residents without smartphones.
- **Transportation:** No plan for residents without vehicles; reliance on assisted living facility's plan.

8.9. Emergency Response Concerns

The City of Maupin identified the following as their biggest emergency response concerns:

- Resources not being available when they are needed; including for fires, severe weather and infrastructure failures.
- Fire is their largest hazard concern and receiving enough resources in the event of a large wildfire that requires evacuation.
- Infrastructure emergencies, such as a major water emergency.

8.10. Public Outreach Priorities

The City Of Maupin identified the following outreach priorities and focus areas:

- Increase number of residents signed up for Wasco County Citizen Alert and Perimeter Map.
- Conduct outreach on Go-Bags/evacuation kits. Use Oregon's [Be 2-Weeks Ready](#) program.

8.11. Top Funding/Project Priorities.

The City of Maupin cited the following projects as being most important for improving their resiliency and response to emergencies.

- Purchasing an additional snowplow for clearing roads/evacuation routes in the winter.
- Infrastructure upgrades to undersized water lines for providing adequate flow of water in case of a large fire.



APPENDICES

Appendix I: Local Declaration of Emergency Template

Appendix II: Wasco County Contact List

Appendix III: Initial Emergency Response Checklist

Appendix IV: Evacuation Checklist

Appendix V: COOP Checklist

Declaration of State of Emergency

Resolution Number:

WHEREAS, the City of Maupin on the ____ day of _____, 20____, has:

____ Suffered widespread or severe damage, injury, or loss of life and/or property.

____ Determined there is imminent threat of widespread or severe damage, injury, or loss of life and/or property.

Resulting from _____, and

WHEREAS, the Mayor has determined that extraordinary measures must be taken to protect and alleviate the suffering of people and to protect or rehabilitate property;

BE IT RESOLVED that the Mayor, under the emergency powers granted by ORS 401.305, 401.309 and 401.065 declare that a "State of Emergency" exists within Maupin due to the fact that local resources are depleted and request the Governor declare Maupin a disaster area. Further, the Wasco County Sheriff's Office and Wasco County Emergency Management are hereby requested to take all necessary steps authorized by law to secure the persons and property of the citizens of Wasco County. State assistance is requested immediately and includes the following:

- (____)
- (____)
- (____)

ORDERED this the _____ day of _____, 20____.

Mayor, City of Maupin

ATTEST:

City Recorder, City of Maupin

City of Maupin
Ordinance Number:

Emergency Declaration Extension

WHEREAS, on _____, 20____, the Mayor issued a proclamation declaring a state of emergency for the City of Maupin

Resulting from:

_____, and;

WHEREAS, the conditions necessitating the declaration of a state of emergency continue to exist; and;

WHEREAS, that Chapter 401 of the State of Oregon revised codes provides the authority for emergency response in disaster situations and that this proclamation shall remain in effect for a period of ____ days unless amended by consent of this governing body.

1. That the state of emergency proclaimed for the City of Maupin by the Mayor on 20____ shall continue until terminated by order of the City Council.
2. That this Ordinance shall take effect immediately from and after its passage and publication in accordance with the provisions of the Charter of the City of Maupin and it is accordingly so ordained.

ORDERED this ____ day of _____, 20____

Mayor, City of Maupin

ATTEST:

City Recorder, City of Maupin

Appendix II

WASCO COUNTY CONTACT LIST		
County/Regional Agencies	Phone Number	Date/Time Notified
Wasco County Emergency Manager	541-506-2790	
Wasco County Sheriff's Office	541-506-2580	
Wasco County Emergency Operations Center		
Wasco County Public Information Officer	541-506-2550	
Wasco County Public Works	541-506-2640 After Hours: 541-296-5454	
Wasco County Administrative Services	541-506-2598	
Wasco County Facilities	541-506-2548	
Wasco County IT	541-506-2598	
North Wasco County School District	541-506-3420	
Mid-Columbia Economic Development District	541-296-2266	
North Central Public Health District	541-506-2600	
Columbia Gorge Regional Airport	509-767-0005	
OSU Extension Service Wasco County	541-296-5494	
Wasco County Fairgrounds	541-993-4123	
Columbia Gorge Discovery Center and Museum	541-296-8600	
Port of The Dalles	541-298-4148	
Cities	Phone Number	Date/Time Notified
City of Antelope	541-489-3201	
Antelope School Community Center	541-489-3201	
Antelope RV Park	541-325-2570	
City of Dufur	541-467-2349	
Dufur Fire Hall	Personal Cell	
Dufur Christian Church	541-467-2257	
Dufur School	541-467-2509	
City of Maupin	541-395-2698 After Hours: 541-777-7692	
South Wasco County High School	541-395-2225	
Maupin Grade School	541-395-2665	
Maupin Public Works	541-395-2684	
City of Mosier	541-478-3505/877-319-8467	
Mosier Community School	541-478-3321	
Mosier Grange #234	541-965-0004	
Mosier Senior Meal Site	541-478-2910	
City of The Dalles	541-296-5481	
The Dalles School District 21	541-506-3420	
The Gloria Center	541-298-5131	

Appendix II

Wasco County Public Library	541-296-2815	
Gateway Presbyterian Church	541-298-8531	
Calvary Baptist Church	541-296-2711	
Fort Dalles Riders Club	541-296-5626	
City of Shaniko	Personal Cell	
Shaniko School House	Personal Cell	
The Outpost, Shaniko Gas Station	541-489-3320	
Shaniko Fire Hall	541-489-6100	
Wamic Community Center	Personal Cell	
Tygh Valley Community Center	541-483-2188	
Emergency Response Agencies	Phone Number	Date/Time Notified
The Dalles Police Department	541-296-2233	
Fire Defense Board Chief	911/Personal Cell	
Mid-Columbia Fire and Rescue	541-296-9445	
Ashwood-Antelope Rural Fire Protection Association	911/Personal Cell	
Bakeoven-Shaniko Rural Fire Protection Association	911/Personal Cell	
Columbia Rural Fire Protection Association	911/Personal Cell	
Dufur Fire Department	911/Personal Cell	
Juniper Flat Rural Fire Protection District	911/Personal Cell	
Maupin Fire Department	911/Personal Cell	
Mosier Fire District	911/541-478-3333	
Shaniko Fire Department	911/Personal Cell	
Tygh Valley Rural Fire Protection District	911/541-993-4266	
Wamic/Pine Hollow Rural Fire Protection District	911/541-544-2338	
North Central Public Health District	541-506-2600	
South Wasco County Ambulance	541-395-2598	
Adventist Health Columbia Gorge	541-296-1111	
Neighboring Counties	Phone Number	Date/Time Notified
Hood River County Emergency Management	541-386-1213	
Sherman County Emergency Management	541-565-3100	
Jefferson County Emergency Management	541-475-6520	
Jefferson County Fairgrounds	541-325-5050	
Clackamas County Emergency Management	503-655-8378	
Marion County Emergency Management	503-391-7294	

Appendix II

Wheeler County Emergency Management	541-763-2380	
City of Fossil	541-763-2698	
Utilities	Phone Number	Date/Time Notified
North Wasco Public Utility District	541-296-2226	
Wasco County Electric Cooperative, Inc	541-296-2740	
Pacific Power	1-877-508-5088	
Northwest Natural Gas Co	503-226-4211/800-422-4012	
Chenoweth Water PUD	541-296-5363	
Barlow Water Improvement District	541-544-2920	
Wamic Water and Sanitary Authority	Wamicwaterandsanitary@gmail.com	
Tygh Valley Water District	541-288-1005	
Pine Grove Water District	541-993-9975	
Union Pacific Railroad	888-877-7267	
State Agencies	Phone Number	Date/Time Notified
Oregon Emergency Response System (OERS)	1-800-425-0311	
Oregon Department of Transportation (ODOT) Region 4 The Dalles	541-296-2215	
Oregon Department of Forestry (ODF)	503-945-7200	
Oregon State Police (OSP) Northern Command Center (NCC)	1-800-442-0776	
Oregon State Police The Dalles	541-296-9646	
Oregon Department of Human Services (ODHS)	1-503-373-2366: Staff Duty Officer 971-599-0502: Emergency Coordinator	
ODHS Office of Resiliency and Emergency Management	971-599-0502: East Region Emergency Coordinator	
ODHS Aging and Disability Services/The Dalles Aging and People with Disabilities	541-298-4114	
Oregon Health Authority (OHA)	971-246-1789	
Oregon Radiological Emergency Response	1-800-452-0311	
Oregon Department of Agriculture (ODA)	503-986-4550	
Oregon Department of Water Resources (DWR)	503-986-0900	
Oregon Department of Corrections (ODC)	503-945-9090	
Oregon 24-Hour Disease Reporting (ACDP)	971-673-1111	
Fort Dalles Readiness Center	541-490-3086	
Cyber Security Services Security Operations Center (CSS-SOC)	503-378-5930	

Appendix II

Federal Agencies	Phone Number	Date/Time Notified
FEMA Region X EOC (Bothell, WA)	425-487-4600	
Bureau of Land Management (BLM), Prineville District	541-416-6700	
US Forest Service-Mt. Hood National Forest	503-668-1700	
US Forest Service Columbia Gorge National Scenic Area	541-308-1700	
Cybersecurity and Infrastructure Security Agency (CISA)	1-844-729-2472	
Army Corps of Engineers	503-808-4510	
Tribal Agencies	Phone Number	Date/Time Notified
Confederated Tribes of Warm Springs	541-553-1146	
Columbia River Inter-Tribal Police Department	541-386-6363	
Columbia River Inter-Tribal Fish Commission	503-238-0667	
Volunteer Agencies	Phone Number	Date/Time Notified
American Red Cross Cascades: Central and Eastern Oregon	541-382-2142	
The Salvation Army	541-296-6417	
Oregon Humane Society	503-285-7722	
Columbia Gorge Humane Society	541-296-5189	
Columbia Gorge Food Bank	541-370-2333	
Maupin Dig and Hoe Garden Club (for volunteer assistance)	Personal Cell	
The Life Raft Pantry Food Pantry (Maupin)	541-973-7814	

Appendix III

Maupin Emergency Initial Response Checklist			
Date		Time	
Person Initiating Checklist			
Type of Incident			
Wildfire	Winter Storm	Drought	
Extreme Heat	Extreme Cold	Floods	
Earthquake	Windstorm	Volcanic Event	
Landslide	Dam Failure	Hazardous Materials Incident	
Energy Disruption	Cyberattack	Terrorism	
Civil Unrest	Pandemic: Human	Pandemic: Animal	
Other Natural Disaster:	Other technological or human caused disaster:	Other health threat:	
Initial cause of incident:			
Incident Location (Scope)			
Address/description:			
Neighboring counties impacted?			Yes or No
Number of People Involved (Extent)			
1-100	101-1,000	1,000-5,000	
5,000-10,000	Entire County (approximately 26,333)	County and Neighboring counties	
Statewide	Nationwide	Other:	
Is it beyond the scope of the City's Current Resources?			Yes or No
If no, continue to monitor the situation. If yes, continue with the checklist below.			
Initial Notifications		Date/Time	
Notify Wasco County Emergency Manager	541-506-2790		
Notify Wasco County Sheriff	541-506-2580		
Notify 911 Dispatch	541-298-5507/911		
Notify City Manager	541-395-2698/Personal Cell		
Notify Mayor	541-395-2811/Personal Cell		
Notify Maupin Volunteer Fire Department	911/Personal Cell		
Notify Maupin Public Works	Personal Cell		

Appendix III

Initial Actions	Date/Time:
First responder on scene assume initial Incident Command	
Assess the situation. (What are we doing to protect people?)	
Hold Management Decision Conference with Mayor, City Manager, Wasco County Emergency Management, Wasco County Sheriff Office, lead first responder and other key agencies identified.	
Determine if the Emergency Operations Plan needs to be activated. Is there a: ☐ Threat to life, property or critical infrastructure ☐ City services are overwhelmed or coordination with the County is needed ☐ Mutual aid or State Assistance is required ☐ A large-scale evacuation or sheltering effort is underway ☐ Directed by the mayor, City Recorder or Emergency Manager	
Determine the type, scope and extent of the incident and the threat to the public.	
Document estimated number of residents impacted, including vulnerable residents.	
Notify residents via Wasco County Citizen Alert/Everbridge in English and in Spanish. Work with Wasco County EM/PIO if assistance is needed. Include: • Nature of Emergency • Expected duration (if known) • Where to go for help (Community Resilience Center, phone numbers) • Available resources	
If evacuation is required, publish information in Perimeter. Work with Wasco County EM/PIO if assistance is needed.	
Notify residents via Text my Gov.	
Request outside support if needed. Wasco County will activate EOC.	
Establish Incident or Unified Command as needed.	
Notify supporting agencies as needed.	
Notify adjacent jurisdictions as needed.	
Determine appropriate PPE requirements and pass to first responders.	
Incident specific task:	

Appendix III

Advanced Response Checklist	Date/Time or N/A
GENERAL RESPONSE TASKS	
Determine local emergency staffing levels and request personnel support from Wasco County or neighboring cities.	
Notify all supporting agencies of the response, requesting additional support as necessary through Wasco County.	
Manage and coordinate interagency functions.	
Coordinate with private sector partners	
Coordinate with WCEM, North Central Public Health, OHA, ODHS OREM and ODHS APD for reaching out to vulnerable populations.	
Submit a request for emergency/disaster declaration, as applicable.	
ICS/ICP/EOC ACTIONS	
Develop work assignments for ICS positions.	
Develop and initiate a shift rotation plan, including briefing of replacements during shift changes.	
Dedicate time during each shift to prepare for shift change briefings.	
Confirm or establish communications links among primary and support agencies and the County EOC. Confirm operable phone numbers and backup communication links.	
Work with Wasco County PIO to issue Emergency Information.	
Ensure public information is reviewed by the IC/UC prior to dissemination, or request authority for PIO to issue without prior approval.	
Record all ICP/EOC activity and completion of individual personnel tasks (recurring). All assignments, person(s), responsible and significant actions taken should be documented on an ICS214 log.	
Develop an IAP (recurring). This document is developed by the Planning Section and approved by the IC. The IAP should be discussed at regular intervals and modified as the situation changes.	
Implement objectives and tasks outlined in the IAP.	
Develop and deliver situation reports (recurring).	
Record all incoming and outgoing messages. All messages and the names of those sending or receiving them should be documented in a communications log.	

Appendix III

Coordinate resource access, deployment and storage in the operational area. Resources to coordinate include equipment, personnel, facilities, supplies, procedures and communications. Track resources as they are dispatched and or used (recurring).	
PUBLIC COMMUNICATIONS	
Formulate emergency public information messages and media responses, utilizing “one message, many voices,” concepts.	
Ensure notifications and messages are issued in English and in Spanish.	
Determine a single contact for residents to call with information requests.	
Coordinate with Wasco County PIO for messaging assistance.	
Issue Wasco County Citizen Alerts/Everbridge Alerts.	
Issue Evacuation information through Perimeter.	
If the incident will be longer than 24 hours, establish a regular public communications schedule for updates.	
ADDITIONAL RESOURCES:	
Determine the need for additional resources and request as necessary through the EOC.	
Activate mutual aid agreements, including placing backup teams on standby and altering resource suppliers of potential and current needs.	
Contact Maupin Dig and Hoe Garden Club if volunteers are needed to assist with running shelters, door to door notifications and other emergency support tasks.	
Evacuations/Sheltering	
Determine if evacuation needs to take place with Wasco County Sheriff’s Office, Mayor, City Manager, Maupin Fire Chief and Wasco County Emergency Management.	
Establish primary shelter.	
Establish secondary shelter if needed.	
Coordinate with Wasco County Sheriff and Oregon State Police for door-to-door notifications.	
Determine primary evacuation routes.	
Pass shelter locations and evacuation routes to citizens via Wasco County Citizen Alert and Perimeter.	
Arrange for transportation resources through Wasco County Emergency Manager.	
Post shelter locations and evacuation routes to Perimeter.	

Appendix III

*See Maupin evacuation checklist for more information.	
MONITOR AND SUPPORT VULNERABLE RESIDENTS:	
Coordinate with City Manager, WCEM, North Central Public Health, OHA, ODHS OREM and ODHS APD for reaching out to vulnerable populations.	
Support coordination of transportation, oxygen needs, or warming/cooling access	
Request support if gaps are identified.	
DOCUMENT AND COMMUNICATE RECOVERY STATUS	
Track service restoration progress	
Continue public updates through Wasco County Emergency Alerts, Perimeter, TextmyGov and other relevant methods.	
Keep a record of costs, staff time, and damages for possible reimbursement.	
DEMOBILIZATION	
Release resources as soon as they are no longer needed back to originating jurisdiction.	
Participate in an after-action review with Wasco County Emergency Management	
Identify what worked well and areas for improvement	
RECOVERY	
Collaborate with Wasco County to meet ongoing needs.	
Connect impacted persons with appropriate resources.	
Coordinate with State Agencies for long-term recovery needs.	
Provide input to the WCEM for an After-Action Report within 60 days of the incident end.	
Correct response deficiencies reflected in the Improvement Plan.	
Update these procedures if needed.	

CITY OF MAUPIN EVACUATION CHECKLIST	
NOTIFICATION AND INITIAL ACTIONS	
Task	Date/Time completed
Determine the need for evacuation with the Mayor, City Manager, Incident Commander, Fire Chief, Wasco County Sheriff's Office and Wasco County Emergency Management.	
Contact Wasco County Emergency Manager to advise of potential or confirmed evacuation.	
Notify 911 Dispatch of evacuation intent and request support for alerting.	
Contact City Leadership Mayor, City Manager, City Recorder, Council President and Public Works.	
Establish Unified Command if the incident crosses jurisdictional boundaries.	
Work with Wasco County Sheriff to identify if the evacuation is voluntary, Level 1 (Be Ready), Level 2 (Be Set), or Level 3 (Go Now).	
Work with Wasco County Sheriff to establish evacuation area.	
Document the incident location, population at risk and any vulnerable or access/functional needs (AFN) residents.	
Public Warning and Communications	
Request Wasco County issue a Wasco County Citizen Alert (Everbridge) in English and Spanish with: -Nature of Hazard -Evacuation level and affected area -Safe evacuation routes and shelter/rally point locations -Instructions for animals, AFN and transportation assistance.	
Post evacuation routes and shelter information on Perimeter.	
Coordinate with Wasco County Public Information Officer (PIO) for press releases and media updates.	
Ensure all messages are consistent across platforms.	
Assign a designated spokesperson for Maupin (City Recorder, Administrative Assistant or Incident PIO).	
Send alerts through TextMyGov.	
Update social media and City website (if active).	
Monitor radio traffic and local media for situational updates.	
Log all communications (time, method, message summary).	
Route and Traffic Management	
Identify primary evacuation routes. Primary Routes:	

Appendix IV

Identify secondary evacuation routes. Secondary Routes:	
Coordinate traffic control points and barricades with: -Wasco County Sheriff's Office -Oregon State Police -Maupin Public Works (barricades, signage)	
Verify all routes are safe and unobstructed; note hazards (flooding, downed lines, debris). Pass hazards through Perimeter, Citizen Alert and TextMyGov.	
Ensure access routes for emergency vehicles remain open.	
Direct evacuees toward designated rally points or shelters.	
Transportation and Special Populations	
Identify residents without transportation, elderly, or those requiring mobility assistance.	
Coordinate with North Central Public Health District (NCPHD), ODHS OREM and OHA for AFN and elderly population support including notification, transportation and sheltering.	
Coordinate transportation through: -Wasco County Emergency Management -The Link Transit or other local mutual aid resources. -School buses or other available vehicles.	
Document pickup points for assisted evacuation.	
Ensure medical transport for residents with health equipment (oxygen, mobility devices).	
Shelter and Animal Care	
Establish a local shelter location: Primary:	
Secondary:	
Establish a local rally location: Primary:	
Secondary:	

If local shelters are full or unavailable, request County Coordination for: -Wasco County Fairgrounds -American Red Cross Shelters		
Ensure shelter accessibility (ADA, pets/service animals welcome).		
Work with Wasco County EM, local volunteers and Red Cross for shelter amenities (food, water, sanitation needs).		
Notify the public of shelter and pet arrangements through Citizen Alert and Perimeter.		
Coordinate with Wasco County Animal Control and local veterinarians for animal and transport if needed.		
Security and Reentry		
Coordinate law enforcement patrols in evacuated zones to prevent looting or unauthorized entry.		
Maintain access control points until the all-clear is issued.		
Determine reentry timeline with Incident Command and County EOC.		
Notify public of reentry instructions via Citizen Alert and PIO channels.		
Documentation and Recovery		
Record all notifications, actions and communications.		
Maintain a copy of all Citizen Alert/Perimeter messages.		
Track resource use, personnel and expenditures for cost recovery.		
Participate in post-incident debrief with Wasco County Emergency Management.		
Identify areas for improvement and update evacuation plan as needed.		
Quick Reference-Key Contacts		
Agency	Number	Date/Time
Wasco County Emergency Management	541-506-2790	
Wasco County Sheriff	541-506-2580	
Wasco County Public Information Officer	541-506-2550	
911 Dispatch	911 541-298-5507	

A Continuity of Operations Plan, or COOP, is a plan to ensure that essential government services can continue to be provided even during a major disruption or emergency, like a natural disaster, pandemic, or human-caused disaster. It outlines procedures to maintain critical functions with a potentially reduced workforce and limited resources at an alternate location if necessary. Currently, Maupin has no formal COOP plan, and the below checklist serves as a placeholder until completion of that plan.

Maupin COOP Checklist

Task	Date/Time or NA
Leadership and Authority	
Follow established lines of succession -Mayor -City Manager -City Recorder -City Council President	
Document delegations of authority.	
Communicate changes in leadership and delegations of authority to responders.	
Staffing and Support	
Establish a rotation schedule to ensure 24/7 operational capability during prolonged periods (on call is appropriate for certain operations). Augment with staff from City Hall, City Council and Wasco County if needed.	
Assign backup staff for critical roles as able (City Manager, City Recorder, Public Works, Fire Chief).	
Support employee/family readiness to ensure staff availability.	
Work Site Facilities	
Establish primary operations at Maupin City Hall.	
Establish alternate sites if needed based on the scenario, including: -South Wasco County High School -Maupin Grade School -Maupin Public Works	
Relocate operations if primary site is compromised. Prioritize sites with backup power capabilities for communications.	
Vital Records and Documentation	
Protect and back up essential records including: -ordinances -financial records -contracts -emergency declarations	
Continue to record major events and decisions throughout the incident and save for future records.	

Essential Functions	
Maintain water and sewer as top infrastructure priorities.	
Coordinate with ODOT and Wasco County to maintain road access.	
Coordinate public safety with Public Works, Maupin Volunteer Fire Department, Wasco County Sheriff and Wasco County Emergency Management.	
After essential functions are maintained, establish priority list of additional functions or facilities to re-establish as the event allows.	
Communications	
Ensure staff have access to email and telecommunications systems to maintain essential functions.	
Choose COOP locations based on backup power availability for communications equipment.	
Establish primary communications through cell phones.	
If cell phone service is unavailable, use first responder radios and in-person messaging as backup.	
Public Information	
Designate the City Recorder as the Public Information Officer.	
Coordinate with Wasco County PIO for issuing emergency alerts and public information.	
Send notification of large events through: -Wasco County Citizen Alerts -Perimeter Map -TextMyGov	
When able, update the City Facebook page and City Website to provide additional information to citizens.	
Place flyers/posters in well-traveled locations, such as City Hall, the Post Office, Grocery Store and School to provide emergency information.	
Resources	
Request additional resources and personnel through established mutual aid agreements.	
Once resources are exhausted, request additional resources through the Wasco County EOC.	



COMMUNICATIONS

7:30 p.m.

**Oregon bill would require home insurers to consider wildfire prevention efforts,
Sen. Jeff Golden, D-Asland**

https://westlinntidings.com/2026/01/19/oregon-bill-would-require-home-insurers-to-consider-wildfire-prevention-efforts/?utm_source=newsletter&utm_medium=email

Oregon bill- Draft LC 182

Oregon bill Wildfire article

Oregon bill would require home insurers to consider wildfire prevention efforts

Published 5:12 am Monday, January 19, 2026

By ALEX BAUMHARDT/Oregon Capital Chronicle

Oregon homeowners who take steps to protect their homes from wildfire could pay less for property insurance under a southern Oregon state senator's proposal to require insurers to consider fire prevention efforts when setting rates.

Sen. Jeff Golden, D-Ashland, modeled his new bill (<https://olis.oregonlegislature.gov/liz/202511/Downloads/CommitteeMeetingDocument/311495>) after a similar Colorado law (<https://leg.colorado.gov/bills/hb25-1182>). It follows years of rising property insurance premiums and policy cancellations or nonrenewals across the country, particularly in the wildfire-ridden West.

Growing wildfire risk and the costs of rebuilding have driven premiums up in Oregon (<https://oregoncapitalchronicle.com/2024/02/26/oregon-homeowners-face-soaring-premiums-few-property-insurance-options-over-wildfires/>) by more than 27% since 2020, according to recent data (<https://consumerfed.org/wp-content/uploads/2025/03/OverburdenedReport.pdf>) from the Consumer Federation of America.

Under current state law, insurers must provide policy holders with information about whether and how they consider property-level wildfire prevention efforts, such as installing fire-resistant siding and roofing, in underwriting and rating decisions. But they're not required to offer policy holders any incentives for those efforts.

The bill would require insurers who use catastrophic event and wildfire risk modeling formulas and scenarios to calculate what insurance premiums customers pay, to demonstrate that their models and formulas take policy holders' wildfire prevention investments into account.

"Despite homeowners investment in home hardening and defensible space, and despite public investments in community-level mitigation, many, if not all, insurers are not taking these mitigation measures into account in the computer models they use to price and to decide whether to write or renew insurance, what's called underwriting," Dave Jones, former California insurance commissioner, told lawmakers at a Wednesday meeting of the Senate Natural Resources and Wildfire Committee.

Golden's bill would require insurance companies to reward home-hardening and defensible landscaping efforts that meet standards approved by the Insurance Institute for Business and Home Safety, an independent nonprofit backed by major insurers including State Farm and Farmers Insurance.

"So the bill is grounded in an empirically based standard developed by the insurance industry," Jones said.

Oregon's State Fire Marshal also recently signed an agreement with the Insurance Institute (<https://oregoncapitalchronicle.com/2025/05/06/state-partners-with-insurance-industry-to-help-oregon-homeowners-with-wildfire-prevention/>) to offer homeowners certificates for undertaking specific wildfire prevention work around their homes in exchange for lower rates and premiums.

Incentives required

Under Golden's bill, insurers would need to file their rate-setting models and other explanatory information with the Oregon Department of Consumer and Business Services, where they would be treated as confidential to protect the intellectual property associated with each insurer's modeling.

The bill doesn't require insurers use catastrophic planning models, but if they don't use such models, the bill requires the insurer to give the policyholder some discount on their premium, or another incentive, when the policyholder demonstrates that they've undertaken property-specific wildfire mitigation to reduce the risk of loss.

Golden previously championed a much-maligned and since-repealed wildfire risk map (<https://oregoncapitalchronicle.com/2025/09/01/how-the-rapid-spread-of-misinformation-pushed-oregon-lawmakers-to-kill-the-states-wildfire-risk-map/>) by state fire experts and experts at Oregon State University that drew the ire of some Oregonians who were identified as living in high wildfire-risk areas. Some blamed the new risk maps for insurance cancellations and premium increases, but insurers' statements filed with the Department of Consumer and Business Services revealed many had not used the state's maps, but their own risk maps and modeling tools.

Kenton Brine, president of the industry group Northwest Insurance Council, offered a note of caution and optimism about the aim of Golden's latest bill and the future of policy rates in Oregon. He said it would build on big strides the state has made in recent years when it comes to ensuring additional : Kyiv 700 turns to wood stoves amid power, heating outages

Those include requiring insurers cover longer rebuilding times, cover more living expenses in the aftermath of a fire and whether and how they consider wildfire prevention in ratesetting.

But, he said the proposal has "some bugs to be worked out," such as more precise language about the scope and scale of to offer and for what specific wildfire prevention actions.

"While there are still challenges for homeowners in portions of Oregon, we believe the insurance market is showing sign cancellations and premium increases that are coming closer to the overall rate of inflation," Brine said.

This article was originally published by Oregon Capital Chronicle (<https://oregoncapitalchronicle.com>) and used with Newsroom and can be reached at info@oregoncapitalchronicle.com.

DRAFT

SUMMARY

Digest: Tells an insurer to give to a state agency the details of models the insurer uses to score property for wildfire risk. Tells the insurer to give notice about what actions a policy holder can take to better the risk score. Takes effect 91 days after the session ends. (Flesch Readability Score: 62.4).

Requires an insurer that uses a catastrophe model or wildfire risk model to provide the Director of the Department of Consumer and Business Services a description of each model, along with related information, and an explanation of how the insurer uses the model in underwriting decisions. Specifies elements that an insurer must include in each model and requires the insurer to give a premium discount or adjustment, or other incentive, to a policy holder that demonstrates having undertaken a property-specific mitigation action or that a community-level mitigation action occurred in proximity to the policy holder's property.

Requires an insurer to post on the insurer's website, and provide to an applicant for insurance or a policy holder seeking a renewal, information about premium discounts or adjustments, or other incentives, that are available to applicants or policy holders that undertake a property-specific mitigation action or demonstrate that a community-level mitigation action occurred in proximity to the applicant's or policy holder's property.

Permits an applicant or policy holder to appeal an insurer's classification of the applicant's or policy holder's property or to dispute the amount of a premium discount or adjustment or other incentive the insurer provides.

Takes effect on the 91st day following adjournment sine die.

A BILL FOR AN ACT

Relating to property insurance; and prescribing an effective date.

Be It Enacted by the People of the State of Oregon:

SECTION 1. (1) As used in this section:

(a) "Catastrophe model" means a tool, instrument, means, product or method, including a map- or computer-based tool or a simulation,

1 that an insurer uses to estimate potential losses from catastrophic
2 events.

3 (b) “Community-level mitigation action” means an action or set of
4 actions to reduce the risk of or hazards or loss from wildfire that is
5 based in scientific practice and:

6 (A) Consists of actions such as forest treatment and fuel reduction,
7 investments in equipment to fight wildfires and mitigate impacts from
8 wildfires and actions that utilities take to prevent or reduce the risk
9 of wildfires in accordance with a plan that the Public Utility Com-
10 mission approves; and

11 (B) Is certified by the State Fire Marshal as effective in reducing
12 the risk of or hazards or loss from wildfire in a neighborhood or
13 community or is undertaken by a local government or state agency to
14 reduce the risk of or hazards or loss from wildfire in a neighborhood
15 or community.

16 (c) “Property-specific mitigation action” means an action or set of
17 actions to reduce the risk of wildfire or hazards or loss from wildfire
18 for a specific property that is based in scientific practice and:

19 (A) Consists of actions such as establishing defensible space, hard-
20 ening structures against fire or similar or related actions that prevent
21 or reduce the risk of wildfire or the risk of hazards or loss from
22 wildfire on the property; and

23 (B) Results in a certification from the Insurance Institute for
24 Business and Home Safety that designates the property as a Wildfire
25 Prepared Home or results in a certification from an equivalent pro-
26 gram that verifies that the action is effective in reducing the risk of
27 wildfire or hazards or loss from wildfire.

28 (d) “Wildfire risk model” means a tool, instrument, means, product
29 or method, including a map- or computer-based tool or a simulation,
30 that an insurer uses, in whole or in part, to measure or assess the risk
31 of wildfire associated with a residential property or with a community,

1 for the purposes of:

2 (A) Rating, classifying or pricing insurance coverage on the basis
3 of the risk; or

4 (B) Estimating potential loss from wildfire on the basis of a risk
5 classification.

6 (2)(a) An insurer that uses a catastrophe model, wildfire risk model
7 or a scoring method to assign risk for residential property or a com-
8 munity shall submit the catastrophe model, wildfire risk model or
9 scoring method to the Director of the Department of Consumer and
10 Business Services for approval as part of the insurer's filings under
11 ORS chapter 737.

12 (b) The insurer's submission under paragraph (a) of this subsection
13 must include:

14 (A) A description of the model or method;

15 (B) How the model or method affects rates;

16 (C) An actuarial justification for all rating factors, including any
17 discounts offered for mitigation actions; and

18 (D) An explanation of how the insurer uses the model in under-
19 writing decisions.

20 (c) An insurer that makes a submission under paragraph (a) of this
21 subsection shall include in the submission information about whether
22 and how the models the insurer uses for rating and underwriting take
23 account of community-level mitigation actions or mitigation actions
24 that state agencies perform.

25 (d) A model or method that an insurer submits under paragraph (a)
26 of this subsection is confidential as provided in ORS 705.137.

27 (3)(a) An insurer that uses a catastrophe model or wildfire risk
28 model, or a combination of a catastrophe model and a wildfire risk
29 model, shall incorporate applicable community-level mitigation actions
30 and property-specific mitigation actions into the catastrophe model,
31 wildfire risk model or combination of models, or shall otherwise dem-

1 onstrate that the insurer's underwriting and rates incorporate appli-
2 cable community-level mitigation actions and property-specific
3 mitigation actions.

4 (b) An insurer that does not comply with the requirement set forth
5 in paragraph (a) of this subsection shall give a premium discount or
6 adjustment or other incentive to a policy holder that demonstrates
7 that the policy holder has undertaken a property-specific mitigation
8 action for the policy holder's property or that a community-level mit-
9 igation action has occurred in sufficient proximity to the policy
10 holder's property to reduce the risk of loss.

11 (4) An insurer shall post on the insurer's public website the process
12 for appealing the insurer's risk classification and readily accessible
13 information about the premium discounts or adjustments or other in-
14 centives available to policy holders that demonstrate that the policy
15 holder has undertaken a property-specific mitigation action or that a
16 community-level mitigation action occurred in sufficient proximity to
17 the policy holder's property to reduce the risk of loss. The information
18 must identify property-specific mitigation actions a policy holder could
19 undertake to receive the premium discount or adjustment or other
20 incentive, and the amount of the discount, adjustment or incentive
21 that corresponds with each action.

22 (5)(a) An insurer that provides a premium discount or adjustment
23 or other incentive, or that uses a catastrophe model or wildfire risk
24 model to underwrite, price, decline to renew, create a differential rate
25 or impose a surcharge on a premium shall each year notify an appli-
26 cant for insurance or a policy holder, in writing and within the dead-
27 lines specified in subsection (6) of this section, of:

28 (A) The risk classification or score the insurer has given to the
29 applicant or policy holder; and

30 (B) Any applicable property-specific mitigation action the policy
31 holder could undertake and any community-level mitigation action

that could result in a more favorable classification or score, acceptance or renewal of an application, withdrawal of a rate differential, surcharge, a premium discount or adjustment or other incentive.

(b) The notice described in paragraph (a) of this subsection must:

(A) Explain in plain language the classification or score the insurer has determined for the applicant's or policy holder's property and state that different insurers may use different models or have different risk classifications or scores that could lead to different results or different decisions;

(B) Identify the classifications or range of scores the insurer could assign to the applicant's or policy holder's property;

(C) Specify the relative position of the classification or score the insurer assigns to the applicant's or policy holder's property within the range of classifications or scores the insurer identifies in subparagraph (B) of this paragraph;

(D) Explain why the applicant's or policy holder's property received the classification or score the insurer assigned and identify the primary features of the property that influenced the classification or score;

(E) Explain how each property-specific mitigation action or community-level mitigation action could affect the classification or score the insurer assigned; and

(F) Notify, as provided in subsection (7) of this section, the applicant or policy holder of the right to appeal the classification or score the insurer assigned to the applicant's or policy holder's property, or to dispute the amount of the premium discount or adjustment or other incentive the insurer gives for a property-specific mitigation action or community-level mitigation action.

(6) An insurer shall provide the notice described in subsection (5) of this section within the following deadlines, as applicable:

(a) Not later than 15 days after the applicant submits a completed

1 application for insurance to the insurer;

2 (b) At the time the insurer offers to renew a policy holder's policy;

3 (c) At the time the insurer notifies a policy holder that the insurer
4 declines to renew the policy holder's policy; or

5 (d) Not later than 30 days after an applicant or policy holder sub-
6 mits a request or appeal to an insurer for a reclassification or adjust-
7 ment to the score the insurer gives to the applicant's or policy holder's
8 property together with a demonstration:

9 (A) Of having completed, since the last application or renewal of
10 the policy, a property-specific mitigation action; or

11 (B) That a community-level mitigation action occurred, since the
12 last application or renewal of the policy, in sufficient proximity to the
13 property to reduce the risk of loss.

14 (7)(a) An applicant or policy holder may appeal a classification or
15 score an insurer assigns to the applicant's or policy holder's property,
16 or dispute the amount of a premium discount or adjustment or other
17 incentive the insurer provides for a property-specific mitigation action
18 or community-level mitigation action, if the applicant or policy holder
19 believes the classification, score or amount is not accurate. The
20 insurer shall provide the applicant or policy holder with a written ac-
21 knowledgement not later than 10 calendar days after receiving the
22 appeal or dispute and shall respond to the appeal or dispute with a
23 decision in writing not later than 30 calendar days after receiving the
24 appeal or dispute.

25 (b) If an insurer denies an appeal or refuses to change the amount
26 of a premium discount or adjustment or other incentive, the insurer
27 shall forward to the director, at the director's request, a copy of the
28 appeal or dispute and the insurer's response.

29 (8) The director and the State Fire Marshal may adopt rules to im-
30 plement the provisions of this section.

31 SECTION 2. Section 1 of this 2026 Act applies to policies of fire in-



ADJOURN

NEXT PLANNING COMMISSION MEETING

February 10, 2026, at 4:30 p.m. in person and virtual

SUGGESTED TOPICS FOR NEXT CITY COUNCIL MEETING

NEXT CITY COUNCIL MEETING

February 25, 2026 at 6:30 p.m. in person and virtual

MAYOR ADJOURNS THE MEETING